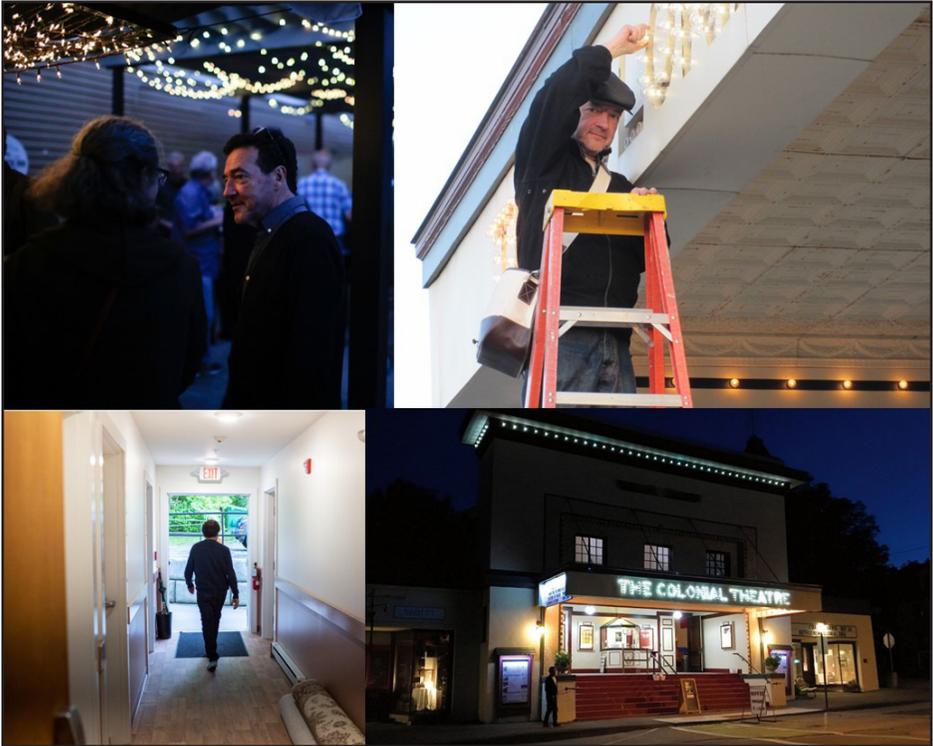


TOWN OF BETHLEHEM

NEW HAMPSHIRE



2020

ANNUAL REPORT

## DEDICATION

This year's annual report is dedicated to Stephen Dignazio who, for the past twenty years, was The Colonial Theatre's Executive Director; Stephen stepped down from the Executive Director role this year. Over those decades he led the resurrection of The Colonial, cementing its place as the cultural cornerstone of Bethlehem and surrounding communities. Stephen led successful campaigns to raise funds for restoration, including a massive capital campaign project that brought the theatre structural and financial stability. Stephen is known for putting community first, recognizing The Colonial's essential role in supporting our region. As a result of his leadership, The Colonial attracts Grammy award-winning artists, national film tours, art, and a diverse range of cinematic and performance offerings for all ages and interests. This is a direct result of Stephen's love and dedication to Bethlehem and his unrelenting passion for expanding people's cultural horizons. He truly is leaving this community and venerable venue, which is one of the oldest continuously operating movie theatres in the country, much better than when he found it. We're grateful, and thankful for all Stephen has done.

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# TOWN OFFICERS

## BOARD OF SELECTMEN

Gabriel Boisseau, Chair	(2023)
Linda Moore	(2023)
Mary Moritz	(2021)
Bruce Caplain	(2022)
Christopher Jensen	(2022)

### ADMINISTRATIVE ASSISTANT

April Hibberd

### CLERICAL ASSISTANT

Nicole McGrath

### TOWN CLERK

Mary Jackson (2022)

### DEPUTY TOWN CLERK

Laurie Thompson

### TAX COLLECTOR

Mary Jackson (2022)

### DEPUTY TAX COLLECTOR

Laurie Thompson

### ROAD AGENT

Brett Jackson (2023)

### MODERATOR

Mary Lou Krambeer (2022)

### TREASURER

Frank Claffey

### DEPUTY TREASURER

Elizabeth Staples

### POLICE CHIEF

Alan DeMoranville

### OVERSEER OF WELFARE

April Hibberd

### RECREATION DIRECTOR

Tim Fleury

### FIRE CHIEF/FOREST FIRE WARDEN

Jack Anderson

### ASSISTANT CHIEF

Brian Charland

### 2<sup>ND</sup> ASSISTANT CHIEF

Laura Lucas

### TRUSTEES OF THE TRUST FUNDS

#### OPEN

Robert Constantine (2021)

Peter Szeidler (2022)

### SUPERVISORS OF THE CHECKLIST

John Miller (2021)

Linda Goldstein (2022)

Julie Seely (2026)

### LIBRARIAN

Laura Clerkin

### LIBRARY TRUSTEES

Doug Harman (2023)

Leonard Grubbs (2023)

Lisa Ffrench (2022)

Barbara Szeidler (2022)

Susan McClain (2023)

Sara Plumley (2021)

Michael Culver (2022)

Nora Clark (2021)

Tana LeClair (2021)

**CEMETERY COMMITTEE**

Clare Brown (2023)  
Richard Robie Jr. (2021)  
Christopher Brooks (2021)  
Christina Clemmo (2021)  
Paul Hudson (2023)

**REVOLVING LOAN COMMITTEE**

Paul Greenlaw  
Mary Jackson  
Joyce Presby

**CONSERVATION COMMISSION**

Lindsay Webb (2023) Nicole McGrath (2022)  
Linda Moore (2021) Cheryl Jensen (2021)  
Margaret Gale (2023) Vivian Winterhoff (2022)  
Marilyn Johnson, Alternate (2022)

**BRETZFELDER PARK COMMITTEE**

Nancy Czarny, Chair Marilyn Johnson, CC Rep  
Elizabeth Carter, Vice Chair Chris McGrath, Planning Rep.  
Sarah Turtle, Secretary Linda Moore, Selectboard Rep.  
Kevin Gordon Nigel Manley, SPNHF Rep.  
Shanna Hale

**PLANNING / ZONING BOARD ASSISTANT**

Debra M. Bayley

**PLANNING BOARD**

Johnathan Stevenson, Chair (2022)  
Michael Bruno (2023)  
Kim Koprowski (2023)  
Christopher McGrath (2021)  
Marie Stevenson (2021)  
Kevin Roy (2022)  
Anthony Rodrigues, Alternate (2022)  
Peter Roy, Alternate (2022)

**ZONING BOARD**

Andrea Bryant, Chair (2021)  
Ruth Heintz (2021)  
Patrick Doughty (2022)  
Shane MacElhiney (2022)  
David Van Houten (2023)  
Martha Cook, Alternate

**TOWN OF BETHLEHEM, NEW HAMPSHIRE  
2020 DELIBERATIVE SESSION  
AND SECOND SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the first session (deliberative) of the annual meeting of the Town of Bethlehem will be held at Profile School, 691 Profile Road, Bethlehem on Monday February 3rd, 2020 at 6:00 pm. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday February 4<sup>th</sup> and/or Wednesday the 5<sup>th</sup> at the discretion of the Town Moderator).

You are further notified that the second session of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on Tuesday, March 10<sup>th</sup>, 2020 at 8:00 am. For the choice of town officers elected by official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Moderator Krambeer opened the meeting at 6:04 pm with the Pledge of Allegiance.

**Article 01: To choose all necessary Town Officers for the ensuing year.**

**SELECTMEN (2) (3 year term)**

Dann	36
Linda Moore	414
Stephen J. Yancey	171
Gabriel Boisseau	424
Clifton Crosby	208

**ROAD AGENT (1) (2 Year Term)**

Brett Jackson	582
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**MODERATOR (1) (2 Year Term)**

Mark Fiorentino	206
Mary Lou Krambeer	402

**PLANNING BOARD (2) (3 Year Term)**

Michael Bruno	371
Kimberly Koprowski	483

**TRUSTEE OF THE TRUSTFUND (1) (3 Year Term)**

WRITE IN

**ZONING BOARD OF ADJUSTMENT (1) (3 Year Term)**

Kimberley Johnson 226  
David VanHouten 383

**ZONING BOARD OF ADJUSTMENT (1) (1 Year Term)**

Ruth Heintz 556

**CEMETERY TRUSTEE (1) (2 Year Term)**

Paul Hudson 534

**CEMETERY TRUSTEE (1) (3 Year Term)**

Clare Brown 559

**LIBRARY TRUSTEE (3) (3 Year Term)**

Leonard Grubbs 401  
Douglas C. Harman 413  
Susan McClain 452

**SUPERVISOR OF THE CHECKLIST (1) (2 Year Term)**

Linda Goldstein 553

**SUPERVISOR OF THE CHECKLIST (1) (6 Year Term)**

Julie Seely 557

**Motion made by MG to discuss Articles 27, 28, and 29, before all other articles, and seconded by PD.** After questions of the meaning of these articles, it was voted to discuss these three articles.

**Article 27:** To see if the Town will vote to adopt the provisions of RSA 72:28b all veterans tax credit on residential property and replace the standard tax credit in its entirety.

This article is submitted by petition.

Motion made by Selectperson LM to amend this article to follow DRA recommendation and seconded by VM, to read as follows:

**Article 27: Shall the town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500 the same amount as the standard or optional veterans' tax credit voted by the town under RSA 72:28. This Article is submitted by Petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)**

**All in favor, none opposed. This article will appear on the ballot as amended.**

**YES 223**

**NO 427**

**Article 28:** To see if the Town will vote to adopt the provisions of RSA 72:28, II and IV, for an optional veterans tax credit of \$750 on residential property and replace the standard tax credit in its entirety. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

**Motion made** by NS to include with current language “estimated cost in Article 28 based upon the number of veterans currently taking advantage of RSA 72:28. This does not include additional veterans that may qualify if Article 27 passes”.

**Motion seconded** by JS

**Subsidiary Motion** made by VM to add: This warrant article is estimated to decrease tax revenue to the Town by \$29,500 based on the estimated 118 combat veterans that are currently utilizing this tax credit.

**Seconded** by NS.

**VM pulls back motion**

Moderator states conditional motions have to specifically mention the prior article

**Motion made** by VM to add: This warrant article is estimated to decrease revenue to the Town by \$29,500 based on the estimated 118 combat veterans currently utilizing this tax credit. IF Article 27 above passes, the revenue reduction will be an additional unknown amount of not less than \$750 per person utilizing the credit. **Moderator adds to the motion:** If this article passes it will have an additional unknown revenue impact.

**To read:** To see if the Town will vote to adopt the provisions of RSA 72:28, II and IV, for an optional veterans tax credit of \$750 on residential property and replace the standard tax credit in its entirety. *This warrant article is estimated to decrease revenue to the Town by \$29,500 based on the estimated 118 combat veterans currently utilizing this tax credit. IF Article 27 above passes, the revenue reduction will be an additional unknown amount of not less than \$750 per person utilizing the credit. If this article passes it will have an additional unknown revenue impact.* This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

**Seconded** by PD

**Subsidiary motion** made by CJ to add after the amount of \$29,500 “for a total of \$88,500”.

**Article 28:** To see if the Town will vote to adopt the provisions of RSA 72:28, II and IV, for an optional veterans tax credit of \$750 on residential property and replace the standard tax credit in its entirety. This warrant article is estimated to decrease revenue to the Town by \$29,500 (*for a total of \$88,500*) based on the estimated 118 combat veterans currently utilizing this tax credit. IF Article 27 above passes, the revenue reduction will be an additional unknown amount of not less than \$750 per person utilizing the credit. If this article passes it will have an additional unknown revenue impact. The estimated tax impact is 0.11. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

**Seconded** by CJ

**Vote of subsidiary motion, Moderator says it passed. Original motion is incomplete with bad text.**

**VM withdraws motion. PD withdraws second**

**Motion** by MG to add “The estimated tax impact is .11 cents.

**Seconded** by VM

**Moderator called the vote All in favor, none opposed. Petition article will be placed on the ballot to read:**

**Article 28:** To see if the Town will vote to adopt the provisions of RSA 72:28, II and IV, for an optional veterans tax credit of \$750 on residential property and replace the standard tax credit in its entirety. The estimated tax impact is 0.11. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

YES 206

NO 447

**Article 29:** To see if the Town will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$4000 for service-connected total disability on residential property and replace the standard tax credit in its entirety. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

**Motion made** by VM to add: **Article 29:** to see if the Town will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$4000 for service-connected total disability on residential property and replace the standard tax credit in its entirety. *This article if passed will decrease tax revenue to the Town by \$36,000 for a total reduction of \$72,000 based on 18 veterans currently utilizing this tax credit. The minimum estimated tax impact is .14 cents.* This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

**Seconded** by PD

Discussion whether the wording is clear

**VM Withdraws motion**

**PD does “not withdrawing second”**

Call for vote: in favor 29 opposed 19

**Motion** by MK to change the dollar amount from \$4,000 to \$2,100 **and seconded** by MG MK would like to withdraw motion, moderator said No

VM would like to make a subsidiary motion, Moderator says “lets withdraw motion”.

VM motion to say Estimated tax impact .01 cents.

VM changing original motion to read: **Article 29:** To see if the Town will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$4000 for service-connected total disability on residential property and replace the standard tax credit in its entirety. *This warrant article if passed will decrease tax revenue to the Town by \$1800 for a total reduction of \$37,500 based upon 18 veterans currently utilizing this tax credit. The minimum tax impact .01 cent.*

**Second: None**

Moderator called the vote: In favor 26 opposed 18

**Motion made** by PD to restrict reconsideration for Articles 28 and 29

**Seconded** by CM and **All in favor, none opposed.**

**Article 29 is placed on the ballot as originally written.**

**(original motion changed with no second, motion to change dollar amount not voted on)**

**Article 29:** To see if the Town will vote to adopt the provisions of RSA 72:35 I-a, for an optional veterans tax credit of \$4000 for service-connected total disability on residential property and replace the standard tax credit in its entirety. This Article

is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence)

YES 180

NO 470

**Article 02:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,737,738 (Two Million Seven Hundred Thirty Seven Thousand, Seven Hundred Thirty Eight Dollars). Should this article be defeated, the default budget shall be \$2,653,393 (Two Million Six Hundred Fifty Three Thousand Three Hundred Ninety Three Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(The Board of Selectmen recommend this Article)

Motion made by CM to cut \$150,000 from the operating budget.

Seconded by D.

Moderator called the vote. Motion defeated.

Motion made by WB to increase line item 5 in Financial Tax Collector, to increase the line item by \$10,000 or an appropriate amount, that would get retirement benefits and health insurance benefits should she elect them.

Seconded by MF

Motion removed by WB, second removed by MF

Motion made by VM to restrict reconsideration

Seconded by PD.

Moderator called the vote. Motion Passes

YES 391

NO 254

**Article 03:** To see if the Town will vote to appoint the Select Board and the Recreation Director as agents to expend from the Pool/Recreation Facility Capital Reserve Fund previously established in 2007. (The Board of Selectmen recommends this Article)

Motion made by DL to remove "Recreation Director"

Seconded by TF

Moderator called the vote. Motion passes.

**Article 03:** To see if the Town will vote to appoint the Select Board as agents to expend from the Pool/Recreation Facility Capital Reserve Fund previously established in 2007. (The Board of Selectmen recommends this Article)

YES 480

NO 163

**Article 04:** To see if the town will vote to establish a Cemetery Expendable Trust Fund pursuant to RSA 31:19-a and RSA 289:-a, allowing all future proceeds received from the sale of cemetery lots in Bethlehem cemeteries and any interest gained thereon, to be deposited for the maintenance of cemeteries; and, further to name the Cemetery

**Trustees as agents to expend from this fund. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence)**

**YES 559**

**NO 90**

**Article 05:** To see if the town is in favor of the Board of Selectmen negotiating and executing a sale of the Bethlehem Country Club Property (in addition to approval of leasing which was previously approved by warrant article in 2019) so that it may market it as a lease OR sale to find the best option for the Town. The terms and conditions will be approved by the Board of Selectmen and will have the condition that the property shall continue to be operated as a public golf course. (The Board of Selectmen recommends this Article)

**Motion** made by MG to add::

**Article 05:** To see if the town is in favor of the Board of Selectmen negotiating and executing a sale of the Bethlehem Country Club Property (in addition to approval of leasing which was previously approved by warrant article in 2019) so that it may market it as a lease OR sale to find the best option for the Town. The terms and conditions will be approved by the Board of Selectmen and will have the condition that the property shall continue to be operated *an 18 hole* public golf course. (The Board of Selectmen recommends this Article)

Seconded by CB                      In favor: 28                      Opposed 11

**Article will be placed on the ballot as amended.**

**YES 506**

**NO 152**

**Article 06:** To see if the town is in favor of the Board of Selectmen negotiating and executing a long-term lease or sale of the Bethlehem Country Club property, on terms and conditions to be approved by the Board, for alternative or mixed uses. IF both Articles 5&6 pass, the Board will prioritize it remaining a golf course but will move forward with alternative or mixed use sale if they are not successful with finding a lessee or buyer with it remaining as a golf course. (The Board of Selectmen recommends this Article)

**Motion made** by MG to amend the article to read: To see if the town is in favor of the Board of Selectmen negotiating and executing a long-term lease or sale of the Bethlehem Country Club property, on terms and conditions to be approved by the Board, for alternative or mixed uses. IF both Articles 5&6 pass, the Board will prioritize it remaining *an 18 hole* golf course but will move forward with alternative or mixed use sale if they are not successful with finding a lessee or buyer with it remaining as a golf course. (The Board of Selectmen recommends this Article)

Seconded by PD but not heard by Moderator.

**Seconded** by CB

**Motion failed.** Article will be placed on the ballot as originally written.

**Motion made** by CK to restrict reconsideration

**Seconded** by MK

All in favor, none opposed

**YES 426**

**NO 221**

**Article 07: To see if the Town will vote to change the term of the Road Agent from 2 years to 3 years. If this warrant article passes the new term will be effective for 2020. (The Board of Selectmen recommends this Article)**

**YES 524**

**NO 120**

**Article 08: To see if the town will vote to authorize the Selectmen to appoint a town treasurer in accordance with RSA 41:26-e, rather than electing a treasurer. (The Board of Selectmen recommends this article)**

**Motion made by CM to amend the article to read: To see if the town will vote to authorize the Selectmen to appoint a *Bethlehem Resident* as town treasurer in accordance with RSA 41:26-e, rather than electing a treasurer. (The Board of Selectmen recommends this article)**

**Seconded by MF**

**Vote taken; amendment fails. Article will appear on ballot as originally written.**

**YES 374**

**NO 271**

**Article 09: Shall we vote to establish a Library Capital Reserve Fund under the provisions of RSA 35:1 for Library building maintenance and to raise and appropriate the sum of \$14,450 to be placed in this fund. Further, to name the Library Trustees as agents to expend from said fund. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .05**

**YES 460**

**NO 199**

**Article 10: To see if the town will vote to establish a Highway Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing new and used highway equipment or the refurbishment of existing equipment and to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be placed in this fund. Further, to name the Select Board as agents to expend from said fund. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .09**

**YES 490**

**NO 167**

**Article 11: To see if the Town will vote to raise and appropriate the sum of \$25,000 (twenty Five Thousand Dollars) to be added to the Police Cruiser Capital Reserve fund previously established. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .09**

**YES 348**

**NO 312**

**Article 12: To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .01**

**YES 422**

**NO 237**

**Article 13: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .04**

**YES 469 NO 170**

**Article 14: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .08**

**YES 422 NO 213**

**Article 15: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .04**

**YES 439 NO 193**

**Article 16: To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .09**

**YES 311 NO 314**

**Article 17: To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .03**

**YES 421 NO 259**

**Article 18: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The board of Selectmen recommends this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .08**

**YES 421 NO 232**

**Motion made by AH to accept all Capital reserve articles as written. Moderator stated “We can’t do that; we have to look at each warrant article. We can go through them quickly”**

**Motion made by RH to restrict reconsideration on Articles 9 – 18 and seconded by MG All in favor, reconsideration restricted on Articles 9 – 18**

**Article 19: To see if the Town will vote to raise and appropriate the sum of \$7,500, for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2020. (The Board of Selectmen recommends this Article, 3 in favor 2 abstained due to absence) Estimated Tax Impact .03**

**YES 460**

**NO 186**

**Article 20: To see if the Town will vote to raise and appropriate the sum of \$4,000.00 (Four Thousand Dollars) to support Tri-County Transit a community service program provided by Tri-County Community Action Program, Inc. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .01**

**Motion made by PD to add to the article: To see if the Town will vote to raise and appropriate the sum of \$4,000.00 (Four Thousand Dollars) to support Tri-County Transit a community service program provided by Tri-County Community Action Program, Inc. This Article is submitted by petition. *No one from Tri-County Community Action Program appeared at Deliberative session.* (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .01**

**Seconded by CM**

**Motion passes, Article will appear on the ballot as amended**

**YES 204**

**NO 347**

**Article 21: To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$8,000.00 (Eight thousand dollars) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2020. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink Support, and more. In FY2019, the Littleton Area Senior center provided services for 117 Bethlehem residents, and ServiceLink provided services for 85 residents. The cost of providing these services was \$108,542.58. This article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .03**

**YES 374**

**NO 262**

**Article 22: To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (two thousand five hundred dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides busing from the school to the Club for the afterschool program which alone costs \$14,850 a year. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .02**

**YES 313**

**NO 326**

**Article 23:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Eight Hundred Dollars (\$5,800) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 1,115 current BETHLEHEM patients, as well as reach more of those in need. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .02

**YES 348**

**NO 293**

**Article 24:** To see if the Town will vote to raise and appropriate the sum of \$1500 to support the Center for New Beginnings. These funds support the Center’s sliding scale program, which provide assistance to clients with high deductibles or co-pays or loss of insurance coverage. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .01

**YES 226**

**NO 404**

**Article 25:** We the Undersigned Registered Voters of the Town of Bethlehem, NH, petition the Town to place a request from North Country Home Health and Hospice Agency the amount of \$4,000 on the Town Warrant. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .01

**Motion made by JS to amend this article to read:**

**We the Undersigned Registered Voters of the Town of Bethlehem, NH, petition the Town to place a request from North Country Home Health and Hospice Agency to raise and appropriate the amount of \$4,000 on the Town Warrant. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .01**

**Seconded by MG and all in favor none opposed. The petition article will appear on the ballot as amended.**

**Motion made by RH to restrict reconsideration on Articles 19 – 25**

**Seconded by VM and all in favor. Reconsideration is restricted for articles 19- 25.**

**YES 356**

**NO 276**

**Article 26:** To See if the Town will approve the following:

- I. To assist with the town’s solid waste management planning, the board of selectmen is authorized and directed to use funds from the town’s transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

- a. Weekly town-wide curb-side trash and waste removal service with one bin for garbage and one bin for recycling, like we have in 2020.
- b. Transfer station, including construction costs and annual operating costs that will include the following services: garbage disposal; commingled recycling; bulk items; white goods/home appliances; freon disposal; tires; yard waste; metals; electronics; used oil; batteries; mercury-containing devices; fluorescent light bulbs; universal waste; free compost; sway shop; textiles; and one household hazardous waste removal day per year. Transfer station shall be open for the same number of hours weekly as in 2020.

