

Town of Bethlehem

New Hampshire



2021

Annual Report

DEDICATION

For almost four decades, when we needed help in a sad, painful or terrifying moment, there's an excellent chance that we saw Jackie King getting out of the ambulance. There she would be, helping to figure out what we needed and what could be done about it. Shortly after moving here in 1985, Jackie learned that the ambulance crew desperately needed more help. That was the start. Now, she's a captain and has been on thousands of calls, regardless of the hour or the weather or the eagerly anticipated holiday plans. "If I'm home, I go," she said. After all those years, many of us would feel justified taking it easy. What keeps her going is helping people and her love of the town. And, the town loves her back. Thanks, Jackie.

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TOWN OFFICERS

BOARD OF SELECTMEN

April Hibberd	(2024)
Veronica Morris	(2022)
Bruce Caplain	(2022)
Gabriel Boisseau (Chair)	(2023)
Christopher Jensen	(2022)

ADMINISTRATIVE ASSISTANT

Tim Fleury

CLERICAL ASSISTANT

Nicole McGrath

TOWN CLERK

Mary Jackson (2022)

DEPUTY TOWN CLERK

Laurie Thompson

TAX COLLECTOR

Mary Jackson (2022)

DEPUTY TAX COLLECTOR

Laurie Thompson

ROAD AGENT

Brett Jackson (2023)

MODERATOR

Mary Lou Krambeer (2022)

TREASURER

Frank Claffey

DEPUTY TREASURER

Elizabeth Staples

POLICE CHIEF

Alan DeMoranville

OVERSEER OF WELFARE

April Hibberd

ASSISTANT RECREATION DIRECTOR

Abbie Sawyer

FIRE CHIEF/FOREST FIRE WARDEN

Jack Anderson

ASSISTANT CHIEF

Brian Charland

2ND ASSISTANT CHIEF

Laura Lucas

TRUSTEES OF THE TRUST FUNDS

Pamela Hess Newman	(2022)
Peter Szeidler	(2022)
Robert Constantine	(2023)

SUPERVISORS OF THE CHECKLIST

John Miller	(2025)
Julie Seely	(2026)
Linda Goldstein	(2022)

LIBRARIAN

Laura Clerkin

LIBRARY TRUSTEES

Doug Harman	(2023)	Sara Plumley	(2024)
Rhienna Miscio	(2022)	Leonard Grubbs	(2023)
Tana LeClair	(2024)	Nora Clark	(2024)
Michael Culver	(2022)		
Barbara Szeidler	(2022)		
Lisa Ffrench	(2022)		

CEMETERY COMMITTEE

Clare Brown (2023)
Richard Robie Jr. (2024)
Christopher Brooks (2024)
Christina Clemmo (2024)
Paul Hudson (2022)

REVOLVING LOAN COMMITTEE

Joyce Presby
OPEN
Mary Jackson

CONSERVATION COMMISSION

Lindsay Webb	(2023)	Nicole McGrath	(2022)
Cheryl Jensen	(2024)	Margaret Gale	(2023)
Vivian Winterhoff	(2022)		
Marilyn Johnson, Alt.	(2022)		

BRETZFELDER PARK COMMITTEE

Nancy Czarny, Chair	Shanna Mazairz
Elizabeth Carter, Vice Chair	Marilyn Johnson, CC Rep.
Sarah Turtle, Secretary	Nigel Manley, SPNHF Rep.
Kevin Gordon	Sue Greenlaw
Veronica Morris, Selectboard Rep	Alecia Loveless, Planning Rep.

PLANNING / ZONING BOARD ASSISTANT

Debra M. Bayley

PLANNING BOARD

Michael Bruno, Chair	(2023)
Alecia Loveless	(2024)
Johnathan Stevenson	(2022)
Kim Koprowski	(2023)
Kevin Roy	(2022)
Anthony Rodrigues	(2024)
Peter Roy, Alternate	(2022)
Marie Stevenson, Alternate	(2025)

ZONING BOARD

Andrea Bryant, Chair	(2024)
Ruth Heintz	(2024)
Patrick Doughty	(2022)
David Van Houten	(2023)
Shane MacElhiney	(2022)
Martie Cook, Alternate	

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2021 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

The inhabitants of the Town of Bethlehem in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem on **Friday June 4, 2021 at 6:00 pm**. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday, June 8th, 2021, at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, July 13, 2021, at 8:00 am** for the choice of Town Officers elected by official ballot, and to vote on all warrant articles from the first session on official ballot pre RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Meeting was opened at 6:02 by Moderator Krambeer with Pledge of Allegiance, followed by introductions of Board of Selectmen, Supervisors of the Checklist, and elected officials. The Moderator then reviewed general rules for Deliberative Sessions and reminded attendees the election is being held July 13, 2021.

Article 01: To choose all necessary Town Officers for the ensuing year.

Selectman	3 Year Term		Vote for 1
April Hibberd		204	
Veronica Anne Morris		180	
Planning Board	3 Year Term		Vote for 2
Anthony Rodrigues		178	
Peter C. Roy		174	
Alecia Loveless		274	
Zoning Board of Adjustment	3 Year Term		Vote for 2
Andrea Bryant		303	
Ruth Heintz		299	
Supervisor of the Checklist			Vote for 1
Write In: John Miller		71	
Trustee of the Trust Fund	2 Year Term		Vote for 1
Write In: Robert Constantine		37	

Trustee of the Trust Fund	1 Year Term		Vote for 1
Pamela Hess Newman		285	
Cemetery Trustee	3 Year Term		Vote for 3
Carole Hammarberg		300	
Richard Robie Jr		289	
Christina Clemmo		262	
Library Trustee	3 Year Term		Vote for 3
Tana LeClair		266	
Sara Plumley		269	
Nora Clark		299	

Articles 2 and 3 cannot be amended during a deliberative session, the Moderator explained.

Article 02: Are you in favor of the adoption of Amendment No. XIII b as proposed by the planning board for the town zoning ordinance as follows: To permit manufactured housing meeting the Federal HUD standards adopted in 2000 to be located on individual lots outside of a manufactured housing subdivision upon the grant of a special exception by the zoning board of adjustment in all but the District 1-Main Street District provided the manufactured home is placed upon a slab or foundation? Manufactured homes will continue to be permitted in manufactured housing subdivisions and parks. (The Planning Board recommends this article)

YES: 260

NO: 146

Article 03: Are you in favor of the adoption of Amendment No. XIX b to the Bethlehem Zoning Ordinance as proposed by the Bethlehem Planning Board as follows: repeal the existing criteria for the grant of a special exception and replace those criteria with the following: A special exception shall be granted if the proposed use, structure or change to use or structure meets the requirements of the zoning ordinance and is consistent with the spirit and intent of the Master Plan; does not negatively impact the healthy safety or general welfare of the neighborhood or town, including but not limited to noise, odor, vibration, glare, hours or operation, traffic, lighting, runoff and/or pollutants; is compatible with the character of the neighborhood and the town and will not negatively impact property values; and does not overload or result in an excessive demand on municipal services or facilities, including but not limited to schools, emergency services, water and sewage, waste disposal and road maintenance. (The Planning Board recommends this article)

YES: 341

NO: 69

Article 4: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,850,389 (Two Million Eight Hundred Fifty Thousand Three Hundred Eighty Nine Dollars). Should this article be defeated, the default budget shall be \$2,701,849 (Two Million Seve Hundred and One Thousand Eight

Hundred Forty Nine Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Motion was made by G. Boisseau to increase the budget by \$5,093.00 and was **seconded** by L. Moore.

Motion passes, the warrant article will be placed on ballot as amended to read:

Article 4: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,855,482 (Two Million Eight Hundred Fifty Five Thousand Four Hundred Eighty Two Dollars)**. Should this article be defeated, the default budget shall be \$2,701,849 (Two Million Seven Hundred and One Thousand Eight Hundred Forty Nine Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

YES: 276

NO: 127

Article 5: To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand) to be added to the Highway Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 329

NO: 81

Article 6: To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 256

NO: 156

Article 7: To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 285

NO: 127

Article 8: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 329

NO: 82

Article 9: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 313

NO: 99

Article 10: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 309

NO: 103

Article 11: To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty-Three Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 244

NO: 164

Article 12: To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 286

NO: 121

Article 13: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 282

NO: 126

Motion made to restrict reconsideration for articles 4 – 13 and seconded.

Motion passes: Articles 4 – 13 are restricted from reconsideration

Article 14: To see if the Town will vote to raise and appropriate the sum of \$7,500 (Seven Thousand Five Hundred) for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2020. (The Board of Selectmen recommends this Article, 5 to 0)

Motion made to amend the year of 2020 to read 2021 and seconded.

Motion passes, article placed on ballot as amended

Article 14: To see if the Town will vote to raise and appropriate the sum of \$7,500 (Seven Thousand Five Hundred) for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2021. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 302

NO: 106

Article 15: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Library Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 284

NO: 122

Article 16: To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$5,050 (Five Thousand Fifty Dollars) to support the Tri-County Community Action Program, Inc., that include Fuel and Electrical Assistance, Weatherization, Transportation, Homeless Intervention and Prevention, Guardianship, RSVP, and Workforce Programs. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 298

NO: 111

Article 17: To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to Grafton County Senior Citizens Council, Inc., through the Littleton Area Senior Center, and the ServiceLink Resource Center for services for Bethlehem residents in 2021. From July 1, 2019 to June 30, 2020, the Littleton Area Senior Center provided services for 222 Bethlehem residents, and ServiceLink provided services for 82 residents. These services included congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. The cost of providing these services was \$118,712.10. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 311

NO: 96

Article 18: To see if the Town will vote to raise and appropriate the sum of \$2,500 (Two Thousand Five Hundred Dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides busing from the school to the Club for the afterschool program, which alone costs \$14,850 a year. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 290

NO: 117

Article 19: To see if the Town will vote to raise and appropriate the sum of \$5,800 (Five Thousand Eight Hundred Dollars) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 1,112 current BETHLEHEM patients, as well as reach more of those in need. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 280

NO: 125

Article 20: To see if the Town will vote to raise and appropriate the sum of \$1500 (Fifteen Hundred Dollars) to support the Center for New Beginnings. These funds support the Center’s sliding scale program, which provides assistance to clients with high deductibles

or co-pays or loss of insurance coverage. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 248

NO: 159

Article 21: We the Undersigned Registered Voters of the Town of Bethlehem, NH, petition the Town to place a request from North Country Home Health & Hospice Agency in the amount of \$4,000 (Four Thousand Dollars) on the Town Warrant. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Bethlehem. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 313

NO: 97

Article 22: To see if the Town will vote to raise and appropriate the sum of \$3,121.20 (Three Thousand One Hundred Twenty-One Dollars and Twenty Cents) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. (The Board of Selectmen recommends this Article, 5 to 0)

Motion made to amend the amount of this appropriation by reducing it by .20 cents and seconded.

Motion passes, the article will be placed on the ballot as amended.

Article 22: To see if the Town will vote to raise and appropriate the sum of **\$3,121.00** (Three Thousand One Hundred Twenty-One Dollars and Zero Cents) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 284

NO: 124

Article 23: To see if the Town will vote to raise and appropriate the sum of \$2,000 (Two Thousand Dollars) for the purpose of Bridge House, Inc support. (The Board of Selectmen recommends this Article, 5 to 0)

YES: 219

NO: 181

Article 24: To see if the Town will vote to accept the road system known as Mt. View Lane and Presidential View Lane, located off of Rt. 142, understanding the road will meet both town and state specifications, and that it will be inspected by a certified engineer. Currently, there are 38 landowners on the road.

Explanation by non-resident homeowner on Mt View Lane asking for town approval once the road(s) are brought up to specification. The Association need direction and towns acceptance would be the first step. Further discussion is the concern of the huge undertaking of this project due to the current condition and grade of the road. Future costs and benefits must be considered as well.

Motion made to amend the wording to add: The road association will be responsible for the costs of bringing the road up to specification and will be actively inspected during construction of the roadway by a professional engineering company and accepted by a NH Professional Engineer and the Town Road Agent.
Seconded and passed. Article will be placed on the ballot as amended to read:

Article 24: To see if the Town will vote to accept the road system known as Mt. View Lane and Presidential View Lane, located off of Rt. 142, after the road meets both town and state specifications. The road association will be responsible for the costs of bringing the road up to specification and will be actively inspected during construction of the roadway by a professional engineering company and accepted by a NH Professional Engineer and the Town Road Agent. The Town will then be responsible for maintain and plowing the road. Currently, there are 38 landowners on the road.

YES: 185 NO: 220

Motion made to restrict reconsideration on Article 24 and seconded.
Motion passes, Article 24 is restricted from reconsideration
Motion made to restrict reconsideration for Articles 14-23 and seconded.
Motion passes, Articles 14-23 are restricted from reconsideration.

Article 25: By petition of 25 or more eligible voters of the Town of Bethlehem to see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering.

Additionally, these voters ask the Town of Bethlehem to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from the selectmen to Bethlehem’s state legislators, informing them of the demands from their constituents within 30 days of the vote.

YES: 308 NO: 92

Article 26: To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$472,000 (Four Hundred Seventy-Two Thousand Dollars) to install a solar array on town-owned property; the sum will be reduced by grant funding if awarded. Selectmen have received and approved a detailed plan from the Energy Commission that is economically beneficial to the Town.

The solar array is expected to provide approximately 50% of electricity used by the Town for Town Hall, Highway Department Maintenance Garage, Elementary School and Library.

PROJECT SUMMARY
Without Grant With Full \$165,000 Grant
Cost of Project

\$307,000

\$150,000

\$150,000

\$107,334

\$52,334

\$322,000

\$157,000

\$16,450

\$21,957

\$90,834

\$30,377

Motion passes, Article 26 will be placed on the ballot as amended.

Motion passed. Article 26 will be placed on the ballot as amended.

The solar array is expected to offset 100% of electricity usage by the Town **and approximately 50% of electricity costs** for Town Hall, Highway Department, Elementary School, and Library and streetlights.

- \$165,000 USDA Grant
- \$150,000 from the Town's unassigned fund in 2021
- \$160,000 subject to a future warrant article appropriating the remaining funds through borrowing or other sources that would be paid through reduced electricity costs.

- \$150,000 at 25 years with savings projected to continue for the life of the project.

When this proposal is approved, the Select Board will solicit bids from solar installers, and will be under no obligation to purchase a system if it is not economically beneficial to the Town.

2021 Tax Impact = \$0.

(The Board of Selectmen recommends this Article, 5 to 0)

YES: 301

NO: 116

Motion made to adjourn and seconded.

Motion passes, Moderator adjourned the meeting at 9:00 PM.

Mary Jackson

NH Certified Town Clerk

SCHEDULE OF TOWN PROPERTY

2018 Tax Liens – Deeded 2021

201-032	L/O Rocks Edge Road	0.36 AC	\$ 4,700
207-020	L/O Other End Lane	0.58 AC	2,000
401-024	L/O Old Franconia Road	0.14 AC	1,400
415-17-3-7	L/B Hydro Road	9.26 AC	80,500
415-160	L/O Moose Trail	0.95 AC	16,000

Total Deeded

\$ 104,600

Town Owned Land & Buildings

203-001-001	L/B Highway Garage	6.29 AC	\$ 519,000
204-043-002	L/B Town Water Supply	5.34 AC	2,360,900
205-122	L/B Visitor Center	1.48 AC	119,500
206-018	L/B Town Library	3.20 AC	758,100
206-029	L/O Elm Street	1.20 AC	33,300
206-029-001	L/O Elm Street	3.10 AC	35,900
206-035	L/B Town Hall	0.59 AC	1,038,300
414-005	L/O Bethlehem Town Forest	23.82 AC	55,300
414-007	L/O Bethlehem Town Forest	15.99 AC	9,500
414-008	L/O Bethlehem Town Forest	38.00 AC	72,100
414-009	L/B Bethlehem Village District	38.90 AC	1,273,500
414-011	L/O Bethlehem Village District	0.14 AC	200
414-012	L/O Bethlehem Village District	3.22 AC	3,800
416-003	L/O Former Transfer Station	64.52 AC	94,000

Total Owned

\$ 6,373,400

PARKS AND RECREATION

203-021	L/B Gazebo	1.94 AC	\$ 33,300
203-025	L/B Tennis Courts	1.20 AC	85,900
205-120	L/O Basket Ball Courts & Recreation Area on Agassiz	4.16 AC	123,500
206-027	L/O Elm Street Ball Field	7.80 AC	62,800
206-036	L/B Town Pool	1.50 AC	283,300

Total Parks and Recreation

\$ 588,800

CEMETERIES

203-003	L/O Main Street "Cemetery"	1.20 AC	-
206-051	L/O Off Cemetery Street (Gift)	0.41 AC	-
206-056	L/O Maple Street (Gift)	2.60 AC	-
206-055	L/O Maple Street	0.67 AC	-
206-057	L/O Maple Street	6.50 AC	-
206-058	L/O Maple Street	0.76 AC	-
404-014	L/O Brook Road	2.90 AC	-

Total Cemeteries

-

SCHOOLS

206-015	L/B BES	4.49 AC	\$ 1,725,100
402-025	L/B Profile	17.99 AC	5,142,900
402-021	L/O Profile	5.53 AC	33,500

Total Schools

\$ 6,901,500

RAILROADS – STATE OF NH

209-026	L/O Trudeau Road	3.70 AC	\$ 4,400
209-058-001	L/O River Road	7.20 AC	8,600
405-058	L/O Whitefield Road	40.00 AC	65,800
406-034	L/O Pond View Road	15.00 AC	36,400
416-002	L/O Whitefield Road	2.50 AC	2,600
416-008	L/O Whitefield Road	6.40 AC	6,700
419-015	L/O Trudeau Road	9.90 AC	13,400
Total Railroads			\$ 137,900

MISCELLANEOUS – STATE OF NH

204-113	L/O Edelweiss Drive	11.80 AC	\$ 48,100
209-065	L/O Main Street	0.04 AC	700
209-066	L/O Main Street	0.75 AC	800
209-067	L/O Main Street	0.67 AC	20,700
209-078	L/O River Road	3.90 AC	4,600
420-032	L/O Main Street	4.60 AC	35,100
422-005-001	L/B Trudeau Road	12.10 AC	427,700
Total Misc. – State of NH			\$ 537,700

PROPERTIES DEEDED PROIR TO 2020

201-031	L/O Rocks Edge Road	0.52 AC	\$ 5,200
202-037	L/O Main Street	8.60 AC	28,800
203-030	L/O Pine Street	0.41 AC	22,800
206-063-001	L/O Maple Street	24.70 AC	54,800
209-060-005	L/O River Road	3.24 AC	43,400
402-002	L/O Profile Road	1.40 AC	1,700
403-020	L/O Caswell Heights	0.04 AC	-
406-021-003	L/O Whitefield Road	5.00 AC	21,200
409-042	L/O Agassiz Street	10.90 AC	39,900
413-041	L/O Mt. View Lane	2.20 AC	13,400
414-014	L/B Maple Street	0.96 AC	28,700
414-030	L/O Maple Street	1.70 AC	28,900
416-050	L/O Maple Street	0.49 AC	2,000
419-050	L/O Main Street	4.50 AC	4,700
419-051	L/O Main Street	0.90 AC	900
Total Land and Buildings			\$ 296,400

OWNERS UNKNOWN

203-075	L/O Evergreen Lane	0.38 AC	\$ 21,200
205-048	L/O Doris Street	0.13 AC	1,600
209-079	L/O River Road	0.07 AC	100
209-080	L/O River Road	2.20 AC	7,400
417-006	L/O Whitefield Town Line	2.70 AC	3,200
Total Unknown			\$ 33,500

TAX EXEMPT ORGANIZATIONS

RELIGIOUS

203-051	All Souls Durrell Methodist Church	0.85 AC	\$ 36,800
203-052	United Methodist Church	0.35 AC	391,500
204-049	Congregation Madhzikei Hadas	0.61 AC	426,200
204-073	Bethlehem Hebrew Congregation	0.44 AC	435,500
207-007	Our Lady of the Fairways	0.11 AC	-
402-027	Bread of Life United Pentecostal Church	1.87 AC	250,100
405-042	Assembly of God	4.70 AC	737,500
416-051	Bethlehem Christian Center	91.50 AC	219,200
Total Religious			\$ 2,496,900

NON-PROFIT ORGANIZATIONS

203-047-1-11	B/O WREN		\$ 148,200
205-016	L/B Colonial Theatre	0.50 AC	330,600
207-005	Friendship House	9.33 AC	916,800
403-012	Burch House	14.70 AC	359,200
412-016	L/O Copper Cannon Camp	39.10 AC	46,500
412-017	L/B Copper Cannon Camp	46.80 AC	400,700
412-017-99	B/O Copper Cannon Camp	-	682,500
412-018	L/O Copper Cannon Camp	24.10 AC	38,900
412-019	L/O Copper Cannon Camp	16.00 AC	34,100
Total Non-Profit Organizations			\$ 2,957,500

FOREST

204-043-001	L/O Strawberry Hill Reservation	53.50 AC	\$ 106,500
210-016	USA	109.00 AC	190,800
412-022-002	USA	210.36 AC	250,300
413-058	NH - Cushman	26.00 AC	30,900
422-003	USA-Gale River	50.38 AC	86,900
422-004	US Forest Service	342.00 AC	407,000
422-005	US Forest Service	31,112.90 AC	37,024,400
Total Forest			\$ 38,096,800

FOR-PROFIT ORGANIZATIONS

White Mountain School	ASSESSMENT	EXEMPTION
	\$ 7,885,600	\$ 6,360,965
Total For-Profit Organizations	\$ 7,885,600	\$ 6,360,965

