

Town of Bethlehem New Hampshire



2022 Annual Report

DEDICATION

The year saw the improbable passing of Marilyn Johnson, one of our best-known and generous residents.

She died at 100 at the home on Lewis Hill Road owned by her family since 1858. It was purchased to serve as a stop for the stagecoach driven by her grandfather. She was the first in her family to attend college, graduating from Radcliffe in 1944. Then, the dean recruited her to join a Navy team deciphering the Japanese codes.

Her career was in the State Department's Foreign Service and President Jimmy Carter selected her to be an ambassador. But she rarely mentioned that accomplishment. She was best known in other areas.

She led the conservation commission for more than a decade. She was the tiny volunteer cheerily selling popcorn at The Colonial, hectoring every buyer to try brewer's yeast. Her fitness triggered awe and envy. Even at ninety-nine she was working in her fields, driving her Kubota tractor or hiking.

What was virtually unknown was her relentless and quiet generosity, including significant donations to the library, The Colonial and dozens of charities and civic organizations.

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TOWN OFFICERS

BOARD OF SELECTMEN

Bruce Caplain, Chair	(2025)
April Hibberd, Vice Chair	(2024)
Christopher Jensen	(2023)
Ayla Queiroga	(2023)
Veronica Morris	(2025)

ADMINISTRATIVE ASSISTANT
Tim Fleury/Mary Moritz

CLERICAL ASSISTANT
Nicole McGrath

TOWN CLERK
Mary Jackson (2025)

DEPUTY TOWN CLERK
Laurie Thompson

TAX COLLECTOR
Mary Jackson (2025)

DEPUTY TAX COLLECTOR
Laurie Thompson

ROAD AGENT
Brett Jackson (2023)

MODERATOR
Mary Lou Krambeer (2024)

TREASURER
Frank Claffey

DEPUTY TREASURER
Elizabeth Staples

POLICE CHIEF
Alan DeMoranville

OVERSEER OF WELFARE
Dawn Ferringo

RECREATION DIRECTOR
Abbie Sawyer

FIRE CHIEF/FOREST FIRE WARDEN
Jack Anderson

ASSISTANT CHIEF
Brian Charland

2ND ASSISTANT CHIEF
Laura Lucas

TRUSTEES OF THE TRUST FUNDS
Robert Constantine (2023)
Peter Szeidler (2024)
Pamela Hess Newman (2025)

SUPERVISORS OF THE CHECKLIST
John Miller (2025)
Julie Seely (2026)
Linda Goldstein (2028)

LIBRARIAN
Laura Clerkin

LIBRARY TRUSTEES

Doug Harman	(2023)	Mike Culver	(2025)
Rhienna Miscio	(2023)	Lisa Ffrench	(2025)
Leonard Grubbs	(2023)	Barbara Szeidler	(2025)
Tana LeClair	(2024)		
Nora Clark	(2024)		
Sara Plumley	(2024)		

CEMETERY COMMITTEE

Clare Brown (2023)
Richard Robie Jr. (2024)
Carole Hammarberg (2024)
Christina Clemmo (2024)
Vacant Seat

REVOLVING LOAN COMMITTEE

Mary Jackson
Shane MacElhiney
Joyce Presby

CONSERVATION COMMISSION

Lindsay Webb, Chair (2023) Ivan Ash (2025)
Margaret Gale (2023) Rachelle Lyons (2025)
Cheryl Jensen (2024) Vacant Seat
Vivian Winterhoff (2025)

BRETZFELDER PARK COMMITTEE

Sarah Turtle, Chair Sue Greenlaw
Shanna Maziarz, Vice Chair Alecia Loveless, Planning Board rep.
Nancy Czarny, Secretary Veronica Morris, Select Board rep.
Elizabeth Carter Nigel Manley, SPNHF rep.
Bryan Smith

PLANNING / ZONING BOARD ASSISTANT

Debra Bayley

PLANNING BOARD

Michael Bruno, Chair (2023)
Anthony Rodrigues, Vice Chair (2024)
Kim Koprowski (2023)
Alecia Loveless (2024)
Martie Cook (2025)
Kevin Roy (2025)
Marie Stevenson, Alternate

ZONING BOARD

Andrea Bryant, Chair (2024)
Ruth Heintz, Vice Chair (2024)
David Van Houten (2023)
Christopher McGrath (2025)
Nancy Strand (2025)
Shane MacElhiney, Alternate

**TOWN OF BETHLEHEM, NEW HAMPSHIRE
2022 TOWN MEETING WARRANT
DELIBERATIVE SESSION ONE
Tuesday, February 8, 2022**

The inhabitants of the Town of Bethlehem in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem on **Tuesday, February 8, 2022 at 6:00 pm**. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to **Wednesday, February 9, 2022, at 6:00 pm**, at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, March 8, 2022, at 8:00 am** for the choice of Town Officers elected by official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Meeting was opened at 6:02 by Moderator Krambeer with Pledge of Allegiance, followed by introductions of Board of Selectmen, Supervisors of the Checklist, and elected officials.

The Moderator then reviewed general rules for Deliberative Sessions and reminded attendees the election is being held March 8, 2022.

Article 01: To choose all necessary Town Officers for the ensuing year.

Selectman	1 Year Term		Vote for not more than 2
David Wright		163	
Patrick Doughty		191	
Chris Jensen		392	
Ayla Queiroga		348	
Selectman	3 Year Term		Vote for not more than 2
Veronica Morris		413	
Cathy Qi		157	
Bruce Caplain		403	
Town Clerk	3 Year Term		Vote for not more than 1
Mary Jackson		554	
Tax Collector	3 Year Term		Vote for not more than 1
Mary Jackson		554	
Moderator	2 Year Term		Vote for not more than 1
Mary Lou Krambeer		507	
Planning Board	3 Year Term		Vote for not more than 2
Martha (Martie) Cook		408	
Kevin Roy		276	
Zoning Board of Adjustment	3 Year Term		Vote for not more than 2
Christopher McGrath		277	
Nancy Strand		354	

Shane MacElhiney		275	
Supervisor of the Checklist	6 Year Term		Vote for not more than 1
Linda Goldstein		484	
Trustee of the Trust Fund	2 Year Term		Vote for not more than 1
Pamela Newman		470	
Trustee of the Trust Fund	3 Year Term		Vote for not more than 1
Peter Szeidler		462	
Cemetery Trustee	3 Year Term		Vote for not more than 1
Paul Hudson		492	
Library Trustee	3 Year Term		Vote for not more than 3
Lisa Ffrench		404	
Barbara Szeidler		380	
Michael Culver		425	
Library Trustee	1 Year Term		Vote for not more than 1
Rhienna Miscio		477	

Article 02: Operating and Default Budget

Shall the Town raise and appropriate as an operation budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,182,162 (Three Million One Hundred Eighty Two Thousand One Hundred Sixty Two Dollars). Should this article be defeated, the default budget shall be \$2,859, 418 (Two Million Eight Hundred Fifty Nine Thousand Four Hundred Eighteen Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Board of Selectmen Chairperson Caplain explained that last year the Board of Selectmen reduced the tax rate to the lowest rate in years. This is a hard year to budget for due to limited supplies and increased cost of supplies that are available. Good employees are hard to find, and wages have been held tight the past couple of years, people may leave. We have really good people, and we want to keep them, therefore increasing the salaries keeping with the cost of living is necessary.

Many budget sessions were held, as well as a budget hearing at which time the Board reviewed each department increase and why. The changes that have been made to Parks and Recreation has helped the program significantly. Staffing had been extremely difficult to get.

Motion made by CM to cut \$126,000 from the operating budget

Seconded by EQ

Discussion: CM stated there may be other ways to retain employees, such as 4 day work weeks, different benefit packages.

MG asked why the two largest budget increases: Library and Parks and Recreation. Chairperson Caplain explains compensation and benefits structure changes for the library that has been in the works for a few years, to keep valuable employees. Parks and Recreation is comprised of 3 segments, the pool, summer recreation and winter programs. The increase is for salaries to attract and retain good workers.

Secret Ballot requested with 5 written signatures

Ballot results **Yes 16 no 27**

Motion failed; Article will be placed on ballot as written

Motion made by CJ to Restrict Reconsideration on this article

Seconded by CM

Majority approved, **Motion to Restrict Reconsideration passes.**

YES 404

NO 180

Article 03: Highway Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 (fifty thousand) to be added to the Highway Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.117

YES 425 NO 160

Article 04: Police Cruiser Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.087

Question by CM: What is the replacement schedule? Answered by Selectperson Hibberd saying the Police chief does not anticipate purchasing this year due to the current vehicle market.

YES 335 NO 249

Article 05 Police Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.010

YES 373 NO 210

Article 06 Ambulance Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.035

YES 452 NO 132

Article 07 Fire Truck Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$50,000 (Fifty Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.075

YES 414 NO 172

Article 08 Fire Dept. Safety Equip. Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.035

YES 431 NO 152

Article 09 Assessing Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.080

YES 342 NO 236

Motion made by CJ to Restrict Reconsideration for articles 3, 4, 5, 6, 7, 8, and 9

Seconded by CP

Majority favors, motion to Restrict Reconsideration passes

Article 10 Tech Needs Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.028

YES 386 NO 188

Article 11 Solid Waste Disposal Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.070

YES 388 NO 200

Article 12 Town Building Maintenance

To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Town Building Maintenance Fund Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.070

YES 420 NO161

Article 13 Library Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Library Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.052

YES 375 NO 208

Article 14 Gazebo Concerts

To see if the Town will vote to raise and appropriate the sum of \$9,000 (Nine Thousand Dollars) for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2022. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.031

YES 387 NO 194

Motion made by CJ to Restrict Reconsideration for articles 10, 11, 12, 13, and 14

Seconded by DH

Majority favors, motion to **Restrict Reconsideration passes**

Article 15 Tri-County Transit Petitioned Warrant Article

To see if the Town of Bethlehem will vote to raise and appropriate the sum of \$5,150 (Five thousand One Hundred Fifty dollars) for the operation of Tri-County Community Action Program, Inc. service programs in Bethlehem: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, Disaster Relief, Tamworth Dental Center. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.018

A representative from Tri-County CAP spoke about this article. She stated that 234 Bethlehem residents were assisted totaling \$192,624.

Selectperson Hibberd thanked CAP for assisting homelessness which saves the Town a lot of money.

YES 340 NO 236

Article 16 Grafton County Senior Citizens Warrant

To see if the Town will vote to raise and appropriate the sum of Eight thousand dollars (\$8,000.00) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2022. From July 1, 2020, to June 30, 2021, the Littleton Area Senior Center provided services for 206 Bethlehem residents, and ServiceLink provided services for 75 residents. These services included nutrition, transportation, outreach support, ServiceLink support, and more.