II. The purpose of the report shall be to determine the cost to the town of replacing the town’s waste management needs currently being provided to the town by the landfill.

III. The report shall be completed on or before August 30, 2020.

The estimated cost of this article is unknown. This article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence.)

Motion made by NS to add: To See if the Town will approve the following:

I. To assist with the town’s solid waste management planning, the board of selectmen is authorized to use funds from the town’s transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

- a. Weekly town-wide curb-side trash and waste removal service with one bin for garbage and one bin for recycling, like we have in 2020.
- b. Transfer station, including construction costs and annual operating costs that will include the following services: garbage disposal; commingled recycling; bulk items; white goods/home appliances; freon disposal; tires; yard waste; metals; electronics; used oil; batteries; mercury-containing devices; fluorescent light bulbs; universal waste; free compost; sway shop; textiles; and one household hazardous waste removal day per year. Transfer station shall be open for the same number of hours weekly as in 2020.

II. The purpose of the report shall be to determine the cost to the town of replacing the town’s waste management needs currently being provided to the town by the landfill.

III. The report shall be completed on or before August 30, 2020.

The estimated cost of this article is unknown. This article is submitted by petition.

***There is no cost associated with this warrant article and no recommendation of any professional consultants to perform this study. The transfer station committee has already determined some of these cost estimates.***

**Seconded** by an unknown shout out

Moderator: “Cannot add as written. Since we do not have a second, I am still writing”

Shout out: We do have a second.

**Shout second withdrawn** by CB

Moderator: “This will read: The estimated cost is unknown. The Transfer Station Committee has already determined some of the cost estimates.” “I would like to get a motion”.

VM states she would like to make an alternate motion to strike item III from this article.

**Subsidiary motion** made by MG to change August 30,2020 to Nov. 30, 2020.

A motion was made to strike this, the two are incompatible.

Moderator calls the vote on the floor with the removal of a deadline. Just III will be eliminated.

**In favor 22 Opposed 8 Article will be placed on the ballot as amended to read:**

To See if the Town will approve the following:

I. To assist with the town's solid waste management planning, the board of selectmen is authorized and directed to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

- a. Weekly town-wide curb-side trash and waste removal service with one bin for garbage and one bin for recycling, like we have in 2020.
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II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.

III. The report shall be completed on or before August 30, 2020.

The estimated cost of this article is unknown. This article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence.)

Motion made by NS to add: To See if the Town will approve the following:

I. To assist with the town's solid waste management planning, the board of selectmen is authorized to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

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II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.

The estimated cost of this article is unknown. This article is submitted by petition.

**Motion** made by NS to add to the bottom of the article, minus III: *"The estimated cost of this article is unknown. The work suggested is largely performed by the transfer station committee"*.

**Seconded** by shout out

**Moderator called the vote** in favor 20 opposed 12

Article 26 will be placed on the ballot as amended to read: To See if the Town will approve the following:

I. To assist with the town's solid waste management planning, the board of selectmen is authorized and directed to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

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II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.

III. The report shall be completed on or before August 30, 2020.

The estimated cost of this article is unknown. This article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence.)

Motion made by NS to add: To See if the Town will approve the following:

I. To assist with the town's solid waste management planning, the board of selectmen is authorized to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

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II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.

***The estimated cost of this article is unknown. The work suggested is largely performed by the transfer station committee.*** This article is submitted by petition.

**Motion made** by MG to reinsert III changing the Aug 30, 2020 date to Nov. 30, 2020

**Seconded** by CM Vote In favor 11 Opposed 19 Amendment failed will not be added to the article.

**Motion made** by CJ to strike the language "The work suggested is largely performed by the transfer station committee".

**Seconded** by NS Vote In favor 20 Opposed 7. Article 26 will be placed on the ballot as amended to read: To See if the Town will approve the following:

I. To assist with the town's solid waste management planning, the board of selectmen is authorized and directed to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

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II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.

III. The report shall be completed on or before August 30, 2020.

The estimated cost of this article is unknown. This article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence.)

Motion made by NS to add: To See if the Town will approve the following:

I. To assist with the town's solid waste management planning, the board of selectmen is authorized to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:

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II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.

The estimated cost of this article is unknown. This article is submitted by petition.

**Motion made by PD to restrict reconsideration for Article 26**

**second** Someone shouts

Discussion

PD requests Moderator **bring motion forward** to restrict reconsideration.

RH argues transfer station committee is investigating costs.

Second is shouted out.

PD Calls Point of Order – There is a motion on the floor

Moderator calls the vote to restrict reconsideration. In favor 10 opposed 12

**Motion Fails**

**Motion made by DL to strike the word direct in the first paragraph.**

Seconded by someone

Moderator states "Also strike the word and for and directed

Seconded by RH.

Motion called to strike the words "and directed"

In favor 17 opposed 6

Motion passed. Article 26 will be placed on the ballot as amended to read:

**To See if the Town will approve the following:**

**I. To assist with the town's solid waste management planning, the board of selectmen is authorized to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:**

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**II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.**

**III. The report shall be completed on or before August 30, 2020.**

The estimated cost of this article is unknown. This article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence.)

**Motion made by NS to add: To See if the Town will approve the following:**

**I. To assist with the town's solid waste management planning, the board of selectmen is authorized to use funds from the town's transfer station capital reserve fund to hire a professional consulting company to conduct a study and produce a written report of the market cost of the following municipal waste management services currently being provided to the town by the landfill on Trudeau Road:**

- a. Weekly town-wide curbside trash and waste removal service with one bin for garbage and one bin for recycling, like we have in 2020.
- b. Transfer station, including construction costs and annual operating costs that will include the following services: garbage disposal; commingled recycling; bulk items; white goods/home appliances; freon disposal; tires; yard waste; metals; electronics; used oil; batteries; mercury-containing devices; fluorescent light bulbs; universal waste; free compost; swap shop; textiles; and one household hazardous waste removal day per year. Transfer station shall be open for the same number of hours weekly as in 2020.

**II. The purpose of the report shall be to determine the cost to the town of replacing the town's waste management needs currently being provided to the town by the landfill.**

**The estimated cost of this article is unknown. This article is submitted by petition.**

**Motion made by CJ to restrict reconsideration on Article 26**

**Seconded by CB            In favor            Opposed**

**Moderator states Yea's have it.**

**YES 195**

**NO 475**

**Article 30: To see if the Town will vote to raise and appropriate the sum of \$3,121.00 for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence.) Estimated Tax Impact .01**

**YES 318**

**NO 340**

**Article 31: To see if the Town will vote to raise and appropriate the sum of \$1277.00 to support Tri County CAP's Homeless Intervention and Prevention Program, a community service program provided by Tri-County Community Action Program, Inc. This Article is submitted by petition. (The Board of Selectmen does not recommend this Article, 3 opposed 2 abstained due to absence) Estimated Tax Impact .01**

**YES 310**

**NO 345**

Motion made to adjourn and seconded. All in favor, none opposed.  
Meeting adjourned at 11:15 pm.

Respectfully submitted,



Town Clerk

## SCHEDULE OF TOWN PROPERTY

### Town Owned Land & Buildings

203-001	L/B Highway Garage	6.29 AC	\$ 510,100
204-043-002	L/B Town Water Supply	5.34 AC	2,360,900
205-122	L/B Visitor Center	1.48 AC	119,500
206-018	L/B Town Library	3.20 AC	758,100
206-029	L/O Elm Street	1.20 AC	33,300
206-029-001	L/O Elm Street	3.10 AC	35,900
206-035	L/B Town Hall	0.59 AC	1,038,300
414-005	L/O Bethlehem Town Forest	23.82 AC	55,300
414-007	L/O Bethlehem Town Forest	15.99 AC	14,300
414-008	L/O Bethlehem Town Forest	38.00 AC	72,100
414-009	L/B Bethlehem Village District	38.90 AC	1,238,300
414-011	L/O Bethlehem Village District	0.14 AC	200
414-012	L/O Bethlehem Village District	3.22 AC	3,800
416-003	L/O Former Transfer Station	64.52 AC	93,400
<b>Total Owned</b>			<b>\$ 6,333,500</b>

### COUNTRY CLUB

203-001	L/B BCC Country Club	99.26 AC	\$ 732,700
203-017	L/O Prospect Street	33.00 AC	191,600
203-018	L/O Prospect Street	4.70 AC	70,700
203-019	L/O Prospect Street	1.00 AC	49,300
<b>Total Country Club</b>			<b>\$ 1,044,300</b>

### PARKS AND RECREATION

203-021	L/B Gazebo	1.94 AC	\$ 33,700
203-025	L/B Tennis Courts	1.20 AC	81,200
205-120	L/O Basket Ball Courts & Recreation Area on Agassiz	4.16 AC	123,500
206-027	L/O Elm Street Ball Field	7.80 AC	59,700
206-036	L/B Town Pool	1.50 AC	282,800
<b>Total Parks and Recreation</b>			<b>\$ 580,900</b>

### CEMETERIES

203-003	L/O Main Street "Cemetery"	1.20 AC	-
206-051	L/O Off Cemetery Street (Gift)	0.41 AC	-
206-056	L/O Maple Street (Gift)	2.60 AC	-
206-055	L/O Maple Street	0.67 AC	-
206-057	L/O Maple Street	6.50 AC	-
206-058	L/O Maple Street	0.76 AC	-
404-014	L/O Brook Road	2.90 AC	-
<b>Total Cemeteries</b>			<b>-</b>

**SCHOOLS**

206-015	L/B BES	4.49 AC	\$ 1,725,100
402-025	L/B Profile	17.99 AC	5,136,000
402-021	L/O Profile	5.53 AC	<u>33,500</u>
<b>Total Schools</b>			<b>\$ 6,894,600</b>

**RAILROADS – STATE OF NH**

209-026	L/O Trudeau Road	3.70 AC	\$ 4,400
209-058-001	L/O River Road	7.20 AC	8,600
405-058	L/O Whitefield Road	40.00 AC	65,800
406-034	L/O Pond View Road	15.00 AC	36,400
416-002	L/O Whitefield Road	2.50 AC	2,600
416-008	L/O Whitefield Road	6.40 AC	6,700
419-015	L/O Trudeau Road	9.90 AC	<u>13,400</u>
<b>Total Railroads</b>			<b>\$ 137,900</b>

**MISCELLANEOUS – STATE OF NH**

204-113	L/O Edelweiss Drive	11.80 AC	\$ 48,100
209-065	L/O Main Street	0.04 AC	700
209-066	L/O Main Street	0.75 AC	800
209-067	L/O Main Street	0.67 AC	20,700
209-078	L/O River Road	3.90 AC	4,600
420-032	L/O Main Street	4.60 AC	35,100
422-005-001	L/B Trudeau Road	12.10 AC	<u>427,700</u>
<b>Total Misc. – State of NH</b>			<b>\$ 537,700</b>

**PROPERTIES DEEDED PROIR TO 2020**

201-031	L/O Rocks Edge Road	0.52 AC	\$ 5,200
202-037	L/O Main Street	8.60 AC	28,800
203-030	L/O Pine Street	0.41 AC	22,800
205-227	L/B Noyes Street	0.46 AC	\$ 98,600
206-063-001	L/O Maple Street	24.70 AC	54,800
209-060-005	L/O River Road	3.24 AC	43,400
402-002	L/O Profile Road	1.40 AC	1,700
403-020	L/O Caswell Heights	0.04 AC	-
406-021-003	L/O Whitefield Road	5.00 AC	21,200
409-042	L/O Agassiz Street	10.90 AC	39,900
413-041	L/O Mt. View Lane	2.20 AC	13,400
414-014	L/B Maple Street	0.96 AC	28,900
414-030	L/O Maple Street	1.70 AC	28,900
416-050	L/O Maple Street	0.49 AC	2,000
419-050	L/O Main Street	4.50 AC	4,700
419-051	L/O Main Street	0.90 AC	<u>900</u>
<b>Total Land and Buildings</b>			<b>\$ 395,200</b>

**OWNERS UNKNOWN**

203-075	L/O Evergreen Lane	0.38 AC	\$ 21,200
205-048	L/O Doris Street	0.13 AC	1,600
207-020	L/O Other End Road	0.58 AC	2,000
209-079	L/O River Road	0.07 AC	100
209-080	L/O River Road	2.20 AC	7,400
417-006	L/O Whitefield Town Line	2.70 AC	<u>3,200</u>
<b>Total Unknown</b>			<b>\$ 35,500</b>

**TAX EXEMPT ORGANIZATIONS****RELIGIOUS**

203-051	All Souls Durrell Methodist Church	0.85 AC	\$ 36,800
203-052	United Methodist Church	0.35 AC	391,400
204-049	Congregation Madhzikei Hadas	0.61 AC	426,300
204-073	Bethlehem Hebrew Congregation	0.44 AC	435,500
207-007	Our Lady of the Fairways	0.11 AC	-
402-027	Bread of Life United Pentecostal Church	1.87 AC	250,100
405-042	Assembly of God	4.70 AC	737,300
416-051	Bethlehem Christian Center	91.50 AC	<u>217,900</u>
<b>Total Religious</b>			<b>\$ 2,495,300</b>

**NON-PROFIT ORGANIZATIONS**

203-047-1-11	B/O WREN		\$ 148,200
205-016	L/B Colonial Theatre	0.50 AC	330,600
207-005	Friendship House	9.33 AC	916,800
403-012	Burch House	14.70 AC	359,200
412-016	L/O Copper Cannon Camp	39.10 AC	46,500
412-017	L/B Copper Cannon Camp	46.80 AC	400,700
412-017-99	B/O Copper Cannon Camp	-	682,500
412-018	L/O Copper Cannon Camp	24.10 AC	38,900
412-019	L/O Copper Cannon Camp	16.00 AC	<u>34,100</u>
<b>Total Non-Profit Organizations</b>			<b>\$ 2,957,500</b>

**FOREST**

204-043-001	L/O Strawberry Hill Reservation	53.50 AC	\$ 106,500
210-016	USA	109.00 AC	190,800
412-022-002	USA	210.36 AC	250,300
413-058	NH - Cushman	26.00 AC	30,900
422-003	USA-Gale River	50.38 AC	86,900
422-004	US Forest Service	342.00 AC	407,000
422-005	US Forest Service	31,112.90 AC	<u>37,024,400</u>
<b>Total Forest</b>			<b>\$ 38,096,800</b>

**FOR-PROFIT ORGANIZATIONS**

White Mountain School	<u>\$ 7,885,600</u>	<u>\$ 6,360,541</u>
<b>Total For-Profit Organizations</b>	<b>\$ 7,885,600</b>	<b>\$ 6,360,541</b>

## PAYMENT IN LIEU OF TAXES

		<b>Assessed Value</b>	<b>Payment</b>
NFI North, Inc.	1.90 AC	\$ 174,800	\$ 4,000
Bethlehem Senior Housing Associates	2.18 AC	937,400	7,630
SPNHF	1,326.50 AC	<u>1,152,300</u>	<u>8,000</u>
<b>Total</b>		<b>\$2,264,500</b>	<b>\$19,630</b>

## SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 1,116,347	
Residential Land	41,891,225	
Commercial/Industrial Land	4,663,675	
<b>Total Taxable Land</b>		<b>\$ 47,467,247</b>
Residential Building	\$ 174,323,225	
Manufactured Housing	4,877,200	
Commercial/Industrial Building	43,233,295	
<b>Total Taxable Buildings</b>		<b>\$ 222,434,377</b>
Utilities		
Public Utilities		\$ 8,243,900
Other Utilities		335,600
<b>Valuation Before Exemptions</b>		<b>\$ 278,685,124</b>
Elderly Exemptions	\$ 1,155,000	
Wood Heating System Exemption	28,100	
<b>Total Exemptions Off Valuation</b>		<b>\$ (1,183,100)</b>
<b>Net Valuation On Which Tax Rate Is Computed</b>		<b>\$ 277,502,024</b>
Less the A list utilities		\$ (8,243,900)
<b>Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed</b>		<b>\$ 269,258,124</b>
Other Credits and Exemptions		
Totally & Permanently Disabled Veterans		\$ 36,000
War Service Credits		\$ 55,500
Tax Exempt Land & Buildings		\$ 62,290,000

## TAX RATE ON \$1,000 VALUATION

Municipal .....	\$7.15
County .....	\$1.77
Schools .....	\$14.38
State .....	\$1.90
<b>Total .....</b>	<b>\$ 25.20</b>

Village District.....\$0.99

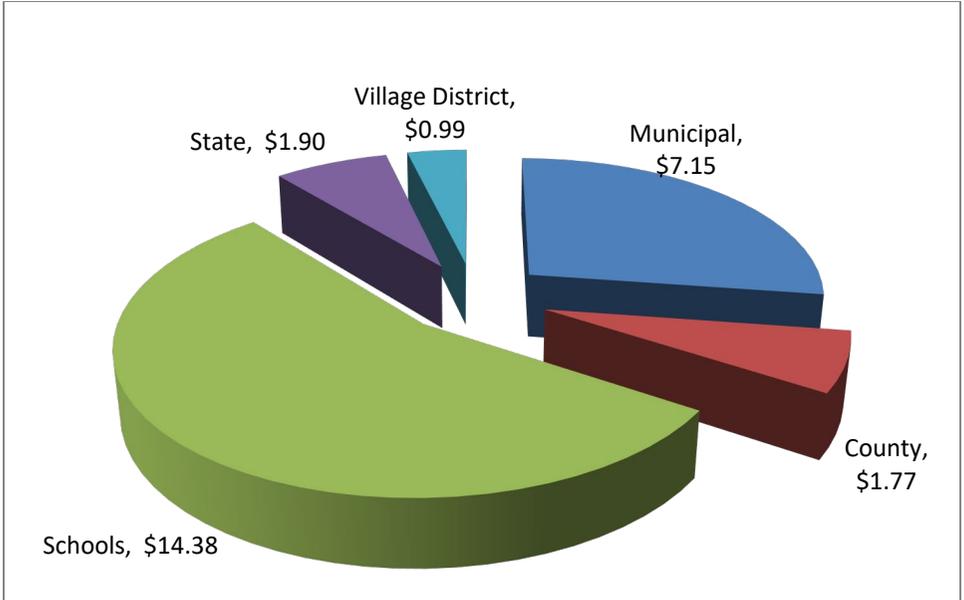
**TOTAL.....\$26.19**

**Net Assessed Valuation - .....\$277,502,024**

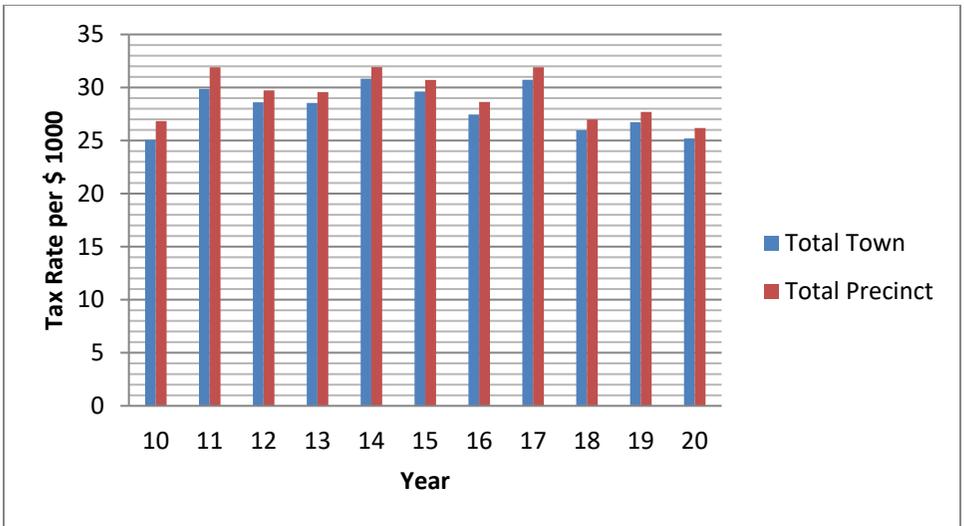
**Net Assessed Valuation - Village District.....\$87,291,575**

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.80	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.30	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.56	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91
2012	8.74	1.11	15.44	1.65	2.78	28.61	29.72
2013	7.12	1.01	17.22	1.64	2.57	28.55	29.56
2014	7.12	1.09	19.33	1.88	2.50	30.83	31.92
2015	5.75	1.09	19.32	1.78	2.77	29.62	30.71
2016	5.48	1.17	17.82	1.77	2.39	27.46	28.63
2017	7.49	1.19	18.96	2.02	2.25	30.72	31.91
2018	5.74	1.02	16.13	1.93	2.17	25.97	26.99
2019	5.68	.96	16.94	1.87	2.24	26.73	27.69
2020	7.15	.99	14.38	1.77	1.90	25.20	26.19

## 2020 TAX RATE BREAKDOWN



## TAX RATE HISTORY



## TREASURER'S REPORT

### Source of Funds

Miscellaneous Revenue	\$ 466,808.28
Tax Collector	6,010,936.36
Town Clerk	580,447.84
Payment in Lieu of Taxes	110,722.32
Sale of Country Club	425,000.00
Ambulance Revenue	53,594.85
Trust Reimbursement	183,755.60
Rooms & Meals	131,111.61
NCES Host Fee	170,566.20
Highway Block Grant	108,766.08
Federal Care Grant	50,777.33
Municipal Aid	1,000.00
Tan Note	500,000.00
Interest Earned	2,499.16

### Total

**\$ 8,796,985.63**

### Use of Funds

Payroll	\$ 886,533.85
Payroll Taxes	211,605.42
Accounts Payable Net	7,719,298.72
Due to Highway Revolving Fund	108,766.08
Loan Payment	72,924.78
Tan Note and Interest	500,986.29
Miscellaneous	45,729.07
WCM Access	718.02

### Total

**\$ 9,546,562.23**

**TREASURER'S REPORT**  
**Bethlehem Country Club**

**Source of Funds**

Memberships	\$ 42,170.00	
Green Fees	87,624.00	
Golf Carts	78,452.00	
Innkeepers	2,429.00	
Miscellaneous Revenue	941.84	
Pro Shop - Sku	8,989.00	
GHIN	1,570.00	
Restaurant	8,958.28	
Snacks	2,523.00	
Liquor	6,454.00	
Interest	88.73	
<b>Total</b>		<b>\$ 240,199.85</b>

**Use of Funds**

Club House Expenses	\$ 72,108.99	
Course Expenses	101,266.55	
Restaurant/Liquor	29,913.56	
Bank Charges-Credit Card	2,731.00	
Bank Charges Credit Card Restaurant	1,875.97	
NH State Rooms & Meals Tax	1,054.00	
<b>Total</b>		<b>\$ 208,950.07</b>

**2020 Revenues Over Expenditures**

**\$ 31,249.78**

**TREASURER'S REPORT**  
**Recreation Fund**

**Source of Funds**

Income Received		
After School	\$ 11,029.50	
Credit Card Processing Fee	112.50	
Sports	754.00	
Summer	0.00	
Field Trips	0.00	
Miscellaneous	221.81	
Interest Earned through December	35.45	
<b>Total</b>		<b>\$ 12,153.26</b>

**Use of Funds**

Telephone	306.23	
Park Electricity	494.28	
Fuel	0.00	
Rec Staff Training/Conference	0.00	
Snack Program	299.31	
Sports	8,288.11	
Rec Services & Supplies	5,558.12	
Postage	61.95	
Field Trips	0.00	
Summer	0.00	
Recreation Properties	0.00	
<b>Total</b>		<b>\$ 15,008.00</b>

**2020 Revenues Over Expenditures** **\$ (2,854.74)**



# Roberts & Greene, PLLC

## INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Bethlehem  
Bethlehem, New Hampshire 03574

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bethlehem, as of and for the year ended December 31, 2019, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on the Governmental Activities***

As discussed in Note I.B.3. to the financial statements, management has not recorded the capital assets in governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that the capital assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

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Also as discussed in Note I.B.3., the Town has not recorded its total liability for postemployment benefits other than pensions, nor the related expenses and deferrals, as required by generally accepted accounting principles. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

**Adverse Opinion**

In our opinion, because of the effects of the matters discussed in the preceding two paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Bethlehem as of December 31, 2019, or the changes in financial position thereof for the year then ended.