PAYMENT IN LIEU OF TAXES

		Assessed Value	Payment
NFI North, Inc.	1.90 AC	\$ 174,800	\$ 4,000
Bethlehem Senior Housing Associates	2.18 AC	937,400	6,768
SPNHF	1,326.50 AC	1,152,300	8,000
Total		\$2,264,500	\$ 18,768

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 1,059,388	
Residential Land	41,999,425	
Commercial/Industrial Land	4,881,400	
Total Taxable Land		\$ 47,940,213
Residential Building	\$ 178,945,575	
Manufactured Housing	4,881,400	
Commercial/Industrial Building	46,709,217	
Total Taxable Buildings		\$ 230,536,192
Utilities		
Public Utilities		\$ 8,364,900
Other Utilities		335,600
Valuation Before Exemptions		\$ 287,176,905
Elderly Exemptions	\$ 1,275,000	
Wood Heating System Exemption	28,100	
School Exemption	150,000	
Total Exemptions Off Valuation		\$ (1,453,100)
Net Valuation On Which Tax Rate Is Computed		\$ 285,723,805
Less the A list utilities		\$ (8,364,900)
Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed		\$ 277,358,905
Other Credits and Exemptions		
Totally & Permanently Disabled Veterans		\$ 38,000
War Service Credits		\$ 54,500
Tax Exempt Land & Buildings		\$ 61,527,700

TAX RATE ON \$1,000 VALUATION

Municipal	\$6.21
County.....	\$1.92
Schools.....	\$14.75
State.....	\$1.91
Total	\$ 24.79

Village District.....\$1.01

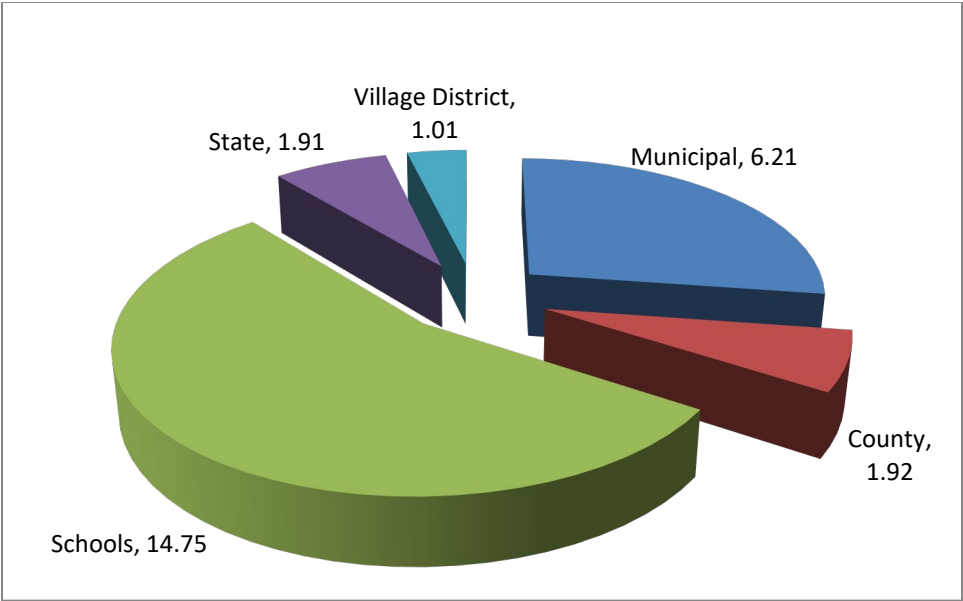
TOTAL.....\$25.80

Net Assessed Valuation -\$285,723,805

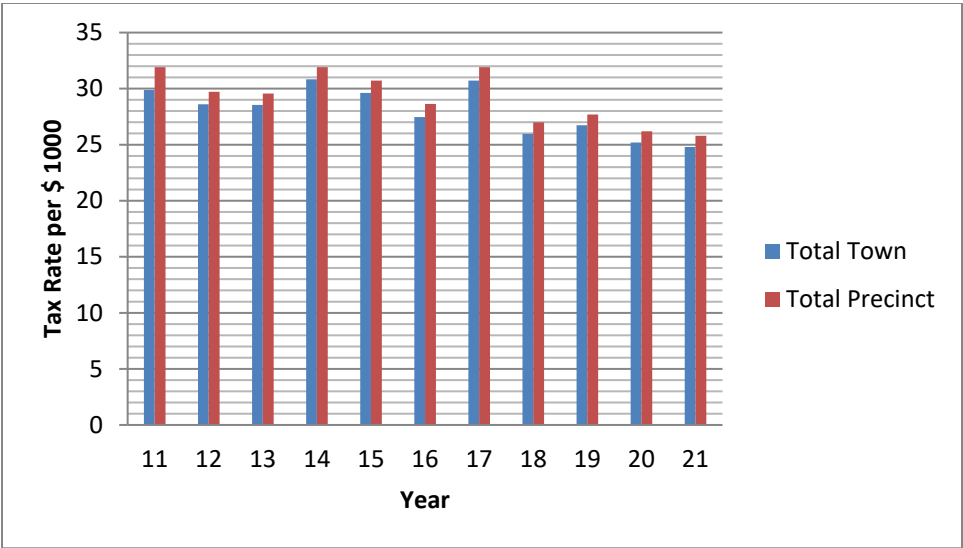
Net Assessed Valuation - Village District\$85,103,598

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.80	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.30	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.56	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91
2012	8.74	1.11	15.44	1.65	2.78	28.61	29.72
2013	7.12	1.01	17.22	1.64	2.57	28.55	29.56
2014	7.12	1.09	19.33	1.88	2.50	30.83	31.92
2015	5.75	1.09	19.32	1.78	2.77	29.62	30.71
2016	5.48	1.17	17.82	1.77	2.39	27.46	28.63
2017	7.49	1.19	18.96	2.02	2.25	30.72	31.91
2018	5.74	1.02	16.13	1.93	2.17	25.97	26.99
2019	5.68	.96	16.94	1.87	2.24	26.73	27.69
2020	7.15	.99	14.38	1.77	1.90	25.20	26.19
2021	6.21	1.01	14.75	1.92	1.91	24.79	25.80

2021 TAX RATE BREAKDOWN



TAX RATE HISTORY



TREASURER'S REPORT

Source of Funds

Miscellaneous Revenue	\$ 183,473.60	
Tax Collector	6,761,935.25	
Payment in Lieu of Taxes	100,826.63	
Town Clerk	628,718.46	
Ambulance Revenue	56,103.04	
Trust Reimbursement	58,799.20	
Rooms & Meals	192,141.10	
NCES Host Fee	157,724.16	
Highway Block Grant	134,616.14	
Sale of Municipal Property	36,222.78	
Other State Revenue	3,800.00	
Federal Aid	134,735.57	
Private Donation	125,000.00	
Interest Earned	4,509.02	
Total		\$ 8,578,604.95

Use of Funds

Payroll	\$ 864,311.12	
Payroll Taxes	212,343.86	
Accounts Payable Net	6,946,027.63	
Due to Highway Revolving Fund	106,235.58	
Due to Country Club	309.00	
Due to Conservation Commission	845.00	
Bank Fee	172.76	
WCM Access	240.00	
Total		\$ 8,130,484.95

TREASURER'S REPORT

Bethlehem Country Club

Source of Funds

Prior Year Refunds	\$309.00	
Interest	28.75	
Total		\$ 337.75

Use of Funds

Club House Expenses	\$ 119.11	
Course Expenses	-345.24	
Bank Charges-Credit Card	24.95	
NH State Rooms & Meals Tax	126.64	
Total		- \$ 74.54

2021 Revenues Over Expenditures	\$ 412.29
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Highway Revolving Fund

Source of Funds

Highway Block Grant	\$ 106,235.58	
Interest	76.12	
Total		\$ 106,311.70

Use of Funds

Lease Purchase of Caterpillar	\$ 28,380.56	
Total		\$ 28,380.56

2021 Revenues Over Expenditures	\$ 77,931.14
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TREASURER'S REPORT

Recreation Fund

Source of Funds

Income Received		
After School	\$ 24,528.50	
Credit Card Processing Fee	319.50	
Special	610.00	
Sports	3,172.00	
Summer	29,892.00	
Summer Refund	-1,530.00	
Field Trips	2,615.00	
Adult Programs	1,190.00	
Interest Earned through December	26.24	
Total		\$ 60,823.24

Use of Funds

Service Fee	\$1,109.22	
Summer Counselor Salary	12,000.00	
Rec SS/MC	918.00	
Telephone	511.73	
Park Electricity	438.48	
Fuel	242.38	
Rec Staff Training/Conference	0.00	
Sports	4,821.11	
Rec Services & Supplies	5,515.03	
Field Trips	8,187.92	
Summer	1,902.56	
Recreation Properties	0.00	
Total		\$ 35,646.43

2021 Revenues Over Expenditures	\$ 25,176.81
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Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Bethlehem
Bethlehem, New Hampshire 03574

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bethlehem, as of and for the year ended December 31, 2020, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not recorded the capital assets in governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that the capital assets be capitalized and depreciated which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

47 Hall Street ■ Concord, NH 03301
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info@roberts-greene.com

Also as discussed in Note I.B.3., the Town has not recorded its total liability for postemployment benefits other than pensions, nor the related expenses and deferrals, as required by generally accepted accounting principles. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

Adverse Opinion

In our opinion, because of the effects of the matters discussed in the preceding two paragraphs, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Bethlehem as of December 31, 2020, or the changes in financial position thereof for the year then ended.

Unmodified Opinions

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Bethlehem, as of December 31, 2020, and the respective changes in financial position thereof and budgetary comparison of the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Change in Accounting Principle

As discussed in Note I.B.5. to the financial statements, in the year ended December 31, 2020, the Town adopted new accounting guidance regarding the accounting and reporting for Fiduciary Funds. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension information on pages 30 – 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Bethlehem has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bethlehem's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures,

*Town of Bethlehem
Independent Auditor's Report*

including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

November 24, 2021

Roberts & Broome, PLLC

EXHIBIT 2
TOWN OF BETHLEHEM, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2020

		Program Revenues			Net (Expenses) Revenues and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 809,768	\$ 11,505	\$ 49,316	\$ -	\$ (748,947)
Public safety	953,221	70,261	31,293	-	(851,667)
Highways and streets	833,407	250	-	108,776	(724,381)
Sanitation	890	152,606	-	-	151,716
Health	17,800	-	-	-	(17,800)
Welfare	22,610	-	21,222	-	(1,388)
Culture and recreation	425,046	248,965	768	-	(175,313)
Conservation	4,121	-	-	-	(4,121)
Interest on long-term debt	12,851	-	-	-	(12,851)
Capital outlay	178,020	-	-	-	(178,020)
Total governmental activities	<u>\$ 3,257,734</u>	<u>\$ 483,587</u>	<u>\$ 102,599</u>	<u>\$ 108,776</u>	<u>(2,562,772)</u>
General revenues:					
Property taxes					1,965,820
Other taxes					201,564
Licenses and permits					577,521
Grants and contributions not restricted to specific programs					181,725
Miscellaneous					58,692
Sale of Bethlehem Country Club					426,000
Total general revenues					<u>3,411,322</u>
Change in net position					848,550
Net position, beginning					461,661
Net position, ending					<u>\$ 1,310,211</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF BETHLEHEM, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2020

	General	Expendable Trust	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 2,362,355	\$ -	\$ -	\$ 2,362,355
Licenses, permits and fees	577,521	-	-	577,521
Intergovernmental	172,995	-	215,682	388,677
Charges for services	230,671	-	250,456	481,127
Miscellaneous	429,115	50,181	8,328	487,624
Total revenues	<u>3,772,657</u>	<u>50,181</u>	<u>474,466</u>	<u>4,297,304</u>
Expenditures:				
Current:				
General government	791,970	-	7,000	798,970
Public safety	783,977	-	60,900	844,877
Highways and streets	747,301	-	54,381	801,682
Sanitation	-	5,890	-	5,890
Health	17,800	-	-	17,800
Welfare	22,610	-	-	22,610
Culture and recreation	184,375	-	236,251	420,626
Conservation	670	-	3,451	4,121
Debt service:				
Principal and interest on long-term debt	84,079	-	-	84,079
Interest on tax anticipation note	986	-	-	986
Capital outlay	6,832	171,188	-	178,020
Total expenditures	<u>2,640,600</u>	<u>177,078</u>	<u>361,983</u>	<u>3,179,661</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,132,057</u>	<u>(126,897)</u>	<u>112,483</u>	<u>1,117,643</u>
Other financing sources (uses):				
Transfers in	-	139,550	38,042	177,592
Transfers out	(177,592)	-	-	(177,592)
Total other financing sources and uses	<u>(177,592)</u>	<u>139,550</u>	<u>38,042</u>	<u>-</u>
Net change in fund balances	954,465	12,653	150,525	1,117,643
Fund balances, beginning, as restated	328,790	780,978	582,599	1,692,367
Fund balances, ending	<u>\$ 1,283,255</u>	<u>\$ 793,631</u>	<u>\$ 733,124</u>	<u>\$ 2,810,010</u>

The notes to the financial statements are an integral part of this statement.

TOWN CLERK'S REPORT

The total money collected in the Town Clerk's Office between January 1, 2021, and December 31, 2021 is as follows:

<i>Motor Vehicle Permits</i>	\$ 612,604.52
<i>Boat Permit Fee's</i>	\$ 772.66
<i>Dog License Fee's</i>	\$ 2,143.00
<i>Dog Fine's</i>	\$ 218.00
<i>Marriage License</i>	\$ 1,100.00
<i>Vital Records (birth, marriage, death certificates)</i>	\$ 3,830.00
<i>Cemetery Fee's</i>	\$ 6,400.00
<i>UCC Filing Fee's</i>	\$ 1,310.00
<i>Miscellaneous (checklist copies, bank charges, postage, cart fees)</i>	\$ <u>797.50</u>
TOTAL:	\$ 629,175.68

Here are a few things to remember.

- To register a vehicle in Bethlehem, you must be a resident of Bethlehem, or the vehicle must be housed in Bethlehem permanently. Proof of Residency is required, i.e., utility bill, lease agreement, mortgage statement, for new residents.
- Vehicle registrations expire at midnight on the last day of the registrant's birth month.
- Registration quotes can be obtained via our website: bethlehemnh.org for renewals and new registration.
- The first name on a registration is the owner of the plates.
- To transfer plates, the current registration for the plates is required.
- Your dog license expires on April 30th every year. Rabies must be up to date to relicense.
- If your dog has been altered (spayed or neutered) and we do not have the information on file, we need to see the certificate.
- Vital records can be obtained if the event happened in the State of NH. The search fee is \$15 and includes a certified copy of the document. Additional documents are \$10 each, when purchased at the same time.
- All the above can be completed via our website, in office or snail mail.
- You are always welcome to come into the office. We will assist whenever possible

Mary Jackson, NH Certified Town Clerk
Laurie Thompson, Deputy Town Clerk

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2021	Starting Date: 1/01/2021	Starting Module: TX
	Ending Date: 12/31/2021	Ending Module: TX

Uncollected Taxes Beginning

	Report Year	----- Prior Levy Years -----		
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	2,377.86	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	-19,035.29	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	0.00	1,907,429.73	655.23	1,379.50
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00

Committed This Year

Betterment	0.00	0.00
Current Use	41,028.00	0.00
Deed	0.00	0.00
Excavation	1,091.64	0.00
Miscellaneous	0.00	0.00
Other	0.00	0.00
Prepayment	0.00	0.00
Sewer	0.00	0.00
Tax	7,063,467.70	4,372.59
Water	0.00	0.00
Yield	16,342.59	0.00

Overpayment Refunds

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	4,248.49	2,792.22	0.00	0.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00
Interest, Costs & Penalties	2,684.40	19,411.43	35.94	5.32

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2021

Starting Date: 1/01/2021

Starting Module: TX

Ending Date: 12/31/2021

Ending Module: TX

Total Debits	7,128,862.82	1,917,348.54	691.17	1,384.82
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Remitted To Treasurer

Betterment	0.00	0.00	0.00	0.00
Current Use	40,961.43	2,377.86	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	1,091.64	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	4,664,084.46	1,895,161.20	248.43	19.29
Water	0.00	0.00	0.00	0.00
Yield	16,342.59	0.00	0.00	0.00
Interest, Costs & Penalties	2,684.40	19,411.43	35.94	5.32

Abatements Made

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	4,193.93	343.88	0.00	0.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2021	Starting Date: 1/01/2021	Starting Module: TX	
	Ending Date: 12/31/2021	Ending Module: TX	

Uncollected Taxes End of Year

Betterment	0.00	0.00	0.00	0.00
Current Use	66.57	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	2,413,546.69	0.00	406.80	1,360.21
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00
Credit Balances	-14,108.89	-4.33	0.00	0.00

Total Credits	7,128,862.82	1,917,290.04	691.17	1,384.82
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Liens

Unredeemed Liens Balance - Beginning	0.00	122,988.51	80,937.21	84,353.63
Credit Balances	0.00	0.00	0.00	0.00
Liens Executed During Fiscal Year	163,094.25	0.00	0.00	0.00
Overpayment Refunds	0.00	0.00	0.00	0.00
Interest and Costs Collected	2,228.90	6,802.15	18,801.08	34,296.84

Total Debits	165,323.15	129,790.66	99,738.29	118,650.47
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Lien Redemptions	73,569.57	56,508.78	41,890.22	50,767.57
Interest and Costs Collected	2,228.90	6,802.15	18,801.08	34,296.84
Abatements of Unredeemed Liens	0.00	416.05	637.45	3,013.97
Liens Deeded to Municipality	552.16	2,715.62	2,895.06	4,401.71
Unredeemed Liens Balance	88,972.52	63,348.06	35,514.48	26,170.38
Credit Balances	0.00	0.00	0.00	0.00

Total Credits	165,323.15	129,790.66	99,738.29	118,650.47
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DETAILED STATEMENT OF EXPENDITURES

Executive	BUDGET	ACTUAL	PROPOSED
Clerical	\$ 38,700	\$ 38,668	\$ 42,000
Assistant Salary	52,000	53,200	55,640
Selectmen's Salaries	8,000	7,600	8,000
Auditors	15,750	16,100	15,750
SS/MC Taxes	7,551	6,925	7,469
NH Retirement	11,786	11,382	13,728
Registry	100	38	100
Telephone	1,000	1,113	1,200
Hardware Support	9,700	10,998	11,456
Computer Expense	9,025	10,491	12,000
Professional Consulting	500	-	500
Printing	2,000	1,900	2,000
Dues	3,370	3,189	3,370
NHMA Membership Dues	2,240	2,240	2,386
Public Notices	1,400	2,300	1,500
Office Supplies	1,300	1,147	1,300
Postage	1,200	1,107	1,200
Book & Periodicals	192	36	192
Miscellaneous	2,072	1,255	2,072
Equipment Lease	-	170	-
Equipment Repair & Maintenance	500	233	500
Training & Conferences	150	250	150
Total Executive	<u>168,536</u>	<u>170,342</u>	<u>182,513</u>
Town Clerk			
Town Clerk Salary	32,033	31,901	34,275
Deputy Town Clerk	8,000	6,633	8,500
Moderator	900	400	1,500
Supervisors of the Checklist	2,400	2,100	2,400
Ballot Clerks	1,100	381	1,660
Longevity	-	-	250
SS/MC Taxes	3,246	3,120	3,698
Meals	350	99	500
Telephone	1,000	1,113	900
Information Systems	3,038	2,918	3,017
Services/Supplies	4,685	4,470	8,214
Dues & Education	200	181	620
Postage	1,000	834	1,250
Copier Maintenance	855	910	855
Mileage	120	111	160
Advertising	175	320	175
Payment to Government Agencies	<u>4,000</u>	<u>3,206</u>	<u>3,500</u>
Total Town Clerk	<u>63,102</u>	<u>58,697</u>	<u>71,474</u>

Tax Collector

Tax Collector's Salary	24,112	25,215	25,800
Deputy Tax Collector	7,000	3,799	7,420
Treasurer's Salary	8,240	9,240	8,750
Deputy Treasurer Salary	1,000	-	1,000
Longevity	-	-	250
SS/MC Taxes	3,088	2,927	3,306
Registry	550	513	550
Telephone	500	808	600
Information System	3,768	2,155	2,381
Services	2,900	2,559	2,882
Treasurer Services	200	35	200
Dues & Education	200	122	498
Supplies	2,200	1,852	2,200
Postage	4,100	1,507	4,000
Mileage	110	156	200
Copier Maintenance	855	910	855
Total Tax Collector	<u>58,823</u>	<u>51,797</u>	<u>60,892</u>

Assessing

Registry	300	458	300
Assessing	46,720	46,958	56,720
Update Maps	2,375	2,375	2,375
GIS Online Hosting	2,400	2,400	2,400
Computer Software Maintenance	5,200	4,992	5,200
Equipment Software Purchase	-	-	1,200
Supplies/Services	100	20	100
Postage	100	-	100
Education & Mileage	100	-	100
Total Assessing	<u>57,295</u>	<u>57,202</u>	<u>68,495</u>

Legal

Legal Expense	<u>20,000</u>	<u>10,893</u>	<u>20,000</u>
Total Legal	20,000	10,893	20,000

Planning & Zoning

Secretary's Salary	14,020	14,958	14,861
Consulting Services	200	330	10,000
SS/MC Taxes	1,072	1,144	1,137
Legal Expense	1,200	-	1,200
Registry	600	459	600
Advertising	2,750	2,640	2,600
Telephone	480	808	700
Services	600	150	2,040
Supplies	300	62	300
Postage	1,100	962	1,000
Total Planning & Zoning	<u>22,322</u>	<u>21,513</u>	<u>34,438</u>