The cost of providing these services was \$167,125.76. Petitioned Article (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.028

A representative from Grafton County Senior Center spoke about this article. 9000 meals have been served to Bethlehem residents and 104 transported. Also offered is virtual activities and zoom classes. Cost is based on % of overall costs.

YES 363

NO 216

Article 17 Boys & Girls Club Warrant Article

To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (two thousand five hundred dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides bussing from the school to the Club for the afterschool program, which alone costs \$14,850 a year. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.009

Motion made to change the amount to zero dollars

Seconded by CM

Majority not in favor of changing to zero balance Motion failed Warrant will be placed on the ballot as written

YES 315

NO 265

Article 18 Ammonoosuc Warrant Article

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 1.025 current BETHLHEEM patients, as well as reach more of those in need. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.021

Representative Doug Harman speaks on behalf of the Ammonoosuc Community Health by making people aware when asking for grant money, it is asked what towns support you. This is one of the reasons it is so important for all of these articles.

YES 323

NO 256

Article 19 North Country Home Health & Hospice Warrant

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand) for the purpose of supporting Hospice, Home Health Palliative and Long-Term Care services provided by North Country Home Health & Hospice. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.014

Representative Tyler Ruggles speaks on this article by saying they are expanding care, piloted program and home based for those with serious illness.

YES 364

NO 210

Article 20 Pathways Pregnancy Care Center Warrant Article

Pathways Pregnancy Care Center, a 501©(3) non-profit, would like to request \$250 (two hundred fifty dollars) from the Town of Bethlehem to support our Education Program in 2022. Through this program, Pathways offers over 200 different classes about pregnancy, prenatal development, birth, parenting, life skills, healthy relationships, fatherhood, life renewal, and much more. Most classes are or can be sent via text or email to clients for them to complete at home. Our subscription to Bright Course costs \$1469 per year. Education is just one of the many services that we offer at Pathways. All services, including classes, are absolutely free of charge to our clients and are strictly confidential. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.001

Motion made by BP to reduce \$250 Dollars to zero amount

Seconded by CM

Discussion: there is no representative to speak on this article and no information for what is being supported.

Majority in favor of reducing the \$250 to zero. Warrant will be placed on the ballot as amended to read:

Pathways Pregnancy Care Center, a 501©(3) non-profit, would like to request \$Zero (Zero dollars) from the Town of Bethlehem to support our Education Program in 2022. Through this program, Pathways offers over 200 different classes about pregnancy, prenatal development, birth, parenting, life skills, healthy relationships, fatherhood, life renewal, and much more. Most classes are or can be sent via text or email to clients for them to complete at home. Our subscription to Bright Course costs \$1469 per year. Education is just one of the many services that we offer at Pathways. All services, including classes, are absolutely free of charge to our clients and are strictly confidential. Petitioned Article. (The Board of Selectmen does not recommend this Article 5-0) Estimate tax impact 0.000

Motion made by CM to add to the end of the article: No on from the organization was present at Deliberative Session to speak on behalf of this article.

Seconded by MG

Majority opposed; motion failed.

YES 237

NO 306

Article 21 To Dissolve Country Club Revolving Fund

To see if the town will vote to discontinue the Country Club Revolving Fund created in 2019. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required) (The Board o Selectmen recommends this Article 5-0)

YES 489

NO 84

Motion to Adjourn made by CM and Seconded by CP
All in favor,

Meeting adjourned at 8:05 p.m.

Respectfully submitted

Mary Jackson
Certified Town Clerk

SCHEDULE OF TOWN PROPERTY

2019 Tax Liens – Deeded 2022

419-010	L/O Trudeau Road	1.86 AC	21,700
Total Deeded			\$ 21,700

Town Owned Land & Buildings

203-001-001	L/B Highway Garage	6.29 AC	\$ 519,000
204-043-002	L/B Town Water Supply	5.34 AC	2,403,200
205-122	L/B Visitor Center	1.48 AC	118,600
206-018	L/B Town Library	3.20 AC	758,300
206-029	L/O Elm Street	1.20 AC	33,300
206-029-001	L/O Elm Street	3.10 AC	35,900
206-035	L/B Town Hall	0.59 AC	1,036,400
414-005	L/O Bethlehem Town Forest	23.82 AC	55,300
414-007	L/O Bethlehem Town Forest	15.99 AC	9,500
414-008	L/O Bethlehem Town Forest	38.00 AC	72,100
414-009	L/B Bethlehem Village District	38.90 AC	1,273,500
414-011	L/O Bethlehem Village District	0.14 AC	200
414-012	L/O Bethlehem Village District	3.22 AC	3,800
416-003	L/O Former Transfer Station	64.52 AC	94,000
Total Owned			\$ 6,413,100

PARKS AND RECREATION

203-021	L/B Gazebo	1.94 AC	\$ 33,300
203-025	L/B Tennis Courts	1.20 AC	85,900
205-120	L/O Basket Ball Courts & Recreation Area on Agassiz	4.16 AC	114,200
206-027	L/O Elm Street Ball Field	7.80 AC	62,800
206-036	L/B Town Pool	1.50 AC	283,300
Total Parks and Recreation			\$ 579,500

CEMETERIES

203-003	L/O Main Street "Cemetery"	1.20 AC	-
206-051	L/O Off Cemetery Street (Gift)	0.41 AC	-
206-056	L/O Maple Street (Gift)	2.60 AC	-
206-055	L/O Maple Street	0.67 AC	-
206-057	L/O Maple Street	6.50 AC	-
206-058	L/O Maple Street	0.76 AC	-
404-014	L/O Brook Road	2.90 AC	-
Total Cemeteries			-

SCHOOLS

206-015	L/B BES	4.49 AC	\$ 1,729,000
402-025	L/B Profile	17.99 AC	5,142,700
402-021	L/O Profile	5.53 AC	33,500
Total Schools			\$ 6,905,200

RAILROADS – STATE OF NH

209-026	L/O Trudeau Road	3.70 AC	\$ 4,400
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209-058-001	L/O River Road	7.20 AC	8,600
405-058	L/O Whitefield Road	40.00 AC	65,800
406-034	L/O Pond View Road	15.00 AC	36,400
416-002	L/O Whitefield Road	2.50 AC	2,600
416-008	L/O Whitefield Road	6.40 AC	6,700
419-015	L/O Trudeau Road	9.90 AC	13,400
Total Railroads			\$ 137,900

MISCELLANEOUS – STATE OF NH

204-113	L/O Edelweiss Drive	11.80 AC	\$ 48,100
209-065	L/O Main Street	0.04 AC	700
209-066	L/O Main Street	0.75 AC	800
209-067	L/O Main Street	0.67 AC	20,700
209-078	L/O River Road	3.90 AC	4,600
420-032	L/O Main Street	4.60 AC	35,100
422-005-001	L/B Trudeau Road	12.10 AC	431,500
Total Misc. – State of NH			\$ 541,500

PROPERTIES DEEDED PROIR TO 2022

201-031	L/O Rocks Edge Road	0.52 AC	\$ 5,200
201-032	L/O Rocks Edge Road	0.36 AC	\$ 4,700
202-037	L/O Main Street	8.60 AC	28,800
203-030	L/O Pine Street	0.41 AC	22,800
206-063-001	L/O Maple Street	24.70 AC	54,800
207-020	L/O Other End Lane	0.58 AC	2,000
209-060-005	L/O River Road	3.24 AC	43,400
401-024	L/O Old Franconia Road	0.14 AC	1,400
402-002	L/O Profile Road	1.40 AC	1,700
403-020	L/O Caswell Heights	0.04 AC	-
406-021-003	L/O Whitefield Road	5.00 AC	21,200
409-042	L/O Agassiz Street	10.90 AC	39,900
413-041	L/O Mt. View Lane	2.20 AC	10,900
414-014	L/B Maple Street	0.96 AC	28,700
414-030	L/O Maple Street	1.70 AC	28,900
416-050	L/O Maple Street	0.49 AC	2,000
419-050	L/O Main Street	4.50 AC	4,700
419-051	L/O Main Street	0.90 AC	900
Total Land and Buildings			\$ 302,000

OWNERS UNKNOWN

203-075	L/O Evergreen Lane	0.38 AC	\$ 21,200
205-048	L/O Doris Street	0.13 AC	1,600
209-079	L/O River Road	0.07 AC	100
209-080	L/O River Road	2.20 AC	7,400
417-006	L/O Whitefield Town Line	2.70 AC	3,200
Total Unknown			\$ 33,500

TAX EXEMPT ORGANIZATIONS

RELIGIOUS

203-051	All Souls Durrell Methodist Church	0.85 AC	\$ 36,800
203-052	United Methodist Church	0.35 AC	391,500
204-049	Congregation Madhzikei Hadas	0.61 AC	500,800
204-073	Bethlehem Hebrew Congregation	0.44 AC	435,500
207-007	Our Lady of the Fairways	0.11 AC	-
402-027	Bread of Life United Pentecostal Church	1.87 AC	250,100
405-042	Assembly of God	4.70 AC	737,500
416-051	Bethlehem Christian Center	91.50 AC	219,200
Total Religious			\$ 2,571,400

NON-PROFIT ORGANIZATIONS

203-047-1-11	B/O WREN		\$ 148,200
205-016	L/B Colonial Theatre	0.50 AC	341,700
207-005	NH Detox	9.33 AC	849,700
403-012	Burch House	14.70 AC	353,900
412-016	L/O Copper Cannon Camp	39.10 AC	46,500
412-017	L/B Copper Cannon Camp	46.80 AC	447,200
412-017-99	B/O Copper Cannon Camp	-	635,100
412-018	L/O Copper Cannon Camp	24.10 AC	38,900
412-019	L/O Copper Cannon Camp	16.00 AC	34,100
Total Non-Profit Organizations			\$ 2,895,300

FOREST

204-043-001	L/O Strawberry Hill Reservation	53.50 AC	\$ 106,500
210-016	USA	109.00 AC	190,800
412-022-002	USA	210.36 AC	250,300
413-058	NH - Cushman	26.00 AC	30,900
422-003	USA-Gale River	50.38 AC	86,900
422-004	US Forest Service	342.00 AC	407,000
422-005	US Forest Service	31,112.90 AC	37,024,400
Total Forest			\$ 38,096,800

FOR-PROFIT ORGANIZATIONS

White Mountain School	\$ <u>9,809,400</u>	\$ <u>8,284,868</u>
Total For-Profit Organizations	\$ 9,809,400	\$ 8,284,868