**Unmodified Opinions**

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Bethlehem, as of December 31, 2019, and the respective changes in financial position thereof and the budget to actual comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension related information on pages 28 – 30 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Bethlehem has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Bethlehem. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

December 3, 2020

*Roberts & Thomas, PLLC*

**EXHIBIT 2**  
**TOWN OF BETHLEHEM, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2019**

	Expenses	Program Revenues			Net (Expenses) Revenues and Change in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 665,027	\$ 9,538	\$ 37,429	\$ -	\$ (618,060)
Public safety	849,342	64,356	-	-	(784,986)
Highways and streets	808,085	75	-	111,488	(696,522)
Sanitation	4,701	219,937	-	-	215,236
Health	28,821	-	-	-	(28,821)
Welfare	10,854	-	-	-	(10,854)
Culture and recreation	522,226	267,600	2,563	-	(252,063)
Conservation	1,193	-	-	-	(1,193)
Interest on long-term debt	15,096	-	-	-	(15,096)
Capital outlay	76,314	-	7,877	-	(68,437)
Total governmental activities	<u>\$ 2,981,659</u>	<u>\$ 561,506</u>	<u>\$ 47,869</u>	<u>\$ 111,488</u>	<u>(2,260,796)</u>
General revenues:					
Property taxes					1,252,950
Other taxes					170,062
Licenses and permits					554,136
Grants and contributions not restricted to specific programs					130,919
Miscellaneous					<u>94,851</u>
Total general revenues					<u>2,202,918</u>
Change in net position					(57,878)
Net position, beginning, as restated, see Note III.D.					<u>519,539</u>
Net position, ending					<u>\$ 461,661</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 5**  
**TOWN OF BETHLEHEM, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2019**

	General	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$ 1,335,360	\$ -	\$ 24	\$ 1,335,384
Licenses, permits and fees	554,136	-	-	554,136
Intergovernmental	276,244	-	7,877	284,121
Charges for services	316,545	-	254,923	571,468
Miscellaneous	20,308	51,596	27,340	99,244
Total revenues	<u>2,502,593</u>	<u>51,596</u>	<u>290,164</u>	<u>2,844,353</u>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	652,340	1,120	8,000	661,460
Public safety	820,807	-	-	820,807
Highways and streets	797,612	-	-	797,612
Sanitation	-	4,701	-	4,701
Health	28,821	-	-	28,821
Welfare	10,854	-	-	10,854
Culture and recreation	252,919	-	267,779	520,698
Conservation	710	-	483	1,193
Debt service	95,900	-	-	95,900
Capital outlay	7,550	57,247	11,517	76,314
Total expenditures	<u>2,667,513</u>	<u>63,068</u>	<u>287,779</u>	<u>3,018,360</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(164,920)</u>	<u>(11,472)</u>	<u>2,385</u>	<u>(174,007)</u>
<b>Other financing sources (uses):</b>				
Transfers in	10,690	212,000	11,982	234,672
Transfers out	(223,320)	-	(11,352)	(234,672)
Total other financing sources and uses	<u>(212,630)</u>	<u>212,000</u>	<u>630</u>	<u>-</u>
Net change in fund balances	(377,550)	200,528	3,015	(174,007)
Fund balances, beginning, as restated, see Note III.D.	721,245	580,450	564,679	1,866,374
Fund balances, ending	<u>\$ 343,695</u>	<u>\$ 780,978</u>	<u>\$ 567,694</u>	<u>\$ 1,692,367</u>

The notes to the financial statements are an integral part of this statement.

## TOWN CLERK'S REPORT

*The total money collected in the Town Clerk's Office between January 1, 2020 and December 31, 2020 is as follows:*

<i>Motor Vehicle Permits</i>	\$	<i>555,120.70</i>
<i>Boat Permit Fee's</i>	\$	<i>557.68</i>
<i>Dog License Fee's</i>	\$	<i>2,012.00</i>
<i>Dog Fine's</i>	\$	<i>53.00</i>
<i>Marriage License</i>	\$	<i>1,200.00</i>
<i>Vital Records (birth, marriage, death certificates)</i>	\$	<i>4,960.00</i>
<i>Cemetery Fee's</i>	\$	<i>6,100.00</i>
<i>UCC Filing Fee's</i>	\$	<i>900.00</i>
<i>Miscellaneous (checklist copies, bank charges, postage, cart fees)</i>	\$	<i><u>6,973.68</u></i>
<b>TOTAL:</b>	\$	<b><i>577,877.06</i></b>

What a year 2020 has been and Covid-19 did not shut us down!

In the office of Town Clerk, like everyone, we adjusted procedures so we could continue to assist with all your needs. With so many vehicle incentives offered by manufacturers and dealerships, the number of registrations completed were higher than usual. This was the early part of the year, when doors were locked to the public, and you may have seen my Deputy or me on the sidewalk with paperwork in hand, or at a car window getting signatures on documents. Later, when the Town Building was open for limited numbers of people at a time, we were busy scheduling appointments with our current and new residents. Although the Town Building is locked once again, we have and will continue to be in the office for you.

Social distancing created an extremely high demand for absentee ballots in the second half of 2020. Four elections were held: local, state, and general where Election officials worked tirelessly maintaining your safety and elections security. Our Moderator, Mary Lou Krambeer spent many, many hours in meetings and successfully created a safe and efficient environment. For voters that appeared in person, our ballot clerks were excellent greeting voters at check in, while supervisors of the checklist stayed very busy registering new voters who recently declared Bethlehem their home. Election volunteers were wonderful doing what was asked of them, answering questions, and keeping the lines moving as seamlessly as possible. A huge thank you to each and everyone of you. You are greatly appreciated.

It has been said hindsight is 2020.

As we move into a new year, we face continued change and new challenges and with it better health and more happiness. We look forward to seeing you throughout the year.

Mary Jackson, NH Certified Town Clerk  
Laurie Thompson, Deputy Town Clerk

## TAX COLLECTOR REPORT

<b>Levies of:</b>	<b>DEBITS</b>		
	<b>2020</b>	<b>2019</b>	<b>2018/Prior</b>
<b>Uncollected Taxes Beginning of Year:</b>			
Property Taxes	\$ 0.00	\$646,241.47	1423.721
Land Use Change	0.00	279.00	0.00
Yield Taxes	0.00	13.92	0.00
Excavation	0.00	0.00	0.00
Prepayment	0.00	(4,471.61)	0.00
 <b>Taxes Committed This Year:</b>			
Property Taxes	6,970,598.95	0.00	0.00
Land Use Change	13,650.00	0.00	0.00
Yield Taxes	9,634.86	0.00	0.00
Excavation Tax	726.26	0.00	0.00
Other: Misc. other charge	0.00	0.00	0.00
 <b>Overpayments:</b>			
Property Taxes	8503.34	(222.07)	0.00
Yield Taxes	0.00	0.00	0.00
Costs before lien	0.00	0.00	0.00
Interest Collected	<u>2606.52</u>	<u>28,257.71</u>	<u>44.09</u>
<b>TOTAL DEBITS</b>	<b>\$7,005,719.93</b>	<b>\$670,582.23</b>	<b>\$1,467.81</b>
 <b>CREDITS</b>			
<b>Remitted to Treasurer</b>			
<b>During Fiscal Year:</b>			
Property Taxes	\$5,077,776.80	\$641,598.44	\$44.22
Land Use Change	11,272.14	279.00	0.00
Yield Taxes	9,634.86	13.92	0.00
Interest	2,606.52	28,257.71	44.09
Excavation Tax	726.26	0.00	0.00
Other	0.00	0.00	0.00
 <b>Abatements Made:</b>			
Property Taxes	12,931.05	(222.07)	0.00
Land Use Change	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
Excavation	0.00	0.00	0.00
Other	0.00	0.00	0.00
Current Levy Deded	0.00	0.00	0.00
 <b>Uncollected Taxes End of Year</b>			
Property Taxes	1,907,429.73	655.23	1,379.50
Yield Taxes	0.00	0.00	0.00
Interest	0.00	0.00	0.00
Current Use	2,377.86	0.00	0.00
Property Tax Credit Balance	<u>(19,035.29)</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL CREDITS</b>	<b>\$7,005,719.93</b>	<b>\$670,582.23</b>	<b>\$1,467.81</b>

## SUMMARY OF TAX LIEN ACCOUNTS

### DEBITS

	2019	2018	2017/Prior
Unredeemed Liens			
Beginning of Fiscal Year:	\$ 0.00	\$ 248,339.13	\$ 218,419.34
Credit Balance	0.00	0.00	(97.00)
Liens Executed			
During Fiscal Year	133,093.51	0.00	0.00
Interest and Costs Collected After Lien Execution	<u>221.96</u>	<u>21,054.36</u>	<u>38,076.12</u>
<b>TOTAL DEBITS</b>	<b>\$ 133,315.47</b>	<b>\$ 269,393.49</b>	<b>\$ 256,398.46</b>

### CREDITS

Remittance to Treasurer: Lien Redemptions	\$ 10,105.00	\$ 167,401.92	\$ 134,065.71
Interest & Costs Collected After Lien Execution	221.96	21,054.36	38,076.12
Abatements of Unredeemed Taxes	584.31	668.39	67.92
Liens Deeded To Municipality	0.00	0.00	0.00
Credit Balance	0.00	0.00	(97.00)
Unredeemed Liens End of Year	<u>122,988.51</u>	<u>80,937.21</u>	<u>84,353.63</u>
<b>TOTAL CREDITS</b>	<b>\$ 133,315.47</b>	<b>\$ 269,393.49</b>	<b>\$ 256,398.46</b>

**DETAILED STATEMENT OF EXPENDITURES**

<b>Executive</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PROPOSED</b>
Clerical	\$ 38,700	\$ 39,147	\$ 38,700
Assistant Salary	54,509	57,538	52,000
Longevity Bonus	500	500	-
Selectmen's Salaries	8,000	8,000	8,000
Auditors	15,750	16,450	15,750
SS/MC Taxes	7,781	7,563	7,551
NH Retirement	10,467	10,552	11,786
Registry	100	-	100
Telephone	1,000	970	1,000
Hardware Support	9,700	9,996	9,700
Computer Expense	8,500	8,497	8,500
Software Support	-	525	-
Professional Consulting	500	906	500
Printing	2,000	2,286	2,000
Dues	3,370	3,355	3,370
NHMA Membership Dues	2,220	2,220	2,240
Public Notices	1,400	1,319	1,400
Office Supplies	1,300	1,311	1,300
Postage	1,200	528	1,200
Book & Periodicals	192	120	192
Miscellaneous	2,072	4,153	2,072
Equipment Lease	-	-	-
Equipment Repair & Maintenance	500	400	500
Training & Conferences	150	130	150
<b>Total Executive</b>	<u>169,911</u>	<u>176,465</u>	<u>168,011</u>
<b>Town Clerk</b>			
Town Clerk Salary	31,100	31,633	32,033
Deputy Town Clerk	8,000	5,304	8,000
Moderator	1,700	1,500	900
Supervisors of the Checklist	2,100	2,275	2,400
Ballot Clerks	2,796	1,690	1,100
SS/MC Taxes	3,152	2,999	3,246
Meals	625	424	350
Telephone	1,000	970	1,000
Information Systems	2,999	2,879	3,038
Services/Supplies	9,100	7,658	4,685
Dues & Education	205	75	200
Postage	600	1285	1,000
Copier Maintenance	855	778	855
Mileage	150	30	120
Advertising	250	107	175
Payment to Government Agencies	<u>4,000</u>	<u>3,585</u>	<u>4,000</u>
<b>Total Town Clerk</b>	<u>68,632</u>	<u>63,192</u>	<u>63,102</u>

**Tax Collector**

Tax Collector's Salary	23,410	23,858	24,112
Deputy Tax Collector	6,641	3,534	7,000
Treasurer's Salary	8,240	8,240	8,240
Deputy Treasurer Salary	1,000	253	1,000
SS/MC Taxes	3,006	2,741	3,088
Registry	650	353	550
Telephone	500	510	500
Information System	2,268	2,155	3,768
Services	3,350	1,844	2,900
Treasurer Services	500	70	200
Dues & Education	200	20	200
Supplies	2,500	510	2,200
Postage	4,100	4,167	4,100
Mileage	110	-	110
Copier Maintenance	855	779	855
<b>Total Tax Collector</b>	<u>57,330</u>	<u>49,034</u>	<u>58,823</u>

**Assessing**

Registry	300	186	300
Assessing	18,720	46,720	46,720
Update Maps	2,250	2,250	2,375
GIS Online Hosting	2,400	2,400	2,400
Computer Software Maintenance	5,000	4,649	5,200
Equipment Software Purchases	-	5,000	-
Supplies/Services	1,000	820	100
Postage	100	11	100
Education & Mileage	100	-	100
<b>Total Assessing</b>	<u>29,870</u>	<u>62,036</u>	<u>57,295</u>

**Legal**

Legal Expense	<u>15,000</u>	<u>24,611</u>	<u>20,000</u>
<b>Total Legal</b>	15,000	24,611	20,000

**Planning & Zoning**

Secretary's Salary	14,020	16,405	14,020
Consulting Services	200	-	200
SS/MC Taxes	1,072	1,255	1,072
Legal Expense	1,200	-	1,200
Registry	600	510	600
Advertising	2,250	1,850	2,250
Telephone	480	510	480
Services	600	150	600
Supplies	300	210	300
Postage	1,100	854	1,100
<b>Total Planning &amp; Zoning</b>	<u>21,822</u>	<u>21,796</u>	<u>21,822</u>

**Government Building**

Cemetery Salary	3,000	2,620	3,000
GGB Salaries	19,000	14,226	19,000
SS/MC Taxes	1,683	1,269	1,683
Cemetery Maintenance	4,800	4,800	4,800
Cemetery Equipment Purchase	500	200	500
Cemetery Software	1,200	1,200	1,200
Out-of-District Hydrants	1,500	480	1,500
Lights	10,250	9,871	10,250
Heating Fuel	24,500	8,865	24,500
Building Maintenance	15,000	10,750	80,000
Cleaning Services	8,000	6,610	8,000
Supplies	4,000	3,051	4,000
Equipment Repair	2,000	1,663	2,000
Parking Lot	5,000	-	5,000
<b>Total Government Building</b>	<b>100,433</b>	<b>65,605</b>	<b>165,433</b>

**Insurance**

Insurance Claim Expense	2,000	3,612	2,000
Health Insurance	177,080	197,664	200,740
Dental Insurance	12,603	12,632	13,733
Property-Liability Insurance	40,725	38,724	44,892
Workers' Comp Insurance	29,606	27,080	30,450
Unemployment Insurance	3,260	1,781	7,532
<b>Total Insurance</b>	<b>265,274</b>	<b>281,493</b>	<b>299,347</b>

**Visitors' Center**

Visitors' Center	6,000	1,368	6,667
Visitors' Center SS/MC	460	104	510
Visitors' Center Service/Supplies	3,950	2,812	3,950
Marketing	-	34,657	15,000
<b>Total Visitors' Center</b>	<b>10,410</b>	<b>38,941</b>	<b>26,127</b>

**Wood Assessor**

Salary	2,000	234	2,000
Mileage	200	22	200
<b>Total Wood Assessor</b>	<b>2,200</b>	<b>256</b>	<b>2,200</b>

**Police**

Police Chief Salary	77,640	73,129	72,000
Holiday	3,253	3,046	3,046
Officers' Salaries	274,766	261,133	276,326
Special Detail	1,000	1,890	1,000
Prosecutor	30,000	22,165	20,000
SS/MC Taxes	5,172	5,596	5,399
NH Retirement	101,114	97,824	110,592
Telephone	6,800	7,885	6,800
Services/Supplies	10,358	8,307	10,358
Animal control Misc. Supplies	1,000	-	1,000
Office Supplies	2,500	660	2,500

Postage	450	136	450
Ammo/Range	3,600	2,176	3,600
Fuel/Gas	11,957	6,705	11,957
Cruiser	11,788	11,787	11,788
Cruiser 1(2018 F150)	2,500	2,049	2,500
Cruiser 2 (2015 Explorer)	2,500	1,025	2,500
Cruiser 3 (2010 Expedition)	2,500	1,863	2,500
Cruiser 4 (2013 Explorer)	2,500	1,044	2,500
Tech Support	2,500	389	2,500
Mileage	1,100	-	1,100
Printer/Copier Lease	2,000	464	2,000
Training	1,500	-	1,500
Uniforms	4,000	2,968	4,000
<b>Total Police</b>	<u>562,498</u>	<u>512,423</u>	<u>557,916</u>
<b>Fire</b>			
Chief	54,024	57,183	54,024
Holiday	2,285	2,285	2,285
Longevity	500	500	500
Volunteer Firemen	33,000	32,540	40,000
Assistant Fire Chief	1,500	1,500	1,500
Fire Chief SS/MC Taxes	3,512	3,678	4,304
Fire Chief NH Retirement	17,094	18,348	17,094
Training	3,000	200	3,000
Telephone	1,000	1,261	1,200
Office Supplies	1,000	199	1,000
Service/Supplies	6,000	3,851	6,000
Station Maintenance	2,000	-	2,000
Dues & Memberships	1,500	1,050	1,500
Fuel/Gas	1,000	640	800
Equipment/Vehicle Repair	1,000	491	1,000
Fire Chief's Vehicle	3,000	3,000	4,000
1977 Ford Ladder Truck	2,000	-	2,000
1998 Freightliner Tanker	2,000	658	2,000
2000 FL80 Freightliner	1,500	5,323	2,000
2004 Freightliner E-One	1,500	2,187	2,000
Reports and Codes	2,000	2,245	2,000
Equipment Purchase	12,000	7,429	12,000
Communication Maintenance	2,500	1,218	2,500
<b>Total Fire</b>	<u>154,915</u>	<u>145,799</u>	<u>164,707</u>
<b>Building Inspection</b>			
Salary	15,500	14,134	15,500
Building SS/MC	1,186	1,081	1,186
Supplies	75	220	75
Cell Phone	372	306	372
Dues	110	45	110
Postage	50	16	50
Mileage	288	300	300

Training	200	65	200
<b>Total Building Inspection</b>	<u>17,793</u>	<u>16,167</u>	<u>17,793</u>
<b>Emergency Management</b>			
Emergency Management Plan	250	-	250
Forest Fire	250	-	250
<b>Total Emergency Management</b>	<u>500</u>	<u>-</u>	<u>500</u>
<b>Public Safety</b>			
Dispatcher Grafton County	85,000	59,313	60,000
<b>Total Public Safety</b>	<u>85,000</u>	<u>59,313</u>	<u>60,000</u>
<b>Highway</b>			
Road Agent Salary	59,702	63,701	60,598
Holiday	2,525	2,525	2,525
Longevity	500	500	500
Salary	233,398	216,295	236,891
SS/MC Taxes	22,654	20,096	22,989
NH Retirement	33,077	31,004	33,567
Gravel	5,000	5,784	5,500
Salt	18,000	20,828	18,500
Sand	27,000	27,762	27,700
Stone	2,200	2,012	2,000
Telephone	1,450	1,545	1,450
Services	11,000	15,554	11,000
Lights	3,800	3,567	3,800
Heating Oil	2,700	2,143	2,700
DOT Testing	300	259	300
Culverts	4,000	3,186	4,000
1976 Hyster Roller	200	38	200
98 CAT Loader	2,500	5,931	-
01 Freightliner #3	500	266	-
96 Ford L-8000 #2	2,000	1,622	1,000
70 CAT Grader	500	770	500
Sprayer/Paint	850	1,354	900
Wood Chipper	200	161	200
07 Freightliner #7	6,300	3,860	5,500
09 Sterling Dump #6	6,000	3820	5,500
10 International #12	4,600	5,961	4,600
2014 Freightliner #14	6,500	5,080	6,000
Public Notices	200	-	200
Supplies	9,500	13,854	9,500
Hand Tools	1,400	2,716	1,400
Office Supplies	275	821	300
Fuel & Lubricants	32,000	22,501	32,000
Grease & Oil	1,500	1,728	1,500
Uniforms/Boots	6,200	6,299	6,300
Asphalt	230,000	224,290	230,000

Backhoe	3,000	1,319	3,000
2016 Dodge 5500	2,000	6,191	2,800
2018 Freightliner Dump Truck	2,000	3,284	2,000
2017 John Deere Mower	500	1,194	500
2019 Dodge Pick Up	500	66	500
2015 F-350 Ford	-	-	1,000
2020 Freightliner Dump Truck	-	-	1,000
2021 Cat Loader	-	-	1,000
<b>Total Highway</b>	<u>747,031</u>	<u>729,882</u>	<u>751,420</u>
<b>Street Lights</b>			
Street Lights	<u>26,000</u>	<u>22,784</u>	<u>26,000</u>
<b>Total Street Lights</b>	26,000	22,784	26,000
<b>Ambulance</b>			
Attendants	23,000	29,577	28,000
Assistant Chief	1,500	1,500	1,500
SS/MC Taxes	1,874	2,377	2,257
Training	4,500	3,590	4,500
Maintenance	500	558	1,500
Services/Supplies	3,500	4,985	3,500
Fuel	1,800	1,654	1,800
Billing Services	<u>5,600</u>	<u>6,034</u>	<u>5,600</u>
<b>Total Ambulance</b>	42,274	50,274	48,657
<b>Direct Assistance</b>			
Salary	-	865	15,000
SS/MC Taxes	-	66	1,013
Rent	8,000	2,964	8,000
Miscellaneous	2,750	17,952	2,750
Lights	750	263	750
Fuel	<u>500</u>	<u>500</u>	<u>500</u>
<b>Total Direct Assistance</b>	12,000	22,610	28,013
<b>Parks/Recreation</b>			
Salaries	20,000	7,853	20,000
Director Salary	42,230	38,128	31,000
SS/MC Taxes	4,761	2,854	2,372
NH Retirement	4,717	4,319	3,463
Pool Salaries	25,000	330	25,000
Pool SS/MC Taxes	1,913	25	1,913
Pool Chemicals/Oversight	14,000	261	14,000
Pool Electricity	5,000	869	5,000
Pool Maintenance	5,000	102	5,000
Pool Supplies	2,500	924	2,500
Pool Training	1,000	40	1,000
Concessions	1,000	-	1,000
Programming	600	-	600
Marketing	<u>200</u>	<u>-</u>	<u>200</u>
<b>Total Parks/Recreation</b>	127,921	55,705	123,047