Government Building

Cemetery Salary	3,000	8,712	-
GGB Salaries	19,000	4,349	12,000
SS/MC Taxes	1,683	980	918
Cemetery Maintenance	4,800	720	-
Cemetery Equipment Purchase		104	-
Cemetery Software	1,200	1,325	-
Out-of-District Hydrants	1,500	480	1,500
Lights	10,250	9,844	10,250
Heating Fuel	24,500	13,135	24,500
Building Maintenance	15,000	37,622	80,000
Cleaning Services	8,000	7,640	8,000
Supplies	4,000	4,327	4,000
Equipment Repair	2,000	536	2,000
Parking Lot	5,000	-	5,000
Total Government Building	164,933	89,774	148,168

Cemeteries

Cemetery Salary	-	-	10,000
Social Security	-	-	765
Cemetery Maintenance	-	-	4,800
Cemetery Equipment Purchases	-	-	100
Cemetery Software	-	-	1,325
Cemetery Survey	-	-	9,000
Total Cemeteries	-	-	25,990

Insurance

Insurance Claim Expense	2,000	-	2,000
Health Insurance	200,740	185,389	188,595
Dental Insurance	13,733	12,449	14,122
Property-Liability Insurance	44,892	42,905	51,042
Workers' Comp Insurance	30,450	24,947	28,237
Unemployment Insurance	7,532	6,547	6,621
Total Insurance	299,347	272,237	290,617

Visitors' Center

Visitors' Center	6,667	5,678	7,076
Visitors' Center SS/MC	510	434	541
Visitors' Center Service/Supplies	3,950	3,305	5,000
Marketing	15,000	16,458	15,000
Total Visitors' Center	26,127	25,875	27,617

Wood Assessor

Salary	2,000	700	2,000
Mileage	200	44	200
Total Wood Assessor	2,200	744	2,200

Police

Police Chief Salary	72,000	74,317	81,491
Holiday	3,046	3,046	3,448

Officers' Salaries	276,326	252,076	281,643
Special Detail	1,000	2,138	1,000
Prosecutor	20,000	18,153	20,000
SS/MC Taxes	5,399	5,962	5,620
NH Retirement	110,592	101,586	124,533
Telephone	6,800	8,968	6,800
Services/Supplies	10,358	8,075	10,358
Animal control Misc. Supplies	1,000	154	1,000
Office Supplies	2,500	1,472	2,500
Postage	450	109	450
Ammo/Range	3,600	2,446	3,600
Fuel/Gas	11,957	7,063	15,330
Cruiser	11,788	11,788	-
Cruiser 1(2018 F150)	2,500	1,139	2,500
Cruiser 2 (2015 Explorer)	2,500	437	2,500
Cruiser 3 (2010 Expedition)	2,500	266	2,500
Cruiser 4 (2013 Explorer)	2,500	638	2,500
Tech Support	2,500	35	2,500
Mileage	1,100	59	1,100
Printer/Copier Lease	2,000	310	2,000
Training	1,500	852	1,500
Uniforms	4,000	3,619	4,000
Total Police	<u>557,916</u>	<u>504,709</u>	<u>578,873</u>
Fire			
Chief	54,024	55,232	57,806
Holiday	2,285	2,285	2,446
Longevity	500	500	500
Volunteer Firemen	40,000	39,955	55,000
Assistant Fire Chief	1,500	1,500	1,500
Fire Chief SS/MC Taxes	4,304	4,294	5,509
Fire Chief NH Retirement	17,094	18,051	19,070
Training	3,000	571	2,000
Telephone	1,200	1,757	1,500
Office Supplies	1,000	578	1,000
Service/Supplies	6,000	5,239	6,000
Station Maintenance	2,000	-	2,000
Dues & Memberships	1,500	2,793	1,500
Fuel/Gas	800	963	1,500
Equipment/Vehicle Repair	1,000	-	1,000
Fire Chief's Vehicle	4,000	4,000	4,000
1977 Ford Ladder Truck	2,000	-	2,000
1998 Freightliner Tanker	2,000	582	2,000
2000 FL80 Freightliner	2,000	6,622	3,000
2004 Freightliner E-One	2,000	201	2,000
Reports and Codes	2,000	507	2,000
Equipment Purchase	12,000	11,124	14,000
Communication Maintenance	<u>2,500</u>	<u>2,633</u>	<u>2,500</u>
Total Fire	<u>164,707</u>	<u>159,385</u>	<u>189,831</u>

Building Inspection

Salary	15,500	15,629	16,500
Building SS/MC	1,186	1,196	1,262
Supplies	75	-	1,075
Cell Phone	372	315	372
Dues	110	45	45
Postage	50	73	100
Mileage	300	300	900
Training	200	-	200
Total Building Inspection	<u>17,793</u>	<u>17,558</u>	<u>20,454</u>

Emergency Management

Emergency Management Plan	250	-	250
Forest Fire	250	-	250
Total Emergency Management	<u>500</u>	<u>-</u>	<u>500</u>

Public Safety

Dispatcher Grafton County	<u>60,000</u>	<u>49,554</u>	<u>60,000</u>
Total Public Safety	<u>60,000</u>	<u>49,554</u>	<u>60,000</u>

Highway

Road Agent Salary	60,598	62,805	64,840
Holiday	2,525	2,525	2,525
Longevity	500	500	500
Salary	236,891	236,771	251,104
SS/MC Taxes	22,989	21,612	24,401
NH Retirement	33,567	37,977	29,000
Gravel	5,500	5,245	5,000
Salt	18,500	18,975	19,000
Sand	27,700	27,680	28,000
Stone	2,000	750	1,000
Telephone	1,450	1,448	1,617
Services	11,000	7,339	8,500
Lights	3,800	3,289	3,500
Heating Oil	2,700	1,731	2,700
DOT Testing	300	87	180
Culverts	4,000	-	4,000
1976 Hyster Roller	200	258	250
98 Freightliner #4	-	6	-
96 Ford L-8000 #2	1,000	196	500
70 CAT Grader	500	319	500
Sprayer/Paint	900	1,303	1,500
Wood Chipper	200	195	200
07 Freightliner #7	5,500	2,463	5,947
09 Sterling Dump #6	5,500	4,047	5,000
10 International #12	4,600	2,149	4,200
2014 Freightliner #14	6,000	14,117	6,000
Public Notices	200	80	80

Supplies	9,500	10,425	9,500
Hand Tools	1,400	2,369	1,800
Office Supplies	300	356	350
Fuel & Lubricants	32,000	19,883	26,000
Grease & Oil	1,500	1,470	1,500
Uniforms/Boots	6,300	6,040	6,200
Asphalt	230,000	238,521	250,000
Backhoe	3,000	4,337	3,000
2016 Dodge 5500	2,800	1,047	3,000
2018 Freightliner Dump Truck	2,000	4,878	3,000
2017 John Deere Mower	500	6,102	3,000
2019 Dodge Pick Up	1,500	2,479	1,500
2015 F-350 Ford	-	2,686	2,000
2020 Freightliner Dump Truck	1,000	1,321	1,500
2021 Cat Loader	1,000	1,052	1,000
Total Highway	<u>751,420</u>	<u>756,833</u>	<u>779,447</u>
Street Lights			
Street Lights	<u>26,000</u>	<u>15,996</u>	<u>20,000</u>
Total Street Lights	26,000	15,996	20,000
Ambulance			
Attendants	28,000	34,953	45,000
Assistant Chief	1,500	1,500	1,500
SS/MC Taxes	2,257	2,827	3,557
Training	4,500	3,370	5,000
Maintenance	1,500	4,017	2,500
Services/Supplies	3,500	3,611	4,500
Fuel	1,800	1,846	2,500
Billing Services	5,600	6,363	6,200
Equipment Purchase	-	1,079	2,500
Total Ambulance	<u>48,657</u>	<u>59,568</u>	<u>73,257</u>
Health			
Health Officer Salary	-	-	15,000
SS/MC	-	-	1,148
Cell Phone	-	-	500
Supplies	-	-	500
Misc.	-	-	500
Total Health	<u>-</u>	<u>-</u>	<u>17,648</u>
Direct Assistance			
Salary	15,000	21,533	20,000
SS/MC Taxes	1,013	1,632	1,530
Rent	8,000	5,100	6,500
Emergency Shelter	-	-	25,000
Miscellaneous	2,750	35,056	2,500
Lights	750	773	1,000
Fuel	500	1429	2,000
Total Direct Assistance	<u>28,013</u>	<u>65,525</u>	<u>58,530</u>

Parks/Recreation

Salaries	20,000	19,505	50,000
Director Salary	35,568	33,656	45,568
SS/MC Taxes	2,372	4,005	7,311
NH Retirement	3,463	4,181	5,090
Rec Properties	10,000	-	10,000
Pool Salaries	25,000	33,623	55,000
Pool SS/MC Taxes	1,913	2,572	4,208
Pool Chemicals/Oversight	14,000	16,474	15,000
Pool Electricity	5,000	3,739	5,000
Pool Maintenance	5,000	2,428	5,000
Pool Supplies	2,500	4,432	5,000
Pool Training	1,000	3,528	1,500
Concessions	1,000	396	500
Programming	600	562	600
Marketing	<u>200</u>	<u>20</u>	<u>100</u>
Total Parks/Recreation	127,616	129,121	209,877

Library

Library	<u>123,621</u>	<u>123,621</u>	<u>175,560</u>
Total Library	123,621	123,621	175,560

Conservation

Services	<u>1,270</u>	<u>1,270</u>	<u>1,270</u>
Total Conservation	1,270	1,270	1,270

T.A.N. Interest

Tax Anticipation Note	<u>10,000</u>	<u>-</u>	<u>10,000</u>
Total T.A.N Interest	10,000	-	10,000

Debt Service

Costs for Town Building Construction	44,129	44,129	43,355
Cat Backhoe	<u>11,155</u>	<u>11,154</u>	<u>11,155</u>
Total Debt Service	55,284	55,283	54,510

Total Budget excluding Warrant Articles,**Special Revenue and Revolving Funds****\$ 3,182,162****WARRANT ARTICLES****Culture & Recreation**

Gazebo Entertainment	<u>7,500</u>	<u>6,650</u>	<u>9,000</u>
Total Culture & Recreation	7,500	6,650	9,000

Warrant Articles – Other

Solar Project	150,000	-	-
Total Warrant Articles – Other	<u>150,000</u>	<u>-</u>	<u>-</u>

Health Agencies/Hospitals

Grafton County Senior Citizens	8,000	8,000	8,000
North Country Home Health	4,000	4,000	4,000
Northern Human Services	3,121	3,121	-
Ammonoosuc Health Service	5,800	5,800	6,000
The Boys and Girls Club	2,500	2,500	2,500
Tri-County CAP	5,050	-	5,150
Center for New Beginnings	1,500	1,500	-
Bridge House	2,000	2,000	-
Pathways Pregnancy Center	-	-	-
Total Health Agencies/Hospital	<u>31,971</u>	<u>31,971</u>	<u>25,650</u>

Capital Reserve Fund

Police Cruiser	25,000	25,000	25,000
Emergency Safety Equipment	10,000	10,000	10,000
Ambulance New/Used	10,000	10,000	10,000
Fire Truck New/Used	20,000	20,000	50,000
Police Equipment	3,000	3,000	3,000
Assessing	23,000	23,000	23,000
Tech/Computer Fund	8,000	8,000	8,000
Solid Waste Disposal	20,000	20,000	20,000
Library Building Maintenance	15,000	15,000	15,000
Highway Equipment	25,000	25,000	50,000
Town Building Maintenance	-	-	20,000
Total Capital Reserve Fund	<u>159,000</u>	<u>159,000</u>	<u>234,000</u>

REVOLVING FUNDS**Bethlehem Country Club**

HS Telephone	-	119	
HS Services/Supplies	-	(309)	
HS Bank Service Fees	-	25	
CR Telephone	-	(36)	
Rest Rooms & Meals Tax	-	127	
Total Bethlehem Country Club	<u>-</u>	<u>(74)</u>	

Park & Recreation

Summer Counselor Salary	12,000	12,000	7,000
SS/MC Taxes	918	918	536
Telephone	600	512	600
PR Electricity	600	438	600

Rec Fuel	300	242	500
Recreation Staff Training/Conferences	500	-	500
Parks & Rec Snack Program	800	-	-
Sports Program	6,000	4,821	5,000
Service & Supplies	6,000	6,624	6,000
Postage	55	-	60
Field Trips	7,000	8,188	10,000
Summer Program	1,500	1,903	3,000
Recreation Properties	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Total Parks & Recreation	41,273	35,646	38,796
Highway Revolving			
Highway Revolving Exp.		<u>28,381</u>	
Total Highway Revolving		28,381	

GRANT FUNDS

Grant Funds	
Hazard Mitigation Plan	3,800
Covid Expenditures	<u>2,551</u>
Total Grants	6,351

TRUSTEES OF THE TRUST FUND REPORT

To the residents of Bethlehem.

This year, we operated with three trustees, Pamela Hess Newman, Peter Szeidler and Rob Constantine. With COVID restrictions still somewhat in place during most of the year, we had to perform most of our duties remotely. During the year, we had multiple requests for deposits and disbursements as requested via warrant article and with approvals from the appropriate governing body. Detailed accounting of each fund stewarded by the Trustees of the Trust Funds for the Town are included in the accompanying financial reports.

We maintained our relationship with Three Bearings Fiduciary Advisors and our funds were held with Fidelity. While it was a volatile year for investments, our mandated conservative approach to investing the funds held in trust meant that the Town's trust funds were minimally impacted during the year. The Attorney General revised their fund designations for better transparency and we reviewed all funds to ensure they were appropriately classified using the new fund codes. We continue to work with the Attorney General's office to reconcile all of the Private Trust accounts to ensure proper allocation of funds for various needs, a process we began last year but was hampered by COVID restrictions.

We look forward to future endeavors and continued relationships with the various Boards of the Town of Bethlehem. We especially look forward to interacting in person again!

Sincerely,
Peter Szeidler
Rob Constantine
Pamela Hess Newman

Town Of Bethlehem
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
CEMETERY												
1916- Perpetual Care 2009		Lot Maintenance	Common TF	14,459.32	982.83	15,442.15	39,181.80	1,257.40	0.00	40,439.00	55,881.15	63,572.10
Total Cemetery				14,459.32	982.83	15,442.15	39,181.80	1,257.40	0.00	40,439.00	55,881.15	63,572.10
PRIVATE TRUSTS												
1942 Library		Maintenance	Common TF	691.68	17.41	709.09	258.80	22.28	0.00	280.88	969.97	1,126.22
1929 Crutt - Town Building		Maintenance	Common TF	9,873.86	263.43	10,137.29	4,503.09	336.99	0.00	4,840.08	14,977.37	17,038.72
1930 Jeffries - Park Building		Maintenance	Common TF	979.88	42.04	1,021.92	1,315.17	53.82	0.00	1,368.99	2,390.91	2,719.97
1916 Phillips/Crutt		Needy Children	Common TF	6,190.07	647.44	6,837.51	29,139.59	827.99	0.00	29,967.58	36,805.09	41,870.67
Total Private Trusts				17,735.49	970.32	18,705.81	35,216.45	1,241.08	0.00	36,457.53	55,163.34	62,755.58
CEMETERY												
2020 Cemetary Expendable Trust Fund		Lot Maintenance	Common CRF	4,101.45	55.51	4,156.96	2.74	31.21	0.00	33.95	4,190.91	4,512.12
Total Cemetery				4,101.45	55.51	4,156.96	2.74	31.21	0.00	33.95	4,190.91	4,512.12
LIBRARY												
2020 Library Capital Reserve Fund		Maintenance	Common CRF	14,455.09	15,202.69	29,657.78	9.66	114.23	0.00	123.89	29,781.67	32,064.29
Total Library				14,455.09	15,202.69	29,657.78	9.66	114.23	0.00	123.89	29,781.67	32,064.29

Town Of Bethlehem
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
TOWN												
2015	Broadband	Equip. Purch.	Common CRF	102.98	1.49	104.47	7.27	0.84	0.00	8.11	112.58	121.21
2013	Distressed Buildings	Town Properties	Common CRF	3,177.80	46.05	3,223.85	226.82	25.92	0.00	252.74	3,476.59	3,743.05
2020	Highway Equipment Fund	Equipment Purchase	Common CRF	25,008.81	25,350.23	50,359.04	16.71	197.39	0.00	214.10	50,573.14	54,448.32
1995	Highway Truck	Equip. Purch.	Common CRF	38,872.22	627.21	39,499.43	7,510.81	352.88	243.11	7,820.58	47,120.01	50,731.52
2007	Pool/Recreation Facility	Maintenance	Common CRF	5,522.92	80.02	5,602.94	394.45	45.01	0.00	439.46	6,042.40	6,505.52
2015	Property Assessment	Property Assessment	Common CRF	45,140.61	-13,787.97	31,352.64	835.24	349.94	0.00	1,185.18	32,537.82	35,031.68
1995	Prospect St. Dump Closure	Dump Closure	Common CRF	111,838.41	-1,415.16	110,221.25	3,285.76	873.41	2,000.00	2,138.17	112,360.42	120,972.28
2008	Road Maintenance	Maintenance	Common CRF	18,110.61	262.44	18,373.05	1,295.42	147.64	0.00	1,443.06	19,816.11	21,334.92
2016	Solid Waste Disposal	Solid Waste Disposal Facility/Transfer Station	Common CRF	158,338.82	22,240.57	180,579.39	6,645.75	1,260.81	182.00	7,724.56	188,303.95	202,736.50
2016	Tech/Computer	Computer & Technology Needs	Common CRF	28,401.59	1,460.86	29,862.45	1,412.58	227.91	0.00	1,640.49	31,502.94	33,917.48
2001	Town Building Maintenance	Maintenance	Common CRF	11,964.59	175.47	12,140.06	1,010.08	98.74	0.00	1,108.82	13,248.88	14,264.34
Total Town				448,277.36	35,041.21	481,318.57	22,620.89	3,580.49	2,425.11	23,776.27	505,094.84	543,807.82
VILLAGE DISTRICT												
1995	H2O Maintenance	Maintenance	Common CRF	50,833.95	5,793.41	56,627.36	3,461.63	441.40	0.00	3,903.03	60,530.39	65,169.74
2019	Short-Lived Asset Capital Reserve Fund	Short-Lived Asset	Common CRF	7,151.29	1,869.65	9,020.94	165.63	65.59	0.00	231.22	9,252.16	9,961.28
2013	Village District Intake CRF	Maintenance	Common CRF	11,989.72	5,248.91	17,238.63	2,043.08	135.06	0.00	2,178.14	19,416.77	20,904.97
1995	Village District Pickup Truck	Equip. Purch.	Common CRF	15,149.68	9,334.85	24,484.53	1,741.09	179.44	0.00	1,920.53	26,405.06	28,428.88
1996	Wastewater Maintenance	Maintenance	Common CRF	36,021.81	5,576.44	41,598.25	2,229.39	319.31	0.00	2,548.70	44,146.95	47,530.59
Total Village District				121,146.45	27,823.26	148,969.71	9,640.82	1,140.80	0.00	10,781.62	159,751.33	171,995.47
POLICE DEPARTMENT												
1996	Police Cruiser	Equip. Purch.	Common CRF	25,307.82	24,856.30	50,164.12	178.88	200.82	0.00	379.70	50,543.82	54,417.75
2010	Police Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	10,343.63	-3,351.01	6,992.62	137.61	79.46	0.00	217.07	7,009.69	7,546.95
Total Police Department				35,651.45	21,505.29	56,956.74	316.49	280.28	0.00	596.77	57,553.51	61,964.70

Town Of Bethlehem

Report of the Trustees of Trust Funds For the Calendar Year Ending December 31, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			
EMERGENCY SERVICES												
1997	Ambulance	Equip. Purch.	Common CRF	35,636.75	10,504.84	46,141.59	1,344.31	284.14	0.00	1,628.45	47,770.04	51,431.37
2008	Fire Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	67,966.35	10,968.45	78,934.80	3,335.44	544.99	1,860.00	2,020.43	80,955.23	87,160.04
2009	Fire Truck	Equip. Purch.	Common CRF	104,066.36	21,468.54	125,534.90	3,825.58	826.50	0.00	4,652.08	130,186.98	140,165.16
Total Emergency Services				207,669.46	42,941.83	250,611.29	8,505.33	1,555.63	1,860.00	8,300.96	258,912.25	278,756.57
SCHOOL												
1994	BES Building & Improvements	Maintenance	Common CRF SAU 35	77,860.63	81,784.43	159,645.06	4,785.02	885.54	0.00	5,670.56	165,315.62	179,903.38
2003	BES Special Education	Special Education	Common CRF SAU 35	108,508.77	2,262.63	110,771.40	8,341.26	1,087.99	0.00	9,429.25	120,200.65	130,807.38
2011	BES Tech. Fund	Equip. Purch.	Common CRF SAU 35	12,887.87	263.50	12,951.37	920.11	126.70	0.00	1,046.81	13,998.18	15,233.41
2006	Profile Building Maintenance	Maintenance	Common CRF SAU 35	121,893.21	2,554.21	124,447.42	10,014.55	1,228.18	0.00	11,242.73	135,690.15	147,663.70
2006	Profile Special Education	Special Education	Common CRF SAU 35	204,139.01	4,273.07	208,412.08	16,535.01	2,054.70	0.00	18,589.71	227,001.79	247,032.86
2011	Profile Tech.	Equip. Purch.	Common CRF SAU 35	67,933.82	1,405.62	69,039.44	4,957.14	675.89	0.00	5,633.03	74,672.47	81,261.71
2016	Profile Tennis Court Expendable Trust Fund	Installing/Maintaining Tennis Courts	Common CRF SAU 35	5,103.77	-5,103.77	0.00	356.69	17.34	374.03	0.00	0.00	0.00
Total School				597,827.08	87,439.69	685,266.77	45,909.78	6,076.34	374.03	51,612.09	736,878.86	801,902.44
GRAND TOTALS:				1,459,323.15	231,762.63	1,691,085.78	161,403.76	15,377.46	4,659.14	172,122.08	1,863,207.86	2,021,331.09

CEMETERY TRUSTEE'S REPORT

The Trustees have been working on a long-range plan for the Cemeteries. Discussion has been with Highway Department, Selectboard members and Sexton, Jon Wright. We toured the cemetery with Selectboard members, Veronica Morris and Chris Jensen in November and this report gives you, our findings.