PAYMENT IN LIEU OF TAXES

		Assessed Value	Payment
NFI North, Inc.	1.90 AC	\$ 178,600	\$ 4,000
Bethlehem Senior Housing Associates	2.18 AC	937,600	7,576
SPNHF	1,326.50 AC	<u>2,642,503</u>	<u>8,000</u>
Total		\$ 3,758,703	\$ 19,576

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 944,515	
Residential Land	42,399,325	
Commercial/Industrial Land	4,948,719	
Total Taxable Land		\$ 48,292,559
Residential Building	\$ 182,932,257	
Manufactured Housing	5,099,600	
Commercial/Industrial Building	47,487,881	
Total Taxable Buildings		\$ 235,519,738
Utilities		
Public Utilities		\$ 8,814,700
Other Utilities		335,600
Valuation Before Exemptions		\$ 292,962,597
Elderly Exemptions	\$ 1,100,000	
Wood Heating System Exemption	28,100	
School Exemption	150,000	
Total Exemptions Off Valuation		\$ (1,278,100)
Net Valuation On Which Tax Rate Is Computed		\$ 291,684,497
Less the A list utilities		\$ (8,814,700)
Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed		\$ 282,869,797
Other Credits and Exemptions		
Totally & Permanently Disabled Veterans		\$ 38,000
War Service Credits		\$ 52,000
Tax Exempt Land & Buildings		\$ 61,638,600

TAX RATE ON \$1,000 VALUATION

Municipal	\$7.08
County	\$1.82
Schools	\$13.48
State	\$1.51
Total	\$ 23.89

Village District \$1.00

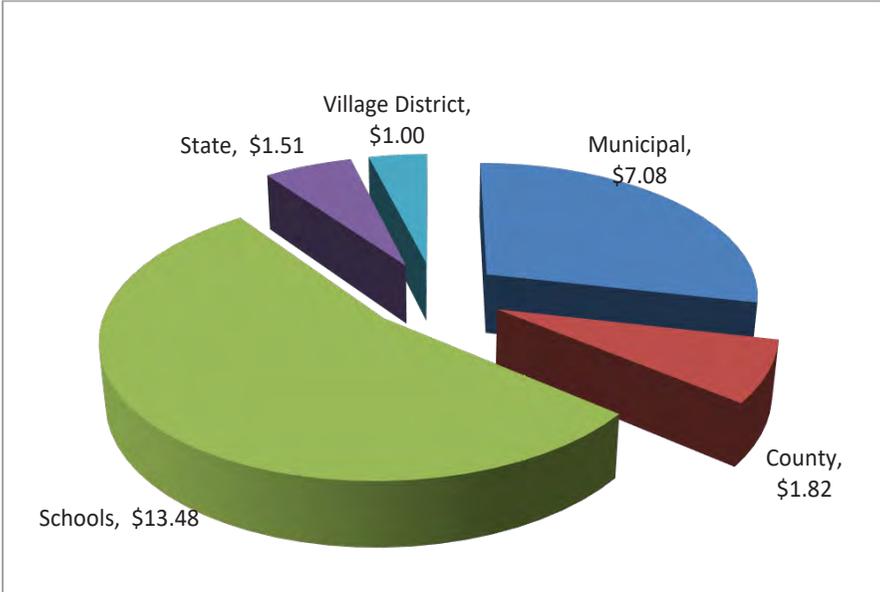
TOTAL..... \$24.89

Net Assessed Valuation - \$ 291,684,497

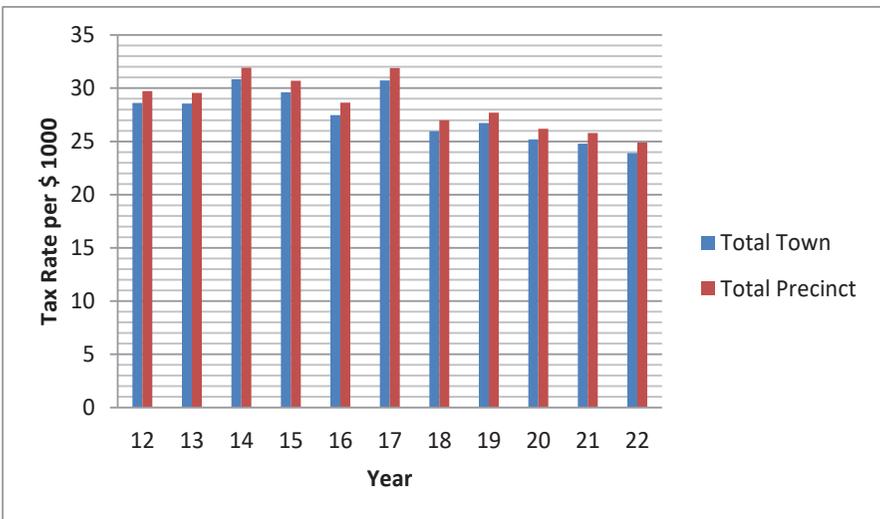
Net Assessed Valuation - Village District \$ 86,664,252

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.80	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.30	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.56	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91
2012	8.74	1.11	15.44	1.65	2.78	28.61	29.72
2013	7.12	1.01	17.22	1.64	2.57	28.55	29.56
2014	7.12	1.09	19.33	1.88	2.50	30.83	31.92
2015	5.75	1.09	19.32	1.78	2.77	29.62	30.71
2016	5.48	1.17	17.82	1.77	2.39	27.46	28.63
2017	7.49	1.19	18.96	2.02	2.25	30.72	31.91
2018	5.74	1.02	16.13	1.93	2.17	25.97	26.99
2019	5.68	.96	16.94	1.87	2.24	26.73	27.69
2020	7.15	.99	14.38	1.77	1.90	25.20	26.19
2021	6.21	1.01	14.75	1.92	1.91	24.79	25.80
2022	7.08	1.00	13.48	1.82	1.51	23.89	24.89

2022 TAX RATE BREAKDOWN



TAX RATE HISTORY



TREASURER'S REPORT

Source of Funds

Miscellaneous Revenue	\$ 201,990.85	
Tax Collector	8,198,686.35	
Payment in Lieu of Taxes	102,967.38	
Town Clerk	666,526.74	
Ambulance Revenue	72,028.01	
Trust Reimbursement	167,468.29	
Rooms & Meals	219,484.21	
Police Detail	35,915.00	
Library Reimbursement	63,238.64	
NCES Host Fee	127,141.67	
Highway Block Grant	200,044.13	
Highway Block Revolving Reimbursement	84,044.35	
NH Bridge Payment	75,693.30	
Federal Aid	135,860.58	
Interest Earned	6,521.14	
Total		\$ 10,357,610.64

Use of Funds

Payroll	\$ 1,001,172.90	
Payroll Taxes	262,786.19	
Accounts Payable Net	8,227,041.15	
Debt Service	43,354.41	
Due to Highway Revolving Fund	200,044.13	
Due to Conservation Commission	3,151.98	
WCM Access	240.00	
Total		\$ 9,737,790.76

TREASURER'S REPORT

Bethlehem Country Club

	Account Closed	
Source of Funds		
Interest	\$ 4.28	
Total		\$ 4.28
Transfer to General Fund		\$ 4.28

Highway Revolving Fund

Source of Funds		
Highway Block Grant	\$ 200,044.13	
Interest	122.60	
Total		\$ 200,166.73
Use of Funds		
Lease Purchase of Caterpillar	\$ 28,380.56	
New Truck Share	55,663.80	
Engineering Study	11,000.00	
Total		\$ 95,044.36

2022 Revenues Over Expenditures **\$ 105,122.37**

TREASURER'S REPORT

Recreation Fund

Source of Funds

Income Received		
After School	\$ 29,732.00	
Credit Card Processing Fee	334.50	
Special	979.00	
Sports	7,924.00	
Summer	33,932.00	
Field Trips	6,950.00	
Adult Programs	1,100.00	
Swim Lessons	1,900.00	
Interest Earned through December	45.00	
Total		\$ 82,896.50

Use of Funds

Service Fee	\$921.75	
Summer Counselor Salary	198.75	
Rec SS/MC	15.20	
Telephone	454.75	
Park Electricity	399.61	
Fuel	637.44	
Rec Staff Training/Conference	250.00	
Sports	9,808.32	
Rec Services & Supplies	4,920.22	
Postage	58.00	
Field Trips	10,509.84	
Summer	4,242.33	
Adult Programs	980.00	
Recreation Properties	-	
Total		\$ 32,474.46

2022 Revenues Over Expenditures

\$ 50,422.04



INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Bethlehem
Bethlehem, New Hampshire 03574

Adverse and Modified Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Bethlehem, as of and for the year ended December 31, 2021 which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Adverse Opinion on Governmental Activities

In our opinion, because of the effects of the matters discussed in the Basis for Adverse and Unmodified Opinions section of our report, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Bethlehem, as of December 31, 2021, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions on Each Major Fund and the Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Bethlehem as of December 31, 2021, and the respective changes in financial position thereof, and the budget to actual comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Bethlehem and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matters Giving Rise to Adverse Opinion on Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not recorded the capital assets in governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that the capital assets be capitalized and depreciated which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

Also as discussed in Note I.B.3., the Town has not recorded its total liability for postemployment benefits other than pensions, nor the related expenses and deferrals, as required by generally accepted accounting principles. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, any significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension related information on pages 30-32 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Bethlehem has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bethlehem's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects, in relation to the basic financial statements as a whole.

December 6, 2022

Roberta A. Moore, PLLC

EXHIBIT 2
TOWN OF BETHLEHEM, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2021

	Expenses	Program Revenues			Net
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	(Expenses) Revenues and Change in Net Position
Governmental activities:					
General government	\$ 803,334	\$ 158,707	\$ 33,052	\$ 133,635	\$ (477,940)
Public safety	735,096	54,043	-	-	(681,053)
Highways and streets	765,618	300	76	106,236	(659,006)
Sanitation	5,368	-	-	-	(5,368)
Health	31,971	-	-	-	(31,971)
Welfare	68,095	-	-	-	(68,095)
Culture and recreation	301,496	78,631	6,439	-	(216,426)
Conservation	650	-	-	-	(650)
Interest on long-term debt	6,255	-	-	-	(6,255)
Capital outlay	15,608	-	-	-	(15,608)
Total governmental activities	<u>\$ 2,733,491</u>	<u>\$ 291,681</u>	<u>\$ 39,567</u>	<u>\$ 239,871</u>	<u>(2,162,372)</u>
General revenues:					
Property taxes					1,703,591
Other taxes					230,164
Licenses and permits					631,504
Grants and contributions not restricted to specific programs					192,141
Miscellaneous					99,416
Total general revenues					<u>2,856,816</u>
Change in net position					694,444
Net position, beginning, as restated, see Note III.D.					<u>1,204,692</u>
Net position, ending					<u>\$ 1,899,136</u>

The notes to the financial statements are an integral part of this statement.