<b>Library</b>			
Library	<u>123,621</u>	<u>122,221</u>	<u>123,621</u>
<b>Total Library</b>	123,621	122,221	123,621
<b>Conservation</b>			
Services	<u>1,270</u>	<u>1,270</u>	<u>1,270</u>
<b>Total Conservation</b>	1,270	1,270	1,270
<b>T.A.N. Interest</b>			
Tax Anticipation Note	<u>10,000</u>	<u>986</u>	<u>10,000</u>
<b>Total T.A.N Interest</b>	10,000	986	10,000
<b>Debt Service</b>			
Costs for Town Building Construction	50,424	49,861	44,129
Ambulance	8,846	7,875	-
Highway Lot Restoration	15,610	15,189	-
Cat Backhoe	<u>11,154</u>	<u>11,154</u>	<u>11,155</u>
<b>Total Debt Service</b>	86,035	84,079	55,284
<b>Total Budget excluding Warrant Articles, Special Revenue and Revolving Funds</b>			<b>\$ 2,850,389</b>

### WARRANT ARTICLES

<b>Culture &amp; Recreation</b>			
Gazebo Entertainment	<u>7,500</u>	<u>6,450</u>	<u>7,500</u>
<b>Total Culture &amp; Recreation</b>	7,500	6,450	7,500
<b>Warrant Articles – Other</b>			
911 Markers	<u>-</u>	<u>6,832</u>	<u>-</u>
<b>Total Warrant Articles – Other</b>	-	6,832	-
<b>Health Agencies/Hospitals</b>			
Grafton County Senior Citizens	8,000	8,000	8,000
North Country Home Health	4,000	4,000	4,000
Northern Human Services	-	-	3,121
Ammonoosuc Health Service	5,800	5,800	5,800
The Boys and Girls Club	-	-	2,500
Tri-County CAP	-	-	5,050
Center for New Beginnings	-	-	1,500
Bridge House	<u>-</u>	<u>-</u>	<u>2,000</u>
<b>Total Health Agencies/Hospital</b>	17,800	17,800	31,971
<b>Capital Reserve Fund</b>			
Police Cruiser	25,000	25,000	25,000
Emergency Safety Equipment	10,000	10,000	10,000

Ambulance New/Used	10,000	10,000	10,000
Fire Truck New/Used	20,000	20,000	20,000
Police Equipment	3,000	3,000	3,000
Assessing	-	-	23,000
Tech/Computer Fund	8,000	8,000	8,000
Solid Waste Disposal	20,000	20,000	20,000
Library Building Maintenance	14,450	14,450	15,000
Highway Equipment	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<b>Total Capital Reserve Fund</b>	<b>135,450</b>	<b>135,450</b>	<b>159,000</b>

### REVOLVING FUND

#### Bethlehem Country Club

HS Club House Salary	30,000	15,968
HS SS/MC Taxes	2,295	1,222
HS Advertising	4,500	98
HS Telephone	1,200	1,531
HS Services/Supplies	6,000	21,302
HS Ghin-Handicap	2,100	1,618
HS Lights	1,500	1,898
HS Heat	1,600	1,453
HS/Building Maintenance	1,000	1,082
HS Equipment Purchase	19,000	19,208
HS Workers Comp Insurance	1,500	1,500
HS Property Liability Insurance	645	645
HS Snack Food	700	-
HS Bank Service Fees	3,500	2,731
HS Pro Shop Inventory	10,000	6,103
CR Salary	52,500	35,960
CR Department Head Salary	38,192	35,578
CR SS/MC Taxes	6,500	5,473
CR Telephone	-	510
CR Lights	700	563
CR Improvements	7,500	2,450
CR Equipment Rental	1,000	-
CR Equipment Purchase	10,000	456
CR Workers Comp Insurance	1,596	1,596
CR Property Liability Insurance	1,416	1,416
CR Dues/Prof Meetings	250	-
CR Supplies	3,000	5,436
CR Chemicals	8,500	5,276
CR Fuel/Lubricant	6,000	4,573
CR Equipment Repair	4,000	1,961
CR Vehicle Mileage	200	92
Rest Salaries	5,000	15,100
Rest SS/MC Taxes	1,913	1,223
Rest Lights	1,000	689

Rest Equipment Purchase	2,000	-
Rest Property Liability Insurance	900	294
Rest Liquor	6,000	3,508
Restaurant Service & Supplies	6,000	7,155
Rest Rooms & Meals Tax	3,000	1054
Rest Propane	1,000	466
Rest Bank Fees	500	1,876
Unemployment	2,400	1,479
Dept Head Salary from Growth	6,000	-
Improvements from Growth	8,888	-
Equipment from Growth	7,500	-
<b>Total Bethlehem Country Club</b>	<u>278,995</u>	<u>210,541</u>

### REVOLVING FUND

#### **Park & Recreation**

Summer Counselor Salary	12,000	-	12,000
SS/MC Taxes	765	-	918
Telephone	600	306	600
PR Electricity	600	494	600
Rec Fuel	300	-	300
Recreation Staff Training/Conferences	500	-	500
Parks & Rec Snack Program	800	299	800
Sports Program	6,000	8,288	6,000
Service & Supplies	6,000	5,592	6,000
Postage	50	62	55
Field Trips	7,000	-	7,000
Summer Program	1,500	-	1,500
Recreation Properties	<u>5,000</u>	<u>-</u>	<u>5,000</u>
<b>Total Parks &amp; Recreation</b>	<b>41,115</b>	<b>15,041</b>	<b>41,273</b>

#### **Highway Revolving**

Highway Revolving Exp.	<u>54,381</u>
	54,381

## **TRUSTEES OF THE TRUST FUND REPORT**

To the residents of Bethlehem,

This year, we operated with two trustees, Peter Szeidler and Rob Constantine. With COVID restrictions throughout the year, we had to perform most of our duties remotely. During the year, we had multiple requests for deposits and disbursements as requested via warrant article and with approvals from the appropriate governing body. Detailed accounting of deposits, withdrawals, and earnings are included in the accompanying financial reports.

We maintained our relationship with Three Bearings Fiduciary Advisors and our funds were held with Fidelity. While it was a volatile year for investments, our mandated conservative approach to investing the funds held in trust meant that the Town's trust funds were minimally impacted during the year. The Attorney General revised their fund designations for better transparency and we reviewed all funds to ensure they were appropriately classified using the new fund codes. We continue to work with the Attorney General's office to reconcile all of the Private Trust accounts to ensure proper allocation of funds for various needs, a process we began last year but was hampered by COVID restrictions.

We look forward to future endeavors and continued relationships with the various Boards of the Town of Bethlehem. We especially look forward to interacting in person again!

Sincerely,  
Peter Szeidler  
Rob Constantine

**Town Of Bethlehem**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2020**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
CEMETERY	1916- Perpetual Care	Lot Maintenance	Common TF	14,536.92	-77.60	14,459.32	37,624.35	1,557.25	0.00	38,181.60	53,640.92	59,200.13
	Total Cemetery			14,536.92	-77.60	14,459.32	37,624.35	1,557.25	0.00	38,181.60	53,640.92	59,200.13
PRIVATE TRUSTS	1942 Library	Maintenance	Common TF	683.05	-1.37	681.68	231.00	27.60	0.00	258.60	950.28	1,048.77
	1929 Craft - Town Building	Maintenance	Common TF	9,894.66	-20.80	9,873.86	4,085.70	417.39	0.00	4,503.09	14,376.95	15,866.95
	1930 Jeffries - Park Building	Maintenance	Common TF	983.20	-3.32	979.88	1,248.55	66.62	0.00	1,315.17	2,295.05	2,532.90
	1916 Phillips/Cruft	Needy Children	Common TF	6,241.21	-51.14	6,190.07	28,113.83	1,025.76	0.00	29,139.59	35,329.66	38,991.18
	Total Private Trusts			17,812.12	-76.63	17,735.49	33,679.08	1,537.37	0.00	35,276.45	52,951.94	58,439.80
CEMETERY	2020 Cemetery Expendable Trust Fund	Lot Maintenance	Common CRF	0.00	4,101.45	4,101.45	0.00	2.74	0.00	2.74	4,104.19	4,443.49
	Total Cemetery			0.00	4,101.45	4,101.45	0.00	2.74	0.00	2.74	4,104.19	4,443.49
LIBRARY	2020 Library Capital Reserve Fund	Maintenance	Common CRF	0.00	14,455.09	14,455.09	0.00	9.66	0.00	9.66	14,464.75	15,660.56
	Total Library			0.00	14,455.09	14,455.09	0.00	9.66	0.00	9.66	14,464.75	15,660.56

**Town Of Bethlehem**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2020**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Expended During Year	Net Income			
<b>TOWN</b>												
2015	Broadband	Equip. Purch.	Common CRF	101.29	1.69	102.98	5.74	1.53	0.00	7.27	110.25	119.36
2013	Distressed Buildings	Town Properties	Common CRF	3,125.38	52.42	3,177.80	179.50	47.32	0.00	226.82	3,404.62	3,686.08
2020	Highway Equipment Fund	Equipment Purchase	Common CRF	0.00	25,008.81	25,008.81	0.00	16.71	0.00	16.71	25,025.52	27,094.40
1995	Highway Truck	Equip. Purch.	Common CRF	194,469.20	-155,596.98	38,872.22	4,888.20	2,622.61	0.00	7,510.81	46,383.03	50,217.56
2007	Pool/Recreation Facility	Maintenance	Common CRF	5,431.82	91.10	5,522.92	312.23	82.22	0.00	394.45	5,917.37	6,406.56
2015	Property Assessment	Property Assessment	Common CRF	44,432.76	707.85	45,140.61	196.39	638.85	0.00	835.24	45,975.85	49,776.71
1995	Prospect St. Dump Closure	Dump Closure	Common CRF	116,040.24	-4,403.83	111,636.41	1,591.04	1,674.72	0.00	3,265.76	114,902.17	124,401.23
2008	Road Maintenance	Maintenance	Common CRF	17,811.83	298.78	18,110.61	1,025.76	269.66	0.00	1,295.42	19,406.03	21,010.34
2016	Solid Waste Disposal	Solid Waste Disposal Facility/Transfer Station	Common CRF	136,279.77	22,059.05	158,338.82	4,615.73	2,030.02	0.00	6,645.75	164,984.57	178,624.03
2016	Tech/Computer	Computer & Technology Needs	Common CRF	32,284.86	-3,883.27	28,401.59	949.56	463.02	0.00	1,412.58	29,814.17	32,278.93
2001	Town Building Maintenance	Maintenance	Common CRF	11,764.83	199.76	11,964.59	829.78	180.30	0.00	1,010.08	12,974.67	14,047.30
Total Town				561,741.98	-115,464.62	446,277.36	14,593.93	8,026.96	0.00	22,620.89	468,898.25	507,662.30
<b>VILLAGE DISTRICT</b>												
1995	H2O Maintenance	Maintenance	Common CRF	44,998.73	5,835.22	50,833.95	2,735.18	726.45	0.00	3,461.63	54,295.58	58,784.24
2019	Short-Lived Asset Reserve Fund	Short-Lived Asset	Common CRF	5,288.89	1,862.40	7,151.29	73.74	91.89	0.00	165.63	7,316.92	7,921.82
2013	Village District Intake CRF	Maintenance	Common CRF	6,774.39	5,215.33	11,989.72	1,876.10	166.98	0.00	2,043.08	14,032.80	15,192.90
1995	Village District Pickup Truck	Equip. Purch.	Common CRF	32,825.24	-17,675.56	15,149.68	1,228.11	512.98	0.00	1,741.09	16,890.77	18,287.14
1996	Wastewater Maintenance	Maintenance	Common CRF	30,433.62	5,588.19	36,021.81	1,725.90	503.49	0.00	2,229.39	38,251.20	41,413.46
Total Village District				120,320.87	825.98	121,146.45	7,639.03	2,001.79	0.00	9,640.82	130,787.27	141,599.56
<b>POLICE DEPARTMENT</b>												
1996	Police Cruiser	Equip. Purch.	Common CRF	7,043.11	18,264.71	25,307.82	70.32	108.56	0.00	178.88	25,486.70	27,593.71
2010	Police Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	7,227.43	3,116.20	10,343.63	31.72	105.89	0.00	137.61	10,481.24	11,347.73
Total Police Department				14,270.54	21,380.91	35,651.45	102.04	214.45	0.00	316.49	35,967.94	38,941.44

**Town Of Bethlehem**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2020**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Expended During Year	Net Income			Balance End of Year
<b>EMERGENCY SERVICES</b>												
1997	Amulance	Equip. Purch.	Common CRF	25,217.98	10,418.77	35,636.75	962.84	381.47	0.00	1,344.31	36,981.06	40,038.32
2008	Fire Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	57,019.16	10,947.19	67,966.35	2,477.07	898.37	0.00	3,335.44	71,301.79	77,196.37
2009	Fire Truck	Equip. Purch.	Common CRF	82,706.41	21,359.95	104,066.36	2,591.22	1,234.36	0.00	3,825.58	107,891.94	116,811.46
Total Emergency Services				164,943.55	42,725.91	207,669.46	6,031.13	2,474.20	0.00	8,505.33	216,174.79	234,046.15
<b>SCHOOL</b>												
1994	BES Building & Improvements	Maintenance	Common CRF SAU 35	77,111.30	749.33	77,860.63	3,536.58	1,248.44	0.00	4,785.02	82,645.65	90,731.83
2003	BES Special Education	Special Education	Common CRF SAU 35	107,449.32	1,059.45	108,508.77	6,576.14	1,765.12	0.00	8,341.26	116,850.03	128,282.82
2011	BES Tech. Fund	Equip. Purch.	Common CRF SAU 35	12,564.49	123.38	12,687.87	714.55	205.56	0.00	920.11	13,607.98	14,939.41
2006	Profile Building Maintenance	Maintenance	Common CRF SAU 35	120,697.23	1,195.98	121,893.21	8,021.96	1,992.59	0.00	10,014.55	131,907.76	144,818.82
2006	Profile Special Education	Special Education	Common CRF SAU 35	202,138.19	2,000.82	204,139.01	13,201.50	3,333.51	0.00	16,535.01	220,674.02	242,265.11
2011	Profile Tech.	Equip. Purch.	Common CRF SAU 35	66,975.65	658.17	67,633.82	3,860.58	1,096.56	0.00	4,957.14	72,590.96	79,693.37
2016	Profile Tennis Court Expendable Trust Fund	Installing/Maintaining Tennis Courts	Common CRF SAU 35	5,054.26	49.51	5,103.77	274.20	82.49	0.00	356.69	5,460.46	5,994.72
Total School				591,990.44	5,836.64	597,827.08	36,185.51	9,724.27	0.00	45,909.78	643,736.86	706,721.08
<b>GRAND TOTALS:</b>				1,485,616.42	-26,293.27	1,459,323.15	135,855.07	25,548.69	0.00	161,403.76	1,620,726.91	1,766,714.71

## **CEMETERY TRUSTEE'S REPORT**

The cemetery remains well maintained, thanks to the efforts of Scott Harris on his mowing machine, the town crew, and Jon Wright, sexton. Burials are increasing at the cemetery every year. The new section is getting filled up with reserved lots.

Work remaining to be done: Surveying the rest of Section C which was partially done by John Keller. Surveying of new cemetery section for more plots and cleaning and repairing of stones. The survey items have been submitted to the Select board for review and long range planning.

The Cemsites computer program is ninety percent complete and expected it to be fully functional by end of 2021 summer.

Brochures for the cemetery rules and regulations are available at the town office.

Cemetery Committee

Richard Robie, Jr.

Christina Clemmo

Christopher Brooks

Clare Brown

## BETHLEHEM PUBLIC LIBRARY REPORT

Each year, for the last ten years I have been Library Director, I reflect on the past twelve months and put together an annual report to show you our accomplishments, to highlight the special or unusual. There was so much unusual this year!

The year started with planning a robust schedule of programming. Programs in the first quarter included:

- Oscar movies, including the documentary “The Cave”, co-sponsored by Northern Grafton County Democrats Women’s Group;
- a new program, Tales of Travel, where patrons shared the interesting places they had visited;
- taste-testing Hot Chocolate Around the World;
- quilting with Everett Aldrich;
- and in March, “Songs of Emigration: Storytelling through Traditional Irish Music,” a NH Humanities grant program.

Well, we all know what happened next. The Library Trustees, with staff input, quickly produced a Closure and Pandemic Policy, as well as a Reopening Procedures working document. We made the decision to close the library for several weeks in the spring, until we were confident that we could keep our patrons and our staff safe. I attended many virtual meetings with other librarians and researchers who were studying Covid specifically in relation to library materials. We had to be sure that passing materials back and forth would be safe for all who handled them.

However, staff continued to work in the building, independently and in pairs. We took this quiet time to complete projects that would not have been possible if the building had been open. The children’s picture book section was rearranged and shelved by category (instead of by author). Now all the truck books are together, as are the animal books. This allows our youngest patrons to more easily find the books that spark their interest. The project was a huge undertaking, as the 1200+ picture books were physically moved three or more times, grouped and regrouped, and then re-cataloged in our computer system. In all, more than 250 staff hours were dedicated to this project.

The adult fiction, biography, and large print sections were also moved and reshelved. We increased the number of shelves for adult fiction and large print so that we can expand our collection while making the books more accessible by removing most books from the bottom shelves.

In May, we found new ways to bring the Library into your homes. We developed a system for porch pickup which allowed us to safely provide access to our collection of physical materials in a no-contact way. Thousands of items circulated through our system this spring.

Though the building was closed, we promoted our free Wi-Fi, which is available 24/7 in the parking lot. On our website, we provided information and directions on accessing many digital resources, including downloadable eBooks and audio books through Overdrive and the Libby app. Many publishers and library vendors offered free access to electronic resources; we shared those on our website as well. For example, Ancestry genealogy database usually is accessible only in the library building, but during Covid it was made available to access from home with a library card. We were very happy to share these resources with our patrons.

We created a take-home summer reading program for children, tween/teens, and adults. Staff created six weeks of fairy-tale-related content for weekly pickup by patrons. Summer programming included book discussions via Zoom, with patrons accessing the books through Overdrive.

In September, we were thrilled to open our doors and move into the next phase of reopening. Patrons could now come into the building in small numbers, browse our shelves, and select materials in person. For those who were not comfortable doing that, we continued our porch pickup.

In the fall, we helped facilitate a generous gift from a new patron. This person donated new Kindle eReaders to every 5th and 6th grade student at BES. In the future, we hope to work together with teachers to offer programs that utilize the eReaders.

Also in the fall, plans began for the Friends of Bethlehem Public Library’s Story Trail. After the Friends had discussions with several groups in town, the Trustees and the Select Board approved the project. The trail will begin and end behind the library, winding through the trees and out to the bike path toward BES. Along the path will be podiums holding pages of a story for people to read as they walk. Completion is set for early summer 2021.

We are here for you, even though the ways we serve continue to change. We welcome comments and suggestions.

Respectfully submitted, Laura Clerkin M.S.L.S. Library Director

Circulation:	Adult Books	4,909	Audio/Video	1,993
	Children/YA Books	4,256	Magazines	842
	Inter-Library Loaned	263	Inter-Library Borrowed	243
	NH Downloadables (Overdrive)	3,400	Database Searches	916
	(1,545 e-books, 1,793 audio books, 62 Periodicals)			
Other:	Patrons Served	13,028	New Patrons	46
	Computer Users	446	Non-resident Patrons New	3
			Non-resident Patrons Renewed	14
Collection:	Purchased Items	834	Uncollected Items	12
	Donated Items	123	Withdrawn Items	823

## BETHLEHEM PUBLIC LIBRARY BUDGET

	<b><u>Budget 2020</u></b>	<b><u>Actual 2020</u></b>	<b><u>Budget 2021</u></b>
<b>Expenses</b>			
Books, etc.	\$ 12,600	\$13,451	\$ 12,600
Magazine	1,000	1,067	1,000
Equipment Expense	730	1,283	628
Accounting	1,440	1,471	1,440
Professional Development	1,500	610	1,500
Employee Recognition	150	145	150
Supplies	1,500	2,175	1,500
Communication Expense	1,000	1,699	1,200
Bldg. Maint, Lawn Care	12,300	10,099	11,635
Building Supplies	350	483	350
Postage	300	352	300
Utilities	5,800	5,091	5,150
Other Expense	200	1,173	200
Library Programs	1,870	1,203	1,870
Payroll Tax	5,810	5,734	6,350
Wages	73,750	70,259	74,325
Library Systems Fee	3,400	4,279	3,400
Computer Maintenance	900	1,096	900
Property Liability Insurance	1,850	1,812	1,987
Workers Comp. Insurance	150	127	115
<b>Total</b>	\$ 125,600	\$ 123,609	\$ 126,600
<b>Income</b>			
Town Funds	\$ 123,621	\$ 122,221	\$ 123,621
Library Fees	2,979	1,500	2,979
<b>Total</b>	\$ 126,600	\$ 123,721	\$ 126,600
<b>Endowment/Trust Funds**</b>		<b>Gifts/Use Fees *</b>	
Beginning Balance	\$ 117,240.68	Beginning Balance	\$ 57,863.31
Contributions	0.00	Interest	10.22
Interest Earned	734.81	Additions	2,620.00
Expenditures	0.00	Expenditures	1,500.00
Ending Balance	\$ 117,975.49	Ending Balance	\$ 58,993.53
<b>Memorial Funds***</b>		<b>Fines, Lost Books*</b>	
Beginning Balance	\$ 3,168.96	Beginning Balance	\$ 6,450.15
Donations	0.00	Interest/Additions	142.65
Books Purchased	0.00	Expenditures	0.00
Ending Balance	\$ 3,168.96	Ending Balance	\$ 6,592.80

Memorial Fund has been established through donations in memory of specific individuals.

The books purchased from these funds are in memory of these individuals.

\*The income and expenditures from these funds are not reflected in the above budget.

\*\* Income from these funds is used to purchase books & conduct programs as dictated by the trust.

\*\*\*These funds are not reflected in the above budget.