MT. WASHINGTON CEMETERY, MAIN ST.

Stone repair to include new foundations, fix broken stones and sunken graves; tree removal – pine trees on the west side and cleaning of the stone wall of brush on the North side. Recent surveys of Country Club should give an idea of the cemetery lot and who owns the pine trees.

MAPLE STREET CEMETERY, MAPLE ST.

We have an estimated 30 sunken graves; 20 broken stones; estimated 50 sunken stones, mostly flat, to repair. We want to restore the vault. Removal of the trees and bushes from the vault top will rid many of the rodent burrows in the cemetery. Many of the sunken graves are due to rodents burrowing down in the graves. The trees between the old and new portion of cemetery need to be taken down as they will eventually fall and damage more stones.

OTHER CONSIDERATIONS:

Surveying of the Maple St. Cemetery: C section towards Apartment complex. This part has never been done and would complete a survey of the existing old cemetery. Plus, surveying of the new section for future use. Clearing of the new section on the North side of the cemetery and sell the trees and use that money to offset the cost of clearing and surveying. Some of this work will have to be done by professionals. Fencing on the East side by Apartment complex should be done and fencing of the new section on the Maple St. side (North). Consideration of work after hours for Sexton so that overtime is not used needs to be addressed. We have been in discussion with Selectboard members, Veronica Morris and Chris Jensen regarding this. We toured cemetery November 11th, 2021.

Ask that the Trust fund amounts are not made public and, are not given to the Cemetery Trustees. Would like a detailed list of EACH trust fund. That allows us to use the principle on that plot and alleviates the town having to pay for it.

Vandalism occurred at the Maple St. cemetery this summer for the first time in years. We are investigating whether there is town insurance to help to pay for repairs. We have installed security cameras to monitor activity. Please help by keeping an eye out for mischief and report it to the Police Department.

We are planning on having a sign made of the entire cemetery with the sections delineated for easier searching of graves. This will be done in 2022.

We would like to express our thanks to the highway department for mowing the cemeteries and keeping them neat and trim. Scott Harris works hard to continue to beautify the cemetery by trimming and removing unsightly or dead bushes. Also, thanks to the Maplewood Lodge 100 and the town for placement of American flags at veteran's graves.

Cemetery Trustee Committee: Christina Clemmo, Rick Robie, Carole Hammarberg, Paul Hudson, Clare Brown

BETHLEHEM PUBLIC LIBRARY REPORT

I am happy to report that in 2021 the library was open, in some capacity, all 52 weeks of 2021. We balanced the need to provide essential services with the responsibility to keep staff and patrons safe.

For the beginning of the year, that meant providing porch pickup service and promoting digital services, such as our free Wi-Fi, which is available 24/7 in the parking lot. On our website, we provided information and directions on accessing many digital resources, including downloadable eBooks and audio books through Overdrive and the Libby app. Ancestry genealogy database usually is accessible only in the library building, but for all of 2021 it was made available to access from home with a library card. We created take-home craft kits for children, had a Winter Reading Challenge, as well as a Peeps Diorama contest. We continued our Readers Café book discussion via Zoom.

Beginning in April, we opened our doors, albeit with reduced hours. Patrons could now come into the building, browse our shelves, and select materials in person. We continued our porch pickup for those patrons who requested it. We had a full six-week summer reading program, with in-person programming. The theme was animals, and we had wonderful programs by the Audubon Society, Meadowstone Farm, White Mountain Apiary, and others.

The summer reading kick-off was out behind the library. The Friends of the Bethlehem Public Library (FOBPL) spent the spring installing a StoryWalk®, which circles from the library through the woods to behind BES and back again. Kick-off was the ribbon cutting for the StoryWalk®, as well as a visit by Petethe Cat, and ice cream donated and served by Bethlehem Country Club. It was a huge effort by many in the community to make this program happen. The library thanks everyone who collaborated with us to provide an enjoyable afternoon for Bethlehem families.

In August, the library was the recipient of the first round of ARPA grants. With \$3,000, the library was able to purchase a Meeting Owl, a device to help the library offer hybrid in-person/virtual programs and meetings. The Owl contains a 360 degree camera, mic, and speaker and is motion and voice activated to focus on the speaker in the room. The Owl has been used for Library Trustee meetings, and is available to those groups that use the Community Room. Also purchased were early learning backpacks, with toys, books, and activities for preschoolers and their parents/grandparents/caregivers. The backpacks are available for checkout in the Children's Room.

At the end of the summer, we said goodbye to Miss Elaine, as she retired. With new hires, we were finally fully staffed, and in September, we opened up six days a week, as we had been pre-pandemic. Our programs transitioned to in-person (with social distancing). The Community Room is now available to outside groups, and many groups were happy to return. We finished the year with our annual Craft-a-Thon and Gingerbread House contest. BES brought their Gingerbread creations to the library and they were on display during the Children's Christmas Party, hosted by FOBPL.

In December, we were awarded a second ARPA grant of over \$17,000. This grant will create a multi-function space outside, near the StoryWalk®. In the spring of 2022, the area will have benches for reading, picnic tables and a tent to create much-needed community space for Bethlehem Rec and others, as well as an educational garden, to be installed by FOBPL.

Also, in December, the new library website went live. This website, another gift of FOBPL, brings much more information to patrons with easier navigation. New to the website are calendars, both for library programs and Community Room use; opportunities to sign up for e-newsletters and personalized reading lists; and login information for eBooks and genealogy research. There is also a library savings calculator to show how much you saved yourself by using the library.

Respectfully submitted,
 Laura Clerkin M.S.L.S. Library Director

Circulation:	Adult Books	6,047	Audio/Video	1,710
	Children/YA Books	4,320	Magazines	883
	Inter-Library Loaned	550	Inter-Library Borrowed	531
	NH Downloadables (Overdrive)	3,558	Database Searches	619
	(1,397 e-books, 1,970 audio books, 191 Periodicals)			
Other:	Patrons Served	10,249	New Patrons	62
	Computer Users	667	New Non-resident Patrons	1
Collection:	Purchased Items	967	Uncollected Items	20
	Donated Items	193	Withdrawn Items	424

Bethlehem Public Library

Expenses	Budget 2021	Actual 2021	Budget 2022
Book , Ect.	12,600	13,003	12,600
Magazine	1,000	1,543	1,000
Equipment Exp.	628	456	616
Accounting	1,440	1,359	1,440
Professional Development	1,500	1,005	1,500
Employee Recognition	150	348	150
Supplies	1,500	2,047	1,500
Communication Expense	1,200	1,531	1,200
Bldg. Maint, Lawn Care	11,635	12,105	11,935
Building Supplies	350	392	350
Postage	300	249	300
Utilities	5,150	3,851	5,150
Other Expense	200	364	200
Library Programs	1,870	2,670	1,870
Payroll Tax	6,350	6,054	8,060
Eages	74,325	71,428	99,430
Health Insurance	0	0	23,307
Library Systems Fee	3,400	4,023	4,950
Computer Maintenance	900	873	900
Property, Liability Insurance	1,987	115	1,987
Workers' Accident Insurance	115	1,987	115
Total	\$126,600	\$125,403	\$178,560

Income

Town Funds	\$123,621	\$123,621	\$175,560
Library Fees	2,979	1,000	3,000
Total	\$126,600	\$124,621	\$178,560

Endowment/Trust Funds **

	Gifts/Use Fees *	
Beginning Balance	117,975.49	Beginning Balance \$58,993.53
Contribution	0.00	Interest 6.13
Interest Earned	24.53	Additions 6,143.51
Expenditures	0.00	Expenditures 0.00
Ending Balance	118,000.02	Ending Balance \$65,143.17

Memorial Funds ***

	Fines, Lost Books *	
Beginning Balance	\$3,168.96	Beginning Balance \$6,592.80
Donation	0.00	Interest/Additions 211.67
Books Purchased	3,168.96	Expenditures 0.00
Ending Balance	0	Ending Balance \$6,804.47

Memorial Funds have been established through donations in memory of specific individuals.

The books purchased from funds are in memory of these individuals.

* The income and expenditures from these funds are not included in the budget.

**Income from funds is used to purchase books, conduct programs as directed by the trust.

***These funds are not Included in the budget.

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2022 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

The inhabitants of the Town of Bethlehem in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem on **Tuesday February 8th, 2022, at 6:00 pm.** Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:23 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday, February 8, 2022, at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, March 8, 2022, at 8:00 am** for the choice of Town Officers elected by official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Article 01: To choose all necessary Town Officers for the ensuing year.

Selectman	1 Year Term	Vote for not more than 2
David Wright		
Patrick Doughty		
Chris Jensen		
Ayla Queiroga		
Selectman	3 Year Term	Vote for not more than 2
Veronica Morris		
Cathy Qi		
Bruce Caplain		
Town Clerk	3 Year Term	Vote for not more than 1
Mary Jackson		
Tax Collector	3 Year Term	Vote for not more than 1
Mary Jackson		
Moderator	2 Year Term	Vote for not more than 1
Mary Lou Krambeer		

Planning Board	3 Year Term	Vote for not more than 2
Martha (Martie) Cook		
Kevin Roy		
Zoning Board of Adjustment	3 Year Term	Vote for not more than 2
Christopher McGrath		
Nancy Strand		
Shane MacElhiney		
Supervisor of the Checklist	6 Year Term	Vote for not more than 1
Linda Goldstein		
Trustee of the Trust Fund	2 Year Term	Vote for not more than 1
Pamela Newman		
Trustee of the Trust Fund	3 Year Term	Vote for not more than 1
Peter Szeidler		
Cemetery Trustee	3 Year Term	Vote for not more than 1
Paul Hudson		
Library Trustee	3 Year Term	Vote for not more than 3
Lisa Ffrench		
Barbara Szeidler		
Michael Culver		
Library Trustee	1 Year Term	Vote for not more than 1
Rhienna Miscio		

Article 02: Operating and Default Budget

Shall the Town raise and appropriate as an operation budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,182,162 (Three Million One Hundred Eighty Two Thousand One Hundred Sixty Two Dollars). Should this article be defeated, the default budget shall be \$2,860, 192 (Two Million Eight Hundred Sixty Thousand One Hundred Ninety Two Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Article 03: Highway Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 (fifty thousand) to be added to the Highway Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.175

Article 04; Police Cruiser Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.087

Article 05 Police Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.010

Article 06 Ambulance Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.035

Article 07 Fire Truck Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.0175

Article 08 Fire Dept. Safety Equip. Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.035

Article 09 Assessing Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.080

Article 10 Tech Needs Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.028

Article 11 Solid Waste Disposal Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.070

Article 12 Town Building Maintenance

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Town Building Maintenance Fund Capital Reserve Fund

previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.070

Article 13 Library Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Library Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.052

Article 14 Gazebo Concerts

To see if the Town will vote to raise and appropriate the sum of \$9,000 (Nine Thousand Dollars) for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2022. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.031

Article 15 Tri-County Transit Petitioned Warrant Article

To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$5,150 (Five thousand One Hundred Fifty dollars) for the operation of Tri-County Community Action Program, Inc. service programs in Bethlehem: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, Disaster Relief, Tamworth Dental Center. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.018

Article 16 Grafton County Senior Citizens Warrant

To see if the Town will vote to raise and appropriate the sum of Eight thousand dollars (\$8,000.00) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2022. From July 1, 2020, to June 30, 2021, the Littleton Area Senior Center provided services for 206 Bethlehem residents, and ServiceLink provided services for 75 residents. These services included nutrition, transportation, outreach support, ServiceLink support, and more. The cost of providing these services was \$167,125.76. Petitioned Article (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.028

Article 17 Boys & Girls Club Warrant Article

To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (two thousand five hundred dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides bussing from the school to the Club for the afterschool program, which alone costs \$14,850 a year. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.009

Article 18 Ammonoosuc Warrant Article

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 1,025 current BETHLEHEM patients, as well as reach more of those in need. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.022

Article 19 North Country Home Health & Hospice Warrant

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand) for the purpose of supporting Hospice, Home Health Palliative and Long-Term Care services provided by North Country Home Health & Hospice. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.014

Article 20 Pathways Pregnancy Care Center Warrant Article

Pathways Pregnancy Care Center, a 501(c)(3) non-profit, would like to request \$ 0.00 (Zero dollars) from the Town of Bethlehem to support our Education Program in 2022. Through this program, Pathways offers over 200 different classes about pregnancy, prenatal development, birth, parenting, life skills, healthy relationships, fatherhood, life renewal, and much more. Most classes are or can be sent via text or email to clients for them to complete at home. Our subscription to Bright Course costs \$1469 per year. Education is just one of the many services that we offer at Pathways. All services, including classes, are absolutely free of charge to our clients and are strictly confidential. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.000

Article 21 To Dissolve Country Club Revolving Fund

To see if the town will vote to discontinue the Country Club Revolving Fund created in 2019. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required) (The Board of Selectmen recommends this Article 5-0)

ESTIMATED 2022 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
Gazebo Concerts	9,000	.031

CAPITAL RESERVE WARRANT ARTICLES

Highway Equipment	50,000	.175
Police Cruiser	25,000	.087
Police Special Equipment	3,000	.010
Fire Equipment	10,000	.035
Fire Truck	50,000	.175
Ambulance	10,000	.035
Assessing	23,000	.080
Tech/Computer	8,000	.028
Solid Waste	20,000	.070
Library Building Maintenance	15,000	.052
Town Building Maintenance	20,000	.070

NONPROFIT WARRANT ARTICLES

Ammonoosuc Community Health Services	6,000	.021
Boys & Girls Club	2,500	.009
Grafton County Senior Citizens Council	8,000	.028
North Country Home Health & Hospice	4,000	.014
Tri-County CAP	5,150	.018
Pathways Pregnancy Center	-	
		<hr/>
		.940

Estimated cost for an assessment of \$ 150,000 \$ 141.17

Note: Tax impact is calculated after revenues are deducted, Veterans’ credits added, and overlay applied.

ESTIMATED 2022 TAX IMPACT

	Budget	Warrant Articles	Tax Rate*
Default Budget	\$ 2,859,5850	0.940	8.28
Proposed Budget	\$ 3,182,162	0.940	8.52

*Estimated Total Tax Impact if all Warrant Articles are approved

SELECTBOARD REPORT

Thanks to a resurging pandemic 2021 did not turn out to be the Happy New Year that Bethlehem wanted. But we managed a landmark year of resilience and achievement, thanks to dedicated town employees and volunteers who relentlessly shared their time, ideas and expertise.

The year was not without bright spots. One bit of happy news was that as we ended 2021, the select board set the lowest tax rate since 2007. That rate is \$24.79 per thousand dollars of valuation. Previously, the rate was \$25.20. Since 1993, only four other years had a lower rate.

Here are a few of the notable events:

* Bethlehem appears to be the first town in the state to use solar energy to power all of its town buildings and municipal schools. That was the result of a two-year effort by the Bethlehem Energy Commission. And, thanks to grants and donations, in March Bethlehem voters will not be asked for any additional funds for the \$500,000 project in March.

In addition to the environmental benefits, the Energy Commission estimates that, after the cost of installation and maintenance, the first 25 years of operation will provide a net savings of \$674,000. It is expected the project will be operating by the fall.

* Eight residents formed “Bethlehem Cares” to collect and distribute donations (no tax dollars are used) to residents who find themselves in times of unexpected financial need. The select board liked the idea and agreed to make “Bethlehem Cares” an official town committee.

* A small group of volunteers decided it would be a good idea for Bethlehem to have a “Little Free Pantry,” which will provide 24/7 access to food and necessities provided by the food pantry and residents’ donations. Normally, it’s been necessary to visit town hall at certain hours to access the food pantry. As 2022 began, Bethlehem residents Estelle and Bob LaFleur had almost finished building an insulated shed (with electricity) – at no cost to the town. It’s located in the parking lot off Maple Street, next to the playground.

* The select board obtained a \$30,000 federal grant to fund the town’s marketing and economic development project, which continues to support local businesses while attempting to attract new ones – as well as visitors and residents.

* The Women's Rural Entrepreneurial Network (WREN) received the Advocate for Women's Empowerment (AWE) Award from New Hampshire Business Review. The award "recognizes individuals or organizations that have made a lasting impact in the empowerment of women and girls in the Granite State." And, WREN continued to showcase and support the art and creations of our residents.

*The select board lost two familiar faces: Mary Moritz and Linda Moore. Both helped guide Bethlehem through challenging times. Ms. Moritz declined to seek another term and in July 2021 April Hibberd was elected to take her place. Ms. Moore resigned in August. The board voted to appoint Veronica Morris to fill that vacancy until the election in March 2022.

* In December, the select board gave residents a chance to comment on a Casella plan to route garbage trucks down Main Street and along Route 116 to a proposed landfill in Dalton. Residents overwhelmingly objected, citing concerns ranging from safety to crippling businesses. The select board sent a letter asking state officials to reject both the landfill and a related driveway permit.

* Many of the town's tattered, if not unreadable, historical markers were replaced with handsome, bronze plates. The idea of The Heritage Society Marker Project was suggested and funded by Tami Nason and other donors, with a team of volunteers working out the details.

* Fire department and ambulance volunteers deserved a special thanks, despite the pandemic, time-after-time responding whenever the town needed them, including to several horrific, fatal crashes.

* The Transfer Station Committee researched and worked with "Apparel Impact" to provide a bin for used clothing and shoes to keep them out of the landfill and help those who could use items that were still in good shape. The bin is located in the parking lot off Maple Street near the fire department and playground.

* Board chairman Gabe Boisseau, who spent five years serving the town, resigned one year early. He was appointed to fill his seat until a replacement can be elected in March 2022.

* The start of 2022 meant an unusual town election. Four of the five spots on the select board are on the ballot in March 2022. Selectmen Bruce Caplain and Chris Jensen are completing their three-year terms and the vacancies of Linda Moore and Gabe Boisseau are one-year terms.

* The select board sorted out a legal tangle for a 114-year-old fund for children whose families are in financial difficulty, freeing up \$28,000.

* In May, volunteers joined the conservation commission and once again tromped along the town's streets picking up an appalling amount of litter.

* Responding to residents' concerns, the select board adopted a noise ordinance to regulate "excessive, unnecessary, or unusually loud noises." It was the second time within 12 months that the board responded to residents' concerns by adopting an ordinance. Late in 2020 the board adopted a litter ordinance.

* The board began exploring what can be done to improve communication with short-term rental property owners, especially in times of emergency or if there is a conflict with their neighbors. While temporarily paused due to research on legal issues and pending legislation in Concord, the board will likely revisit the issue, seeking some form of solution in 2022.

* Previously, the role of the town's building inspector and health officer were combined. The board decided to split the roles to make them more effective. The town hired Dr. Ginny Jeffryes as its new health officer and is in the process of hiring a new building inspector.

* The select board voted to make Bethlehem the North Country's first "Small Acts" community. The idea is "neighbors helping neighbors" with small acts of kindness. Almost a dozen businesses and organizations have joined with the town and signed on as "Small Acts" businesses.

* The select board continued to provide an unprecedented amount of information about town activities and government using the emailed "Bethlehem News" and "The Bethlehem NH News" on Facebook. About 1,300 people either receive the newsletter or signed up for the Facebook page.

* The board welcomed Dawn Ferringo to handle direct-assistance/welfare. She replaces April Hibberd, who was elected to the select board.

* The town participated in the Tri-Town Bike Friendly Community Initiative. The goal is to link trail networks and provide 94 miles of mountain and fat-tire biking as well as safe routes to school, safe roads to ride and bringing the XNH Adventure Trail through Bethlehem.

* It was a particularly difficult year for some residents with rent increases, housing shortages, and other economic pressures. As required under RSA 165 - and as good neighbors - town officials provided direct assistance and logistical support to residents in need.

* The state required the select board to resume meeting in person at town hall, but the board decided to keep residents informed by still offering Zoom and it purchased higher-tech equipment to improve video and audio. This equipment is also being used by several town committees. Public input remained at the top of the agenda so residents with a concern or comment did not have to attend the entire meeting.

* Restaurants and schools were given a chance for free, expert advice on reducing the amount of food waste going into landfills. The transfer station committee worked on the project with the Center for Eco Technology, which provided the consulting under a United States Department of Agriculture grant.

* The select board proposed a budget of almost \$3.2 million, an increase of about \$327,000 – or 11.5 percent. The board was not thrilled with the increase, but felt it had to make this choice to avoid a serious reduction in services.

*The previous year the budget went up three percent at a time when inflation was roughly two percent and few salaries were increased. The 2022 budget presented severe fiscal challenges. One was that inflation was about seven percent. Second, everyone is faced with supply chain issues and therefore price uncertainty. A third challenge is a statewide shortage of workers that was driving up salaries.