EXHIBIT 5
TOWN OF BETHLEHEM, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2021

	General	Expendable Trust	Grants	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 2,036,600	\$ -	\$ -	\$ 2,167	\$ 2,038,767
Licenses, permits and fees	631,504	-	-	-	631,504
Intergovernmental	192,141	-	130,674	109,197	432,012
Charges for services	224,555	-	-	66,268	290,823
Miscellaneous	103,273	20,152	-	15,557	138,982
Total revenues	<u>3,188,073</u>	<u>20,152</u>	<u>130,674</u>	<u>193,189</u>	<u>3,532,088</u>
Expenditures:					
Current:					
General government	760,732	37,410	-	9,775	807,917
Public safety	792,217	-	2,551	-	794,768
Highways and streets	772,828	-	-	28,381	801,209
Sanitation	-	5,368	-	-	5,368
Health	31,971	-	-	-	31,971
Welfare	68,095	-	-	-	68,095
Culture and recreation	259,392	-	-	43,793	303,185
Conservation	425	-	-	225	650
Debt service:					
Principal and interest on long-term debt	55,283	-	-	-	55,283
Capital outlay	-	11,808	3,800	-	15,608
Total expenditures	<u>2,740,943</u>	<u>54,586</u>	<u>6,351</u>	<u>82,174</u>	<u>2,884,054</u>
Excess (deficiency) of revenues over (under) expenditures	<u>447,130</u>	<u>(34,434)</u>	<u>124,323</u>	<u>111,015</u>	<u>648,034</u>
Other financing sources (uses):					
Transfers in	-	159,000	-	845	159,845
Transfers out	(159,845)	-	-	-	(159,845)
Total other financing sources and uses	<u>(159,845)</u>	<u>159,000</u>	<u>-</u>	<u>845</u>	<u>-</u>
Net change in fund balances	287,285	124,566	124,323	111,860	648,034
Fund balances, beginning, as restated, see Note III.D.	<u>1,282,723</u>	<u>793,631</u>	<u>42,366</u>	<u>691,290</u>	<u>2,810,010</u>
Fund balances, ending	<u>\$ 1,570,008</u>	<u>\$ 918,197</u>	<u>\$ 166,689</u>	<u>\$ 803,150</u>	<u>\$ 3,458,044</u>

The notes to the financial statements are an integral part of this statement.

TOWN CLERK'S REPORT

The total money collected in the Town Clerk's Office between January 1, 2022, and December 31, 2022, is as follows:

<i>Motor Vehicle Permits</i>	\$	650,170.94
<i>Boat Permit Fee's</i>	\$	775.07
<i>Dog License Fee's</i>	\$	2,107.00
<i>Dog Fine's</i>	\$	113.00
<i>Marriage License</i>	\$	1,000.00
<i>Vital Records (birth, marriage, death certificates)</i>	\$	2,065.00
<i>Cemetery Fee's</i>	\$	8,200.00
<i>UCC Filing Fee's</i>	\$	750.00
<i>Miscellaneous (checklist copies, bank charges, postage, cart fees)</i>	\$	<u>928.00</u>
TOTAL:	\$	666,109.01

For a relatively uneventful year, 2022 went by too fast. Maybe not too uneventful since three elections were held and voter turn out was very good.

During the end of 2022, the Board of Selectmen approved the purchase of Electronic Poll books that will be used at the check in tables on election days. This will allow a voter to enter any line which will speed up the check in process. A driver's license (or other federally issued ID) is scanned and the voter is ready to receive a ballot. We hope the E-Poll Books will arrive in time for our clerks to be trained for use in the March 2023 election.

This year, we assisted the Town of Dalton with Motor Vehicle registrations until a Town Clerk could be appointed and trained. We also assisted the Town of Franconia for a week or two. For every registration completed, Bethlehem keeps a clerk fee of up to \$5.00. This may not sound like much but it adds up. If needed, Franconia has and will again, assist Us.

Every third Wednesday the Town Clerk office may be closed. This allows me to attend the Town Clerk Board of Directors meetings held in Concord. For the past 4 +/- years, I have served as White Mountain Region Co-Chair on the Board, with Franconia Clerk as the other Co-Chair. Laurie, Deputy Clerk does not work Wednesday unless her schedule allows a few hours to cover.

As a Certified Town Clerk and Tax Collector, it is time to renew the certification. This may require class attendance in Concord during the month of August. Please check the calendar of events on the town website for office closures.

We wish all of you an Awesome 2023 and look forward to seeing you around.

Mary Jackson, Certified Town Clerk
Laurie Thompson, Deputy Town Clerk

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2022

Starting Date: 1/01/2022
Ending Date: 12/31/2022

Starting Module: TX
Ending Module: TX

Uncollected Taxes Beginning

	Report Year	----- Prior Levy Years -----		
	2022	2021	2020	2019
Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	66.57	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	-14,151.30	-4.33	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	0.00	2,413,546.69	0.00	1,767.01
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00

Committed This Year

Betterment	0.00	0.00
Current Use	27,260.00	0.00
Deed	0.00	0.00
Excavation	808.94	0.00
Miscellaneous	0.00	0.00
Other	0.00	0.00
Prepayment	0.00	0.00
Sewer	0.00	0.00
Tax	6,953,215.77	0.00
Water	0.00	0.00
Yield	25,601.77	0.00

Overpayment Refunds

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	2,521.87	2,101.30	0.00	0.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00
Interest, Costs & Penalties	3,109.42	16,754.78	0.00	405.98

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2022

Starting Date: 1/01/2022
Ending Date: 12/31/2022

Starting Module: TX
Ending Module: TX

<u>Total Debits</u>	7,012,517.77	2,418,318.04	-4.33	2,172.99
Remitted To Treasurer				
Betterment	0.00	0.00	0.00	0.00
Current Use	22,400.00	66.57	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	808.94	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	5,682,646.71	2,395,157.79	0.00	732.39
Water	0.00	0.00	0.00	0.00
Yield	21,561.41	0.00	0.00	0.00
Interest, Costs & Penalties	3,109.42	16,754.78	0.00	405.98
Abatements Made				
Betterment	0.00	0.00	0.00	0.00
Current Use	1,760.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	1,936.25	6,546.52	0.00	218.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2022	Starting Date: 1/01/2022	Starting Module: TX	
	Ending Date: 12/31/2022	Ending Module: TX	

Uncollected Taxes End of Year

Betterment	0.00	0.00	0.00	0.00
Current Use	3,100.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	1,290,617.10	160.68	0.00	816.62
Water	0.00	0.00	0.00	0.00
Yield	4,093.17	0.00	0.00	0.00
Credit Balances	-19,515.23	-368.30	-4.33	0.00
Total Credits	7,012,517.77	2,418,318.04	-4.33	2,172.99

Liens

Unredeemed Liens Balance - Beginning	0.00	88,972.52	63,348.06	60,490.19
Credit Balances	0.00	0.00	0.00	0.00
Liens Executed During Fiscal Year	154,878.16	0.00	0.00	0.00
Overpayment Refunds	0.00	0.00	0.00	0.00
Interest and Costs Collected	1,650.76	6,467.48	8,043.19	23,304.89
Total Debits	156,528.92	95,440.00	71,391.25	83,795.08
Lien Redemptions	62,820.29	42,042.29	33,232.18	32,579.59
Interest and Costs Collected	1,650.76	6,467.48	8,043.19	23,304.89
Abatements of Unredeemed Liens	2,315.43	2,356.13	2,536.15	8,028.84
Liens Deeded to Municipality	600.35	612.03	661.53	644.75
Unredeemed Liens Balance	89,142.09	43,962.08	26,918.20	19,237.01
Credit Balances	0.00	-0.01	0.00	0.00
Total Credits	156,528.92	95,440.00	71,391.25	83,795.08

DETAILED STATEMENT OF EXPENDITURES

Executive	BUDGET	ACTUAL	PROPOSED
Clerical	\$ 42,000	\$ 40,250	\$ 43,680
Assistant Salary	55,640	63,200	65,000
Selectmen's Salaries	8,000	6,400	8,000
Auditors	15,750	16,300	15,750
SS/MC Taxes	7,469	8,145	9,000
NH Retirement	13,728	14,521	15,700
Registry	100	-	100
Telephone	1,200	973	1,008
Hardware Support	11,456	12,126	14,000
Computer Expense	12,000	13,331	13,000
Professional Consulting	500	-	300
Printing	2,000	1,975	2,200
Dues	3,370	2,985	2,985
NHMA Membership Dues	2,386	2,386	2,386
Public Notices	1,500	1,654	1,800
Office Supplies	1,300	1,929	1,300
Postage	1,200	1,061	1,400
Book & Periodicals	192	36	150
Miscellaneous	2,072	900	1,400
Equipment Lease	-	33	-
Equipment Repair & Maintenance	500	367	500
Training & Conferences	150	319	400
Total Executive	<u>182,513</u>	<u>188,891</u>	<u>200,559</u>
Town Clerk			
Town Clerk Salary	34,275	34,318	35,303
Deputy Town Clerk	8,500	5,374	8,755
Moderator	1,500	900	900
Supervisors of the Checklist	2,400	2,400	2,700
Ballot Clerks	1,660	1,255	1,040
Longevity	250	250	250
SS/MC Taxes	3,698	3,239	3,700
Meals	500	429	250
Telephone	900	973	1,008
Information Systems	3,017	2,957	3,057
Services/Supplies	8,214	5,723	6,860
Dues & Education	620	812	620
Postage	1,250	786	970
Copier Maintenance	855	853	855
Mileage	160	766	175
Advertising	175	-	125
Payment to Government Agencies	3,500	2,457	2,590
Total Town Clerk	<u>71,474</u>	<u>63,491</u>	<u>69,158</u>

Tax Collector

Tax Collector's Salary	25,800	25,832	26,574
Deputy Tax Collector	7,420	4,131	7,643
Treasurer's Salary	8,750	8,750	9,013
Deputy Treasurer Salary	1,000	-	1,030
Longevity	250	250	250
SS/MC Taxes	3,306	2,981	3,600
Registry	550	457	550
Telephone	600	973	1,008
Information System	2,381	2,262	2,400
Services	2,882	2,650	3,135
Treasurer Services	200	105	200
Dues & Education	498	180	525
Supplies	2,200	1,268	2,000
Postage	4,000	3,964	4,100
Mileage	200	109	200
Copier Maintenance	855	853	855
Total Tax Collector	<u>60,892</u>	<u>54,766</u>	<u>63,083</u>