**TOWN OF BETHLEHEM  
NEW HAMPSHIRE  
2021 TOWN MEETING WARRANT  
DELIBERATIVE SESSION**

The inhabitants of the Town of Bethlehem in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem on **Friday June 4, 2021 at 6:00 pm**. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday, June 8<sup>th</sup>, 2021, at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, July 13, 2021, at 8:00 am** for the choice of Town Officers elected by official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

**Article 01: To choose all necessary Town Officers for the ensuing year.**

Selectman	3 Year Term	Vote for 1
April Hibberd Veronica Anne Morris		
Planning Board	3 Year Term	Vote for 2
Anthony Rodrigues Peter C. Roy Alecia Loveless		
Zoning Board of Adjustment	3 Year Term	Vote for 2
Andrea Bryant Ruth Heintz		
Supervisor of the Checklist	4 Year Term	Vote for 1
Write In		
Trustee of the Trust Fund	2 Year Term	Vote for 1
Write In		
Trustee of the Trust Fund	1 Year Term	Vote for 1
Pamela Hess Newman		

Cemetery Trustee                      3 Year Term                      Vote for 3  
Carole Hammarberg  
Richard Robie Jr  
Christina Clemmo

Library Trustee                      3 Year Term                      Vote for 3  
Tana LeClair  
Sara Plumley  
Nora Clark

**Article 02:** Are you in favor of the adoption of Amendment No. XIII b as proposed by the planning board for the town zoning ordinance as follows: To permit manufactured housing meeting the Federal HUD standards adopted in 2000 to be located on individual lots outside of a manufactured housing subdivision upon the grant of a special exception by the zoning board of adjustment in all but the District 1-Main Street District provided the manufactured home is placed upon a slab or foundation? Manufactured homes will continue to be permitted in manufactured housing subdivisions and parks. (The Planning Board recommends this article)

**Article 03:** Are you in favor of the adoption of Amendment No. XIX b to the Bethlehem Zoning Ordinance as proposed by the Bethlehem Planning Board as follows: repeal the existing criteria for the grant of a special exception and replace those criteria with the following: A special exception shall be granted if the proposed use, structure or change to use or structure meets the requirements of the zoning ordinance and is consistent with the spirit and intent of the Master Plan; does not negatively impact the healthy safety or general welfare of the neighborhood or town, including but not limited to noise, odor, vibration, glare, hours or operation, traffic, lighting, runoff and/or pollutants; is compatible with the character of the neighborhood and the town and will not negatively impact property values; and does not overload or result in an excessive demand on municipal services or facilities, including but not limited to schools, emergency services, water and sewage, waste disposal and road maintenance. (The Planning Board recommends this article)

**Article 4:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,855,482 (Two Million Eight Hundred Fifty Five Thousand Four Hundred Eighty Two Dollars). Should this article be defeated, the default budget shall be \$2,701,849 (Two Million Seven Hundred and One Thousand Eight Hundred Forty Nine Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand) to be added to the Highway Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 6:** To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 7:** To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 8:** To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 10:** To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 11:** To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty-Three Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 12:** To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 13:** To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 14:** To see if the Town will vote to raise and appropriate the sum of \$7,500 (Seven Thousand Five Hundred) for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2021. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 15:** To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Library Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 16:** To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$5,050 (Five Thousand Fifty Dollars) to support the Tri-County Community Action Program, Inc., that include Fuel and Electrical Assistance, Weatherization, Transportation, Homeless Intervention and Prevention, Guardianship, RSVP, and Workforce Programs. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 17:** To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to Grafton County Senior Citizens Council, Inc., through the Littleton Area Senior Center, and the ServiceLink Resource Center for services for Bethlehem residents in 2021. From July 1, 2019 to June 30, 2020, the Littleton Area Senior Center provided services for 222 Bethlehem residents, and ServiceLink provided services for 82 residents. These services included congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. The cost of providing these services was \$118,712.10. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 18:** To see if the Town will vote to raise and appropriate the sum of \$2,500 (Two Thousand Five Hundred Dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides busing from the school to the Club for the afterschool program, which alone costs \$14,850 a year. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 19:** To see if the Town will vote to raise and appropriate the sum of \$5,800 (Five Thousand Eight Hundred Dollars) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 1,112 current BETHLEHEM patients, as well as reach more of those in need. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 20:** To see if the Town will vote to raise and appropriate the sum of \$1500 (Fifteen Hundred Dollars) to support the Center for New Beginnings. These funds support the Center's sliding scale program, which provides assistance to clients with high deductibles or co-pays or loss of insurance coverage. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 21:** We the Undersigned Registered Voters of the Town of Bethlehem, NH, petition the Town to place a request from North Country Home Health & Hospice Agency in the amount of \$4,000 (Four Thousand Dollars) on the Town Warrant. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 22:** To see if the Town will vote to raise and appropriate the sum of \$3,121.00 (Three Thousand One Hundred Twenty-One Dollars and Zero Cents) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 23:** To see if the Town will vote to raise and appropriate the sum of \$2,000 (Two Thousand Dollars) for the purpose of Bridge House, Inc support. (The Board of Selectmen recommends this Article, 5 to 0)

**Article 24:** To see if the Town will vote to accept the road system known as Mt. View Lane and Presidential View Lane, located off of Rt. 142, after the road meets both town and state specifications. The road association will be responsible for the costs of bringing the road up to specification and will be actively inspected during construction of the roadway by a professional engineering company and accepted by a NH Professional Engineer and the Town Road Agent. The Town will then be responsible for maintaining and plowing the road. Currently, there are 38 landowners on the road.

**Article 25:** By petition of 25 or more eligible voters of the Town of Bethlehem to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering.

Additionally, these voters ask the Town of Bethlehem to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from the selectmen to Bethlehem's state legislators, informing them of the demands from their constituents within 30 days of the vote.

**Article 26:** To see if the Town will VOTE TO APPROPRIATE the sum of \$150,000 (One Hundred Fifty Thousand Dollars) from the Town's unassigned fund to install on town-owned land a solar array estimated to cost \$475,000 which will reduce Town electricity costs for the next 30 to 40 years while using clean energy.

The solar array is expected to offset 100% of electricity usage by the Town and approximately 50% of electricity costs for Town Hall, Highway Department, Elementary School, and Library and street lights.

The total cost of \$475,000 will be funded through:

- \$165,000 USDA Grant
- \$150,000 from the Town's unassigned fund in 2021
- \$160,000 subject to a future warrant article appropriating the remaining funds through borrowing or other sources that would be paid through reduced electricity costs.

Net savings after the cost of the system and maintenance are estimated to be:

- \$150,000 at 25 years with savings projected to continue for the life of the project.

When this proposal is approved, the Select Board will solicit bids from solar installers, and will be under no obligation to purchase a system if it is not economically beneficial to the Town.

2021 Tax Impact = \$0.

(The Board of Selectmen recommends this Article, 5 to 0)

## ESTIMATED 2021 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
Gazebo Concerts	7,500	.027

### CAPITAL RESERVE WARRANT ARTICLES

Highway Equipment	25,000	.090
Police Cruiser	25,000	.090
Police Special Equipment	3,000	.011
Fire Equipment	10,000	.036
Fire Truck	20,000	.072
Ambulance	10,000	.036
Assessing	23,000	.083
Tech/Computer	8,000	.029
Solid Waste	20,000	.072
Library Building Maintenance	15,000	.054

### NONPROFIT WARRANT ARTICLES

Ammonoosuc Community Health Services	5,800	.021
Boys & Girls Club	2,500	.009
Bridge House	2,000	.007
Center for New Beginnings	1,500	.005
Grafton County Senior Citizens Council	8,000	.029
North Country Home Health & Hospice	4,000	.014
Northern Human Services	3,121	.011
Tri-County CAP	5,050	.018
		.708

**Estimated cost for an assessment of \$ 150,000** \$ 106.20

Note: Tax impact is calculated after revenues are deducted, Veterans' credits added, and overlay applied.

## ESTIMATED 2021 TAX IMPACT

	Budget	Warrant Articles	Tax Rate*
Proposed Budget	\$2,855,482	0.708	7.33

\*Estimated Total Tax Impact if all Warrant Articles are approved

## SELECTBOARD REPORT

This year was an unprecedented one with myriad challenges and the Town of Bethlehem continued to build “Bethlehem Rising” momentum, thanks to our valued town employees, businesses, community volunteers and residents, through it all.

The year saw several important changes at town hall.

After four years, select board member Mary Mortiz decided not to run for re-election. The board thanks her for sharing so much of her time and expertise. The board looks forward to welcoming a new board member in July.

In March, we welcomed Alan DeMoranville, as Bethlehem's new police chief.

We also hired Tim Fleury as the town’s administrative assistant, replacing April Hibberd, after a decade of excellent service. Fortunately, Ms. Hibberd agreed to become the director of the newly formed direct-assistance program.

The job of running the recreation programs - a job previously held by Mr. Fleury - was taken over by Abbie Sawyer, a long-time recreation counselor in Lincoln, who we are fortunate to now have in Bethlehem.

With the pandemic gaining strength, the start of the year was challenging, but the town responded quickly. That included a town-wide informational mailer and setting up a system to make phone calls to those who might need help including getting groceries and other necessities if they could not leave their house. There was regular input from residents and plans evolved, always with the health and safety of our community in mind. Town employees including fire chief Jack Anderson also monitored pandemic-related expenses and successfully sought grants for reimbursement.

The town’s marketing and economic development campaign gained momentum. Its aim is supporting our businesses as well as attracting new businesses, tourists and residents. It includes a new, easier-to-use town website and the adoption of the “Just Be” logo.

The select board also provided residents with an unprecedented amount of news about the pandemic as well as town government and activities, using the emailed “The Bethlehem News” and a select-board Facebook page. More than 1,000 residents have subscribed to them.

For safety sake, the board met using Zoom. Happily, there were often more people “attending” than when public meetings were held. And, every meeting began with “public input,” allowing residents to share information without sitting through a meeting. Responding to residents’ concerns raised at those meetings, the select board adopted anti-litter and noise ordinances.

Hoping to make sure all property was properly taxed, the board hired a specialist in appraising commercial properties. His first report contained excellent news. The Bretton

Woods Ski Resort – including its new mountaintop lodge and gondolas – should add about \$12.1 million to the town’s tax base.

One of the select board’s major decisions was the delay of deliberative session and town voting. The board pushed those events into June and July. The select board wanted to make sure everyone had a chance to participate. The board worried that until more vaccinations were available some people might be afraid to participate in March. Given the delay, we thank elected officials who continued with their elected positions until the July election.

There were many developments in an increasingly vibrant town.

The town-owned Bethlehem Country Club was sold to Kim and Mark Koprowski. The Arlington Hotel was sold and renamed The Chandler at White Mountains. The Rek-Lis Brewing Company expanded and indicated further expansion is possible. The Presidential Mountain Resort added additional cabins on the other side of U.S. Route 302. There was also a vibrant Vintage Market at The Wayside Inn.

There was a major change in leadership at The Colonial Theatre with Stephen Dignazio – who led its resurrection and made it flourish - handing the reins over to Christine Kelly.

As always volunteer committees played huge roles including conservation, planning and zoning, managing trust funds, the cemetery, recreation, preparing for the day when a new transfer station is needed and making Bethlehem more energy efficient. That included the energy committee securing a federal grant to be used (if voters approve) for solar arrays to help power town buildings and the elementary school.

The select board came up with a proposed 2021 budget of \$2.8 million. That is up about \$88,000 or three percent over 2020. Meanwhile, inflation is about two percent.

That increase reflects additions of new positions in town and keeping employee compensation competitive to retain and show appreciation for our valued employees. The board thanked department heads an exceptional balancing act: Minimizing the budget while providing the best services.

We would also like to thank all the people who make Bethlehem a great place to live and work especially during this very challenging year; we appreciate the continued community involvement and welcome engagement.

It is not clear when we will all get together again in person for select board meetings. Perhaps we can make it easier for everyone to be involved by eventually having a hybrid meeting using Zoom and town hall. In any case, please come by and let us know your thoughts!

Best regards,  
Gabe Boisseau  
Board Chair

## EMERGENCY MANAGEMENT DIRECTOR REPORT

In a normal year your Emergency Management Director has little to report on but this past year was exceptional. When the Pandemic hit everyone hunkered down and began the long isolation that became the normal for the year. It was quite the opposite for me as your EMD as this was a total unknown and there was a scramble to gather information that changed almost hourly. I had been involved with the North Country Health Consortium for quite a few years as a member of the North Country Health Network. When the pandemic became a reality it was necessary to establish a Command Staff and institute the Incident Command System for the whole North Country which I became a very active part of. This Command Staff included members from Lancaster, Colebrook, Berlin, Gorham, Woodsville and Littleton all of which were either EMD's and or Fire Chiefs. The State of NH used these health networks to organize and implement everything from Testing Sites, Open and Closed Points of Distribution Sites (PODS) and Eventually Vaccination sites and schedules. As new information occurred it was distributed to the command staff and appropriate actions were taken. There were countless zoom meetings with the staff and everyone called in for the daily briefings from the State Emergency Management team in Concord these were at first seven days a week. All of this went on for months until there were more actual facts known about the virus. It takes a toll on everyone as there was tremendous amount of pressure on everyone involved to do our best to keep our citizens safe. I was very proud of all of our partners during this ordeal.

In addition to all of the above it was my primary duty to help protect our own citizens and advise the Select Board to the latest updates and do whatever needed to be done to secure the building and provide guidance to our citizens. As the town building went into lock down there were some employees that continued to work in the building and others worked from home. It was also necessary to secure items such as masks and other personal protective equipment from the State as they were in short supply. It was also critical to track all expenses related to the Pandemic as we were able to get reimbursed thru the CARES Act and GOFFER Grant. We were able to recover approximately \$60,000.00.

In a combined effort with the Select Board and Volunteers we were able to set up grocery deliveries, other services required by infected patients as well as just calling to check on at risk individuals. In my opinion the Select Board did an outstanding job in keeping up with the crisis and making adjustments in their normal policies to compensate for some of the radical changes that occurred to people's habits and needs. I think it is especially important to note that some of our officials went out of their way to make things happen, like auto Registrations, and other important Town business that needed to go on Pandemic or not. Those people should be commended for coming to work everyday to make those things work for our citizens.

Our citizens should also be commended for their patience and understanding throughout the Pandemic. It has been difficult in all aspects physically, mentally and dealing with the unknown however it appears we are coming to the end and life is returning to some normalcy. I would like to say I am proud to be a part of the team that came together to get Bethlehem thru this very trying time.

Jack Anderson  
Fire Chief / EMD

## **POLICE DEPARTMENT REPORT**

The Bethlehem Police Department is pleased to announce that 2020 is behind us! Though it was a difficult year for all, our Officers managed to keep a positive outlook. With social distancing a top priority it made the job of policing quite challenging. This also caused challenges for training as many training courses were cancelled. Thankfully our Officers were able to take advantage of on line training through New Hampshire Police Standards and Training to keep current with state requirements.

As you may or may not know Bethlehem Police Chief Michael Ho-Sing-Loy moved on and took a position as Chief of Police for the Town of Sugar Hill which allowed me the privilege of coming back to the town of Bethlehem that I so love. The fact he is one town over has been a tremendous help as he is only a phone call away. For those who do not know I worked for the Bethlehem Police Department from 2005-2014 before accepting a position with the Whitefield Police Department which gave me a chance to branch out and gain new experiences. Though I am very fond of both towns it is good to be “home”. Very fortunate for me during my transition is that our Officers are very well trained and were able make this transition much easier than expected and I would truly be lost without them.

As always we would like to thank the residents of Bethlehem for their continued support.

Respectfully Submitted,  
Chief Alan C. DeMoranville III  
Sergeant Jeffrey Dube  
Corporal Zachary Bushway

Officer Sarah Donahue  
Officer Kelby Lewis  
Officer Samantha Donahue

**The Bethlehem Police Department received 3,425 calls for service this year:**

911 Hang Up Abandoned:	29	Missing Person:	8
Abandoned MV:	10	Motor Vehicle Complaint:	97
Alarm, Burglar/Hold Up/Police:	99	Motor Vehicle Stop:	377
Assault:	5	Noise Complaint:	26
Assist Citizen:	84	Notifications Death:	1
Assist Other Agency:	23	OHRV Incidents/Complaints:	2
Be On Lookout:	1	Parking Issues:	3
Bomb Scare:	1	PD Admin Calls:	411
Fire-Brush/Grass/Forest:	6	Pedestrian Complaints:	2
Burglary:	9	Telephone Harassment:	15
Permitted Burn:	279	PD Permits:	1
Building Check:	120	Found/Lost Property	28
Civil Stand-by:	39	Rape/Sexual Assault:	1
Unattended Death:	2	Vehicle Repossession:	2
Directions:	1	Road Hazard:	111
Disabled Vehicle/Lock-Out	124	Paperwork Service:	43
Disturbance/Fight/Brawl:	56	Shots Fires:	12
Domestic Animal Complaint:	67	Sex Offender Registration:	14
Domestic Disturbance:	45	Special Detail/Parade:	26
Drug Issues:	7	All SPOTS Inquiries:	120
Illegal Dumping:	9	Stalking:	5
DWI:	4	Auto Theft:	6
All EMS Admin Calls:	6	Suicide/Suicidal Person:	7
Escort:	1	Suspicious Person:	52
All FD Admin Calls:	20	Suspicious Vehicle:	40
All FG Admin Calls:	63	Theft/Fraud/Gas Drive Off:	33
Fire:	109	Threats (Except Bomb)	9
Fireworks Complaints:	7	Traffic Control/Detail/Radar:	1
		Training:	7
Follow Up/Investigation:	124	Trespass (All)	47
Foot Patrol/Walk Through:	12	Ambulance Transfer:	5
General Info:	2	Unknown/Other:	5
Hazmat Incident:	1	Vandalism/Crim Mischief:	18
Inspections:	2	Vehicle Collision:	101
Intoxicated Person:	7	VIN Verification:	21
Juvenile Offenses:	18	Violation Court Order:	6
Medical:	234	Wanted Person:	30
Mental Persons/Not IEA	13	Welfare Check:	93

## FIRE & AMBULANCE REPORT

It has been quite a year to say the least! Last year as I was writing this report the Covid 19 Pandemic was just beginning to move into our country and has killed over 400,000 of us. Who could have imagined that terrible toll on the people of this Great Nation. The Pandemic has changed every aspect of our lives and it doesn't matter who you are it has affected us in some way. We are resilient people and we will survive this unforgettable time and come out better than we were and be better prepared to deal with a future outbreak.

The men and women of the Bethlehem Fire have done a great job being faced with the possibility of being exposed on every call we go on as it generally involves people in some way. It also affects the way we train as we have to follow safety protocols to insure the safety of our responders no matter what we are doing.

It has been an exceptionally busy year as we responder to over 425 calls for service with the Ambulance being the busiest responding to over 300 medical calls. We are fortunate to have a few very dedicated individuals who make this work. I hesitate to name these individuals however they should be recognized for their efforts and dedication to our Ambulance Service. Those two exceptional people are Jackie King and John DeGroat. They work in concert with our other responders and provide not only our Town but the whole area with coverage. This does not diminish the efforts of our other responders and we owe them a debit of gratitude as well. This year especially, Medical calls have been very challenging. We have a few new faces on our Ambulance service and their completion of their required classes give us some relief with all that is going on.

**Most of our Fire and Ambulance personnel have received their first and second doses of the Covid vaccine thru the first responder portion of the 4-tier plan that the state has implemented. We urge everyone to get their shots as soon as possible**

Our departments were asked to keep our budgets as level as possible for this year however we do have some increases due to higher call volume. We are also working on completion of our 911 marking project which still has a way to go. Like I mentioned before the Pandemic has presented some unique challenges in everything we do and that project is no exception however we are hoping to get the bulk of it completed by the end of the year.

Once again, I would like to thank Bethlehem Residents for their continued support in our efforts to keep our Town safe and be the best we can be. It makes it a whole lot easier as we continue to enjoy the support you have given us over the years.

Respectfully submitted,  
Chief Jack Anderson

## HIGHWAY DEPARTMENT REPORT

The news story of 2020 was Covid-19. The impact at the Highway Department was felt immediately with over seven weeks of full crew lost. Working through the challenge of Covid-19 and the changing staff from day to day was made easier because of a dedicated and well-trained crew, many of whom have been with the town for over ten years, Chris Brousseau, Rick Robie, Tom Hampson, Jon Wright and Scott Harris plus part time Sean Moran make up a very competent and cross trained crew.

Paving has always been a hot topic, no pun intended. Over the past years examples are \$100,317 spent on Brook Road from 2017-2019, Old Franconia Road \$66,010 in the past two years, Congress Street last year \$25,384. With the general rule of thumb being 100 thousand dollars per mile paved and roughly 45 miles of paved roads in town decision are made on if we can plow the snow off the road or are able to clean the roads off in the spring.

Again, with the challenge of Covid-19 the Highway Department and all town departments staff and selectman worked around the changing conditions. I would like to thank everyone for their understanding and patience during this time and hopefully better times lay ahead.

Respectfully,  
Brett Jackson  
Road Agent

## RECREATION DEPARTMENT REPORT

It is with a small note of sadness that I am submitting my final Bethlehem recreation department report as I have moved into the position of administrative assistant to the select board. 2020 was a year of no small challenges. The department worked with other recreation entities in the area to work on the best practices for programs to operate during a pandemic. The tough decision was made to not operate the summer program and the open the pool during the summer. It was a hard decision to make as the benefits to the children and families of Bethlehem are well known and needed to be balanced against the risk of spreading the contagion. It was not a decision that was made lightly and without many sleepless nights. Fortunately, the after-school program was able to run while school was in session.

It was not all doom and gloom in the recreation department. We were able to save a lot of money this year and use those funds to purchase a new portable ice rink we set up at the gazebo. With the continued efforts of the highway department, it has been a source of winter recreation in the town.

Looking forward, we are planning on returning to normal operation in 2021, or as normal as can be. Sports programs will be run, the pool will open, and the summer program will be back up and running. There may be some changes, but we are planning for another great year in 2021.

Respectfully submitted,  
Tim Fleury

## **DIRECT ASSISTANCE REPORT**

2020 was a difficult year for so many people. The welfare department helped people who had never needed help before. We had homeless people in our community that had to camp or sleep in their cars at times because shelters were either closed or at reduced capacity due to Covid. There were also times the motels were either closed or at less capacity. Affordable housing continues to be a problem so finding temporary or permanent housing has been extremely challenging.

There were some positives in 2020 that should be highlighted. Our community showed their kindness by donating food and/or money to our food pantry. We have a well-stocked pantry and sufficient money in the bank to be able to assist those in need of food.

The Welfare Department has also received donations of tents, sleeping bags, warm clothing and even furniture when it was needed for a client who found an apartment.

Thanks so much once again to Guy Kerstetter for his donations of bread throughout the year.

The food pantry will soon have a 24-hour Little Food Pantry that will be accessed at the pool parking lot on Maple Street.

Thanks also to Tri-County Cap for all their assistance. If it were not for them and their programs the costs would require a higher welfare budget.

I am thankful to hold this position in a community that cares for each other and is willing to help when needed.

Respectfully submitted,  
April Hibberd  
Welfare Director

## PLANNING BOARD REPORT

2020 continued to be a productive, and complex year for the Planning Board. The planning board had a number of applications for subdivisions, lot line adjustments, conceptual and site plan reviews. Which was quite unexpected considering the pandemic that we were blessed with starting the year off with. While there were no major projects that the planning board was approached with, we were busy trying to figure out many unknowns to the majority of the board. We began with our usual meetings in the town hall, then as the State of Emergency was ordered, we were tasked with how to best hold our meetings. Seeing the Planning Board regularly is presented large plans, we approached the Select Board for alternatives. Starting initially fully virtual like most other boards of all kinds, we eventually secured a laptop and full room camera/speaker. This after trying one out for several meetings thanks to a member of the board, also on the Profile School Board. Though the meetings being virtual did have their fair share of hiccups, the board pushed on doing the best it could.