Department heads proposed budgets that reflect these challenges, including employee wages. The board felt it was necessary and appropriate to provide pay increases of around six percent. This provides employees with competitive salaries and benefits and help to keep talented employees with valuable experience.

Despite the pandemic, Bethlehem surged ahead – powered by volunteers and hard-working town employees. And that’s a reason we’re optimistic and look forward to 2022.

Sincerely,

Bruce Caplain
Chairman
Bethlehem Select Board

EMERGENCY MANAGEMENT DIRECTOR REPORT

Another year of the Covid -19 Pandemic is behind us and we are hoping to get a glimpse of a light at the end of the tunnel. Once again our Select Board has done a good job in reacting to the needs of the general population as far as mandates and or lack thereof. The Board has tailored its reaction to our actual needs as we see them and has not used a broad brush which can sometimes create a lot of unnecessary hardships.

At this point in time we have a fairly high infection rate however it is almost impossible to tell just what the exact number of infections are as the methods of contact tracing and reporting positive cases from home testing is not required. People are becoming more accustomed to this virus and are taking the necessary precautions to prevent the spread.

My wife and I had all of our recommended vaccine's and still caught the virus in November 2021 as I tested positive first and she did shortly after. We contacted our Doctors and due to our age we were able to get an infusion which I believe helped us tremendously and we recovered within 10 days. The reason I am telling this little story is urge anyone who had not had their shots to get them as soon as possible as this is highly contagious and is no fun to have. There are a whole variety of lasting affects such as fatigue and some lose their taste and smell, so please get your shots.

The Town was finally able to complete their required 5 year Hazard Mitigation update this past year and will be begin work on updating our Emergency Operations Plan. These plans are essential to the Town if we are to receive funding from either the State of NH or the Feds for assistance if we should suffer a natural disaster. This is a cooperative effort with all Town Agencies involved including the Schools. It has been a challenge to complete these plans due to Covid restrictions for in person meetings however we feel things will improve so we can complete them on time. These projects are funded with a 50-50 Grant and our 50% is paid through our attendance at the meetings so there is no cash outlay for the Town.

Last spring, I was involved in a distribution network of the vaccines as they became available. Profile School was our North Country distribution center during the initial phase. Profile Principal Kerry Sheehan was instrumental in supplying a room that was accessible by our team at all times. Special freezers and refrigerators were installed, and the vaccines were received and then distributed to the Northern part of the State via currier. It involved a lot of trips to Profile to meet the incoming shipment then going back to send them out to Vaccine Sites in Northern NH. Thankfully Littleton Fire stepped up and took over the project and the equipment was moved to Littleton Fire. This whole project was a great example of how we work together in the North Country and I am proud to be a part of it.

Thank you,
Chief /EMD Jack Anderson

POLICE DEPARTMENT REPORT

Here it is again, time for the Annual Report. It has been another busy year here at the Bethlehem Police Department. Sadly, for all it was another challenging year due to social distancing which causes a whole set of challenges when it comes to policing. Your Bethlehem Police Officers, however, did an amazing job under difficult circumstances as usual.

Unfortunately, we had a departure of two of our Officers in 2021. Officer Sarah Donahue, who worked at Bethlehem Police Department since 2016 accepted a full-time position at the Sugar Hill Police Department where she holds the rank of Corporal. We are very fortunate in that Officer Donahue has decided to stay with the Bethlehem Police Department in a part time capacity which I am very thankful for as her years of training and experience in Bethlehem are extremely valuable.

Next, we saw the departure of Officer Kelby Lewis who had worked in Bethlehem since 2017. Officer Lewis accepted a position as a Deputy Sheriff with the Yavapai County Arizona Sheriff's Department. Officer Lewis did an outstanding job as a Bethlehem Police Officer and will be greatly missed. I'm sure Deputy Lewis will be successful in all of his future law enforcement endeavors, and we wish him nothing but the best of luck.

We also welcomed the arrival of a new face at Bethlehem Police Department. Officer Robert Martin comes to us after a long and successful law enforcement career. Officer Martin retired after 20 years with the New York City Department of Corrections. Upon his moving to New Hampshire Officer Martin began a second law enforcement career working for the last 17 years at several north country agencies. I feel Officer Martin's knowledge and experience will be very valuable to the town.

Though I can't say enough good about all our Bethlehem Police Officers I would like to take this opportunity to publicly thank Sergeant Jeffrey Dube. Sgt. Dube puts in countless hours reviewing reports, preparing cases for court, scheduling, mentoring other Officers and anything else he can do to make my job easier and general day to day operations of the Police Department run more smoothly. On top of that he is always eager to lend a helping hand to anyone at any time. He is the true definition of a dedicated employee, and we are extremely lucky to have him.

As always, I would like to thank the citizens of Bethlehem. We are blessed to have the support of such a wonderful community. The friendly faces we see around town every day do wonders to lift the spirits during difficult times and for that I am very appreciative.

Sincerely,

Chief Alan C. DeMoranville
Sergeant Jeffrey Dube
Corporal Zachary Bushway

Officer Samantha Donahue
Officer Robert Martin
Officer Sarah Donahue

Call Action Breakdown

- Unknown: 36
- Arrest/Detention Made: 67
- Building Checked/Secured: 132
- Could Not Locate: 138
- Extinguished: 13
- GrIDS only-No Dispatch: 1
- Investigated: 409
- LEFT MESSAGE/REQUEST CALLBACK: 9
- Message relayed: 890
- No Action Required: 261
- CONFISCATED PROPERTY: 1
- Removed Hazard: 31
- Taken/Referred to Other Agency: 52
- Services Rendered: 918
- Summons Issued: 30
- Taken to Family/Guardian/Other: 11
- Transported to Hospital: 164
- UNKNOWN-OFFICER DID NOT ADVISE: 89
- Unfounded: 32
- Vehicle Towed: 35
- Warning issued: 356
- **TOTAL: 3675**

FIRE & AMBULANCE REPORT

Wow, what a year this has been with the increased number of calls we have had and no end in sight. We responded to a record 459 calls. Many of these were Medical calls for service always with the potential of Covid exposure to our Responders. The hospital has been requiring us to perform a Covid test on any Patient that has even minor symptoms. We have had some cases within our ranks however for the most part everyone survived without any serious complications. We urge everyone to get their full series of vaccines as they are a huge help in controlling the degree of illness and hospitalization.

Once again, we owe a great deal of gratitude to our medical responders as they work tirelessly to provide a great service not only to our Town but the area as well. These people risk exposure to Covid not only to themselves but their families as well when go out on calls. Our Select Board has recognized one of our long time EMTs with the Honor of having her photograph on the front cover of this year's Town Report. This is a well-deserved honor for Jackie King as she has been an exceptional EMT over many years and fully deserves all the thanks and respect she has earned, not only in our department but all of the area departments as well. Jackie does so many things behind the scenes like administering Covid Tests to our Town employees, training our younger EMTs and EMRs, following up with patients that may need some extra help and so much more. All of us on the Fire and EMS Departments are proud to work with her and hope she continues her great work as long as possible.

The Fire Department has been adding some new members this year and some of our people have been attending Fire 1 and EMR classes to get their certifications. We have done some serious upgrading in the Protective Gear department and will continue as conditions allow. We are proud of our members and their dedication to responding to calls and attending trainings. We were in hopes of ordering a new Engine but due to the costs and requirements for hearings we will not be able to order the Engine until everything passes at next year's Town Meeting. The conversation has begun about building a new Fire Station within a few years. This project will require a lot of discussion and planning over the next few years and we look forward to moving it along.

As always it is a true honor and privilege to serve as your Fire Chief and I thank you and value your continued support for myself and everyone who works on the Fire Department as well as EMS. It is our goal to maintain the best possible service to our residents and visitors. Thanks again for your support.

Chief Jack Anderson

HIGHWAY DEPARTMENT REPORT

The year 2021 brought a changing environment to the department while work remains the same.

The landscape has changed dramatically. Some of the issues are the ever changing suppliers that we deal with, many companies either closing or being brought out by larger corporations. Some of this results in people you've dealt with for years are gone or complete lines of products that are no longer available, at least not through the usual lines. Product availability from things such as an oil filter or a culvert can be challenging to find, or the order is very lengthy in filling.

For the most part the crew has remained the same Chris Brousseau, Rick Robie, Tom Hampson, Jon Wright and Scott Harris make up over 75 years of experience in the trade with most of it with the Town of Bethlehem. One change was the loss of part time employee Sean Moran who will be missed but at this time there are no plans to fill this position. I would like to thank the crew for their loyalty to the town as most have well over ten years with the Town of Bethlehem.

The past few years the Highway Department has helped out with the skating rink which can be a very challenging endeavor. With temperatures ranging from 0 to 50 early in the winter it becomes very difficult to maintain a smooth ice surface. Only when the temperatures stay well below freezing can you get a consistent smooth surface Again I thank the crew for their dedication in trying to make the best out of a difficult situation with many hours spent in sub zero conditions.

Respectfully,
Brett Jackson
Road Agent

RECREATION DEPARTMENT REPORT

It is with great pleasure that I am submitting my first annual report for the Bethlehem Recreation Department. In 2021, the recreation department brought back all programs; including sports, after-school program, two summer programs, the pool, and the addition of an adult program. With that said, we had outstanding numbers in all our programs. All our sports teams saw game like situations again and were successful. After-school program ran as usual, which included structured games and free-time, both inside and out. Adding another summer camp allowed the older kids to be separate from the younger kids; this allowed us to accept more kids into the program. In 2021 we introduced a new adult Tai Chi program which had full participation. As mentioned in the 2020 annual report, the portable ice rink is set up again at the town basketball courts for this winter. While having new families join our programs, we also have numerous families that continue to make use of our programs year after year.

2021 Recreation Department Registrations:

<u>After School:</u>	<u>Sports:</u>	<u>Summer:</u>	<u>Adult:</u>
26	Baseball: 36	Younger Kid: 29	Tai Chi: 15
	Soccer: 71	Older Kid: 18	
	Basketball: 42		

In 2021, the pool reopened and had 118 kids registered in our American Red Cross Swim Lessons, this included kids from Bethlehem Summer Rec, Lafayette Summer Rec, and the general public. We also had 11 kids registered for our Swim Team. We offered two courses including Junior Lifeguarding and WSI; 9 kids were enrolled in Jr. Lifeguarding and 5 were enrolled in the WSI course.

2021 Summer Pool Registrations:

<u>Season Passes:</u>	<u>Swim Lessons:</u>	<u>Swim Team:</u>	<u>Courses:</u>
35 Family	Bethlehem Rec: 46	11	Jr. Lifeguard: 9
127 Individuals	Lafayette Rec: 45		WSI: 5
	Public: 27		

I want to thank everyone who has supported our programs including volunteer coaches, community members, and others. Our programs wouldn't run without the support from you.

Respectfully Submitted,
Abbie Sawyer
Assistant Recreation Director

DIRECT ASSISTANCE REPORT

For **some** of our residents 2021 was a challenging year. Covid continued to cause hardships for families, however the biggest struggle was the lack of housing, which will continue to be a significant obstacle.

In October, 14 people were served eviction notices and told to be out of their homes in 30 days. This was a difficult situation as they scrambled to find somewhere to go with cold weather arriving.

Many people were moved to motels and had to stay there until they secured permanent housing. As we worked through that problem I got to know the tenants and was impressed with their ability to handle the stress of what they were going through.

The majority of the assistance provided in 2021 was for emergency shelter. This will continue to be the case until more housing is available.

Other assistance included electric bills to prevent disconnect (or to reconnect), heating fuel and other small miscellaneous items such as gas for vehicles for people to get to work or look for work and the purchase of space heaters.

Throughout the year I was thankful that there were so many people helping behind the scenes. Taking care of each other is a team effort.

Tri-County Cap has continued to be an incredible partner in helping our residents.

Guy Kerstetter again donated bread products throughout the year.

The motels that work with the town to provide shelter to our residents who have nowhere to go played the key role in keeping our neighbors “off the streets”.

There are many people in town who continuously donate items for our people in need. When people needed furniture, baby items, household supplies, warm clothing and outside gear residents in this town showed their kindness by happily donating what they had to help.

I know during the difficult times people experienced this past year, especially when facing homelessness, the kindness from their community was appreciated so much. It was not unusual for people who got a helping hand to tell me what a wonderful community we have.

People offer what they can do to help. I believe the biggest obstacles we face in our town and the area are lack of housing and child care issues. I can't say enough how we need more housing – not necessarily low income. We need housing options for everyone because right now everyone is competing for the same housing.

Among those who pitched in last year I would like to give thanks to Bobbie -Sue Baker from Tri-County Cap, who was able to get people the available funding they needed and was always resourceful in difficult situations; Frank Wilich whose kindness was limitless as well as Tim Fleury and Nicole McGrath for all the office help to enable the job to be done remotely.

Respectfully submitted,
April Hibberd
Welfare Director

PLANNING BOARD REPORT

2021 was another productive year for the Planning Board. The Planning Board welcomed two new board members. Anthony Rodrigues and Alicia Loveless were elected to three-year terms. Both Anthony and Alicia bring prior experience as members of the Planning Board.

The planning board had a number of applications for subdivisions, lot line adjustments, conceptual and site plan reviews. The major projects that were presented to the Planning Board in 2021 were Arrowhead Campground on Maple Street, The Rocks Estate Stone Barn renovation, Presidential Mountain Resort (phase II), Adair Condominium conceptual, Rek-Lis Brewing Company kitchen renovation, Presby's storage unit expansion, and several home businesses.

With continuous growth in our community, the Planning Board deemed it prudent to contract with Ms. Tara Bamford, a professional community planner/consultant.

As a volunteer board, our intent was to use Ms. Bamford for consultation on major projects is to ensure compliance with town ordinances and regulations; as well as to assist the applicant in providing a resource for ensuring their application is complete.

The Planning Board has also contracted with Ms. Bamford to review and provide guidance ensuring our Site Plan, Sub-Division regulations and road specifications are accurate and compliant with local and state laws. The funding for Ms. Bamford's services is requested through the federal American Rescue Plan Act (ARPA).

The increased growth in the District 1 Main Street and District 1 zones, the Planning Board held a meeting with representatives from the Village District Commissioners to ensure discussion of all future projects that are proposed within the Village District. The intent is to ensure open communication between the boards about any projects that may affect Village District services such as water supply.

The Covid-19 pandemic has affected public hearings. The Planning Board determined it was essential to provide a reliable video-conferencing link to all meetings. The Planning Board voted to have Bethlehem resident Harry Newell to operate the Zoom meetings at the town hall. Our hope is that offering video links to public meetings will increase public input.

When Anthony Rodriguez was elected to the Planning Board, the alternate position that he held became vacant. The Planning Board posted public notices seeking interested citizens to consider being an alternate of the board. The sole respondent to the notices was Marie "Tinker" Stevenson. She was appointed to the board in December. Tinker has experience as a former member of the Planning Board. Welcome Tinker!

2021 was one of the busiest years for Planning Board. 2022 appears to be on track to surpass the previous year. The goal for the Planning Board in 2022 is to finalize having a complete review of all of our ordinances and Rules of Procedure. The objective is to ensure that the working documents are user-friendly for applicants and compliant with all current state laws. A former board member suggested that we create a customer service survey available for all Planning Board applicants. This is a work in progress that I hope will be available this year. With Bethlehem's recent economic growth, it looks positive for 2022 being another productive year.

The Planning Board meets the second and fourth Wednesday of each month. One of the responsibilities of the Planning Board is to review new building projects in town. All commercial building and land development plans must be initiated as a conceptual plan. There is no cost for the conceptual, and we can provide assistance in assuring that your project meets regulations.

Respectfully submitted,
Michael Bruno,
Planning Board Chair

REVOLVING LOAN FUNDS REPORT

In 1985 the Bethlehem Revolving Loan Fund (BRLF) was established through a Community Development Block Grant (CDBG) of \$250,000. This CDBG has enabled BRLF to grant loans to individuals for the revitalization of Main Street businesses.

Northern Community Investment Corporation (NCIC) is located in St Johnsbury, VT and will guide you through the application process from beginning to final approval. We encourage you to contact NCIC at 802-748-5101 and discuss options you may have regarding a low interest rate business loan.

The revitalization loans and facade grants are reviewed by the BRLF committee and then referred to the Board of Selectpersons for final approval.

This year there are 2 businesses with outstanding loans are paying as agreed.

One façade improvement grant was given to two Main Street business totaling \$7,775.00 who improved the Main St side of their building(s).

Please feel free to contact any one of the committee members should you have any questions.

We are seeking a person to fill a seat on the committee. If interested let us know.

BRLF committee:

Joyce Presby

Open seat

Mary Jackson

BRETZFELDER MEMORIAL PARK COMMITTEE REPORT

Since 1979 Bethlehem residents have enjoyed Bretzfelder Memorial Park for hiking, picnicking, snowshoeing, X-country skiing, or just sitting by the pond or under the “Big Pine Tree” enjoying the song of birds, owls, woodpeckers, “peepers” or nature’s quiet. Since the 1982 Town Meeting the Bretzfelder Memorial Park Committee has worked, in conjunction with the Society for the Protection of New Hampshire Forests, as stewards to maintain the trails, ponds and buildings for the continued education, safety and beauty of the park.

Last August we were able to, again, provide programs to entertain and educate during our Wednesday evening family programs presented at the Tanya Tellman pavilion. This winter we have planned four programs, two zoom and two outdoors, to further our goals in conservation discussions and recreation. These programs were held in February and March and covered the following topics:

February 16—Focus on Forestry (virtual)

February 23—An Evening Snowshoe

February 26—Ice Fishing (daytime program on the pond)

March 9—Curious About Land Conservation (virtual)

During the fall of 2021 a new daylily garden was planted by the Bretzfelder sign on Prospect Street. This was done and the daylilies generously donated by Buzzy Davis. This garden will be dedicated to long time committee member Annie Gruczka come this summer when the lilies are in bloom.

This year we are planning to do some structural repairs to the classroom, add new directional signage to some of the trails, and continue to monitor and do trail repairs as needed.

This August we will be presenting our summer programs, although, as of the date of this report they have not been finalized. Please look for posters and flyers as August approaches.

It should be noted that all of the programs, maintenance and activities are provided at no cost to the town/taxpayer, but covered by the generous endowment that the Bretzfelder family provided when gifting the park to the Forest Society. It is a gift that lives on through generations.

The Bretzfelder Memorial Park Committee:

Nancy Czarny, Chair
Elizabeth Carter, Vice Chair
Sarah Turtle, Secretary
Kevin Gordon
Sue Greenlaw
Shanna Maziarz

Marilyn Johnson, Conservation Commission rep.
Alecia Loveless, Planning Board rep.
Linda Moore, Select Board rep.
Nigel Manley, SPNHF rep.

BETHLEHEM HERITAGE SOCIETY REPORT

The main project of the Bethlehem Heritage Society for the last two years has been placement of new bronze plaques on granite posts at historical sites throughout town. We placed 17 plaques along Main St. in July. It was a collaborative effort of the Bethlehem Heritage Society, Fotofactory of Littleton, the Highway Dept., Bethlehem Village District, R. Marvin Enterprises, Fanning Metal Works and Littleton Monument Company. Without their help this project could not have been done. We have 6 more plaques being placed in 2022.

We participated in The Vintage Market at the Wayside Inn in July. The weather was not cooperative, but it is a great event.

We were host to “The Other side Paranormal Research Team” in October. They visited the Heritage Museum and did some research on the Nutshell Studies of Unexplained Death. We then went to the Maplewood Railroad Station where they used their equipment in the area for about 2 hours. Interesting work!

The Society continues to provide historical resources to the Maplewood RR Station restoration committee.

The NH Department of Historical Resources placed a historical marker for the Culvert that was improved over the summer and the significance of Barrett Brook to the area. Areas of interest on the marker include Sunset Lake and the Swimming Pool, the Bonardi Block and the Heritage Building which has been on this spot since 1895.

Throughout the year Mike Bruno, as a NH Ambassador, meets with people at the NH historical markers in the area and then brings them to the Heritage Museum. Most likely, they have been to the Rocks marker of Frances Glessner Lee.

“Cruising New Hampshire History” presented by Mike Bruno, author and resident of Bethlehem was presented on Monday, November 29th, 2021, at the Bethlehem Library for the Bethlehem Heritage Society. Mike’s programs are always enjoyable!

The Memory Tree has been replaced with a new planted one thanks to Linda Moore, Bethlehem resident, prior Selectboard member and is a member of the Heritage Society. The Memory Tree and Veterans Tree ceremonies took place on Saturday, Dec. 11th. We had a special ceremony at the Veterans tree this year honoring those who served and sacrificed with a poem reading and open house at the Center.

Throughout the year our focus is on our town history. We have more inquiries from out of town about families and town history than we do from locals. Many visitors and inquiries about hotel workers and families. Hopefully, when the pandemic can be set aside, we will be able to provide some programs of interest and garner interest from our residents. Understanding that it is hard to move into a town and become an interested historian, however, wander into our Heritage Center Museum and you may see something there that does inspire an interest. We would love to have you. We do thank the town Selectboard and residents for your support.

Stephen Allen, Marie Brockway, Clare Brown, Estalee Fernald, Carole Hammarberg, Linda Herrman, Paul Hudson

VISITOR CENTER REPORT

The Visitor Center re-opened in July, a little later than usual, and welcomed over 529 visitors through Columbus Day in October.

Our visitors were from Israel, Brazil, Alaska, Hawaii, the mid-west and the southern portion of the United States, not to forget New Hampshire people looking to be out and about.