Assessing

Registry	300	363	500
Assessing	56,720	50,368	46,720
Update Maps	2,375	2,500	2,500
GIS Online Hosting	2,400	2,400	3,000
Computer Software Maintenance	5,200	5,461	6,750
Equipment Software Purchase	1,200	1,200	100
Supplies/Services	100	-	100
Postage	100	-	150
Education & Mileage	100	30	100
Revaluation	-	-	10,000
Total Assessing	<u>68,495</u>	<u>62,322</u>	<u>69,920</u>

Legal

Legal Expense	<u>20,000</u>	<u>14,895</u>	<u>20,000</u>
Total Legal	<u>20,000</u>	<u>14,895</u>	<u>20,000</u>

Planning & Zoning

Secretary's Salary	14,861	15,477	27,500
Consulting Services	10,000	-	1,500
SS/MC Taxes	1,137	1,184	2,103
Retirement	-	-	3,729
Legal Expense	1,200	96	2,103
Registry	600	102	400
Advertising	2,600	1,384	1,200
Telephone	700	973	1,008
Services	2,040	3,045	1,000
Supplies	300	178	250
Postage	<u>1,000</u>	<u>1,213</u>	<u>1,100</u>
Total Planning & Zoning	<u>34,438</u>	<u>23,653</u>	<u>41,893</u>

Government Building

GGB Salaries	12,000	1,364	12,000
SS/MC Taxes	918	101	918
Out-of-District Hydrants	1,500	552	1,500
Lights	10,250	9,017	10,250
Heating Fuel	24,500	13,947	16,000
Building Maintenance	80,000	40,112	80,000
Cleaning Services	8,000	4,3200	8,000
Supplies	4,000	5,119	6,000
Equipment Repair	2,000	1,893	2,000
Parking Lot	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Total Government Building	148,168	76,424	128,750

Cemeteries

Cemetery Salary	10,000	5,889	10,000
Social Security	765	455	765
Cemetery Maintenance	4,800	5,784	4,800
Cemetery Equipment Purchases	100	-	100
Cemetery Software	1,325	1,325	1,325
Cemetery Survey	<u>9,000</u>	<u>-</u>	<u>-</u>
Total Cemeteries	25,990	13,443	16,990

Insurance

Insurance Claim Expense	2,000	16,379	2,000
Health Insurance	188,595	174,481	247,000
Dental Insurance	14,122	12,954	15,300
Property-Liability Insurance	51,042	40,181	55,636
Workers' Comp Insurance	28,237	16,652	26,101
Unemployment Insurance	6,621	2,151	6,026
STD, LTD, Life Insurance	<u>-</u>	<u>-</u>	<u>12,995</u>
Total Insurance	290,617	262,798	365,058

Visitors' Center

Visitors' Center	7,076	9,615	9,672
Visitors' Center SS/MC	541	735	740
Visitors' Center Service/Supplies	3,950	4,368	5,000
Marketing	<u>15,000</u>	<u>27,466</u>	<u>15,000</u>
Total Visitors' Center	27,617	42,184	30,412

Wood Assessor

Salary	2,000	963	2,000
Mileage	<u>200</u>	<u>29</u>	<u>200</u>
Total Wood Assessor	2,200	992	2,200

Police

Police Chief Salary	81,491	81,593	83,936
Holiday	3,448	3,448	3,881
Officers' Salaries	281,643	254,795	290,092
Special Detail	1,000	23,977	1,000
Admin Support	-	-	7,000

Prosecutor	20,000	18,107	20,000
SS/MC Taxes	5,620	6,340	6,500
NH Retirement	124,533	115,096	126,721
Telephone	6,800	8,311	7,600
Services/Supplies	10,358	394	7,000
Animal control Misc. Supplies	1,000	240	500
Office Supplies	2,500	657	2,500
Postage	450	277	450
Ammo/Range	3,600	3,304	3,600
Fuel/Gas	15,330	10,613	15,000
Cruiser 1 (2018 F150)	2,500	2,476	2,500
Cruiser 2 (2015 Explorer)	2,500	1,736	2,500
Cruiser 3 (2018 Explorer)	2,500	1,660	2,500
Cruiser 4 (2019 Explorer)	2,500	1,856	2,500
Tech Support	2,500	2,252	1,500
Mileage	1,100	-	500
Printer/Copier Lease	2,000	401	500
Training	1,500	552	1,500
Uniforms	4,000	2,497	4,000
Total Police	<u>578,873</u>	<u>540,582</u>	<u>592,530</u>
Fire			
Chief	57,806	58,379	59,540
Holiday	2,446	2,446	2,748
Longevity	500	500	500
Volunteer Firemen	55,000	78,216	60,000
Assistant Fire Chief	1,500	1,500	1,500
Fire Chief SS/MC Taxes	5,509	7,308	5,573
Fire Chief NH Retirement	19,070	18,952	18,070
Training	2,000	1,574	2,000
Telephone	1,500	1,945	2,016
Office Supplies	1,000	165	1,000
Service/Supplies	6,000	6,886	6,000
Station Maintenance	2,000	830	2,000
Dues & Memberships	1,500	1,175	1,500
Fuel/Gas	1,500	2,328	2,000
Equipment/Vehicle Repair	1,000	1,468	2,000
Fire Chief's Vehicle	4,000	4,000	4,000
1977 Ford Ladder Truck	2,000	-	2,000
1998 Freightliner Tanker	2,000	3,661	2,000
2000 FL80 Freightliner	3,000	1,306	3,000
2004 Freightliner E-One	2,000	1,192	2,000
Reports and Codes	2,000	3,266	3,000
Equipment Purchase	12,000	3,515	14,000
Communication Maintenance	2,500	3,978	3,500
Total Fire	<u>189,831</u>	<u>204,589</u>	<u>199,947</u>

Building Inspection

Salary	16,500	10,450	23,566
Building SS/MC	1,262	799	1,803
Supplies	1,075	547	1,075
Cell Phone	372	571	600
Dues	45	120	120
Postage	100	48	100
Mileage	900	525	900
Training	200	50	200
Total Building Inspection	<u>20,454</u>	<u>13,110</u>	<u>28,364</u>

Emergency Management

Emergency Management Plan	250	-	250
Forest Fire	250	-	250
Total Emergency Management	<u>500</u>	<u>-</u>	<u>500</u>

Public Safety

Dispatcher Grafton County	<u>60,000</u>	<u>55,896</u>	<u>60,000</u>
Total Public Safety	<u>60,000</u>	<u>55,896</u>	<u>60,000</u>

Highway

Road Agent Salary	64,840	68,264	70,223
Holiday	2,525	2,525	2,748
Longevity	500	500	500
Salary	251,104	246,661	258,637
SS/MC Taxes	24,401	22,746	25,130
NH Retirement	29,000	45,383	45,988
Gravel	5,000	4,943	5,000
Salt	19,000	13,809	18,000
Sand	28,000	28,624	30,000
Stone	1,000	-	750
Telephone	1,617	973	1,300
Services	8,500	10,775	14,000
Lights	3,500	2,121	2,200
Heating Oil	2,700	4,484	4,000
DOT Testing	180	614	750
Culverts	4,000	9,930	-
1976 Hyster Roller	250	103	150
98 Freightliner #4	-	6	-
96 Ford L-8000 #2	500	359	-
70 CAT Grader	500	745	500
Sprayer/Paint	1,500	1,718	1,500
Wood Chipper	200	68	100
07 Freightliner #7	2,000	4,879	-
09 Sterling Dump #6	5,000	4,052	4,500
10 International #12	4,200	1,869	9,000
2014 Freightliner #14	6,000	7,711	8,000
Public Notices	80	560	200
Supplies	9,500	6,808	10,500

Hand Tools	1,800	1,540	1,600
Office Supplies	350	410	400
Fuel & Lubricants	26,000	28,338	28,000
Grease & Oil	1,500	658	1,300
Uniforms/Boots	6,200	6,821	6,500
Asphalt	250,000	233,413	270,000
Backhoe	3,000	11,383	3,000
2016 Dodge 5500	3,000	15,299	5,000
2018 Freightliner Dump Truck	3,000	2,596	4,000
2017 John Deere Mower	3,000	3,791	4,000
2019 Dodge Pick Up	1,500	245	3,000
2015 F-350 Ford	2,000	1,288	2,500
2020 Freightliner Dump Truck	1,500	2,707	3,500
2021 Cat Loader	1,000	57	1,000
2022 Freightliner Dump Truck	-	-	1,000
Total Highway	<u>779,447</u>	<u>799,770</u>	<u>850,976</u>
Street Lights			
Street Lights	<u>20,000</u>	<u>15,288</u>	<u>15,000</u>
Total Street Lights	20,000	15,288	15,000
Ambulance			
Attendants	45,000	44,271	45,000
Assistant Chief	1,500	1,500	1,500
SS/MC Taxes	3,557	3,501	3,357
Training	5,000	3,610	5,000
Maintenance	2,500	927	2,500
Services/Supplies	4,500	5,356	6,000
Fuel	2,500	2,969	3,000
Billing Services	6,200	6,385	6,200
Equipment Purchase	<u>2,500</u>	<u>684</u>	<u>2,500</u>
Total Ambulance	73,257	69,204	75,057
Health			
Health Officer Salary	15,000	4,884	8,000
SS/MC	1,148	373	612
Cell Phone	500	455	600
Supplies	500	-	500
Misc.	500	35	500
Total Health	<u>17,648</u>	<u>5,747</u>	<u>10,212</u>
Direct Assistance			
Salary	20,000	20,433	27,500
SS/MC Taxes	1,530	1,563	2,103
Retirement	-	-	3,729
Rent	6,500	7,012	8,000
Emergency Shelter	25,000	35,710	10,000
Miscellaneous	2,500	2,691	3,000
Lights	1,000	2,114	5,000

Fuel	2,000	2,496	5,000
Cell Phone	-	-	600
Total Direct Assistance	<u>58,530</u>	<u>72,019</u>	<u>64,932</u>

Parks/Recreation

Salaries	50,000	42,900	50,000
Director Salary	45,568	45,760	46,935
SS/MC Taxes	7,311	6,709	7,500
NH Retirement	5,090	6,454	6,599
Rec Properties	10,000	-	10,000
Pool Salaries	55,000	37,953	55,000
Pool SS/MC Taxes	4,208	2,904	4,208
Pool Chemicals/Oversight	15,000	14,213	15,000
Pool Electricity	5,000	3,663	5,000
Pool Maintenance	5,000	3,425	5,000
Pool Supplies	5,000	5,568	8,000
Pool Training	1,500	1,740	5,000
Concessions	500	503	500
Programming	600	760	800
Marketing	100	-	100
Total Parks/Recreation	<u>209,877</u>	<u>172,551</u>	<u>209,542</u>