To start the year off the board was approached with several smaller lot line adjustments and minor sub-divisions. Rek-Lis Brewing proposed an addition to their current porch with several minor alterations. One of the larger projects that the Planning Board did receive and work through was a subdivision of the town golf course and town garage. Also, the board was approached by RUDARPA for a 1-year extension of their gas project on Trudeau Road which the board granted, seeing they too were also not faced without their own hurdles from the pandemic. Other significant projects were presented to the board. The expansion of the Presidential Mountain Resort on the north parcel of property. The Adair Inn presented their condominium development conceptual project.

From the previous year, the Planning Board was in the process to review the town's manufactured home zoning ordinance and revisit the ordinance and zoning criteria. The board proposed an article for the ballot, and in its best interest and fairness as they felt, which was passed to the Boards lawyer for correct legal terms. There were the 2 public meetings held, with the article making it on to the ballot in the 2021 election.

In total, the Planning Board heard two Site Plan Review proposals of which both were waived, four conceptual plans, four lot line adjustments, and five minor subdivision plans. With Bethlehem's recent economic growth, with housing from the pandemic and regular business growth, it looks positive for 2021 being another productive year.

The Planning Board meets the second and fourth Wednesday of each month. One of the responsibilities of the Planning Board is to review new building projects in town. All commercial building and land development plans must be initiated as a conceptual plan. There is no cost for the conceptual, and we can provide assistance in assuring that your project meets regulations.

Respectfully submitted,  
Johnny Stevenson,  
Planning Board Chair

## **BETHLEHEM COUNTRY CLUB REPORT**

Golf has been played at the Bethlehem Country Club since 1898, when a 9-hole course first opened to the public. Bethlehem was already well known as a splendid resort destination, with more than 30 hotels and guest houses to accommodate summer visitors. These visitors, both men and women, were anxious to try the new game of golf. At that time, one could play golf for the entire summer for \$5.00!

By 1909, because of the tremendous success of the golf course, the Bethlehem Park Association commissioned a young Scottish architect, Donald Ross, to expand the layout. Probably best known for his courses in Pinehurst, North Carolina, Donald Ross redesigned and expanded the course to 18 holes. The Bethlehem course represented Ross's first contract in New Hampshire. He would later plan or alter a dozen courses in the state, and more than 500 in his career. By 1910 the new layout was open.

In addition to its famous architect, BCC has had its share of some of the greatest players of early American golf. Players such as Walter Hagan, Joe Kirkwood, Gene Sarazen, Walter Travis, John McDermott, and Harry Vardon have teed it up on the BCC links. LPGA players Fay Crocker and Hall-of-Famer Betty Jameson have also played the course.

The Town of Bethlehem purchased the course in 1949 and has owned it for over 70 years. The select board made the decision to explore lease options of the club in 2018 and sale options in 2020. After a successful 2020 summer season the board of selectmen found a buyer for the club locally. The new owners have plans to continue operation as a golf course and expand on the dining options for the 2021 season.

Respectfully submitted,  
Tim Fleury  
Administrative Assistant

## **REVOLVING LOAN FUNDS REPORT**

In 1985 the Bethlehem Revolving Loan Fund (BRLF) was established through a Community Development Block Grant (CDBG) of \$250,000. This CDBG has enabled BRLF to grant loans to individuals for the revitalization of Main Street businesses.

Northern Community Investment Corporation (NCIC) is located in St Johnsbury, VT and will guide you through the application process from beginning to final approval. We encourage you to contact NCIC at 802-748-5101 and discuss options you may have regarding a low interest rate business loan.

The revitalization loans and facade grants are reviewed by the BRLF committee and then referred to the Board of Selectpersons for final approval.

This year one loan has been paid in full and the remaining 3 businesses with outstanding loans are paying as agreed.

One façade improvement grant was given to a Main Street business in the amount of \$5,000 who improved the Main St side of the roof of their building(s).

Please feel free to contact any one of the committee members should you have any questions.

BRLF committee:

Joyce Presby  
Paul Greenlaw  
Mary Jackson

## BRETZFELDER MEMORIAL PARK COMMITTEE REPORT

Because of limitations on social gatherings, the Bretzfelder Memorial Park has been a refuge for many people who have discovered its trails and beauty. They found someplace, not too far from home, where they can be a world away from the stresses of the past year. For this reason, the park has become a much more popular spot and we welcome that.

We were not able to present our annual August, Wednesday evening programs last year, but plan to have the programs this August. These programs are scaled to the child in all of us. We hope you will join us:

August 4: Linnea Manley—Cool Science Experiments for Kids

August 11: To be announced

August 18: Squam Lakes Natural Science Center—New Hampshire Wildlife

August 25: Band Concert—“DC3”

July 23, 2020, we lost one of our most dearly loved members of the committee, Ann “Annie” Gruszka. She was a member of the Committee for more than 15 years, most of which she served as Secretary. Annie had the warmest of smiles and was always ready to give a helping hand. Those of us who volunteered with Annie will miss her deeply, but we carry with us such fond memories of a grand lady.

On August 5, 2020, we dedicated the Tanya Tellman Pavilion for the hard work and dedication that Tanya provided during her 25 years as a member of the Bretzfelder Memorial Park Committee. We had a small, socially-distant, and masked dedication ceremony during which we unveiled a small plaque and said our farewells to Tanya, who moved to be closer to family. This summer a larger sign will be placed, identifying the pavilion.

Thanks to Zoom we were able to sponsor two winter programs in March 2021:

March 3: Nigel Manley—Moose & Bears

March 10: Joyce Mercieri—Bees

This spring, we are looking forward to the possibility of working with members of Profile’s National Honor Society to spruce up the park for the summer season. This will be the first time for this arrangement, but hope to make it an annual event.

Another plan in the works is improving the signage on the trails and reinforcing the picnic tables in the Tanya Tellman Pavilion.

We hope you continue to enjoy the park for hikes, picnics, nature trails, and programs. We enjoy seeing you there.

The Bretzfelder Memorial Park Committee:

Nancy Czarny, Chair

Elizabeth Carter, Vice Chair

Sarah Turtle, Secretary

Kevin Gordon

Sue Greenlaw

Shanna Maziarz

Marilyn Johnson, Conservation Commission rep.

TBD, Planning Board rep.

Linda Moore, Select Board rep.

Nigel Manley, SPNHF rep.

## BETHLEHEM HERITAGE SOCIETY REPORT

The Heritage Society and Museum were virtually shut down for the year as was many other venues.

### Accomplishments and Ongoing Projects:

We undertook a project last winter that involves replacing the historical markers that were placed in town 20 years ago with updated bronze plaques on granite posts. This project was initiated by community member Tami Nason contribution. Tami's husband was captivated with the history of Bethlehem and its many hotels. Much work, fundraising and research has gone into this project and the results will be seen in 2021.

The Maplewood Station Restoration Project is another community project we are involved in, basically providing research and historical data to the committee. It will be a fascinating project to see unfold.

### Fundraising activities for the Heritage Society:

#### Antique Market at the Wayside Inn in August

22<sup>nd</sup> Annual Memory and Veterans Tree Ceremony took place with over 200 names being read and good attendance at the ceremony. We are grateful to all who continue to support this effort.

Our museum building has a roof problem that has caused some leakage into the back room. Other than the ceiling being damaged, it did not harm any artifacts. The town is seeking contractors to get it fixed.

Culvert work was started but not finished in 2020. Expected completion in 2021. A kiosk will be placed to the west of the center over the culvert area describing the history of culvert, Barrett Brook, Bonardi Block, Sunset Lake, etc. It will be an enhancement to the property.

We would like to thank everyone for their support and hope to be open this summer. We are always available for appointment and information by calling 869-3330. Our website is [Bethlehemheritagenh.org](http://Bethlehemheritagenh.org) and is a good place to start learning the history of your community.

Bethlehem Heritage Board of Directors: Stephen Allen, Marie Brockway, Clare Brown, Estalee Fernald, Carole Hammarberg, Linda Herrman and Paul Hudson, director and historian.

## **VISITOR CENTER REPORT**

The Visitors Center like many businesses was closed due to the COVID 19 outbreak in 2020.

We are looking forward to reopening this year.

Thank you for your continued support.

Carole Hammarberg

Fay Lloyd

Bethlehem Visitors Center Staff

## BETHLEHEM CONSERVATION COMMISSION REPORT

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Fill and Dredge and Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with state agencies such as the Department of Environmental Services, Department of Resources and Economic Development, Fish and Game Department, and Fish and Wildlife Service to protect and preserve Bethlehem's natural resources.

In 2020, the Conservation Commission:

- Encouraged local residents to participate in socially distanced roadside cleanup.
- The Town Forest was surveyed and the boundaries marked with medallions in preparation of a future trail system.
- Reviewed and commented on a shoreland protection application and various wetlands applications.
- Compiled resources for residents regarding best management practices for the invasive species Japanese Knotweed. The resources can be found on the Town website at <https://bethlehemnh.org/resident-info/>
- Finished the Bethlehem trail map brochure which highlights hiking trails and public lands within Bethlehem. Just be a trailblazer. Get your copy of the map at <https://bethlehemnh.org/wp-content/uploads/2021/02/BethlehemRecreationBrochure.pdf>
- Said good bye to a long-time member Jeanne Robillard who has relocated to a new community.
- Sent a member of the committee to the virtual NHACC conference.

In 2021, the Conservation Commission looks forward to working in accordance with the Town Forest Stewardship Plan, the Town's Master Plan, and other groups to create recreational opportunities in the Town Forest.

Looking to the new year, the Conservation Commission continues to be in search of one full time member and any number of alternate members. If you are interested in serving on the Conservation Commission, please contact Chair Lindsay Webb at [BethlehemNHConservation@gmail.com](mailto:BethlehemNHConservation@gmail.com) for more information, or come to a meeting and see what it's all about.

## BETHLEHEM ENERGY COMMISSION REPORT

The Bethlehem Energy Commission (BEC) was set-up by the Select Board in April 2019.

**Mission:** The Bethlehem Energy Commission (BEC) was established for the study and planning of energy resources for the town. The commission will evaluate existing energy usage in the town and suggest possible improvements in energy efficiency and conservation, as well as potential clean renewable energy solutions in order to reduce expenses and increase self-reliance.

Projects pursued in 2020 focused on facility assessments to determine energy reduction opportunities, clean energy supply for town accounts, and research and grant procurement.

**1. Facility assessments** to improve efficiency, save money, and reduce environmental impact:

- **Town Hall** energy audit to reduce heat loss, improve indoor air quality, and scope out solutions to an ailing heating system. NH Community Development Finance Authority (CDFA) is supporting this work with a grant of 75% of assessment and engineering costs up to \$8000)
- **Town Hall** building management – work with Select Board and custodian to develop an on-going building maintenance plan to assure all systems work to capacity and remain energy efficient.
- **Bethlehem Elementary School** – ongoing discussions with school board focusing on reducing heat loss and improving efficiency of heating system.
- **Bethlehem Municipal Water System** -- an asset management assessment (drinking water program) and energy audit (for the waste management system) to reduce energy usage and save significant dollars (secured a \$30,000 DES energy audit grant with no cost to Town)
- Solar array for **Town Facilities** (Town Hall, library, Bethlehem Elementary School, street lights, Visitor Center, and town garage) – research underway on the feasibility of installing two solar arrays to offset approximately the town’s annual electric bills. BEC has received a \$165,000 USDA Rural Development grant toward this project. Stay tuned for public presentations this Spring on the proposed solar warrant article.

**3. Research and grant procurement**

- Noted above: CDFA for town hall, USDA for solar

**4. Partnerships**

- **Profile High School** – Over the last 5 years BEC members have worked with the communities of Franconia, Easton, and Sugar Hill on a solar array installation to offset all of the electricity used at the school. The project was

endorsed by the district voters (91-6) at the Profile annual meeting in June, 2020. Installation begins in fall of 2021.

- In 2019 **Clean Energy NH** hired an Energy Circuit Rider to work with North Country towns on lowering their energy use and energy bills. Melissa Elander attends many BEC meetings to share her extensive knowledge of the field with us for which we are very grateful.

## 5. Past Projects

- **Energy Audits** at Town Hall, Highway Garage, and Bethlehem Elementary School
- Deep energy retrofit of **Town Hall in 2011**(insulation, weatherstripping, renew heat control & distribution system, replace condemned oil boiler, upgrade lights).
- Installation of **LED Street Lights** in 2017 – approximate savings \$14,000 a year.
- **Highway Dept.** fuel costs are much lower since Brett took our advice and put a snowplow on a Prius (*kidding you!*)
- Switched heating systems at **Bethlehem Elementary** from oil to wood pellets

For 2021, BEC will continue to track these projects and try to keep up with developments in technology that might help the people of Bethlehem. Our meeting agendas are posted at the town hall and on-line and we invite participation and input from everyone in town.

David Van Houten, BEC chair

Bruce Caplain

Josiah Chamberlain

Dan Crosby

Mark Koprowski

Mary Lou Krambeer

Chuck Phillips

Melissa Elander, Clean Energy NH (advisor)

## **BETHLEHEM TRANSFER STATION COMMITTEE**

During 2020, the Bethlehem Transfer Station Committee continued its assigned and complex goal: Develop a plan to handle the town's municipal waste when the North Country Environmental Services landfill closes.

The volunteer committee also explored ways to reduce waste and help the environment and it launched a newsletter: Just Be Greener.

In May, it presented the select board with a comprehensive contingency plan: "Solid Waste and Recycling Needs In the Event of an Unanticipated Landfill Closure."

The extensive, foot-noted plan recommended that the select board use the town highway garage as a temporary transfer station. It provided several options for how it would be operated.

The select board expressed gratitude for the committee's work on a complex, multi-faceted issue.

The committee presented the temporary plan because of uncertainty about when the landfill would close.

When the committee was formed, the closing was expected in April 2021. However, that date became questionable when in 2019 the landfill's owner asked the state for approval to expand the landfill and operate through 2026.

The committee's position was this: It would not be a good idea to start spending town money to prepare a permanent transfer station (most likely on Route 116) as long as there was a chance that the state would approve an expansion and the landfill would continue to operate through 2026.

If that expansion was approved NCES would continue to pick up the town's municipal waste. And, it was not clear how quickly the state would make a decision.

Late in 2020, the state granted the expansion. However, the expansion was challenged in two suits filed by the Conservation Law Foundation. As this report was written late in May 2021, the litigation was not resolved.

Meanwhile, the committee has continued its work to explore all options to advise the select board on the development and implementation of environmentally sound solutions and best practices for the town's future solid waste disposal and recycling management.

## AMMONOOSUC COMMUNITY HEALTH SERVICES REPORT

Ammonoosuc Community Health Services Inc. (ACHS) is requesting an appropriation in the amount of **\$5,800** from the Town of Bethlehem for **2021**. This amount will help us to continue to provide high quality healthcare to our 1,112 Bethlehem patients and to reach more of those in need of our services.

This year has been especially difficult for those in health care, as we face unprecedented challenges while assisting the community in the testing for and prevention of COVID19. Early in the pandemic ACHS saw a swift decline in patient visits resulting in a significant loss of patient revenue. We quickly pivoted to telehealth allowing us to provide primary, behavioral, and dental care via tele-medicine during quarantine. This also prevented costly visits to hospital Emergency Departments. As we continue to navigate these uncharted waters, we need your help more than ever! Your investment in ACHS helps us provide **comprehensive primary preventive health care to anyone, regardless of their ability to pay.**

Support from the **Town of Bethlehem** is extremely important in our continued efforts to provide affordable health care service to your residents, and to those in the 26 area rural towns in our service area. ACHS's sliding fee scale for payment of services ensures patients in need will still get affordable health care in a timely manner – especially important in today's unsettled health care climate. For more information about this program, please visit: [www.ammonoosuc.org](http://www.ammonoosuc.org)

### ACHS Services Provided

- COVID19 Antibody & Antigen Testing
- Primary Preventive Medical Care – Family Practice – Prenatal Care though Geriatrics
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare – Counseling, Substance Misuse Disorder Assistance – In school K-12 Services
- Dental & Oral Healthcare – Affordable Dental care for all ages
- 340B Low Cost Prescription Drug Program
- Low Cost vision Plan – Discounted Eye Exam and Glasses for those who qualify
- Financial Services – Sliding Fee Payment Scale for eligible patients

### ACHS Statistics Calendar Year – 2019

- Number of Unduplicated Clients Served: Medical 9,998, Dental 1,492, Behavioral 728
- Number of visits: Medical 32,944, Dental 4,532, Behavioral 5,279
- Client/Payor Mix: 21%Medicaid, 25.0% Medicare, 9.1% Uninsured, 44.9% Insured
- Value of discounts provided in our Prescription Assistance Program: \$175,985
- Value of discounted health care services (Sliding-Fee) provide to our patients: \$698,540.00 total; Medical & Behavioral Health \$260,782, Dental \$339,338, Pharmacy \$44,420.

### Town of Bethlehem Statistics

- Total # of Patients – **1112**
- Total # of Medicaid Patients – **150**
- Total # of Medicare Patients – **260**
- Total # of Self-Paying Patients – **92**
- Total # of Sliding Fee Scale Patients – **43**

We appreciate your continued support.

Respectfully Submitted,  
Edward D. Shanshala II, MSHSA, MSED  
Chief Executive Officer

## BETHLEHEM EVENTS REPORT

**LOCALLY LED.** Bethlehem Events is a volunteer non-profit organization that works year-round planning and scheduling events that are fun for the whole family and almost always free. As individuals and as an organization, we are passionately invested in our community. Our direct actions market and drive interest in Bethlehem in a tangible and measurable way.

**OUR MISSION.** To promote pride and community spirit among residents, enhance Bethlehem's image, attract new residents, businesses and visitors, and improve the social and economic well-being of residents of Bethlehem. Bethlehem Events accomplishes the goal of strengthening the vibrancy and activity of the Bethlehem community by recommending, overseeing, and organizing an annual portfolio of cultural and recreational special events, programs and activities.

**OUR TRACK RECORD.** We are a team of innovators and community leaders with decades of experience and one cohesive vision. With several years of aggressive guerrilla marketing strategies under its belt, Bethlehem Events has successfully gained state-level exposure for our community events. Every one of our festivals delivers an economic boost to Bethlehem with several businesses reporting benchmark sales. We give the tourists a reason to stop and explore our town as they are traveling along Route 302. With publications such as Union Leader, Newsweek Magazine, NHPR, multiple appearances on television, radio, and local newspapers, our outreach work promoting the town of Bethlehem has a lasting effect. Many families from outside the region now make it a point to schedule their vacations around our events, delivering tourism dollars directly into the local lodging and hospitality industry.

**WHAT 2020 DELIVERED.** Just as we began to gain momentum, COVID-19 struck in early 2020 and brought all of our seasonal plans to a screeching halt. Because our group is small, we didn't feel that we could comfortably host large-scale community events that would keep our attendees as safe as possible. We made the difficult decision to table everything and take a wait-and-see attitude.

We certainly didn't expect that pause button would last over a year. Our dormancy period allowed us to regroup, streamline and simplify our organizational processes. Through Select Board support, we found a way to keep the weekly Gazebo Concert series going during the pandemic in 2020. Our partnership with the Bethlehem Recreation Department on this weekly, summer concert series was seamless and more concerts area already booked for the summer of 2021. Although this year will provide a shortened season, we were very excited to announce our lineup and welcome the Friends of the Public Library back to the snack shack.

Because vaccinations have begun to roll out in earnest, our hope is to bring festivals and events back by the end of 2021, starting with the BOOthlehem Halloween Bash in late October and Christmas in Bethlehem on the first Sat of December. Summerfest and the Bethlehem Artwalk are scheduled to return in August 2022.

Board of Directors  
Bethlehem Events

## **BETHLEHEM REIMAGINED, INC.**

Good Bye 2020, and Good Riddance!

Looking at the social and economic consequences of the pandemic and political change, our view is that Bethlehem businesses have shown remarkable resilience supporting each other and adapting to wholesale change. Beyond mask-wearing, social distancing and relative home confinement, Bethlehem businesses found themselves in “full survival” mode. And, although days have been dark for many, 2020 saw new investment, new ownership and new business on Main Street. With support from the town’s “Just Be” marketing campaign, we believe local businesses are poised to reap the early benefits of broader economic growth as visitors enjoy our town that is uniquely Bethlehem.

We welcome new business owners including Giri Hotels who purchased and renovated the Arlington Hotel and establish The Chandler at White Mountains. Finally, we also welcome Don Hilliard of Hilliard Real Estate and congratulate the Koprowski Family on their purchase of Bethlehem Country Club. We wish you all the very best success in the coming years!

In 2020, Rek’lis Brewing built a new brew house and grew inside, upside and outside to meet an endless demand for great mountain-town beer, food and fun. The Baker Brook area transformed into the new Presidential Mountain Resort, a family-oriented vacation destination. Omni Hotels finished their expansion of Bretton Woods Ski Area to include a beautiful new lodge and gondola for skiers, riders and diners, and Netafy brought dedicated hi-speed internet service to many in Bethlehem who relied on cell service and dial-up to stay connected. We applaud the Colonial Theatre for its creativity and resilience in adapting to the challenges and continuing to thrive. We also recognize WREN for its successful restructuring and 2020 success. The recently re-built Friendship House closed but is looking to reopen in 2021 and offer valuable rehabilitation services to the North Country.

We also admire the many heroes who opened their businesses as the world shut down around them. We relied on great take out from our local eateries including the new Bitchin’ Kitchen Food Truck and accommodated many visitors looking to escape to a safer place. Bethlehem businesses welcomed an anxious public with grace and confidence.

It was a challenging, yet rewarding year for Bethlehem Reimagined. The COVID-19 pandemic put the brakes on our co-working feasibility study, but we received USDA approval to extend our rural business development grant to July 2021. We also expanded our study to focus on secure, public internet access on Main Street. We raised and donated \$1,600 in Village Store gift certificates to Bethlehem Food Pantry. Our collaboration with WREN to co-host the Business of NH Tourism event was unfortunately cancelled, but we hope to re-schedule it this coming year.

As we progress, many challenges remain. The COVID pandemic is not yet under control as of this writing. It's driven many new home buyers to the North Country, some to reside here and others to benefit from a robust short-term rental market. As a result, housing inventory in Bethlehem is at historic lows. We also believe an economic recovery, when it arrives, will expose a lack of skilled labor as unemployment levels ease in the region. The good news? We believe Bethlehem will not just survive, but thrive in a recovery. Property values are up. Interest rates are low, and banks are well-funded to meet the unique needs of home-owners and businesses alike.

The new administration has committed to massive stimulus and investment. Governor Sununu says he will push to expand workforce housing, balance education funding and stimulate job growth. The Bethlehem Selectboard has done an exceptional job supporting our community needs and interests with superb transparency. It seems, the worst will pass soon, and we can start to look forward to more normalized business conditions in the second half of this year.

On behalf of everyone at Bethlehem Reimagined, we are proud to be part of our amazing community. Stay strong and have a safe, prosperous 2021!