We also welcomed new staff member Kay Allen, and give our best wishes and thank you to Fay Lloyd who worked here for many years.

We wish to thank the community for their continued support and look forward to being “Open for the Season” 2022.

Bethlehem Visitor Center Staff,
Carole Hammarberg and Kay Allen

BETHLEHEM CONSERVATION COMMISSION REPORT

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Dredge and Fill and Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with state agencies such as the Department of Environmental Services, Department of Resources and Economic Development, Fish and Game Department, and Fish and Wildlife Service to protect and preserve Bethlehem's natural resources.

In 2021, the Conservation Commission:

- Hosted its annual roadside cleanup. There were 45 volunteers who picked up about 140 bags of trash.
- Reviewed and commented on various wetlands applications.
- Purchased updated Conservation Commission handbooks from NHACC. Two reference copies are available for residents to review, one at the Bethlehem Public Library and one in the Selectmen's Office at the Town Hall.
- Began Trail design at the Town Forest.
- Meet with local residents to hear concerns about littering, waste diversion, and possible wetlands violations. Brainstormed ways to reduce littering, encourage waste diversion and prevent violations resulting from lack of awareness of regulations.
- Began working on a permitting resource to help educate residents and developers about required local and state permits.
- Wished Linda Moore good luck on her next adventure as she resigned after 7 years serving on the commission.
- Developed an outreach poster, explaining what Conservation Commission do to increase involvement and participation.
- Sent a member of the committee to the virtual NHACC conference.

In 2022, the Conservation Commission looks forward to working in accordance with the Town Forest Stewardship Plan, the Town's Master Plan, and collaborating with other community groups to create additional recreational opportunities in the Town Forest.

Looking to the new year, the Conservation Commission continues to be in search of two full time members and any number of alternate members. If you are interested in serving on the Conservation Commission, please contact Chair Lindsay Webb at BethlehemNHConservation@gmail.com for more information, or come to a meeting and see what it's all about.

BETHLEHEM ENERGY COMMISSION REPORT

The Bethlehem Energy Commission (BEC) was appointed by the Select Board in April 2019.

Mission: The Bethlehem Energy Commission (BEC) was established for the study and planning of energy resources for the town. The commission will evaluate existing energy usage in the town and suggest possible improvements in energy efficiency and conservation, as well as potential clean renewable energy solutions in order to reduce expenses and increase self-reliance.

Projects pursued in 2021 focused on facility assessments to determine energy reduction opportunities, clean energy supply for town accounts, research, and fundraising to meet our project goals.

1. Municipal Solar Project

In 2021 BEC was focused on the development of the **Bethlehem Town Solar Project**. The 197 KW system will use three solar arrays. One will be on the highway department's roof; another on the roof of the library, and the third in a field behind the elementary school. This project will generate the amount of electricity now being used by the Town of Bethlehem and Bethlehem Elementary School. Public presentations were held throughout the Spring, voters passed a \$150,000 warrant article in July, funds were raised throughout the fall, a consulting firm was chosen in October, and engineering work commenced in December. Solar panel installations will begin in early spring and completed by the end of 2022. After the cost of installation and maintenance, Bethlehem is expected to realize a net savings of \$674,000 in the first 25 years of operation.

2. Ongoing projects: to improve efficiency, save money, and reduce environmental impact:

- **Town Hall** worked with energy consultant Margaret Dillon on energy audit to reduce heat loss, improve indoor air quality, and scope out solutions to an ailing heating system. NH Community Development Finance Authority (CDFA) supported this work (with a grant of 75% of audit and engineering costs up to \$8000). The consultants advised replacement of propane boilers and upgrades to heating system distribution and controls.
- **Town Hall** building management – worked with Select Board to develop an on-going building maintenance plan to assure all systems work to capacity and remain energy efficient.
- **Bethlehem Elementary School** – ongoing discussions with school board focusing on reducing heat loss and improving efficiency of heating system.
- **Bethlehem Municipal Water System** – a \$30,000 DES energy audit grant was secured in 2020 with no cost to Town. In April the energy consultant gave a presentation to Water Commission. This system is doing well in comparison to like-systems around NH. The biggest opportunity for the future is to install solar to cover the Water Plant's electricity costs. The next step is to scope out solar PV system options. USDA Rural Development may fund the water plant solar array if it is part of a water infrastructure upgrade project. The financing would be a 25-45% grant with the balance coming in the form of a loan.

- **Highway Garage** lights upgraded to LED with a 50% grant from Eversource.

3. Research and grant procurement

- Research: solar pool heater for Recreation Department, not advisable.
- Research: electric vehicle (EV) charging stations and available grants from both State and Federal entities, TBD in 2022.
- Grants received in 2021: for **Town Hall** – Community Development Finance Authority; for **Highway Garage** - Eversource; for **Municipal Solar Installation** – USDA Rural Development, ARPA funds, and NH Charitable Foundation donors.

4. Partnerships

- On December 31, 2021 the **Profile High School** solar array went live. Over a period of 5 years BEC members worked with the communities of Franconia, Easton, and Sugar Hill on a 330 KW solar array installation to offset all of the electricity used at the school. The project was endorsed by the district voters (91-6) at the Profile annual meeting in June, 2020.
- In 2019 **Clean Energy NH** hired an Energy Circuit Rider, Melissa Elander, to work with North Country towns on lowering their energy use and energy bills. Melissa attends many BEC meetings to share her extensive knowledge of the field with us, for which we are very grateful.

5. Past Projects

- Ongoing **Energy Audits** and energy consultations at Town Hall, Highway Garage, and Bethlehem Elementary School.
- 2019 started using EPA software energy tracking program called *Portfolio Manager* in Town Hall. In 2021 schools started using the program.
- 2017 installation of **LED Street Lights** – approximate savings \$14,000 a year.
- 2011 deep energy retrofit of **Town Hall** (insulation, weatherstripping, renew heat control & distribution system, replace condemned oil boiler, upgrade lights).
- 2016 Switched heating at **Bethlehem Elementary** from oil to wood pellets

For 2022, the Bethlehem Energy Commission will continue to track all projects previously mentioned. Additionally, BEC is committed to learning about new technologies that will help us pursue the BEC mission. BEC meeting agendas are posted at the town hall and on-line and we invite participation and input from everyone in town.

David Van Houten, BEC chair
 Bruce Caplain, Selectboard liaison
 Josiah Chamberlain
 Dan Crosby
 Mary Lou Krambeer
 Chuck Phillips
 Melissa Elander, Clean Energy NH (advisor)

BETHLEHEM TRANSFER STATION COMMITTEE

The Bethlehem Transfer Station Committee (Committee) was created by the Select Board in 2017 to provide advice on options for a new post-landfill, solid waste management system. The Committee is composed of volunteers charged with investigating all options for the development and implementation of "...environmentally sound solutions and best practices for solid waste disposal and recycling management on behalf of the town." At the time of its creation the anticipated date of the NCES landfill closing was in April of 2021. Although the NCES landfill has been granted an extension through 2026, this extension is currently being challenged by a third party. Thus, the Committee has, to date, issued two comprehensive, interim reports, including a plan of action in the event of an unanticipated landfill closing.

The options being considered include restoration and modernization of the former Route 116 transfer station site, joining a regional transfer station for recycling and perhaps other services, and/or contracting with one or more private parties. Any final decision by the Select Board may be based on the results of future competitive bidding. However, the Committee has commenced a program of public education, including some services, to prepare the Town for a major and positive transition from the town with a landfill to a leader in recycling and solid waste reduction.

During 2021 the Committee:

- Commenced a publication, Just Be Greener, to provide helpful information to residents on a) ways to save money through reducing waste; b) reusing and repurposing items to avoid landfilling; c) purchasing items that can be recycled; and d) reducing food waste, such as through home composting and providing the waste to farms for livestock feeding and crop enhancement
- Made available to town businesses and schools engaged in food services free, professional technical advice to reduce landfilling and hopefully lower costs
- Secured for the town a new textile bin, located on Maple Street, for the recycling and reuse of clothing and shoes, in lieu of landfilling
- Identified potential grant opportunities to lower future town solid waste expenses
- Kept current on regulatory matters, proposed legislation, and lawsuits that could affect the NCES landfill and its closing date
- Provided guest speakers on recycling activities and ways to reduce items that are harmful to the environment and should never be landfilled

- Attended conferences, such as those sponsored by the Northeast Resource Recovery Association in which the town is a member, to keep apprised of the recycling markets and other opportunities for future cost and environmental benefits
- Recommended to the Select Board to order our annual allotment of free signs from NH the Beautiful to use in the town's future solid waste management system, picked up the signs, and stored them for future use

The Committee desires public input, and you can be advised of meetings and receive editions of Just Be Greener by subscribing to the Bethlehem News, published by the Bethlehem Select Board at <https://bethlehemnh.org/community-enews/>.

AMMONOOSUC COMMUNITY HEALTH SERVICES REPORT

Ammonoosuc Community Health Services Inc. (ACHS) is requesting an appropriation in the amount of \$6,000 (Six Thousand Dollars) from the Town of Bethlehem for 2022. This amount will help us continue to provide high quality healthcare to our 1025 Bethlehem patients and to reach more of those in need of our services.

Last year, ACHS stood up COVID19 vaccine clinics at our sites that served thousands of area residents. Our healthcare team worked weekends and evenings, inside and outside, as well traveling to area businesses - all in the name of stopping the spread of this disease and helping to keep as many residents as we could healthy. As we continue to navigate the pandemic, we'll need your continued support. Ever-changing protocols and procedures, staffing needs and supply issues, complicate our day-to-day business, putting additional stress on our employees and patients. These are stressors all businesses and organizations are facing, yet in healthcare it feels particularly daunting. Despite these challenges, ACHS continues to assist your residents with their everyday primary, behavioral, and dental health care needs. Your investment in ACHS helps us to continue to provide **comprehensive primary preventive health care to anyone, regardless of their ability to pay - pandemic or not.**

Support from the Town of Bethlehem is extremely important in our continued efforts to provide affordable health care services to your residents, and to those in the 26 area rural towns in our service area. ACHS's sliding fee scale for payment of services ensures patients in need will still get affordable health care in a timely manner – especially important in today's unsettled health care climate. For more information about this program, please visit: www.ammonoosuc.org.

ACHS Services Provided

- COVID19 Vaccines and Testing
- Primary Preventive Medical Care – Family Practice - Prenatal Care through Geriatrics
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare – Counseling, Substance Misuse Disorder Assistance – In school K-12 services
- Dental & Oral Healthcare – Affordable Dental care for all ages
- 340B Low-Cost Prescription Drug Program
- Low Cost Vision Plan – Discounted Eye Exam and Glasses for those who qualify
- Financial Services - Sliding Fee Payment Scale for eligible patients

ACHS Statistics Fiscal Year - 2020

- Number of Unduplicated Clients Served: Medical 9,565, Dental 924, Behavioral 764
- Number of Visits: Medical 29,054, Dental 1,787, Behavioral 5,325
- Client/Payor Mix: 17.8% Medicaid, 34.8% Medicare, 7.4% Uninsured, 40% Insured
- Value of discounts provided in our Prescription Assistance Program: \$164,298
- Value of discounted health care services (Sliding-Fee) provided to our patients: \$736,434 total; Medical - \$253,932, Behavioral Health - \$260,782, Dental - \$44,628, Behavioral Health - \$225,605, Pharmacy - \$44,420

Town Statistics – Bethlehem

Total # of Patients – **1025**

Total # of Medicaid Patients – **144**

Total # of Medicare Patients – **264**

Total # of Self-Paying Patients – **44**

Total # of Sliding Fee Scale Patients – **31**

We appreciate your continued support.

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MEd Ivy Pearson

Chief Executive Officer ACHS Board President

BETHLEHEM CARES REPORT

The Bethlehem Cares Committee was approved by the select board in the spring of 2021 as a direct-assistance program. Its goal is to collect and distribute donations (not tax dollars) for residents in times of unexpected financial hardship.

A group of eight volunteers came up with the idea to solve a problem: Residents regularly asked the select board to donate money to the town to help their less fortunate neighbors.

But legally the town could only accept donations for the Bethlehem Food Pantry and that money could only be used for food. And, typically the food pantry has plenty of money and is well-stocked.

So, the volunteers had the idea of creating a separate organization that could accept donations to support a broader array of critical needs.

They called it “Bethlehem Cares” and the select board agreed to make it an official town committee.

Bethlehem Cares is not a substitute for general assistance provided by the town, but rather intended to cover specific, one-time expenses and situations not covered by the town's general assistance guidelines. For example, an emergency car repair so someone won't lose their job. Or, a family that desperately needs a new refrigerator.

The select board has established a trust fund to handle the donations and the fund does not include any tax dollars.

Bethlehem Cares has received about \$13,500 in donations and has distributed about \$5,600.

There were 13 applications. Six were funded, two are pending, one was denied and four were withdrawn.

There is a link on the town website (under governmental) to donate. To make a donation by mail: make checks payable to Bethlehem Cares and send to: Bethlehem Cares, P.O. Box 189, Bethlehem, NH 03574.

Applications and more details are available on the town website under government or call the director of direct-assistance at 603-307-4177 or send an email to welfare@bethlehemnh.org.

BETHLEHEM REIMAGINED, INC.

Although 2021 was another challenging, pandemic-affected year for everyone, Bethlehem businesses not only survived, many thrived! In fact, we believe the theme for the year can be best described as new growth and expansion for several Bethlehem businesses and ongoing ownership changes for several Main Street commercial properties.

Rek'lis Brewing, JCB Inns, Presidential Mountain Resort (PMR), and the Bethlehem Trails Association (BTA) continue to grow. Rek'lis' owners purchased the former Balance building behind their brew shed with an eye toward establishing a new tasting room and hosting private events. JCB Inns is preparing their property around the Adair Inn for new residential development. PMR continues to build out their resort with new cabins including purchase and redevelopment of the adjacent Pinewood Motel/Apartments. And, thanks to landowner support, BTA added 4.5 miles of new trails to their ever-expanding trail system. Congratulations to all!

Rising property values spawned a flurry of real estate transactions in 2021. Specifically, we welcome Super Secret Ice Cream and look forward to enjoying their superb product in the former Indian Brook Trading Post building. As of this writing, there are several key Main Street properties for sale and buyer interest is robust. Thank you and good luck to all previous owners and welcome to a new cadre of business owners who see the economic opportunity Bethlehem provides. 2022 may prove to be a year of many new ventures locally.

Sadly, we say thank you and rest-in-peace Dale Jette, long-time owner of 100 Acre Wood Antiques. His eye for good picks and perseverance was uniquely Bethlehem and we will remember him warmly.

2021 was a transformational year for Bethlehem Reimagined. We expanded our Board to include Les Apple, an attorney and life-long seasonal resident of Bethlehem. We are grateful for his commitment, passion and insight.

Also, after eighteen months of due diligence, we purchased the vacant downtown lot of the former Sinclair Hotel with the purpose of cleaning up contamination on site and developing it to enhance our community. We're excited about this project and have submitted an application to The US Environmental Protection Agency for a \$500,000 Clean-up Grant. We have strong support from NH Department of Environmental Services, congressional representatives, regional planning and economic development agencies and many local businesses. We have also secured financial support from Mascoma Bank and the NH Community Loan Fund and plan to initiate a capital campaign in the first half of this year. We will use the campaign as the basis for further refining our vision for the property and hearing everyone's thoughts as we work toward remediating and developing this important location.

Finally, as we find ourselves near the end of a second year of global pandemic and its effect, we are truly proud of the strength of Bethlehem businesses. However, challenges persist. The weight of inflationary pressure, higher interest rates, supply chain and employment challenges will further test our abilities and resolve. Seek advice, collaborate and find new ways to work together. We are stronger as a business community! Have a safe, prosperous 2022!

BOYS AND GIRLS CLUB OF THE NORTH COUNTRY REPORT

Thankfully, in this second year of the pandemic, BGCNC has been able to return to somewhat “normal” operations. This year we continued to need to implement programming, facility, and operational changes. With social distancing, capacity restrictions, and staffing challenges we are serving fewer children than normal with more expenses. Our community’s support has never been more crucial in continuing to provide a positive place for the children of the North Country.

Over the past year, our team has continued to thrive and adapt to the everchanging challenges COVID-19 brought us. We continue to provide critical support to our members and families, who need us most, knowing that there are many families that rely on us for academic support, mentoring, snacks, and a safe place for kids.

Because of capacity restrictions and staffing challenges, our numbers look a bit different again this year. Once COVID is behind us, we look forward to returning to and regrowing our membership. In typical years, we serve over 250 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, Sugar Hill, and Bath, as well as several other North Country communities. BGCNC’s afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives. Of the 42 members in the afterschool program, none are from Bethlehem (although there are several on the waiting list to attend that we hope to add shortly). Summer camp 2021 saw 53 children, with 2 attendees from Bethlehem. We continue to only charge \$175 per year for the After School Program and \$175 for Transportation. Camps are \$125 per week and include field trips and summer swimming lessons. Financial aid is provided to all members that need assistance. When we are able to serve Bethlehem members for the After School program, we invest around \$7,500/year to transport the Bethlehem members to the Club for the After School program.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$500,000 per year required to operate the Club has become increasingly difficult, with COVID putting an additional strain on this already enormous task. We recognize that many of your taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affected those very people who need the services that BGCNC provides. These parents and children need our help now more than ever. Over 24% of our families fall below the national poverty level and over 35% qualify for free/reduced lunch. We are looking to our neighboring communities to help spread the cost of operation over the wider population, as the children we serve are the future of the North Country.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Bethlehem and the North Country at large.

Thank you for your consideration. If you would like to discuss this further, please don’t hesitate to contact us.

Sincerely,

Sandy Brackett

Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. REPORT

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well-being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and the RSVP Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2020-21, 206 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center or RSVP. 75 Bethlehem residents were served by ServiceLink.

- Older adults from Bethlehem enjoyed 9,015 meals prepared by GCSCC's staff.
- Staff completed 1,864 wellness calls with homebound Bethlehem residents.
- Bethlehem residents were transported to health care providers or other community resources on 104 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 28 visits with a trained outreach worker and 314 contacts with ServiceLink.
- Bethlehem's citizens also volunteered to put their talents and skills to work for a better community through 109 hours of volunteer service.
- They also participated in 127 health, educational or social activities.

The cost to provide Council services for Bethlehem residents in 2020-21 was \$167,125.76.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bethlehem's population over age 60 increased by 102.7% over the past 20 years according to U.S. Census data from 1990 through 2010.*

Grafton County Senior Citizens Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Kathleen Vasconcelos,
Executive Director

NORTH COUNTRY COUNCIL REPORT

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management. For additional information, please contact the staff or visit us at www.nccouncil.org.

In 2021 North Country Council undertook the following activities in the region:

Coordinated the Transportation Advisory Committee (TAC) and held six (6) meetings to discuss regional transportation issues and identify priority projects for funding opportunities.

Represented the transportation needs of the region in the Ten-Year Plan process, including participation in public hearings and promoting public input opportunities to the region's communities.

Continued the effort to develop and update the Regional Transportation Plan, which will identify the transportation-related needs, and opportunities of the region to support projects.

Supported the work of two Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote coordination of transportation services for the region's residents, including facilitating six RCC meetings, updating service directories, and assisting with federal grant applications to support transportation services for senior and limited-mobility residents.

Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's many scenic and cultural byways, including facilitating two NCSBC meetings and developing a website to provide information on scenic touring along the byways. <https://www.northcountrybyways.org/about>

The Council participated in statewide efforts such as Statewide Bicycle and Pedestrian Plan, Alternative Transportation Planning, and the Mobility Management working group and provided input about our communities and needs to be incorporated in plans and considered.

Conducted over 150 state and local traffic counts throughout the region as part of the regional Transportation Data Collection Program.

Completed over 150 stream crossing assessments on a multi-year project in the Saco River watershed aimed at better understanding flood vulnerability and aquatic habitat barriers.

Developed Community Data Profile and several guidance documents.

Coordinated six (6) North Country Comprehensive Economic Development Strategy Committee meetings (CEDS) for the Economic Development District. The meetings focused on connecting pandemic resources into the region, learning about innovative strategies for recovery, and sharing regional information. The CEDS committee hosted six (6) presentations on housing, outdoor recreation, resiliency & recovery, environmentally friendly lighting, funders roundtable, and rural innovation redefined. The Committee reviewed and placed 3 projects on the CEDS Project Priority List.

The Council in collaboration with NH Housing Authority, and Stepwise Data completed the North Country Housing Needs Analysis. Which identified seven (7) key issues and nine (9) recommended strategies to meet our region's housing challenges based on recent data and the experiences of residents, businesses, and housing professionals in the region.

Launched a group effort with all nine (9) NH Regional Planning Commissions and the Office of Planning and Development to create a shared methodology and begin a coordinated update to each region's Housing Needs Assessment. The Assessments aid municipalities in complying with RSA 674:2, III(I), and will include an assessment of the need for housing for persons and families of all levels of income.

Represented the community and economic development needs of the region in discussions with state agencies and federal representatives to advocate for increased resources and programming to better meet needs and opportunities.

Continued to support North Country Rising, an initiative through the Council aimed at building up our region's community capitals focused on a collaborative approach to recovery and resiliency during the time of COVID.

Continued to implement the Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment.

Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.

Responded to multiple requests for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.

Continued to assist Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded

grantees. In 2021 the Council provided pre-project development coaching to over 20 potential NBRC grantees.

Provided technical support to communities relating to municipal land use regulations, best practices, and planning opportunities.