Library

Library	<u>175,560</u>	<u>171,860</u>	<u>180,200</u>
Total Library	175,560	171,860	180,200

Conservation

Services	<u>1,270</u>	<u>1,270</u>	<u>1,120</u>
Total Conservation	1,270	1,270	1,120

T.A.N. Interest

Tax Anticipation Note	<u>10,000</u>	-	<u>20,000</u>
Total T.A.N Interest	10,000	-	20,000

Debt Service

Costs for Town Building Construction	43,355	43,354	42,661
Cat Backhoe	<u>11,155</u>	<u>11,154</u>	<u>11,155</u>
Total Debt Service	54,510	54,508	53,816

**Total Budget excluding Warrant Articles,
Special Revenue and Revolving Funds** **\$ 3,370,220**

WARRANT ARTICLES

Culture & Recreation

Gazebo Entertainment	<u>9,000</u>	<u>8,250</u>	<u>9,000</u>
Total Culture & Recreation	9,000	8,250	9,000

Warrant Articles – Other

Solar Project	-	150,000	-
Pool	-	-	-
Total Warrant Articles – Other	<u>-</u>	<u>150,00</u>	<u>-</u>

Health Agencies/Hospitals

Grafton County Senior Citizens	8,000	8,000	8,500
North Country Home Health	4,000	4,000	4,000
Ammonoosuc Health Service	6,000	6,000	6,000
The Boys and Girls Club	2,500	2,500	2,500
Tri-County CAP	5,150	5,150	4,968
Second Chance Animal Rescue	-	-	1,000
Total Health Agencies/Hospital	<u>25,650</u>	<u>25,650</u>	<u>26,968</u>

Capital Reserve Fund

Police Cruiser	25,000	25,000	25,000
Emergency Safety Equipment	10,000	10,000	10,000
Ambulance New/Used	10,000	10,000	10,000
Fire Truck New/Used	50,000	50,000	100,000
Police Equipment	3,000	3,000	3,000
Assessing	23,000	23,000	26,000
Tech/Computer Fund	8,000	8,000	8,000
Solid Waste Disposal	20,000	20,000	35,000
Library Building Maintenance	15,000	15,000	15,000
Highway Equipment	50,000	50,000	50,000
Town Building Maintenance	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total Capital Reserve Fund	<u>234,000</u>	<u>234,000</u>	<u>311,000</u>

REVOLVING FUNDS**Park & Recreation**

Summer Counselor Salary	7,000	199	14,000
SS/MC Taxes	536	15	1,071
Telephone	600	496	600
PR Electricity	600	400	600
Rec Fuel	500	637	900
Recreation Staff Training/Conferences	500	250	3,000
Parks & Rec Snack Program	800	-	-
Sports Program	6,000	9,808	11,000
Adult Program	-	980	1,000
Service & Supplies	6,000	4,920	6,000
Postage	60	58	60
Field Trips	10,000	10,510	12,000

Summer Program	3,000	4,242	4,500
Recreation Properties	5,000	-	5,000
Maintenance	-	-	<u>10,000</u>
Total Parks & Recreation	<u>40,596</u>	<u>32,516</u>	<u>69,731</u>

Highway Revolving

Highway Revolving Exp.		<u>93,407</u>	
Total Highway Revolving		<u>93,407</u>	

GRANT FUNDS

Grant Funds

Solar Project		164,762	
American Rescue Fund Expenditures		<u>67,867</u>	
Total Grants		<u>232,629</u>	

TRUSTEES OF THE TRUST FUND REPORT

To the residents of Bethlehem.

This year, we operated with three trustees, Pamela Hess Newman, Peter Szeidler and Rob Constantine. As trustees, we ensured that warrant article deposits approved by the voters were transferred to the appropriate funds. We also reviewed supporting documentation for multiple requests for disbursement to ensure that all requests were supported and in line with the purpose of the appropriate funds. Detailed accounting of each fund stewarded by the Trustees of the Trust Funds for the Town are included in the accompanying financial reports. This year the town moved from the restrictive “Highway Truck Fund” to a more encompassing “Highway Capital Equipment Fund” and we drew down all of the Highway Truck Fund assets for appropriate expenditures. The fund will remain on the books with a zero balance until the town and voters officially decide to close it.

We maintained our relationship with Three Bearings Fiduciary Advisors and our funds were held with Fidelity. While it was a volatile year for investments, our mandated conservative approach to investing the funds held in trust meant that the Town’s trust funds were minimally impacted during the year. We appreciate the flexibility of the Selectboard and town officials in timing of disbursements so that we could also come up with cash at the best timing for investment liquidation.

We look forward to future endeavors and continued relationships with the various Boards of the Town of Bethlehem. We especially look forward to interacting in person again!

Sincerely,
Peter Szeidler
Rob Constantine
Pamela Hess Newman

Town Of Bethlehem
 Report of the Trustees of Trust Funds
 For the Calendar Year Ending December 31, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
CEMETERY	1916 - Perpetual Care	Lot Maintenance	Common TF	15,442.15	263.66	15,705.81	40,439.00	1,688.38	0.00	42,127.38	57,833.19	56,909.37
	Total Cemetery			15,442.15	263.66	15,705.81	40,439.00	1,688.38	0.00	42,127.38	57,833.19	56,909.37
PRIVATE TRUSTS	1942 Library	Maintenance	Common TF	709.09	4.66	713.75	280.88	29.91	0.00	310.79	1,024.54	1,008.18
	1929 Craft - Town Building	Maintenance	Common TF	10,137.29	70.67	10,207.96	4,840.08	452.53	0.00	5,292.61	15,500.57	15,252.98
	1930 Jeffries - Park Building	Maintenance	Common TF	1,021.92	11.28	1,033.20	1,368.99	72.24	0.00	1,441.23	2,474.43	2,434.91
	1916 Phillips/Cruft	Needy Children	Common TF	6,837.51	173.66	7,011.17	29,967.58	1,112.01	0.00	31,079.59	38,090.76	37,482.39
	Total Private Trusts			18,705.81	260.27	18,966.08	36,457.53	1,666.69	0.00	38,124.22	57,090.30	56,178.46
CEMETERY	2020 Cemetery Expendable Trust Fund	Lot Maintenance	Common CRF	4,156.96	2,550.00	6,706.96	33.95	65.69	0.00	99.64	6,806.60	6,674.94
	Total Cemetery			4,156.96	2,550.00	6,706.96	33.95	65.69	0.00	99.64	6,806.60	6,674.94
LIBRARY	2020 Library Capital Reserve Fund	Maintenance	Common CRF	29,657.78	15,000.00	44,657.78	123.89	353.66	0.00	477.55	45,135.33	44,262.27
	Total Library			29,657.78	15,000.00	44,657.78	123.89	353.66	0.00	477.55	45,135.33	44,262.27

Town Of Bethlehem
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
TOWN												
2015	Broadband	Equip. Purch.	Common CRF	104.47	0.00	104.47	8.11	1.23	0.00	9.34	113.81	111.61
2013	Distressed Buildings	Town Properties	Common CRF	3,223.85	0.00	3,223.85	252.74	37.69	0.00	290.43	3,514.28	3,446.30
2020	Highway Equipment Capital Reserve Fund	Equipment Purchase	Common CRF	50,359.04	-338.99	50,020.05	214.10	635.12	0.00	849.22	50,869.27	49,885.30
1995	Highway Truck	Equip. Purch.	Common CRF	39,499.43	-39,499.43	0.00	7,620.58	495.70	8,014.76	101.52	101.52	99.56
2007	Pool/Recreation Facility	Maintenance	Common CRF	5,602.94	0.00	5,602.94	439.46	65.50	0.00	504.96	6,107.90	5,989.75
2015	Property Assessment	Property Assessment	Common CRF	31,352.64	-8,440.00	22,912.64	1,185.18	392.98	480.00	1,098.16	24,010.80	23,546.35
1995	Prospect St. Dump Closure	Dump Closure	Common CRF	110,221.25	-5,000.00	105,221.25	2,139.17	1,215.97	1,166.64	2,188.50	107,409.75	105,332.10
2008	Road Maintenance	Maintenance	Common CRF	18,373.05	0.00	18,373.05	1,443.06	214.81	0.00	1,657.87	20,030.92	19,643.46
2016	Solid Waste Disposal	Solid Waste Disposal Facility Transfer Station	Common CRF	180,579.39	20,000.00	200,579.39	7,724.56	2,082.17	181.37	9,625.36	210,204.75	206,138.70
2016	Tech/Computer	Computer & Technology Needs	Common CRF	29,862.45	7,447.25	37,309.70	1,640.49	357.73	700.00	1,298.22	38,607.92	37,861.12
2001	Town Building Maintenance	Maintenance	Common CRF	12,140.06	20,000.00	32,140.06	1,108.82	184.76	0.00	1,293.58	33,433.64	32,786.93
Total Town				481,318.57	-5,831.77	475,486.80	23,776.27	5,683.66	10,542.77	18,917.16	494,404.56	484,841.18
VILLAGE DISTRICT												
1995	H2O Maintenance	Maintenance	Common CRF	56,627.36	5,000.00	61,627.36	3,903.03	699.27	0.00	4,602.30	66,229.66	64,948.57
2019	Short-Lived Asset Capital Reserve Fund	Short-Lived Asset	Common CRF	9,020.94	1,750.00	10,770.94	231.22	115.39	0.00	346.61	11,117.55	10,902.50
2013	Village District Intake CRF	Maintenance	Common CRF	17,238.63	5,000.00	22,238.63	2,178.14	253.63	0.00	2,431.77	24,670.40	24,193.20
1995	Village District Pickup Truck	Equip. Purch.	Common CRF	24,484.53	9,000.00	33,484.53	1,920.53	363.91	0.00	2,284.44	35,768.97	35,077.08
1996	Wastewater Maintenance	Maintenance	Common CRF	41,598.25	5,000.00	46,598.25	2,548.70	521.70	0.00	3,070.40	49,668.65	48,707.90
Total Village District				148,968.71	25,750.00	174,718.71	10,781.62	1,953.90	0.00	12,735.52	187,454.23	183,829.25
POLICE DEPARTMENT												
1996	Police Cruiser	Equip. Purch.	Common CRF	50,164.12	25,000.00	75,164.12	379.70	599.30	0.00	979.00	76,143.12	74,670.27
2010	Police Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	6,792.62	561.98	7,354.60	217.07	81.65	0.00	298.72	7,653.22	7,505.18
Total Police Department				56,956.74	25,561.98	82,518.62	596.77	680.95	0.00	1,277.72	83,796.34	82,175.45