## **BOYS AND GIRLS CLUB OF THE NORTH COUNTRY REPORT**

In our fifteen years of operation, we have never seen a crisis of this magnitude and scale. The pandemic has forced BGCNC to implement huge programming, facility, and operational changes. With social distancing and capacity restrictions, we are serving fewer children with more expenses than ever before. Our community's support has never been more crucial in continuing to provide a safe place for the children of the North Country.

Over the past year, our team has continued to thrive and adapt to the everchanging challenges COVID-19 brought us. We continue to provide critical support to our members and families, who need us most, knowing that there are hundreds of families that rely on us for academic support, mentoring, snacks, and a safe place for kids. Our innovative responses include food distributions, virtual help, daily "check ins" with our caring Youth Development Professionals, and more.

Because of capacity restrictions, our numbers look a bit different this year. Once COVID is behind us, we look forward to returning to and growing our membership. In typical years, we serve over 250 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, Sugar Hill, and Bath, as well as several other North Country communities. BGCNC's afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives. Of the 168 members we had during the last, abbreviated school year, 21 of them were from Bethlehem. We have also invested \$14,850/year to transport the Bethlehem members to the Club for the Afterschool program.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$345,500 per year required to operate the Club has become increasingly difficult, with COVID putting additional strain on this already enormous task. We recognize that many taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affect those very people who need the services that BGCNC provides. These parents and children need our help now more than ever. Over 40% of our families fall below the national poverty level and over 50% qualify for free/reduced lunch. It cost us approximately \$1,825 to provide services to each child annually and we are looking to our neighboring communities to help spread the cost of operation over the wider population, as the children we serve are the future of the North Country.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Bethlehem and the North Country at large.

Thank you for your consideration.

Sincerely,  
Sara Shoulin  
Executive Director

## GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. REPORT

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2019-20, 222 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center or RSVP. 82 Bethlehem residents were served by ServiceLink:

- Older adults from Bethlehem enjoyed 782 balanced meals in the company of friends in the Littleton center's dining room.
- They received 7,777 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to health care providers or other community resources on 864 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 45 visits with a trained outreach worker and 348 contacts with ServiceLink.
- Bethlehem's citizens also volunteered to put their talents and skills to work for better community through 677 hours of volunteer service.
- They also participated in 1,323 health, education or social activities.

The cost to provide Council services for Bethlehem residents in 2019-2020 was \$ 118,712.10.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, savings tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become ever more critical. *Bethlehem's population over age 60 increased by 102.7% over the past 20 years according to U.S. Census data from 1990 through 2010.*

Grafton County Senior Citizens Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos,  
Executive Director

## NORTH COUNTRY COUNCIL REPORT

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

To date in 2020, North Country Council undertook the following activities:

- Completed stream culvert assessments in Hart's Location as part of a Saco River watershed project which aims to better understand flood vulnerability and aquatic habitat barriers.
- Facilitated four meetings of the North Country Council Transportation Advisory Committee (TAC) to discuss regional transportation issues and identify priority projects for funding opportunities, including the Ten-Year Plan.
- Supported the work of two Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote coordination of transportation services for the region's residents, including facilitating six RCC meetings, updating service directories, and assisting with federal grant applications to support transportation services for senior and limited-mobility residents.
- Represented the transportation needs of the region in the Ten-Year Plan process, including participation in public hearings and promoting public input opportunities to the region's communities.
- Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's many scenic and cultural byways, including facilitating two NCSBC meetings and developed a website to provide information on scenic touring along the byways.
- Represented the region as an at-large member to the NH Complete Streets Advisory Committee, providing a regional perspective on the development of the NH Statewide Pedestrian and Bicycle Transportation Plan.
- Continued the effort to develop an updated Regional Transportation Plan, which will identify the transportation-related needs, and opportunities of the region in the support of the development of transportation projects and reference for communities.
- Completed over 150 traffic counts to meet federal requirements and provide up-to-date information on traffic volumes across the region.
- Supported and participated in the White Mountain National Forest Alternative Transportation Working Group to address issues of overflow parking and promote safe transportation access to National Forest destinations.

- Created Community Profiles which provide demographic data on each community that include travel patterns, income, education, natural resources.
- Created community planning guidance documents to support local efforts in their transportation planning tasks.
- Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.
- Responded to multiple request for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.
- Continued to assist Northern Border Regional Commission (NBRC) in providing development assistance to potential and awarded grantees. In 2020 the Council provided pre-project development coaching to over 15 potential NBRC grantees.
- Convened three full Commission meetings and facilitated discussions on – Solid Waste in the North Country, Broadband 101 and Forest Society North.
- Participated in local, state and regional level in initiatives (3-6) of various topics: housing, land use regulations, workforce development, economic resiliency and the outdoor economy.
- Provided technical support to communities relating to municipal land use regulations, best practices and planning opportunities.
- Assisted Coos County with the newly formed and ongoing Broadband Committee to better understand and implement broadband networks in under and unserved areas of Coos.
- Collaborated with other Regional Planning Commission's through the NH Association of Regional Planning Commissions and Director meetings in Concord.
- Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.
- Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$70.00 per book).
- Continued the efforts of the North Country Council Brownfield Program through funding from the United States Environmental protection Agency (EPA).
- Updated the North Country Comprehensive Economic Development Strategy (CEDS) for the Economic Development District.
- Staff attended over 15 workshops, info sessions to increase Council capacity to better serve communities.
- Responded to various requests from communities for technical assistance and data research.
- Hosted four Solid Waste Roundtable for municipal officials and transfer station operators.
- Facilitates two household hazardous waste drop off day removing 2,235 gallons of hazardous material from the waste stream.

## NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2020, for the Town of Bethlehem, we provided 1,485 visits with services to 38 clients (8 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Bethlehem for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Bethlehem to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

## NORTHERN HUMAN SERVICES DIRECTOR'S REPORT

### White Mountain Mental Health

This year has been an extremely challenging one. The coronavirus disease 2019 (COVID-19) pandemic has been extremely stressful for people. Fear and anxiety about a new disease and what could happen has been overwhelming and has caused strong emotions in both adults and children. Public health actions, such as social distancing (although crucial), can make people feel isolated and lonely and can increase stress and anxiety. The pandemic has created an environment where people are under constant stress. This can build up and cause Anxiety and Depression in people who might otherwise be able to manage those symptoms; when that happens it is important that *everyone* has the ability to reach out for help and receive quality supports and services.

Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is *equally true* for mental illnesses like depression, anxiety and other mood and thought disorders. *Anyone* can suffer from mental illness (even during the best of times); over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that *at least* 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life threatening condition. According to the latest data from the CDC, New Hampshire has the second highest suicide rate in New England, and the 19<sup>th</sup> highest in the U.S. In 2016 (the most recent year of data available), there were 244 suicides in New Hampshire, a rate of 17.2 per 100,000 residents. Northern New Hampshire suicide rates are among the highest in our State. Sadly, this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities.

White Mountain Mental Health is the Northern Human Services location of Northern Human Services- the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward the keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under -insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is a 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every corner of our service area. This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area to receive outpatient treatment, hopefully beginning before symptoms advance to crisis. Early treatment saves lives.

In 2020, 80 residents of Bethlehem received services from White Mountain Mental Health. This number does not count the residents who services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

We are thankful to the voters in all our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Warm Regards,  
Amy Finkle  
Director of Behavioral Health

## THE COLONIAL THEATRE'S REPORT

### VISION

An enlightened and enriched community through arts & culture.

### OUR MISSION

Through relevant arts and cultural programming, we nurture the heritage and prosperity of the communities we serve.

The Colonial Theatre was built on the desire to improve the quality of life in the North Country by presenting formerly unavailable arts programming. Through 20 years of hard work, persistence, problem solving, and most importantly support from our community, The Colonial was transformed from a dilapidated building into a premier cultural venue. This pandemic poses a myriad of challenges to our institution – show cancellations, halted movie releases, and, most critically, the inability to convene community in our historic Theatre.

When The Colonial was unable to open its doors last season we pivoted, offering virtual screenings, webinars, and livestream concerts. When reopening was deemed safe, we streamlined operations, established an abbreviated film schedule, implemented new safety protocols, and reduced our auditorium capacity by 75%. The 2020 season was unusual, but also successful in continuing The Colonial's mission.

Despite the challenges that still lay before us, we look to the future with optimism and purpose. Traditionally this time of year The Colonial would be gearing up for another record-breaking season of arts presentation. Though our 2021 season may be untraditional, we look forward to coming back stronger than ever. We will continue to find creative ways to offer programming and nurture the heritage, prosperity, and aspirations of the communities we serve.

We are tremendously proud of the creativity, care, and thoughtfulness of our volunteers, members, Board of Directors, staff, and community throughout this tender time. Because of your commitment to our mission, the spirit and future of The Colonial are bright.

We are deeply grateful for our community's support of The Colonial. We hope to see you in the Theatre again soon.

With gratitude,  
Christine Kelly  
*Executive Director*

## **TRI-COUNTY COMMUNITY ACTION PROGRAM REPORT**

Tri County CAP is a Family of Programs, serving families in Coos, Carroll, and Grafton Counties. We are dedicated to improving the lives and well-being of New Hampshire's individuals, families, and communities. We provide opportunities and supports for people to learn and grow in self-sufficiency and to get involved in helping their neighbors and improving the conditions in their communities. We seek to eliminate the root causes of poverty through the development of programs that allow low-income individuals the opportunity to meaningfully participate in the State and National economy and the social fabric of their communities through programs that address: Education; Emergency Support; Economic Development; Food Self Sufficiency; Marshalling of Local Resources; and Transportation.

Tri County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals.

Annually we serve more than 24,000 individuals that reside over 4,455 sq. miles of Northern New Hampshire. TCCAP and our 16 service programs provide services to all residents of Coos, Carroll, and Grafton County's requesting and needing support.

During our Fiscal Year 2020 we served a Total of 211 Bethlehem Clients valuing \$158,832 in services provide through

Tri County Community Action Program thanks all communities and counties that we serve for their financial support of the programs, so that we may be able to continue to provide services to our community families in need.

Respectfully,  
Amy A. Goyette, NCRI  
Strategic Initiatives and Projects Supervisor  
Tri County Community Action Program

## UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION REPORT

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Judith Hull continued her work supporting the Grafton County Master Gardeners in their efforts to bring science-based gardening education to community members.
- Mary Choate presented four S.A.F.E. classes (Food Safety in the Food Environment), arranged and monitored Chinese and Spanish language ServSafe classes and participated in seven farm food safety reviews.
- Heather Bryant completed an eggplant variety trial at the Grafton County Complex, in collaboration with a larger project carried out at UNH's Woodman Farm. After data was collected, 342 lbs. of eggplants were donated to area senior centers and food banks.
- Sue Cagle joined our office just as NH was moving to remote work due to COVID-19. She, along with the rest of the Community and Economic Development team, immediately began to work on providing resources and training to NH communities. They also created web resource pages for Remote Meetings and Main Street Responses to COVID-19.
- Jim Frohn conducted 55 woodlot visits covering 8588 acres, and referred 27 landowners, owning 2755 acres, to consulting foresters. Although in-person workshops were limited, he continued to work with Extension colleagues and partners to develop online content.
- Under the guidance of Donna Lee 72 screened leaders worked with 165 youth (ages 5 to 18) across the county on projects which enhanced their personal development and increased their life-skills. A notable highlight was the Food & Essentials Collection Project. 4-H youth, leaders, and families generously donated 2182 items to this endeavor.
- Lisa Ford completed five, multi-lesson nutrition series with 67 participants. Twenty-one series with 235 youth and adults were in progress when in-person learning was cancelled, due to the pandemic. In order to adapt to changing needs of agencies and participants, Lisa developed a one-page teaching resource for a curriculum.

Respectfully submitted: Donna Lee,  
County Office Administrator

## DEPARTMENT OF VETERANS AFFAIRS

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,  
Becky Rhoads, Au.D.  
Associate Medical Center Director

**BIRTHS REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2020**

<b>Date &amp; Place of Birth</b>	<b>Name of Child</b>	<b>Name of Father &amp; Name of Mother</b>
February 07, 2020 Littleton, NH	Pasquino, Charlotte Avery	Pasquino, Benjamin Pasquino, Cassie
July 1, 2020 Bethlehem	Prinkki, Emil Jude	Prinkki, Benjamin Prinkki, Bridget
July 22, 2020 Bethlehem, NH	Newell, Dane Malcolm Harry	Newell IV, Harry Newell, Keauna
August 7, 2020 Littleton, NH	Wilson, Olivia Elsie Marie	Wilson, Dustin Newton, Leah
September 16, 2020 Littleton, NH	Roy, Landen Thomas	Roy, Griffin Guevin, Kailee
September 18, 2020 Littleton, NH	Kinerson, Remi James	Kinerson, Cameron Kinerson, Caitlyn
October 13, 2020 Littleton, NH	Oakes, Ashton John	Oakes, Taylor Oakes, Alexis

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson, Town Clerk

**DEATHS REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2020**

<b>Date &amp; Place Of Death</b>	<b>Name &amp; Surname Of Deceased</b>	<b>Name &amp; Surname Of Father</b>	<b>Maiden Name Of Mother</b>
January 17, 2020 Bethlehem	Johnson, Ned Dale	Johnson, Clay	McCoy, Mabel
February 1, 2020 Bethlehem	Root Jr, Stanley	Charles Root Sr, Stanley	Turner, Pauline

February 20, 2020 Bethlehem	Youngman, Brenda Jean	Goodrich Sr, Lewis	Gardner, Edna
February 23, 2020 Bethlehem	Sims, Louise W	Whitworth, James	Daggett, Blanche
April 15, 2020 Bethlehem	Jackson, Maxine Rose	Mossey, Milton	McGuire, Grace
April 30, 2020 Bethlehem	Hoerig, Madeline M	Murphy, Robert	Fries, Jeanne
May 11, 2020 Whitefield	Perry, Thelma L	Rosier, Samuel	Harris, Margaret
June 1, 2020 Lebanon	Brunovsky, Kathy B	Bloomfield, William	Freeman, Kathryn
June 14, 2020 Lebanon	Legally no last name, Dann	Unknown	Metz, Laura
June 14, 2020 Bethlehem	Blair, Robin L	Blair, Bernard	Neaves, June
June 17, 2020 Bethlehem	Brown, Claudia G	McPherson, Lester	Ricci, Annie
July 14, 2020 Bethlehem	Farrell Jr, John Walter	Farrell Sr, John	Anderson, Alice
July 15, 2020 Littleton	Flomerfelt, Margaret G	Petzak, Joseph	Netzer, Margaret
July 23, 2020 Littleton	Gruczka, Ann Mary	Gruczka, Walter	Gruczka, Mary
August 12, 2020 Bethlehem	Gale, Caroline Blackwell	Blackwell, Enoch	Rathbun, Cora
September 6, 2020 Lebanon	Hinds, Roger Kenneth	Hinds, Donald	Card, Eldora
October 14, 2020 Concord	Bronson, Roland	Bronson, Bernard	Ball, Sarah

October 20, 2020 Lebanon	Duguay, James H	Duguay, William	Gardner, Elizabeth
November 7, 2020 Bethlehem	Dodge, Gary Paul	Dodge, Paul	Chapman, Patricia
November 10, 2020 Concord	Howland IV, Warren E	Howland III, Warren	Ellis, M Frances
November 12, 2020 Littleton	Grubby, Robin Hannan	Hannan, Robert	Fessler, Caryl
December 15, 2020 Lebanon	Pellerin, Robert W	Pellerin, Norman	Gilbert, Cecile

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson, Town Clerk

**MARRIAGES REGISTERED  
IN THE TOWN OF BETHLEHEM  
For the Year Ending December 31, 2020**

<b>Date &amp; Place Of Marriage</b>	<b>Names and Surnames of Participants</b>	<b>Residence of Each At Time of Marriage</b>
February 20, 2020 Littleton, NH	Sanborn, Mark W Tozzi, Yvonne A	Bethlehem, NH Bethlehem, NH
February 29, 2020 Grafton	Robinson, Joshua C Bryant, Christina L	Bethlehem, NH Bethlehem, NH
March 4, 2020 Bethlehem	Sobliros, Sandra J Lassen, Owen C	Bethlehem, NH Bethlehem, NH
June 27, 2020 Bethlehem	Stevenson, Johnathan P Roberts, Heather H	Bethlehem, NH Bethlehem, NH
July 2, 2020 Bethlehem	Nandico Jr, Paul E Joseph, April D	Bethlehem, NH Bethlehem, NH

July 22, 2020 Bethlehem	Dowling, Ian P Renton, Marlaina M	Bethlehem, NH Bethlehem, NH
September 12, 2020 Bethlehem	Carruth, Kirsten S Dickson, Ryan H	Bethlehem, NH Bethlehem, NH
September 20, 2020 Bethlehem	Vital, Sarah E Snow VII, Loum	Bethlehem, NH Bethlehem, NH
October 4, 2020 Littleton	Payette, Ralph J Sulham, Cynthia L	North Port, FL Bethlehem, NH
October 24, 2020 Bethlehem	Levy, Sarah K Suprapaneni, Praveen	Bethlehem, NH Bethlehem, NH
December 9, 2020 Littleton	Pack, Nicholas R Helms, Samantha R	Bethlehem, NH Bethlehem, NH
December 12, 2020 Bethlehem	Bruno, Michael R Hajec, Erin L	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson, Town Clerk

**ANNUAL REPORT FOR  
BETHLEHEM VILLAGE DISTRICT**

**BETHLEHEM VILLAGE DISTRICT**  
**Box 667, Austin Road**  
**Bethlehem, NH 03574**

**Annual Meeting Minutes for March 13, 2020**

**OFFICERS**

**BOARD OF COMMISSIONERS:**

Term Expires 2020	Richard E Robie, Sr.
Term Expires 2021	Russell P Mardin, Jr.
Term Expires 2022	Bruce Brown

**MODERATOR:**

Term Expires 2020	Patrick Doughty
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**VILLAGE DISTRICT CLERK**

Term Expires 2020	Tina M Doughty
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**TREASURE:**

Term Expires 2020	Christopher Whiton
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**AUDITOR:**

Term Expires 2020	Nora Clark
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**WATER & SEWER RENT COLLECTOR**

Suzanne MacDonald

Moderator Patrick Doughty called the Annual Meeting of the Bethlehem Village District to order at 7:00PM on Friday, March 13, 2020 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Richard Robie, Sr. and Russell Mardin, Jr., 4 village district voters, 1 non district voter and district guests.

**ARTICLE 1.** Moderator Doughty read the Article: To see if the district will vote to elect a Moderator for the ensuing year. Commissioner Mardin moved to nominate Patrick Doughty as Moderator for the ensuing year. Seconded by Commissioner Brown. *The motion passed unanimously by a hand vote.*

**ARTICLE 2.** Moderator Doughty read the Article: To see if the district will vote to elect a District Clerk for the ensuing year. Commissioner Brown moved to nominate Tina M. Doughty as District Clerk for the ensuing year. Seconded by Commissioner Robie. *The motion passed unanimously by a hand vote.*

**ARTICLE 3.** Moderator Doughty read the Article: To see if the district will vote to elect a Commissioner for the term of 3 years. Commissioner Brown moved to nominate Richard E. Robie Sr. as Commissioner for a three-year term. Seconded by Commissioner Mardin. *The motion passed unanimously by a hand vote.*

**ARTICLE 4.** Moderator Doughty read the Article: To see if the district will vote to elect a Treasurer for the ensuing year. Commissioner Brown moved to nominate Christopher Whiton as District Treasurer for the ensuing year. Seconded by Commissioner Robie. *The motion passed unanimously by a hand vote.*

**ARTICLE 5.** Moderator Doughty read the Article: To see if the district will vote to elect an auditor in accordance with RSA 41:32-a for the term of one year. Commissioner Robie moved to nominate Nora Clark as District Auditor for the ensuing year. Seconded by Commissioner Mardin. *The motion passed unanimously by a hand vote.*

**ARTICLE 6.** Moderator Doughty read the Article: To hear reports of Officers take any action relating thereto. Said reports are available for review at the Bethlehem Village District office on Maple Street. Commissioner Brown moved to approve the reports of the Officers for the past year. Seconded by Commissioner Robie. *There being no discussion, Article 6 passed unanimously by hand vote.*

**ARTICLE 7.** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of One Million, Forty Thousand, Three Hundred Three Dollars (\$1,040,303.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles. Motion made by Commissioner Robie and seconded by Commissioner Mardin. *There being no discussion, Article 7 passed unanimously by hand vote.*

**ARTICLE 8.** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of Eight Thousand Dollars (\$8,000.00) to be added to the Pickup Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Brown and seconded by Commissioner Robie. *There being no discussion, Article 8 passed unanimously by hand vote.*

**ARTICLE 9.** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of Fifty-Five Thousand Seven Hundred Thirty-Two Dollars (\$55,732.00) for the purchase of a new district truck, with Twelve Thousand Seven Hundred Thirty-Two Dollars (\$12,732) to come from the trade in of the current truck and Forty-Three Thousand Dollars (\$43,000.00), from the Pick-up Truck Capital Reserve Fund. (The Commissioners recommend this article.) Motion made by Commissioner Brown and seconded by Commissioner Robie. *District Voter Dave MacDonald asked if the District solicits bids for the new trucks. Commissioner Robie said yes. There being no further discussion, Article 9 passed unanimously by hand vote.*

**ARTICLE 10:** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Water Intake Repairs and Upgrades Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Robie and seconded by Commissioner Mardin. *There being no discussion Article 10 was passed unanimously by hand vote.*

**ARTICLE 11:** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Robie and seconded by Commissioner Brown. *There being no discussion Article 11 was passed unanimously by hand vote.*

**ARTICLE 12:** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Mardin and seconded by Commissioner Robie. *Non District resident Rita Farrell asked what this article covers. Commissioner Brown explained. There being no further discussion Article 12 was passed unanimously by hand vote.*

**ARTICLE 13:** Moderator Doughty read the Article: To see if the District will vote to raise and appropriate the sum of One Thousand Seven Hundred Fifty Dollars (\$1,750) to be added to the Short-Lived Asset Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Mardin and seconded by Commissioner Robie. Commissioner Robie asked Suzy MacDonald to explain this article, article was explained. *There being no discussion Article 13 was passed unanimously by hand vote.*

**ARTICLE 14:** Moderator Doughty read the Article: To transact any other business that may legally come before this Meeting. *Rita Farrell had a few questions: (1) Are all the meters installed, Commissioner Robie answered. (2) What about homes that the pipes freeze in and they have to continuously run the water? Commissioner Robie said they would have to either continue to run their water or bury their water lines deeper to avoid freezing. (3) Why does the Village District use the Elementary School for its meetings instead of the town buildings? Commissioner Robie answered that they have been using the school for many years due to the fact that the town building was not handicap accessible and have just continued to use the school. (4) What is the charge to turn off and then turn on a service for those residents who go away? Commissioner Robie confirmed with Derek Brown that it is a \$50 charge for this service.*

*District resident, John Miller also had a few questions: (1) Will the meters be read in the future? Commissioner Robie replied, yes and they are currently being read but billing is not currently done by the readings, we still have more to install. (2) Is the district still replacing old sections of lines/pipes each year – Commissioner Robie said yes, we have a certain amount budgeted each year and they have plan each year. (3) Will the Village District ever get to max capacity of our water? Commissioner Robie said we have not yet reached the capacity, even with the new housing developments; we still have plenty of water before reaching capacity so not in the present or near future.*

There being no further discussion, John Miller made the motion to adjourn the meeting. Seconded by Commissioner Mardin the motion passed unanimously by a voice vote.