Continued to assist Coos County with the Coos County Broadband Committee as well as providing technical support to the Carroll County Broadband Committee

Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord.

Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.

Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$75.00 per book).

NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY

North Country Home Health & Hospice Agency provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, social services, and homemaking in 51 towns, covering all of Coos County and northern Grafton County and we've just expanded our territory south to Plymouth, NH. **In 2021, for the Town of Bethlehem, we provided Home Health services to 80 patients, cared for 20 patients on Hospice and 6 patients on Long Term Care.**

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurse practitioner, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/ caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care. Our focus is to get patients back to their baseline utilizing our nursing team and therapists. Over the past year the demand on the hospitals has been so great that we have functioned at a higher capacity in order to provide decompression for the hospitals to free up much needed beds. This has lead to an increased acuity of Home Health patients that we have never experienced before.

Long-Term Care provides home health aide, homemaking and companion services to those who are unable to perform essential activities of daily living such as bathing, dressing, meal preparation and household tasks independently. The primary reason for these services is to support individuals who have physical, medical, or mental limitations and cannot perform these basic needs any longer on their own. These services play a critical role in assisting the elderly and disabled to remain in their own homes and to avoid re-admissions to the hospital and to prevent long-term institutionalization.

Our Palliative Care Program is a new program that started as a pilot in 2019. The program started with 5 patients and has grown to now include 65 active patients. Our Palliative Care program is primarily home based; meaning, that our APRN and Social Workers visit patients in their homes to discuss their serious illness, advanced care planning, code status, goals and wishes and most of all- what is important to them. The target patient is anyone with a serious illness, it does not have to be terminal like Hospice

requires. The scope of patients is broad and we have found that Palliative Care services are much needed, especially in our service territories. NCHHHA provides Home Health services to patients that are recovering from an illness and are expected to get better and we provide Hospice services to patients with a terminal illness; but there is a gap in between these two programs and Palliative Care provides a bridge for the patients that have a serious illness, but are not ready for Hospice services yet.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Bethlehem for its continued support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Bethlehem to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

Respectfully,
Courtney Piana,
Community Relations & Development Coordinator

NORTHERN HUMAN SERVICES DIRECTOR'S REPORT

White Mountain Mental Health

White Mountain Mental Health is a non-profit community mental health center that provides an array of services to meet the mental health needs of all persons residing in Northern Grafton County and lower Coos County. As the safety net provider of mental health services for these geographic areas, White Mountain Mental Health strives to ensure that everyone in the community, regardless of income or insurance status, has access to high quality mental health services. These services include 24/7 emergency services, outpatient therapy for adults and children, psychiatric services for established clients, case management and functional support outreach services, Assertive Community Treatment (ACT) services and a 6 bed adult residential group home. For those that are uninsured or underinsured, Northern Human Services offers a sliding fee scale so necessary services are still provided regardless of a person's ability to pay.

The demand for mental health services remains at an all-time high due in large part to the on-going COVID -19 pandemic. People from all walks of life are trying to learn how to navigate life this "new normal", including the very young, which has placed a greater demand on our emergency services team as well as on our outpatient and case management services. Access to behavioral health emergency services is a critical component of a community mental health service agency's mission and is vital to overall well-being of the residents that live in our service area. Each year we ask the towns we serve to contribute a small amount toward offsetting the cost of services that some clients are unable to pay. The provision of 24/7 emergency services is undoubtedly our most important service and also the costliest as it is provided by a clinician with support from a consulting psychiatrist or psychiatric nurse practitioner. Emergency services is provided via video and allows for a rapid response to every corner of our coverage area. This quick response to a person in crisis can and does prevent loss of life. The funding received from the towns enables residents of our service area to access mental health treatment without worrying about cost.

In 2021, 110 uninsured or underinsured residents of Bethlehem received services from White Mountain Mental Health. Our cost for these services was **\$68,092.00** of which **\$18,252.00** were fees from Emergency Services. Despite the rising cost of care, we are requesting level funding from the town of Bethlehem. All funds received from Bethlehem go directly to your residents that are uninsured or underinsured and help us to provide needed services to the residents of Bethlehem

We appreciate the support that we have received from the town of Bethlehem over the years and are thankful to the voters for recognizing the importance of timely access to mental health services for all residents.

Warm Regards,
Amy Finkle,
Director of Behavioral Health
White Mountain Mental Health
Northern Human Services

THE COLONIAL THEATRE'S REPORT

VALUES

We believe...

relevant arts and cultural programming make a positive difference in creating a sense of belonging, fellowship, and community that enriches all;

access to different perspectives gives us deeper understanding of the world in which we live and helps us see more clearly what unites us as well as what makes us each unique;

responsible stewardship and partnerships enable us to leave a lasting legacy of cultural enrichment.

VISION

A vibrant, engaged, and enriched community through arts and culture.

MISSION

Inspire and invite participation in the cultural conversation.

The Colonial Theatre was built on the desire to improve the quality of life in the North Country by presenting formerly unavailable arts programming. Through 21 years of hard work, persistence, problem solving, and most importantly support from our community, The Colonial was transformed from a dilapidated building into a premier cultural venue. As we continue to rebound from the pandemic and grow our commitment to high quality arts presentation, we are thankful that our community has rallied around our Theatre and our mission.

In addition to our daily selection of movies in the 2021 season The Colonial: hosted free outdoor film screenings every Thursday in June and July in Bethlehem, Littleton, and Franconia; partnered with WMSI to bring acclaimed scientist presenters to the North Country in our *Science on Screen* series; created a new film series, *Wild Thing*, that highlights films about the natural world in partnership with Ammonoosuc Conservation Trust; presented a two-day outdoor music festival featuring eight bands in partnership with Rek'-lis Brewery; hosted seven *Kids! @ The Colonial* live productions; welcomed the inaugural class of the White Mountain Cinema Camp culminating in the world premiere of the student film *Strung Along*; began installing our brand-new HVAC system; hired Susanna Brent as our Director of Programming; and partnered with community organizations like WREN, the Littleton Co-op, and the White Mountain Jewish Film Festival to name a few.

The Colonial is proud to be a locally run and community focused organization – a symbol of resilience and what is possible when residents, visitors, and local businesses join together to support a historic cultural resource. We are tremendously thankful for the support of our members, volunteers, and staff, and for the steadfast leadership of our Board of Directors.

We are grateful to be part of this vibrant community. Thank you – and we hope to see you at the Theatre soon.

With gratitude,
Christine Kelly,
Executive Director

TRI-COUNTY COMMUNITY ACTION PROGRAM REPORT

Tri County CAP is a Family of Programs, serving families in Coos, Carroll, and Grafton Counties. We are dedicated to improving the lives and well-being of New Hampshire's individuals, families, and communities. We provide opportunities and supports for people to learn and grow in self-sufficiency and to get involved in helping their neighbors and improving the conditions in their communities. We seek to eliminate the root causes of poverty through the development of programs that allow low-income individuals the opportunity to meaningfully participate in the State and National economy and the social fabric of their communities through programs that address: Education; Emergency Support; Economic Development; Food Self Sufficiency; Marshalling of Local Resources; and Transportation.

Tri County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals.

Annually we serve more than 20,000 individuals that reside over 4,455 sq. miles of Northern New Hampshire. TCCAP and our 16 service programs provide services to all residents of Coos, Carroll, and Grafton County's requesting and needing support.

During our Fiscal Year 2021 we served a Total of 234Bethlehem Clients valuing \$192,624 in services provide through

Tri County Community Action Program thanks all communities and counties that we serve for their financial support of the programs, so that we may be able to continue to provide services to our community families in need.

Respectfully,
Amy A. Goyette, NCRI
Strategic Initiatives and Projects Director
Tri County Community Action Program

UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION REPORT

Since 1915, the University of New Hampshire Cooperative Extension (UNH Extension) has improved people's lives by providing research-based information and non-formal education programs on topics important to people across the state. UNH Extension works in four broad topic areas: Youth and Family Development, Community and Economic Development, Natural Resources and Food and Agriculture. Below are some program highlights for 2021 from the staff at the Grafton County Extension.

- 4-H youth were excited to return to the North Haverhill Fair this year to showcase some of their many projects and animals. The Carved Pumpkin Display at the Grafton County Complex featuring pumpkins carved by nursing home residents and 4-H families was another highlight to the year.
- Chronic Disease and Chronic Pain Self-Management programs continued to be offered online.
- Nutrition Connections, Master Gardener interns and the Pemi Youth Center (PYC) partnered to create a garden space behind the PYC in Plymouth. The youth learned about gardening and cooking the vegetables they grew.
- Work continued with local communities as part of a Building Community Resilience grant, addressing current needs and preparing for new opportunities and challenges.
- Chainsaw safety training and several wildlife workshops were held throughout Grafton County.
- Woodlot visits on over 8500 acres were done to assist landowners with forest management goals.
- The final session of a collaborative 4-part cover crop workshop series was a well-attended farmer meeting in the field behind the farmstand at the Grafton County complex, where cover crops had been planted.
- Contacts with farmers, food processors and restaurants were made at farmers markets where Extension provided resources and information on food safety. Our popular S.A.F.E. online trainings continued to be offered.
- The Spirit of New Hampshire Volunteer Service Award was presented to the Mount Sacred Heart Garden Volunteers, which include several Grafton County Master Gardeners, for their work sustaining a 10,000 square foot garden at their facility in Littleton. The garden provides produce for the North Country's food pantries year-round.

Visit our website, Extension.unh.edu for more information on programs and upcoming events.

Respectfully submitted,
Donna Lee,
UNH Extension County Office Administrator

STATE SENATOR DISTRICT 1
ERIN HENNESSEY

Dear Constituent:

I am grateful for the privilege of representing you in Concord as your North Country Senator. An important part of my role is to report on my official activities and related developments, so I'm pleased to have this opportunity to share with you the following information.

In my first year as your Senator, and as a member of the Senate Education, Finance, and Ways and Means Committees, I championed initiatives important to the people and towns of the North Country. I was the prime sponsor of Senate legislation, ultimately enacted into law, that ensures school districts will not see a drop in education money because of a drop in enrollment due to the pandemic, while at the same time, increasing education funding by \$35M to the schools that need it the most. Additionally, I worked with my Senate colleagues to send 45% more meals and rooms tax revenue back to our towns, reduce the cost of training programs for our local firefighters, and ensure we fully fund programs to meet the needs of NH's most vulnerable.

The COVID-19 pandemic continues to underscore the need for enhanced broadband service, especially in our area. This past year, I worked with several of my colleagues in establishing a new initiative to assist towns with the financing of broadband projects by providing matching grants to cover up to 50 percent of the related costs.

In 2022, I will continue to serve as a strong, effective voice for our important and unique needs of the North Country, and I will remain a steadfast opponent of any efforts to downshift costs from the state to local communities. I will continue to focus on strengthening our economy, expanding education funding, expanding the supply of workforce housing to meet the needs of my constituents and North Country Employers, and address your needs in terms of both policymaking and constituent service. I will continue to work closely with the Governor to ensure COVID-related federal funding is allocated in a prioritized manner that is responsive to the challenges faced by the people and the communities of the North Country.

Again, thank you for entrusting me as your New Hampshire Senator. I am honored to serve you and our region. Please continue to ask me questions when you see me at your Select Board Meeting, at local events, or call or email me.

Sincerely,



Erin Hennessey
State Senator,
District 1

Erin.Hennessey@leg.state.nh.us

(603) 271-4151

DEPARTMENT OF VETERANS AFFAIRS

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,
Becky Rhoads, Au.D.
Associate Medical Center Director

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2021**

Date & Place of Birth	Name of Child	Name of Father & Mother
February 02, 2021 Bethlehem, NH	Bissonnette, Terran Charles	Bissonnette, Steven Champagne, Skye
February 12, 2021 Bethlehem	Charron, Elowyn Joyce	Roberts, Michaela
March 26, 2021 Littleton, NH	Wickman, Winter Ofrichter	Wickman, Peter Ofrichter, Madeline
June 12, 2021 Bethlehem, NH	Carson, Kline James	Carson, Brogan Carson, Kelly
September 02, 2021 Littleton, NH	Proulx, Margaret Marcelle	Proulx, Chad Starr, Meagan
October 03, 2021 Lebanon, NH	Reardon, Atlas James	Reardon, Michael Reardon, Alma
October 21, 2021 Littleton, NH	Budhiraja, Ahaan	Budhiraja, Ankur Rani, Barkha
November 25, 2021 Lebanon, NH	Mardin, Roman Elias	Mardin, Kaleb Tillson, Kaylee

I hereby certify the above information is correct, according to the best of my knowledge and belief.
Mary Jackson, Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHELEM
For the Year Ending December 31, 2021**

<u>Date & Place of Marriage</u>	<u>Names and Surnames of Couple</u>	<u>Residence at time of Marriage</u>
January 4, 2021 Bethlehem, NH	Turton, Alfred F Leone, Jean T	Bethlehem, NH Bethlehem, NH
February 20, 2021 Carroll	Brodeur, Joshua J Baker, Christina E	Bethlehem, NH Bethlehem, NH
February 27, 2021 Whitefield	Torres, Luis F Hough, Heather A	Bethlehem, NH Bethlehem, NH
March 31, 2021 Bethlehem, NH	Reardon, Michael Argueta, Alma F	Bethlehem, NH Bethlehem, NH
June 09, 2021 Bethlehem	Jackson, Dustin A Locke, Lindsay M	Bethlehem, NH Bethlehem, NH
July 03, 2021 Bethlehem, NH	Zambon Jr, Peter D Cloutier, Bethany L	Bethlehem, NH Bethlehem, NH
July 24, 2021 Lancaster	Charron, Michael S Roberts, Michaela R	Bethlehem, NH Bethlehem, NH
August 28, 2021 Colebrook	Dobson, Christopher M Dickerman, Sarah Melody	Littleton, NH Bethlehem, NH
September 24, 2021 Littleton, NH	Fox, Robert G Doyle, Genevieve M	Bethlehem, NH Bethlehem, NH
November 18, 2021 Sugar Hill	Hafler, Justin A Perkins, Whitney R	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.
Mary Jackson, Town Clerk

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
for the year ending December 31, 2021**

<u>Date and Place</u>	<u>Decedent's Name</u>	<u>Father's Name</u>	<u>Mother's Maiden</u>
January 15, 2021 Lebanon, NH	Gray, Roger Glenn	Gray, Hugh	Spafford, Linda
January 27, 2021 Bethlehem, NH	Houghton, Florence Amanda	Clarke, Frank	Cheney, Jessie
March 22, 2021 Bethlehem, NH	Grubby, Timothy Stuart	Grubby, Norman	Boyce, Ruth
March 26, 2021 Bethlehem, NH	Weismann, Conrad John	UNKNOWN	UNKNOWN
March 29, 2021 Bethlehem, NH	Parker, Lucille Ruth	Parker, Wilbur	Covey, Helen
April 01, 2021 Littleton, NH	Fournier, Gerard R	Fournier, Arcade	Jacques, Alexandrine
April 13, 2021 Franconia, NH	Sykes, Angela Alice	Delaney, William	Bailey, Rita
May 10, 2021 Concord, NH	McCulloch, Ronald D	McCulloch, George	Jackson, Eleanor
May 23, 2021 Bethlehem, NH	Martin III, James A	Martin II, James	Elie, Gertrude
May 27, 2021 Littleton, NH	Johnson, Donald Lester	Johnson, Lester	Fisher, Doris
June 01, 2021 Bethlehem, NH	Bagdon, Julia	UNKNOWN	UNKNOWN
July 24, 2021 No Haverhill, NH	Baker, Patricia R	Richardson, Wendell	MacLeod, Barbara
July 25, 2021 Lancaster, NH	Bell, Philip Thorlton	Bell, Leslie	Ingham, Annette
August 8, 2021 Bethlehem, NH	Young, Thomas J	Young, George	Dillner, Pauline

August 15, 2021 Bethlehem, NH	Kearns, Richard Phillip	Kearns, Francis	Valois, Alice
October 19, 2021 Littleton, NH	McCulloch, Betty H	Hicks, George	Moore, Margaret
October 29, 2021 Bethlehem, NH	Hilliard Sr, Donald E	Hilliard, Donald	Fata, Anne
November 20, 2021 Bethlehem, NH	Lewis, Shirley A	Edwards, Ivan	Knight, June
December 11, 2021 Bethlehem, NH	Bolevic, James Joseph	Bolevic, William	Beattie, Elizabeth

I hereby certify the above information is correct, according to the best of my knowledge and belief.
Mary Jackson, Town Clerk

**ANNUAL REPORT FOR
BETHLEHEM VILLAGE DISTRICT**

Year ending 12/31/2021

BETHLEHEM VILLAGE DISTRICT
Box 667, Austin Road
Bethlehem, NH 03574

Annual Meeting Minutes for March 12, 2021

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2021
Term Expires 2022
Term Expires 2023

Russell P. Mardin, Jr.
Bruce S. Brown
Richard E. Robie, Sr.

MODERATOR:

Term Expires 2021

Patrick Doughty

VILLAGE DISTRICT CLERK

Term Expires 2021

Tina M Doughty

TREASURE:

Term Expires 2021

Christopher Whiton

AUDITOR:

Term Expires 2021

Nora Clark

WATER & SEWER RENT COLLECTOR

Suzanne MacDonald

Moderator Patrick Doughty called the Annual Meeting of the Bethlehem Village District to order at 7:02 PM on Friday, March 12, 2021 at the Elks Lodge in Bethlehem, NH. Present were Commissioners Bruce Brown, Richard Robie, Sr. and Russell Mardin, Jr., 4 village district voters and district guests.

Commissioner Mardin made the motion to review and open Article 7 before all other articles due to time allotment needed for voting. Commissioner Brown Seconded – all in favor and Article 7 was moved to be read first and polls opened.

Article 7: To see if the District will vote to raise and appropriate up to twenty thousand (\$20,000) for the purpose of a water asset management project, and to authorize the issuance of not more than twenty thousand (\$20,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act, NH RSA 33:1 et seq., as amended; and to authorize the Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon as shall be in the best interest of the District; furthermore the acceptance of grant monies from the State Revolving Loan Fund (SRF) RSA 486:14 established for this purpose, and/or any other grant or aid, which might be available for this project, in order to reduce the amount otherwise to be raised by bonds or notes. The principal and interest payments of the bonds or notes shall be paid through water user fees. (3/5 ballot vote required polls open for one hour) (The

Commissioners recommend this article.) *Commissioner Brown gave the overview. Commissioner Brown made the motion to accept and Commissioner Robie Seconded.*

No discussion or questions asked. *There being no further discussion, Article 7 was opened for voting at 7:09pm. Polls were closed at 8:10pm David MacDonald confirmed the box was empty - Ballots were counted: 13 Yes's and no No's – article passed unanimously.*

ARTICLE 1. Moderator Doughty read the Article: To see if the district will vote to elect a Moderator for the ensuing year. Commissioner Brown moved to nominate Patrick Doughty as Moderator for the ensuing year. Seconded by Commissioner Robie.

No discussion or questions asked. *The motion passed unanimously by a hand vote.*

ARTICLE 2. Moderator Doughty read the Article: To see if the district will vote to elect a District Clerk for the ensuing year. Commissioner Mardin moved to nominate Tina M. Doughty as District Clerk for the ensuing year. Seconded by Commissioner Brown.

No discussion or questions asked. *The motion passed unanimously by a hand vote.*

ARTICLE 3. Moderator Doughty read the Article: To see if the district will vote to elect a Commissioner for the term of 3 years. Commissioner Robie moved to nominate Russell P Mardin Jr. as Commissioner for a three-year term. Seconded by Commissioner Brown.

No discussion or questions asked. *The motion passed unanimously by a hand vote.*

ARTICLE 4. Moderator Doughty read the Article: To see if the district will vote to elect a Treasurer for the ensuing year. Commissioner Brown moved to nominate Christopher Whiton as District Treasurer for the ensuing year. Seconded by Commissioner Mardin.

No discussion or questions asked. *The motion passed unanimously by a hand vote.*

ARTICLE 5. Moderator Doughty read the Article: To see if the district will vote to elect an auditor in accordance with RSA 41:32-a for the term of one year. Commissioner Robie moved to nominate Nora Clark as District Auditor for the ensuing year. Seconded by Commissioner Brown.

No discussion or questions asked. *The motion passed unanimously by a hand vote.*

ARTICLE 6. Moderator Doughty read the Article: To hear reports of Officers take any action relating thereto. Said reports are available for review at the Bethlehem Village District office on Maple Street. *Clare Brown moved to not read the reports and to approve the reports of the Officers for the past year. Seconded by John Miller.*

No discussion or questions asked. *There being no further discussion, Article 6 passed unanimously by hand vote.*

Article 8: To see if the District will vote to raise and appropriate the sum of One Million, Sixty-Five Thousand, Six Hundred Sixty Dollars (\$1,065,660.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles. *Commissioner Brown made the motion to accept, Commissioner Robie seconded.*

No discussion or questions asked. *There being no further discussion, Article 8 passed unanimously by hand vote.*

Article 9: To see if the District will vote to raise and appropriate the sum of Nine Thousand Dollars

(\$9,000.00) to be added to the Pickup Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) *Commissioner Brown made the motion to accept, Commissioner Robie seconded.*

No discussion or questions asked. *There being no further discussion, Article 9 passed unanimously by hand vote.*

Article 10: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Water Intake Repairs and Upgrades Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) *Commissioner Mardin made the motion to accept, Commissioner Robie seconded.*

No discussion or questions asked. *There being no further discussion, Article 10 passed unanimously by hand vote.*

Article 11: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) *Commissioner Mardin made the motion to accept, Commissioner Brown seconded.*

No discussion or questions asked. *There being no further discussion, Article 11 passed unanimously by hand vote.*

ARTICLE 12. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) *Commissioner Robie made the motion to accept, Commissioner Mardin seconded.*

No discussion or questions asked. *There being no further discussion, Article 12 passed unanimously by hand vote.*

ARTICLE 13. To see if the District will vote to raise and appropriate the sum of One Thousand Seven Hundred Fifty Dollars (\$1,750) to be added to the Short-Lived Asset Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) *Commissioner Robie made the motion to accept, Commissioner Mardin seconded.*

No discussion or questions asked. *There being no further discussion, Article 13 passed unanimously by hand vote.*

ARTICLE 14. To see if the District will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to upgrade the boiler and two radiators at the Sewer Treatment Plant said funds to come from the Wastewater Maintenance Expendable Trust Fund. (The Commissioners recommend this article.) *Commissioner Brown made the motion to accept, Commissioner Robie seconded.*

No discussion or questions asked. *There being no further discussion, Article 14 passed unanimously by hand vote.*

ARTICLE 15. To transact any other business that may legally come before this Meeting.