Town Of Bethlehem
 Report of the Trustees of Trust Funds
 For the Calendar Year Ending December 31, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year		
EMERGENCY SERVICES											
1997	Ambulance	Equip. Purch.	Common CRF	46,141.59	10,000.00	56,141.59	1,628.45	538.38	0.00	2,166.83	57,180.55
2008	Fire Dept. Em. Safety Equip.	Equip. Purch.	Common CRF	78,934.80	-17,308.41	61,626.39	2,020.43	890.49	347.82	2,563.10	64,189.49
2009	Fire Truck	Equip. Purch.	Common CRF	125,534.90	50,000.00	175,534.90	4,652.08	1,514.01	0.00	6,166.09	178,186.31
Total Emergency Services				250,611.29	42,691.59	293,302.88	8,300.96	2,942.88	347.82	10,896.02	304,198.90
SCHOOL											
1994	BES Building & Improvements	Maintenance	Common CRF SAU 35	159,645.06	-57,619.66	102,025.40	5,670.56	1,426.74	500.00	6,597.30	108,622.70
1984	BES Special Education	Special Education	Common CRF SAU 35	110,771.40	-84,051.77	26,719.63	9,429.25	694.28	2,000.00	8,123.53	34,843.16
2011	BES Tech. Fund	Equip. Purch.	Common CRF SAU 35	12,951.37	-150.86	12,800.51	1,046.81	158.19	0.00	1,205.00	14,005.51
2006	Profile Building Maintenance	Maintenance	Common CRF SAU 35	124,447.42	-1,462.33	122,985.09	11,242.73	1,533.34	0.00	12,776.07	135,761.16
2006	Profile Special Education	Special Education	Common CRF SAU 35	208,412.08	-2,446.38	205,965.70	18,589.71	2,565.19	0.00	21,154.90	227,120.60
2011	Profile Tech.	Equip. Purch.	Common CRF SAU 35	69,039.44	-804.74	68,234.70	5,633.03	843.81	0.00	6,476.84	74,711.54
Total School				685,266.77	-146,535.74	538,731.03	51,612.09	7,221.55	2,500.00	56,333.64	595,064.67
GRAND TOTALS				1,691,085.78	-40,289.51	1,650,796.27	172,122.08	22,257.36	13,390.59	180,988.85	1,831,785.12
											1,810,075.95

CEMETERY TRUSTEE'S REPORT

The long-range plans for the Maple Cemetery are ongoing. The Cemsites website for the Maple St. Cemetery is near completion and should be online in 2023. This will allow town officials and the public to access the location of cemetery lots.

There has been no repair of broken stones, etc., at the Mt. Washington cemetery this year. At Maple St. the town crew worked cleaning and repairing stones. There are very few companies in the area that do cleaning and repairing making it very difficult to get bids and hire.

A survey of the new section of the Maple Street Cemetery will be taking place this year. This will allow for more lots to be established.

We would like to express our thanks to the sexton and the town crew for their maintenance and upkeep of the cemetery.

Cemetery Trustee Committee: Clare Brown, Christina Clemmo, Carole Hammarberg, Rick Robie.

BETHLEHEM PUBLIC LIBRARY REPORT

2022 felt more normal than the past few years, and for that we are thankful. Thank you to the staff, former and current, who worked hard to welcome people into the library and make them feel this was a safe place. Thank you to the patrons, who returned to in-person browsing and attended our many programs. And thank you to those who volunteered, gave their time and expertise, to help make the library a wonderful community resource for everyone.

Our on-going programs are always well received and patrons look forward to attending them regularly. These include our weekly afterschool programs for children on Mondays and Thursdays, our very popular adult discussion group on Friday mornings, as well as our monthly Trivia nights and book discussions.

Adult programs held this year included:

- ❖ Oscar-Nominated movies shown in our Community Room;
- ❖ Poet Jeffrey Zygmunt gave dramatic recitations of Robert Frost's poems in April for Poetry month;
- ❖ Zygmunt returned in October to recite Edgar Allan Poe's "The Raven;"
- ❖ A Book Tasting event: attendees "tasted," or sampled a selection of books chosen by staff. Many went away with new titles and authors to explore;
- ❖ Author Christina Holbrook read from her book "All the Flowers of the Mountain," which takes place here in the North Country;
- ❖ Bethlehem's Tish Webber gave two presentations on the benefits of herbs for your health;
- ❖ A Medicare Information Session to educate patrons on navigating this insurance.

The Summer Reading Program was again our biggest programming event of the year. The theme was "Oceans of Possibilities," and we held weekly programs for all ages from June through August. Kick-off was Ladder, the 65-foot whale, which was inflated on our front lawn. Other programs included Living Shores Aquarium, a SCUBA diver, Shanty Bones Pirates, Author Eric Pinder (a CLiF grant), and a finale yard party with games, Miramo Dance Studio, and ice cream provided by our Friends group (FOBPL).

In the spring, the library was again the recipient of an ARPA grant in the amount of almost \$18,000. We used this money to expand our library out into the yard. Adjacent to the StoryWalk® that was installed last year, we now have benches, picnic tables under a large tent (up seasonally), as well as an educational pollinator garden installed by our grant partner FOBPL. This area was used for our summer programming and our Creepy Campfire Stories program this fall. We partnered with Bethlehem Rec in designing a space they could utilize for their summer programs. Many volunteers, including Maplewood Lodge #100 Independent Order of Odd Fellows, helped build the benches and tables and install the tent. We are so fortunate to have community members willing to help us.

One of our biggest supporters is the Friends of Bethlehem Public Library (FOBPL). Every year, they fundraise so they can sponsor various programs and items that are beyond the library budget. Their biggest fundraiser is the Snack Shack open during the summer gazebo concerts. Purchasing dinner or brownie sundaes from them directly impacts the good they can do for the library community. This year, they once again purchased a book for every child born in Bethlehem. Those books are in the children’s room with a bookplate noting the child’s birth. They provided prizes for our Peeps diorama and Gingerbread House contests. They also gave each BES student who brought in their Gingerbread creations a gift card to Legacy Books. They sponsored two Paint & Sip nights at the library this year, as well as their annual Children’s Christmas Party, which was attended by over 150 people in two hours!

What else is new this year? Solar Panels on the Library roof! We had a glimpse of the savings a bit of sunshine can bring – a \$19 electric bill! We’re looking forward to more savings in 2023.

If you haven’t seen our new website, please do so.

- ❖ View the calendars, both for library programs and Community Room use;
- ❖ Sign up for new monthly e-newsletters;
- ❖ Get a personalized reading list;
- ❖ Learn how to download eBooks and do genealogy research;
- ❖ Use the savings calculator to see how much you saved yourself by using the library.

Respectfully submitted,
 Laura Clerkin M.S.L.S.
 Library Director

Circulation:	Adult Books	7,707	Audio/Video	1,901
	Children/YA Books	7,233	Magazines	943
	Inter-Library Loaned	555	Inter-Library Borrowed	773
	NH Downloadables (Overdrive)	3,561	Database Searches	750
	(e-books, audio books, Periodicals)			
Other:	Patrons Served	17,381	New Patrons	128
	Computer Users	1,431	New Non-resident Patrons	0
Collection:	Purchased Items	962	Uncollected Items	20
	Donated Items	274	Withdrawn Items	704

2023 Budget Bethlehem Public Library

Expenses	Budget	Actual	Budget
	<u>2022</u>	<u>2022</u>	<u>2023</u>
Book , Ect.	12,600	15,235	12,600
Magazine	1,000	1,421	1,000
Equipment Exp.	616	3,507	259
Accounting	1,440	1,571	1,910
Professional Development	1,500	2,229	1,500
Employee Recognition	150	319	250
Supplies	1,500	1,458	1,500
Communication Expense	1,200	1,532	1,200
Bldg. Maint, Lawn Care	11,935	13,481	11,935
Building Supplies	350	708	350
Postage	300	322	300
Utilities	5,150	4,878	4,452
Other Expense	200	266	200
Library Programs	1,870	1,728	1,900
Payroll Tax	8,060	7,730	8,480
Wages	99,430	96,173	101,450
Retirement Cost	0	4,452	7,790
Disability Insurance	0	0	696
Health Insurance	23,307	9,359	17,765
Library Systems Fee	4,950	5,056	4,950
Computer Maintenance	900	1,076	900
Property, Liability Insurance	1,987	2,212	1,705
Workers' Accident Insurance	115	107	108
Total	\$178,560	\$174,820	\$183,200
Income			
Town Funds	\$175,560	\$171,860	\$180,200
Library Fees	3,000	3,400	3,000
Total	\$178,560	\$175,260	\$183,200

Endowment/Trust Funds **		Gifts/Use Fees *	
Beginning Balance	118,000.02	Beginning Balance	\$65,143.17
Contribution	0.00	Interest	25.24
Interest Earned	1,966.69	Additions	14,254.52
Expenditures	0.00	Expenditures	3,400.00
Ending Balance	119,966.71	Ending Balance	\$76,022.93

Fines, Lost Books *	
Beginning Balance	\$6,804.47
Interest/Additions	372.71
Expenditures	0.00
Ending Balance	\$7,177.18

Memorial Funds have been established through donations in memory of specific individuals
The books purchased from funds are in memory of these individuals.

* The income and expenditures from these funds are not included in the budget.

**Income from funds is used to purchase books, conduct programs as directed by the trust

***These funds are not Included in the budget.

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2023 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

The inhabitants of the Town of Bethlehem in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem on **Monday February 6th, 2023, at 6:00 pm.** Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:23 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended. (Please note that this meeting may be continued to Tuesday, February 7, 2023, at the discretion of the Town Moderator).

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on **Tuesday, March 14, 2023, at 8:00 am** for the choice of Town Officers elected by official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Meeting was called to order at 6:05 PM by Moderator Krambeer beginning with the Pledge of Allegiance. The Moderator then introduced Town officials and employees. Krambeer than explained the order in which the warrant articles will be discussed.

Article 1: To choose all necessary Town Officers for the ensuing year. (Ballot Vote) (The Board of Selectmen recommends this Article 5-0).