The meeting adjourned at 7:42pm.

Respectfully submitted,

*Tina M Doughty*

Tina M Doughty

District Clerk

# **BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT**

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Elks Lodge in said Bethlehem on Friday, the Twelfth day of March, in the year Two Thousand and Twenty-One, next at 7:00 o'clock in the evening to act upon the following subjects:

**ARTICLE 1.** To choose a Moderator for the ensuing year.

**ARTICLE 2.** To choose a Clerk for the ensuing year.

**ARTICLE 3.** To choose a Commissioner for the term of three years.

**ARTICLE 4.** To choose a Treasurer for the ensuing year.

**ARTICLE 5.** To choose an auditor in accordance with RSA 41:31-b for the term of one year.

**ARTICLE 6.** To hear reports of Officers and take any action relating thereto.

**ARTICLE 7.** To see if the District will vote to raise and appropriate up to twenty thousand (\$20,000) for the purpose of a water asset management project, and to authorize the issuance of not more than twenty thousand (\$20,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the District; furthermore the acceptance of grant monies from the State Revolving Loan Fund (SRF) RSA 486:14 established for this purpose, and/or any other grant or aid, which might be available for this project, in order to reduce the amount otherwise to be raised by bonds or notes. The principal and interest payments of the bonds or notes shall be paid through water user fees. (3/5 ballot vote required polls open for one hour) (The Commissioners recommend this article.)

**ARTICLE 8.** To see if the District will vote to raise and appropriate the sum of One Million, Sixty-Five Thousand, Six Hundred Sixty Dollars (\$1,065,660.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles.

**ARTICLE 9.** To see if the District will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) to be added to the Pickup Capital Reserve Fund

established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

**ARTICLE 10.** To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Water Intake Repairs and Upgrades Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

**ARTICLE 11.** To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

**ARTICLE 12.** To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

**ARTICLE 13.** To see if the District will vote to raise and appropriate the sum of One Thousand Seven Hundred Fifty Dollars (\$1,750) to be added to the Short-Lived Asset Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

**ARTICLE 14.** To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to upgrade the boiler and two radiators at the Sewer Treatment Plant said funds to come from the Wastewater Maintenance Expendable Trust Fund. (The Commissioners recommend this article.)

**ARTICLE 15.** To transact any other business that may legally come before this Meeting.

Commissioners: Russell P Mardin Jr, Bruce S Brown, Richard E Robie Sr

## BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2020	Actual 2020	Estimated 2021
From State & Federal Governments:			
Shared Revenue	\$ 0.00	\$ 0.00	\$ 0.00
US Forestry	0.00	125,106.00	0.00
Water Pollution Grants	18,595.00	18,595.00	18,595.00
Charges For Services:			
Income from Departments	960,309.00	940,571.00	957,809.00
Miscellaneous Revenues:			
Interest on Accounts	250.00	637.00	250.00
Sale of District Property	12,732.00	26,000.00	14,000.00
Misc Income	0.00	12,129.00	0.00
Proceeds from notes and bonds	0.00	0.00	20,000.00
Interfund Operating Transfers In:			
From Wastewater Maint. Fund	0.00	0.00	10,000.00
From Intakes Repair and Maint	0.00	0.00	0.00
Village Dist. Pick-Up Truck Fund	43,000.00	26,181.00	0.00
USDA Grant	0.00	0.00	0.00
State of NH MTBE	0.00	328,211.00	0.00
Northern Borders Regional Commission	0.00	64,351.00	0.00
Fund Balance to Reduce Taxes	0.00	0.00	0.00
Voted from Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Revenues</b>	<b>\$1,034,886.00</b>	<b>\$1,541,781.00</b>	<b>\$1,020,654.00</b>

**PROPOSED BUDGET OF THE  
BETHLEHEM VILLAGE DISTRICT  
EXPENDITURES**

<b>Purposes Of Expenditures</b>	<b>Warrant Article #</b>	<b>Appro. 2020</b>	<b>Expend. 2020</b>	<b>Appro. 2021</b>
<b>General Funds:</b>				
Executive	8	\$ 7,630.00	\$ 7,634.00	\$ 7,718.00
Financial Administration	8	32,059.00	31,707.00	33,227.00
Legal Expenses	8	200.00	0.00	200.00
Insurance-PLT	8	550.00	550.00	550.00
Audit	8	6,507.00	5,929.00	6,408.00
Streets & Sidewalks	8	39,103.00	28,128.00	66,803.00
<b>Sanitation:</b>				
Sewerage Treatment	8	183,773.00	208,946.00	195,342.00
Sewerage Services	8	91,704.00	75,335.00	104,268.00
Sewer New Construction	8	90,000.00	94,158.00	10,000.00
Sewer Asset Management	7	0.00	17,778.00	0.00
<b>Water Distribution &amp; Treatment:</b>				
Water Services	8	244,162.00	206,274.00	250,868.00
Water Treatment	8	154,365.00	136,237.00	150,026.00
Water New Construction	8	20,000.00	125,106.00	80,000.00
Water Asset Management	8	0.00	0.00	20,000.00
<b>Debt Service:</b>				
<b>Principal Long-Term</b>				
UNION	8	56,332.00	56,339.00	58,436.00
USDA Loan	8	61,927.00	61,887.00	63,094.00
<b>Interest Long-Term</b>				
UNION	8	5,650.00	5,643.00	3,546.00
USDA Loan	8	36,341.00	36,381.00	35,174.00
Capital Project		0.00	377,057.00	0.00
Truck Purchase	8	55,732.00	52,181.00	0.00
Building and Improvements		10,000.00	10,800.00	10,000.00
<b>Operating Transfers Out:</b>				
<b>To Capital Reserve Fund</b>				
- Pick-Up	9	8,000.00	8,000.00	9,000.00
- Water Intake	10	5,000.00	5,000.00	5,000.00
-H2O Maintenance	11	5,000.00	5,000.00	5,000.00
-Wastewater Maintenance	12	5,000.00	5,000.00	5,000.00
-Short Lived Assets	13	<u>1,750.00</u>	<u>1,750.00</u>	<u>1,750.00</u>
<b>Total Appropriations Recommended</b>		<b>\$ 1,120,785.00</b>	<b>\$ 1,562,820.00</b>	<b>\$1,121,410.00</b>

## APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,630.00	\$ 7,634.00	\$ (4.00)
Financial Administration	32,059.00	31,707.00	352.00
Legal Expenses	200.00	0.00	200.00
Insurance-PLT	550.00	550.00	0.00
Audit	6,507.00	5,929.00	578.00
Streets & Sidewalks	<u>39,103.00</u>	<u>28,128.00</u>	<u>10,975.00</u>
 Total General Fund	 86,049.00	 73,948.00	 12,101.00
Sewer Fund:			
Sewerage Treatment Plant	183,773.00	208,946.00	(25,173.00)
Sewerage Department Expenses	91,704.00	93,113.00	(1,409.00)
New Construction	90,000.00	94,158.00	(4,158.00)
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Capital Reserve Wastewater Maint	5,000.00	5,000.00	0.00
Building & Improvements	10,000.00	10,800.00	(800.00)
Truck Purchase	27,866.00	25,971.00	1,895.00
Capital Reserve Fund (Pick-Up)	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
 Total Sewer Fund	 412,343.00	 441,988.00	 (29,645.00)
Water Fund:			
Water Treatment Plant	154,365.00	136,237.00	18,128.00
Water Department Expenses	244,162.00	206,274.00	37,888.00
New Construction	20,000.00	0.00	20,000.00
Principal-Long Term Debt	118,259.00	118,226.00	33.00
Interest-Long Term Debt	41,991.00	42,024.00	(33.00)
Truck Purchase	27,866.00	26,210.00	1,656.00
Zealand Road Repairs	0.00	125,106.00	(125,106.00)
Short Lived Assets	1,750.00	1,750.00	0.00
Capital Reserve Fund (Water Intake)	5,000.00	5,000.00	0.00
Capital Reserve H2O Maint	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>
 Total Water Fund	 622,393.00	 669,827.00	 (47,434.00)
 Capital Project	 <u>0.00</u>	 <u>377,057.00</u>	 <u>(377,057.00)</u>
 <b>Total All Funds</b>	 <b>\$1,120,785.00</b>	 <b>\$1,562,820.00</b>	 <b>\$ (442,035.00)</b>

## STATEMENT OF RECEIPTS

Current Revenue:	
Property Taxes	\$86,419.00
Interest on Accounts (less bank charges & fees)	637.00
Insurance Claims and Refunds	0.00
Sale of District Property	0.00
Miscellaneous	0.00
Income from Dept	0.00
US Forestry	125,106.00
State of NH Filtration Grant	18,595.00
Water Supply System Charges	662,189.00
Water Charges Interest and Fees	4,756.00
Water Connect Fees	0.00
Water Miscellaneous	11,770.00
Sewer Users Charges	271,004.00
Sewer Rent Interest and Fees	2,621.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	359.00
Sale of District Property	26,000.00
Transfer from Pick Up Fund	26,181.00
USDA Grant	0.00
State of NH MTBE	328,211.00
Northern Borders Regional Commission	64,351.00
Transfer from Wastewater Maintenance Fund	0.00
Transfer from Capital Reserves – Intakes	0.00
Total Current Revenue	\$1,628,199.00

## DETAILED STATEMENT OF PAYMENTS

### GENERAL FUND

1.	Executive		
	Appropriations		\$ 7,630.00
	Expenditures		
	Salaries	\$ 7,013.00	
	FICA/MEDI/STD/LIFE	<u>621.00</u>	<u>7,634.00</u>
	Balance		(4.00)
	Financial Administration		
	Appropriations		32,059.00
	Expenditures		
	Bank Fees	0.00	
	Office Equipment	60.00	
	Officers' Expenses	9,295.00	
	Office Supplies	653.00	
	Telephone	764.00	
	Education & Travel	52.00	
	Dues, Subscriptions, Ads and Notices	1,519.00	
	Misc	80.00	
	Salary	17,668.00	
	Health Insurance	0.00	
	FICA/MEDI	1,351.00	
	Unemployment	0.00	
	Workers Comp	265.00	<u>31,707.00</u>
	Balance		352.00
	3.	Legal Expenses	
	Appropriations		200.00
	Expenditures		<u>0.00</u>
	Balance		200.00
	4.	Insurance-PLT	
	Appropriation		550.00
	Expenditures		<u>550.00</u>
	Balance		0.00
	5.	CPA Audit	
	Appropriations		6,507.00
	Expenditures		<u>5,929.00</u>

Balance	578.00
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6. Streets & Sidewalks	
Appropriations	39,103.00
Expenditures	
Sidewalk Maintenance	26,052.00
Sidewalk Salary	1,928.00
Sidewalk FICA/MEDI	<u>148.00</u>
	<u>28,128.00</u>

Balance	10,975.00
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Total General Fund	
Appropriations	\$86,049.00
Expenditures	<u>73,948.00</u>

Balance	\$12,101.00
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#### SEWER FUND

1. Wastewater Treatment Plant	
Appropriations	\$183,773.00
Expenditures	
Lab Supplies	\$1,597.00
Operational Contract	57,298.00
Waste Management	672.00
Electricity	28,614.00
Fuel Oil & Maintenance	4,168.00
Boiler Inspection	50.00
Cleaning Supplies	43.00
Alarm System Test/Calibration	780.00
Scott Air/Fire Extinguishing	312.00
General Maintenance	17,425.00
Lagoon/Sewer Upgrade	69,450.00
Chlorine	1,754.00
Dam Registration	750.00
Ground Water Permitting	5,636.00
Operator Expenses	577.00
Sludge Removal	0.00
Outside Testing	2,245.00
Access Road	13,380.00
Rental/Expenses	<u>4,196.00</u>
	<u>208,947.00</u>

Balance	(25,174.00)
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2. Sewer Department Expenses

Appropriations		101,704.00
Expenditures		
Salaries	31,853.00	
FICA/MEDI	2,437.00	
Education & Travel	0.00	
Workers Compensation	394.00	
Health Insurance	7,779.00	
Unemployment Compensation	0.00	
Legal	0.00	
Audit	5,929.00	
Property Liability	1,818.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	100.00	
Equipment Rental	0.00	
Gasoline	721.00	
Engineering	17,778.00	
Supplies	1,499.00	
Machinery & Equipment Repair	36.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	21,384.00	
Safety Clothing & Equipment	189.00	
Miscellaneous Expenses	41.00	
Electricity Pump Station	251.00	
Building and Improvements	10,800.00	
Communications Expenses	<u>903.00</u>	<u>103,912.00</u>
Balance		(2,208.00)
3. New Construction		
Appropriations		90,000.00
Expenditures		<u>94,158.00</u>
Balance		(4,158.00)
4. Principal - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
5. Truck Purchase		
Appropriations		27,866.00
Expenditures		<u>25,971.00</u>
Balance		1,895.00

6. Truck Capital Reserve	
Appropriations	4,000.00
Expenditures	<u>4,000.00</u>
Balance	0.00
7. Capital Reserve Wastewater Maint	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
No Balance	0.00
Total Sewer Fund	
Appropriations	\$412,343.00
Expenditures	<u>441,988.00</u>
Balance	\$ (29,645.00)

#### WATER FUND

1. Water Department Expenses	
Appropriations	\$264,162.00
Expenditures	
Salaries	\$67,606.00
FICA/MEDI	5,202.00
Workers Compensation	554.00
Unemployment Compensation	0.00
Health Insurance	23,168.00
Auditing	5,929.00
Insurance PLT	6,974.00
Legal	0.00
Engineering Services	219.00
Waterline Install/Main/Repair	0.00
Vehicle Maintenance & Repair	327.00
Gasoline	2,095.00
Communications Expense	2,340.00
Supplies	4,219.00
Water Testing	0.00
Machinery & Equipment Repair	209.00
Water Stock On Hand	65.00
Refunds & Reimbursements	0.00
General Maintenance	84,513.00
Education & Travel	0.00
Safety Clothing & Equipment	567.00
Rental	0.00
Building and Improvements	0.00

	Gale River Line Maint	2,015.00	
	Intakes – Repairs & Upgrades	0.00	
	Miscellaneous Expense	<u>273.00</u>	<u>206,275.00</u>
	Balance		57,887.00
2.	Water Treatment Plant		
	Appropriations		154,365.00
	Expenditures		
	Equipment Repair	15,105.00	
	Electricity	15,274.00	
	Fuel (Propane)	7,594.00	
	Chemicals	11,192.00	
	Supplies	4,945.00	
	Water Testing	3,439.00	
	Telephone	1,945.00	
	General Maintenance	21,519.00	
	Engineering	0.00	
	Operator Expenses	(140.00)	
	Operator Contract	55,365.00	
	Sand at Filter Plant	0.00	
	Outside Labor	<u>0.00</u>	<u>136,238.00</u>
	Balance		18,127.00
3.	Truck Purchase		
	Appropriations		27,866.00
	Expenditures		<u>26,210.00</u>
	Balance		1,656.00
4.	Principal - Long Term Debt		
	Appropriations		118,259.00
	Expenditures		<u>118,226.00</u>
	Balance		33.00
5.	Interest - Long Term Debt		
	Appropriations		41,991.00
	Expenditures		<u>42,024.00</u>
	Balance		(33.00)
6.	Truck Capital Reserve		
	Appropriations		4,000.00
	Expenditures		<u>4,000.00</u>
	Balance		0.00

7. Capital Reserve Intake	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
No Balance	0.00
8. Short Lived Assets	
Appropriations	1,750.00
Expenditures	<u>1,750.00</u>
Balance	0.00
9. Capital Reserve H2O Maintenance	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
Balance	0.00
10. Zealand Road Repairs	
Appropriations	0.00
Expenditures	<u>125,106.00</u>
Balance	(125,106.00)
 Total Water Fund	
Appropriations	\$622,393.00
Expenditures	<u>669,827.00</u>
Balance	\$ (47,436.00)
GRAND TOTAL ALL FUNDS	
Appropriations	\$1,120,785.00
Expenditures	<u>1,185,763.00</u>
Balance	\$(64,978.00)

## WATER PROJECT – STATEMENT OF INDEBTEDNESS

01/01/2020 Loan Balance	Principal Payment	Interest Payment	Total Payment	12/31/2020 Loan Balance
<b>UNION BANK</b>				
\$166,544.50	\$56,339.06	\$5,642.94	\$61,982.00	\$110,205.44
<b>USDA</b>				
\$1,953,566.08	\$61,886.86	\$36,381.14	\$98,268.00	\$1,891,679.22

## SEWER PROJECT – PHASE III

January 1, 2020 Balance	\$ 68,306.99
Withdrawals	0.00
Income Earned and Reinvested	<u>94.49</u>
December 31, 2020 Balance	\$ 68,401.48

## WATER PROJECT

January 1, 2020 Balance	\$ 500.00
Deposits	142,930.01
Withdrawals	138,510.18
Income Earned and Reinvested	<u>0.00</u>
December 31, 2020 Balance	\$ 4,919.83

## NBRC AND NH DWGW TRUST PROJECT ACTIVITY

NH Drinking Water Groundwater Trust Grant Budget (DWGW)	\$ 750,000.00
Northern Borders Regional Commission Grant Budget (NBRC)	75,000.00
Received Prior year:	
DWGW	(199,577.00)
NBRC	(9,879.00)
Received Current year:	
DWGW	(328,211.00)
NBRC	<u>(64,351.00)</u>
Balance of revenue budget remaining	<u>\$ 222,982.00</u>
Total grant project budget	\$ 825,000.00
Prior Year Expenses	(220,641.00)
Water Meter project – Current year	<u>(377,057.00)</u>
Balance of expense budget remaining	<u>\$ 227,302.00</u>

**Bethlehem Town Directory**

**Government- Telephone Numbers**

Selectmen’s Office .....	(603) 869-3351 x 101
Clerical Assistant and Assessing Office .....	(603) 869-3351 x 102
Planning & Zoning Office .....	(603) 869-3351 x 103
Treasurer.....	(603) 869-3351 x 104
Tax Collector’s Office .....	(603) 869-3133 x 105
Deputy Town Clerk/Tax Collector .....	(603) 869-3351 x 106
Town Clerk’s Office.....	(603) 869-2293 x 107
Assistant Recreation Director .....	(603) 869-3351 x 108
Direct Assistance .....	(603) 307-4177
Health & Code Enforcement Officer .....	(603) 616-5716
Police Department (Non-Emergency Only).....	(603) 869-5811
Police Fax .....	(603) 869-3342
Fire Department.....	(603) 869-5822
Highway Department.....	(603) 869-2212
Library .....	(603) 869-2409
Bethlehem Village District .....	(603) 869-3440
Selectmen’s Office Fax .....	(603) 869-2280
Town Clerk/Tax Collector Fax .....	(603) 869-5500

**Government – Websites**

Town of Bethlehem .....	<a href="http://www.bethlehemnh.org">www.bethlehemnh.org</a>
Bethlehem Public Library.....	<a href="http://www.bethlehemlibrary.org">www.bethlehemlibrary.org</a>
Bethlehem Heritage Society.....	<a href="http://www.bethlehemheritagenh.org">www.bethlehemheritagenh.org</a>
Bethlehem Recreation Department.....	<a href="http://www.bethlehemrecreation.com">www.bethlehemrecreation.com</a>

**Government – Email Addresses**

Selectmen’s Office.....	<a href="mailto:admin@bethlehemnh.org">admin@bethlehemnh.org</a>
Planning & Zoning Office .....	<a href="mailto:planning@bethlehemnh.org">planning@bethlehemnh.org</a>
Tax Collector’s Office .....	<a href="mailto:taxcollector@bethlehemnh.org">taxcollector@bethlehemnh.org</a>
Town Clerk’s Office .....	<a href="mailto:townclerk@bethlehemnh.org">townclerk@bethlehemnh.org</a>
Deputy Clerk/Tax Collector.....	<a href="mailto:deputy@bethlehemnh.org">deputy@bethlehemnh.org</a>
Town Treasurer.....	<a href="mailto:treasurer@bethlehemnh.org">treasurer@bethlehemnh.org</a>
Direct Assistance .....	<a href="mailto:welfare@bethlehemnh.org">welfare@bethlehemnh.org</a>
Clerical Assistant and Assessing Office .....	<a href="mailto:clerical@bethlehemnh.org">clerical@bethlehemnh.org</a>
Recreation Director.....	<a href="mailto:recdirector@bethlehemnh.org">recdirector@bethlehemnh.org</a>
Health & Code Enforcement Officer .....	<a href="mailto:codeofficer@bethlehemnh.org">codeofficer@bethlehemnh.org</a>
Police Department.....	<a href="mailto:police@bethlehemnh.org">police@bethlehemnh.org</a>
Fire Department .....	<a href="mailto:firechief@bethlehemnh.org">firechief@bethlehemnh.org</a>
Highway Department .....	<a href="mailto:roadagent@bethlehemnh.org">roadagent@bethlehemnh.org</a>
Library .....	<a href="mailto:lclerkin@bethlehemlibrary.org">lclerkin@bethlehemlibrary.org</a>
Bethlehem Village District .....	<a href="mailto:bethlehemvillage@myfairpoint.net">bethlehemvillage@myfairpoint.net</a>

## Bethlehem Office Hours

### Selectmen's Office

Monday through Thursday.....8:00a.m. – 4:00p.m.  
Friday..... 8:00a.m. – Noon  
BOS Meeting Mondays Evenings

### Planning & Zoning Office

Monday through Thursday .....9:00a.m. – 1:00p.m.  
Planning Meetings 2<sup>nd</sup> and 4<sup>th</sup> Wednesday Evenings, as needed  
Zoning Meetings Tuesday Evenings, as needed or as called by the Chair

### Tax Collector & Town Clerk's Office

Monday .....8:00a.m. – 6:00p.m.  
Tuesday through Thursday..... 8:00a.m. – 4:00p.m.  
Friday ..... 8:00a.m. – Noon

### Library

Monday 1:00p.m. – 7:00p.m.	Thursday 1:00p.m. – 7:00p.m.
Tuesday 10:00a.m. – 4:00p.m.	Friday 10:00p.m. – 4:00p.m.
Wednesday 1:00p.m. – 7:00p.m.	Saturday 9:00a.m. – 1:00p.m.

### Food Pantry

Monday and Wednesday..... 10:00a.m. – 11:00a.m.  
Tuesday.....2:00p.m. – 3:00p.m.

### Bethlehem Village District

Monday through Friday (Office).....8:00a.m. – 3:00p.m.  
Monday through Friday (Maintenance).....7:00a.m. – 3:30p.m.  
Commissioners Meeting Second Tuesday of each month.....Open at 5:30p.m.

Meeting Times and Agendas can be found on our website at  
<https://bethlehemnh.org/agendas/>