No other business brought to be discussed - but 2 questions were brought up.

- 1) John Miller asked why the increase of \$25,000 in the monies for the sewer treatment plant. *Was explained that the increase was to repair/replace air lines between the plant and the lagoons – was more expensive than planned on.*
- 2) What were the repairs done to Zealand Road? *There was a washout – repairs were completed by us by paid for by USDA F&L*

Commissioner Brown asked Cathy Conway to give a brief overview of the Asset Management Plan so that everyone would know what it was. Cathy gave her presentation and there was a little discussion.

Commissioner Mardin made the motion to close Article 15, Commissioner Brown seconded. Article 15 completed by unanimous vote.

8:10pm - Article 7 was completed – see notes under Article 7.

John Miller made the motion to adjourn the meeting as there was no discussion. Tina Doughty seconded. Everyone was in favor.

Meeting was adjourned at 8:12pm.

Respectfully Submitted,

Tina M Doughty

Tina M Doughty – District Clerk

BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the Eleventh day of March, in the year Two Thousand and Twenty-Two, next at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year.

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for the term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year.

ARTICLE 5. To choose an auditor in accordance with RSA 41:31-b for the term of one year.

ARTICLE 6. To hear reports of Officers and take any action relating thereto.

ARTICLE 7. To see if the District will vote to raise and appropriate the sum of One Million, Ninety Two Thousand, Seven Hundred Sixty Three Dollars (\$1,092,763.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles.

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) to be added to the Pickup Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 9. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Water Intake Repairs and Upgrades Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 10. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 11. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 12. To see if the District will vote to raise and appropriate the sum of One Thousand Seven Hundred Fifty Dollars (\$1,750) to be added to the Short-Lived Asset Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.)

ARTICLE 13. To see if the District will discontinue the Locally Elected Auditors Position.

ARTICLE 14. To transact any other business that may legally come before this Meeting.

Commissioners: Russell P Mardin Jr, Bruce S Brown, Richard E Robie Sr

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2021	Actual 2021	Estimated 2022
From State & Federal Governments:			
Shared Revenue	\$ 0.00	\$ 0.00	\$ 0.00
US Forestry	0.00	0.00	0.00
Water Pollution Grants	18,595.00	18,595.00	18,595.00
Charges For Services:			
Income from Departments	957,809.00	1,006,774.00	1,010,059.00
Miscellaneous Revenues:			
Interest on Accounts	250.00	738.00	500.00
Sale of District Property	14,000.00	476.00	0.00
Misc Income	0.00	11,766.00	0.00
Insurance Refund	0.00	2,987.00	0.00
Proceeds from notes and bonds	20,000.00	0.00	0.00
Interfund Operating Transfers In:			
From Wastewater Maint. Fund	10,000.00	0.00	0.00
From Intakes Repair and Maint	0.00	0.00	0.00
Village Dist. Pick-Up Truck Fund	0.00	0.00	0.00
USDA Grant	0.00	0.00	0.00
State of NH MTBE	0.00	193,440.00	0.00
Northern Borders Regional Commission	0.00	770.00	0.00
State of NH CWSRF	0.00	0.00	14,900.00
Fund Balance to Reduce Taxes	0.00	0.00	0.00
Voted from Fund Balance	<u>0.00</u>	<u>28,500.00</u>	<u>0.00</u>
Total Revenues	\$1,020,654.00	\$1,264,046.00	\$1,044,054.00

PROPOSED BUDGET OF THE **BETHLEHEM VILLAGE DISTRICT** **EXPENDITURES**

Purposes Of Expenditures	Warrant Article #	Appro. 2021	Expend. 2021	Appro. 2022
General Funds:				
Executive	7	\$ 7,718.00	\$ 7,701.00	\$ 7,829.00
Financial Administration	7	33,227.00	31,706.00	34,676.00
Legal Expenses	7	200.00	0.00	200.00
Insurance-PLT	7	550.00	440.00	830.00
Audit	7	6,408.00	6,493.00	7,067.00
Streets & Sidewalks	7	66,803.00	58,335.00	24,307.00
Sanitation:				
Sewerage Treatment	7	195,342.00	171,922.00	204,828.00
Sewerage Services	7	104,268.00	70,195.00	113,229.00
Sewer New Construction	7	10,000.00	45,900.00	50,000.00
Sewer Asset Management	7	0.00	0.00	0.00
Water Distribution & Treatment:				
Water Services	7	250,868.00	233,697.00	268,983.00
Water Treatment	7	150,026.00	127,486.00	159,307.00
Water New Construction	7	80,000.00	39,355.00	70,000.00
Water Asset Management	7	20,000.00	0.00	0.00
Debt Service:				
Principal Long-Term				
UNION	7	58,436.00	58,452.00	51,875.00
USDA Loan	7	63,094.00	63,126.00	64,282.00
Interest Long-Term				
UNION	7	3,546.00	3,530.00	1,364.00
USDA Loan	7	35,174.00	35,141.00	33,986.00
Capital Project		0.00	194,110.00	0.00
Truck Purchase	7	0.00	0.00	0.00
Building and Improvements		10,000.00	13,896.00	0.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	8	9,000.00	9,000.00	9,000.00
- Water Intake	9	5,000.00	5,000.00	5,000.00
-H2O Maintenance	10	5,000.00	5,000.00	5,000.00
-Wastewater Maintenance	11	5,000.00	5,000.00	5,000.00
-Short Lived Assets	12	<u>1,750.00</u>	<u>1,750.00</u>	<u>1,750.00</u>
Total Appropriations Recommended		\$ 1,121,410.00	\$ 1,187,235.00	\$1,118,513.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,718.00	\$ 7,701.00	\$ 17.00
Financial Administration	33,227.00	31,706.00	1,521.00
Legal Expenses	200.00	0.00	200.00
Insurance-PLT	550.00	440.00	110.00
Audit	6,408.00	6,493.00	(85.00)
Streets & Sidewalks	<u>66,803.00</u>	<u>58,335.00</u>	<u>8,468.00</u>
Total General Fund	114,906.00	104,675.00	10,231.00
Sewer Fund:			
Sewerage Treatment Plant	195,342.00	171,922.00	23,420.00
Sewerage Department Expenses	104,268.00	70,195.00	34,073.00
New Construction	10,000.00	45,900.00	(35,900.00)
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Capital Reserve Wastewater Maint	5,000.00	5,000.00	0.00
Building & Improvements	10,000.00	13,896.00	(3,896.00)
Truck Purchase	0.00	0.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>
Total Sewer Fund	329,110.00	311,413.00	17,697.00
Water Fund:			
Water Treatment Plant	150,026.00	127,486.00	22,540.00
Water Department Expenses	270,868.00	233,697.00	37,171.00
New Construction	80,000.00	39,355.00	40,645.00
Principal-Long Term Debt	121,530.00	121,578.00	(48.00)
Interest-Long Term Debt	38,720.00	38,672.00	48.00
Truck Purchase	0.00	0.00	0.00
Zealand Road Repairs	0.00	0.00	0.00
Short Lived Assets	1,750.00	1,750.00	0.00
Capital Reserve Fund (Water Intake)	5,000.00	5,000.00	0.00
Capital Reserve H2O Maint	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>
Total Water Fund	677,394.00	577,038.00	100,356.00
Capital Project	<u>0.00</u>	<u>194,110.00</u>	<u>(194,110.00)</u>
Total All Funds	\$1,121,410.00	\$1,187,236.00	\$ (65,826.00)

STATEMENT OF RECEIPTS

Current Revenue:

Property Taxes	\$85,955.00
Interest on Accounts (less bank charges & fees)	738.00
Insurance Claims and Refunds	2,987.00
Sale of District Property	476.00
Miscellaneous	0.00
Income from Dept	0.00
US Forestry	0.00
State of NH Filtration Grant	18,595.00
Water Supply System Charges	681,951.00
Water Charges Interest and Fees	6,502.00
Water Connect Fees	1,500.00
Water Miscellaneous	12,185.00
Sewer Users Charges	314,131.00
Sewer Rent Interest and Fees	2,271.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	0.00
Sale of District Property	0.00
Transfer from Pick Up Fund	0.00
USDA Grant	0.00
State of NH MTBE	193,440.00
Northern Borders Regional Commission	770.00
Transfer from Wastewater Maintenance Fund	0.00
Transfer from Capital Reserves – Intakes	0.00
Voted from Fund Balance	28,500.00

Total Current Revenue	\$1,350,001.00
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DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1. Executive		
Appropriations		\$ 7,718.00
Expenditures		
Salaries	\$ 7,063.00	
FICA/MEDI/STD/LIFE	<u>638.00</u>	<u>7,701.00</u>
Balance		17.00
Financial Administration		
Appropriations		33,227.00
Expenditures		
Bank Fees	30.00	
Office Equipment	137.00	
Officers' Expenses	9,071.00	
Office Supplies	647.00	
Telephone	775.00	
Education & Travel	0.00	
Dues, Subscriptions, Ads and Notices	2,010.00	
Misc	75.00	
Salary	17,614.00	
Health Insurance	0.00	
FICA/MEDI	1,347.00	
Unemployment	0.00	
Workers Comp	0.00	<u>31,706.00</u>
Balance		1,521.00
3. Legal Expenses		
Appropriations		200.00
Expenditures		<u>0.00</u>
Balance		200.00
4. Insurance-PLT		
Appropriation		550.00
Expenditures		<u>440.00</u>
Balance		110.00
5. CPA Audit		
Appropriations		6,408.00
Expenditures		<u>6,493.00</u>

Balance	(85.00)
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6. Streets & Sidewalks

Appropriations	66,803.00
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Expenditures

Sidewalk Maintenance	56,891.00
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Sidewalk Salary	1,341.00
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Sidewalk FICA/MEDI	<u>103.00</u>	<u>58,335.00</u>
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Balance	8,468.00
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Total General Fund

Appropriations	\$114,906.00
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Expenditures	<u>104,675.00</u>
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Balance	\$10,231.00
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SEWER FUND

1. Wastewater Treatment Plant

Appropriations	\$195,342.00
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Expenditures

Lab Supplies	\$3,198.00
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Operational Contract	59,017.00
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Waste Management	704.00
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Electricity	24,285.00
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Fuel Oil & Maintenance	5,986.00
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Boiler Inspection	0.00
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Cleaning Supplies	455.00
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Alarm System Test/Calibration	0.00
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Scott Air/Fire Extinguishing	364.00
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General Maintenance	15,599.00
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Lagoon/Sewer Upgrade	45,521.00
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Chlorine	2,100.00
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Dam Registration	0.00
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Ground Water Permitting	4,536.00
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Operator Expenses	458.00
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Sludge Removal	0.00
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Outside Testing	1,687.00
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Access Road	6,000.00
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Rental/Expenses	<u>2,012.00</u>	<u>171,922.00</u>
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Balance	23,420.00
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2. Sewer Department Expenses

Appropriations		114,268.00
Expenditures		
Salaries	31,602.00	
FICA/MEDI	2,417.00	
Education & Travel	0.00	
Workers Compensation	0.00	
Health Insurance	8,399.00	
Unemployment Compensation	0.00	
Legal	0.00	
Audit	6,493.00	
Property Liability	1,268.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	40.00	
Equipment Rental	0.00	
Gasoline	805.00	
Engineering	3,574.00	
Supplies	1,166.00	
Machinery & Equipment Repair	0.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	12,501.00	
Safety Clothing & Equipment	147.00	
Miscellaneous Expenses	44.00	
Electricity Pump Station	238.00	
Building and Improvements	13,896.00	
Communications Expenses	<u>1,501.00</u>	<u>84,091.00</u>

Balance		30,177.00
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3. New Construction

Appropriations		10,000.00
Expenditures		<u>45,900.00</u>

Balance		(35,900.00)
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4. Principal - Long Term Debt

Appropriations		0.00
Expenditures		<u>0.00</u>

No Balance		0.00
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5. Truck Purchase

Appropriations		0.00
Expenditures		<u>0.00</u>

Balance		0.00
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6. Truck Capital Reserve	
Appropriations	4,500.00
Expenditures	<u>4,500.00</u>
Balance	0.00
7. Capital Reserve Wastewater Maint	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
No Balance	0.00
Total Sewer Fund	
Appropriations	\$329,110.00
Expenditures	<u>311,414.00</u>
Balance	\$ 17,696.00

WATER FUND

1. Water Department Expenses	
Appropriations	\$270,868.00
Expenditures	
Salaries	\$65,423.00
FICA/MEDI	5,005.00
Workers Compensation	1,072.00
Unemployment Compensation	198.00
Health Insurance	25,006.00
Auditing	6,493.00
Insurance PLT	5,374.00
Legal	0.00
Engineering Services	0.00
Waterline Install/Main/Repair	0.00
Vehicle Maintenance & Repair	120.00
Gasoline	2,415.00
Communications Expense	3,698.00
Supplies	5,060.00
Water Testing	0.00
Machinery & Equipment Repair	123.00
Water Stock On Hand	45.00
Refunds & Reimbursements	0.00
General Maintenance	111,900.00
Education & Travel	0.00
Safety Clothing & Equipment	393.00
Rental	0.00
Building and Improvements	0.00

Gale River Line Maint	1,289.00	
Intakes – Repairs & Upgrades	0.00	
Miscellaneous Expense	<u>83.00</u>	<u>233,697.00</u>
Balance		37,171.00
2. Water Treatment Plant		
Appropriations		150,026.00
Expenditures		
Equipment Repair	2,700.00	
Electricity	13,827.00	
Fuel (Propane)	14,140.00	
Chemicals	8,355.00	
Supplies	4,808.00	
Water Testing	2,211.00	
Telephone	2,276.00	
General Maintenance	20,333.00	
Engineering	0.00	
Operator Expenses	1,810.00	
Operator Contract	57,026.00	
Sand at Filter Plant	0.00	
Outside Labor	<u>0.00</u>	<u>127,486.00</u>
Balance		22,540.00
3. New Construction		
Appropriations		80,000.00
Expenditures		<u>39,355.00</u>
Balance		0.00
4. Principal - Long Term Debt		
Appropriations		121,530.00
Expenditures		<u>121,579.00</u>
Balance		(49.00)
5. Interest - Long Term Debt		
Appropriations		38,720.00
Expenditures		<u>38,671.00</u>
Balance		49.00
6. Truck Capital Reserve		
Appropriations		4,500.00
Expenditures		<u>4,500.00</u>
Balance		0.00

7. Capital Reserve Intake	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
No Balance	0.00
8. Short Lived Assets	
Appropriations	1,750.00
Expenditures	<u>1,750.00</u>
Balance	0.00
9. Capital Reserve H2O Maintenance	
Appropriations	5,000.00
Expenditures	<u>5,000.00</u>
Balance	0.00
10. Zealand Road Repairs	
Appropriations	0.00
Expenditures	<u>0.00</u>
Balance	0.00
Total Water Fund	
Appropriations	\$677,394.00
Expenditures	<u>577,038.00</u>
Balance	\$ 100,356.00
GRAND TOTAL ALL FUNDS	
Appropriations	\$1,121,410.00
Expenditures	<u>993,127.00</u>
Balance	\$128,283.00

WATER PROJECT – STATEMENT OF INDEBTEDNESS

01/01/2021 Loan Balance	Principal Payment	Interest Payment	Total Payment	12/31/2021 Loan Balance
UNION BANK				
\$110,205.44	\$58,451.91	\$3,530.09	\$61,982.00	\$51,753.53
USDA				
\$1,891,679.22	\$63,126.59	\$35,141.41	\$98,268.00	\$1,828,552.63

SEWER PROJECT – PHASE III

January 1, 2021 Balance	\$ 68,401.48
Withdrawals	0.00
Income Earned and Reinvested	<u>28.60</u>
December 31, 2021 Balance	\$ 68,430.08

WATER PROJECT

January 1, 2021 Balance	\$ 4,919.83
Deposits	0.00
Withdrawals	0.00
Income Earned and Reinvested	<u>0.00</u>
December 31, 2021 Balance	\$ 4,919.83

NBRC AND NH DWGW TRUST PROJECT ACTIVITY

NH Drinking Water Groundwater Trust Grant Budget (DWGW)	\$ 750,000.00
Northern Borders Regional Commission Grant Budget (NBRC)	75,000.00
Received Prior year:	
DWGW	(527,788.00)
NBRC	(74,230.00)
Received Current year:	
DWGW	(193,440.00)
NBRC	<u>(770.00)</u>
Balance of revenue budget remaining	<u>\$ 28,772.00</u>
Total grant project budget	\$ 825,000.00
Prior Year Expenses	(597,698.00)
Water Meter project – Current year	<u>(194,110.00)</u>
Balance of expense budget remaining	<u>\$ 33,192.00</u>

These projects are substantially completed as of December 31, 2021. This report will not be included in future years. Any lingering activity will be reported directly in the Water and Sewer Funds.

Bethlehem Town Directory

Government- Telephone Numbers

Selectmen's Office	(603) 869-3351 x 101
Clerical Assistant and Assessing Office	(603) 869-3351 x 102
Planning & Zoning Office	(603) 869-3351 x 103
Treasurer.....	(603) 869-3351 x 104
Tax Collector's Office	(603) 869-3133 x 105
Deputy Town Clerk/Tax Collector	(603) 869-3351 x 106
Town Clerk's Office	(603) 869-2293 x 107
Assistant Recreation Director	(603) 869-3351 x 108
Direct Assistance	(603) 307-4177
Building Inspector & Code Enforcement Officer.....	(603) 616-5716
Police Department (Non-Emergency Only).....	(603) 869-5811
Police Fax	(603) 869-3342
Fire Department.....	(603) 869-5822
Highway Department.....	(603) 869-2212
Library	(603) 869-2409
Bethlehem Village District	(603) 869-3440
Selectmen's Office Fax	(603) 869-2280
Town Clerk/Tax Collector Fax.....	(603) 869-5500

Government – Websites

Town of Bethlehem	www.bethlehemnh.org
Bethlehem Public Library.....	www.bethlehemlibrary.org
Bethlehem Heritage Society.....	www.bethlehemheritagenh.org
Bethlehem Recreation Department.....	www.bethlehemrecreation.com

Government – Email Addresses

Selectmen's Office.....	admin@bethlehemnh.org
Planning & Zoning Office	planning@bethlehemnh.org
Tax Collector's Office	taxcollector@bethlehemnh.org
Town Clerk's Office	townclerk@bethlehemnh.org
Deputy Clerk/Tax Collector.....	deputy@bethlehemnh.org
Town Treasurer	treasurer@bethlehemnh.org
Direct Assistance	welfare@bethlehemnh.org
Clerical Assistant and Assessing Office	clerical@bethlehemnh.org
Recreation Director.....	recdirector@bethlehemnh.org
Building & Code Enforcement Officer	codeofficer@bethlehemnh.org
Health Officer	healthofficer@bethlehemnh.org
Police Department.....	police@bethlehemnh.org
Fire Department	firechief@bethlehemnh.org
Highway Department	roadagent@bethlehemnh.org
Library	lclerkin@bethlehemlibrary.org
Bethlehem Village District	bethlehemvillage@myfairpoint.net

Bethlehem Office Hours

Selectmen’s Office

Monday through Thursday.....8:00a.m. – 4:00p.m.
Friday..... 8:00a.m. – Noon
BOS Meeting Monday Evenings

Planning & Zoning Office

Monday through Thursday9:00a.m. – 1:00p.m.
Planning Meetings 2nd and 4th Wednesday Evenings, as needed
Zoning Meetings Tuesday Evenings, as needed or as called by the Chair

Tax Collector & Town Clerk’s Office

Monday8:00a.m. – 6:00p.m.
Tuesday through Thursday..... 8:00a.m. – 4:00p.m.
Friday 8:00a.m. – Noon

Library

Monday 1:00p.m. – 7:00p.m.	Thursday 1:00p.m. – 7:00p.m.
Tuesday 10:00a.m. – 4:00p.m.	Friday 10:00p.m. – 4:00p.m.
Wednesday 1:00p.m. – 7:00p.m.	Saturday 9:00a.m. – 1:00p.m.

Food Pantry

Monday and Wednesday..... 10:00a.m. – 11:00a.m.
Tuesday.....2:00p.m. – 3:00p.m.

Bethlehem Village District

Monday through Friday (Office).....8:00a.m. – 3: 00p.m.
Monday through Friday (Maintenance).....7:00a.m. – 3:30p.m.
Commissioners Meeting Second Tuesday of each month.....Open at 5:30p.m.

Meeting Times and Agendas can be found on our website at
<https://bethlehemnh.org/agendas/>