Selectman	3 Year Term	Vote for not more than 2
Nancy Strand Michael Bruno		
Road Agent	3 Year Term	Vote for not more than 1
Brett Jackson		
Planning Board	3 Year Term	Vote for not more than 2
Linda Moore Sean Gawlik		
Zoning Board of Adjustment	3 Year Term	Vote for not more than 1
David Van Houten		
Trustee of the Trust Fund	3 Year Term	Vote for not more than 1
Write In		

Cemetery Trustee Stephen Allen	2 Year Term	Vote for not more than 1
Cemetery Trustee Write In	3 Year Term	Vote for not more than 1
Library Trustee Stephen Dignazio Leonard Grubbs Douglas C. Harman	3 Year Term	Vote for not more than 3

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 1 would make revisions throughout the Zoning Ordinance to clarify, update, and correct terminology; improve consistency; make editorial corrections; update agency references; remove redundant, unused and unneeded language; improve organization of the document; conform with state laws and court decisions such as regarding accessory dwelling units, signs, and the Zoning Board of Adjustment; and incorporate the stand-alone wind energy ordinance adopted in 2011. Also renumber document accordingly after making changes and incorporating any additional amendments approved by voters. (The Board of Selectmen recommend this warrant)

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 2 would update language in Article XIV Floodplain Development and Article XXI Definitions as required for continued participation in the National Flood Insurance Program. (The Board of Selectmen recommend this warrant)

Article 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 3 would update language in Article II General Provisions and Article XI Multi-Family Dwelling Unit Development in order to make the parking requirements in the Zoning Ordinance consistent with the requirements in the recently updated Site Plan Review Regulations. Detailed requirements would be removed from the Zoning Ordinance and the requirements contained in the Site Plan Review Regulations would be included by reference. (The Board of Selectmen recommend this warrant)

Article 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 4 would add a Home Business as an accessory use allowed in any dwelling in town (Articles V and XXI). Site Plan Review would continue to be

required when the public or certain types of impacts are involved (Article II General Provisions). (The Board of Selectmen recommend this warrant)

Article 6: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 5 would amend Article IV Nonconforming Uses, Structures, and Lots to allow nonconforming lots to be developed if setbacks can be met and water and wastewater rules met and would give the Zoning Board of Adjustment the ability to grant Special Exceptions to allow expansion of nonconforming uses under certain conditions. (The Board of Selectmen recommend this warrant)

Article 7: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 6 would amend Article V Zoning Districts and Uses to bring the Zoning Ordinance into compliance with the provision of RSA 674:32 Manufactured Housing which prohibits requiring a Special Exception for manufactured homes on individual lots unless a Special Exception is also required for single family homes. (The Board of Selectmen recommend this warrant)

Article 8: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 7 would replace existing language in Article VI Signs with language from the recently updated Site Plan Review Regulations for consistency. (The Board of Selectmen recommend this warrant)

Article 9: Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town of Bethlehem Zoning Ordinance as follows:

Proposed Amendment No. 8 would amend Article V – Zoning Districts and Uses to give the Zoning Board of Adjustment the ability to allow other uses similar to those listed in the Ordinance by granting Special Exceptions in Districts I-Main Street, I and IV, similar to the flexibility already allowed in Districts II and III. (The Board of Selectmen recommend this warrant)

Article 10: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,370,220 (Three Million Three Hundred Seventy Thousand Two Hundred Twenty Dollars). Should this article be defeated, the default budget shall be \$3,174,742 (Three Million One Hundred Seventy Four Thousand Seven Hundred Forty Two Dollars), which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Board of Selectmen recommends this Article 5-0).

Article 11: To see if the Town will vote to raise and appropriate the sum of \$50,000 (fifty thousand) to be added to the Highway Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.171

Article 12: To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.086

Article 13: To see if the Town will vote to raise and appropriate the sum of \$3,000 (Three Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.010

Article 14: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Ambulance Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.034

Article 15: To see if the Town will vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.343

Article 16: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.034

Article 17: To see if the town will approve entering into a Lease Purchase Agreement to acquire a new Commercial Pumper fire truck. The lease requires a \$100,000 down payment which is to be withdrawn from the existing Fire Truck Capital Reserve Fund, and then 10 annual payments each in the amount of \$45,083.50 per year beginning in 2025 or after the new fire truck is delivered. Therefore, no appropriation is required for this purpose in 2023. This lease shall include an escape clause. (The Board of Selectmen recommends this Article 4-1). Estimated tax impact 0.000

Article 18: To see if the Town will vote to raise and appropriate the sum of \$26,000 (Twenty Six Thousand Dollars) to be added to the Assessing Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.089

Article 19: To see if the Town will vote to raise and appropriate the sum of \$0.00 (Zero Dollars) to be added to the Tech/Computer Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.0

Article 20: To see if the town will vote to raise and appropriate the sum of \$35,000 (Thirty Five Thousand) to be added to the Solid Waste Disposal Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.120

Article 21: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Town Building Maintenance Capital Reserve Fund previously established. (The Board of Selectmen recommend this Article 5-0). Estimated tax impact 0.069

Article 22: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Library Capital Reserve Fund previously established. (The Board of Selectmen recommends this Article 5-0). Estimated tax impact 0.051

Article 23: To see if the Town will vote to raise and appropriate the sum of \$9,000 (Nine Thousand Dollars) for the purpose of providing live musical entertainment to the public, to be held at the Bethlehem Gazebo in 2023. (The Board of Selectmen recommends this Article 5-0) Estimated tax impact 0.031

Article 24: To see if the town will vote to raise and appropriate the sum of \$0.00 (Zero Dollars) for the purpose of building a new structure which would be considered a new pool inside of the existing pool including the concrete walls and a new main drain. The total amount to be raised is \$0.00; \$0.00 will be paid from the Recreation revolving fund. This would allow for the current working infrastructure to remain in use. The town will require a guarantee for work completed from the construction company who is awarded the project. (The Board of Selectmen recommends this Article 3-2). Estimated tax impact 0.000

Article 25: To see if the town of Bethlehem will create a Police Department special detail revolving fund pursuant to RSA 31:95 to be used to offset the Police Detail expenses. All revenues received from Police Special Detail will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. The Town treasurer shall have custody of all monies in the fund and shall pay out the same only on order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (The Board of Selectmen recommends this Article 5-0).

Article 26: Shall the town rename the Bethlehem Town Forest, located on Prospect Street, to the Tellman-Johnson Town Forest? (The Board of Selectmen recommends this Article 5-0). Tax impact: \$0.000

Article 27: To see if the Town will vote to accept the road system known as Upper Valley Road and perform routine yearly maintenance including winter clearings. Understand that the road has been approved by the Bethlehem Planning Board, that it meets both Town and State specifications, that it has been inspected by a certified engineer. Understand that there are eight homes located on the road, including nine Town of Bethlehem residents. Understand that the road surface is asphalt, approximately 800 yards in length, and has

been consistently maintained. If this article is approved, the operating budget will increase by an unknown amount. Petitioned Article. (The Board of Selectmen does not recommend this Article 0-5).

Article 28: To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) for the purpose of supporting Hospice, Home Health, Palliative and Long-Term Care services provided by North Country Home Health & Hospice. Petitioned Article. (The Board of Selectmen does not recommend this Article 0-5) Estimated tax impact 0.014

Article 29: To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventative health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 951 current BETHLEHEM patients, as well as reach more of those in need. Petitioned Article. (The Board of Selectmen does not recommend this Article 0-5) Estimated tax impact 0.021

Article 30: To see if the Town will vote to raise and appropriate the sum of \$4,968.00 (Four Thousand Nine Hundred Sixty-Eight Dollars) for the operation of Tri-County Community Action Program, Inc. service programs in Bethlehem: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, Disaster Relief, and Tamworth Dental Center. Petition Article. (The Board of Selectmen does not recommend this Article 0-5) Estimated tax impact 0.017

Article 31: To see if the Town will vote to raise and appropriate the sum of \$2,500.00 (Two Thousand Five Hundred Dollars) to support the Boys & Girls Club of the North Country in providing a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and the local community. The Club provides busing from the school to the Club for the afterschool program, which alone costs \$5,000 a year. Petitioned Article (The Board of Selectmen does not recommend this Article 0-5) Estimated tax impact 0.009

Article 32: We registered voters in the Town of Bethlehem present this petitioned article to be included in the 2023 Town of Bethlehem Warrant: To see if the Town will vote to raise and appropriate the sum of Eight Thousand Five Hundred Dollars (\$8,500.00) to Grafton County Senior Citizens Council, Inc. through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2023. From July 1, 2021, to June 30, 2022, the Littleton Area Senior Center provided services for 70 residents. These services included nutrition, transportation, outreach support, ServiceLink support, and more. The cost of providing these services was \$132,360.80. Petitioned Article (The Board of Selectmen does not recommend this Article 0-5) Estimated tax impact 0.029

Article 33: To see if the Town of Bethlehem, NH will vote to raise and appropriate sum of \$1000.00 for the Second Chance Animal Rescue. Second Chance Animal Rescue is a nonprofit that provides care and shelter for abused and abandoned cats and kittens. Second Chance Animal Rescue sponsors monthly low cost Spray/Neuter clinics for both dogs and

cats, as well as shot clinics in the Spring. Petitioned Article (The Board of Selectmen does not recommend this Article 0-5) Estimated tax impact 0.003

ESTIMATED 2023 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
Gazebo Concerts	9,000	.031
Pool	-	.000

CAPITAL RESERVE WARRANT ARTICLES

Highway Equipment	50,000	.171
Police Cruiser	25,000	.086
Police Special Equipment	3,000	.010
Fire Equipment	10,000	.034
Fire Truck	100,000	.343
Ambulance	10,000	.034
Assessing	26,000	.089
Tech/Computer	-	.000
Solid Waste	35,000	.120
Library Building Maintenance	15,000	.051
Town Building Maintenance	20,000	.069

NONPROFIT WARRANT ARTICLES

Ammonoosuc Community Health Services	6,000	.021
Boys & Girls Club	2,500	.009
Grafton County Senior Citizens Council	8,500	.029
North Country Home Health & Hospice	4,000	.014
Second Chance Animal Rescue	1,000	.003
Tri-County CAP	4,968	.018
		1.132

Estimated cost for an assessment of \$ 150,000 \$ 169.80

Note: Tax impact is calculated after revenues are deducted, Veterans' credits added, and overlay applied.

ESTIMATED 2023 TAX IMPACT

	Budget	Warrant Articles	Tax Rate*
Default Budget	\$ 2,112,162	1.132	9.31
Proposed Budget	\$ 2,307,640	1.132	10.05

*Estimated Total Tax Impact if all Warrant Articles are approved

SELECTBOARD REPORT

During 2022, Bethlehem had a blend of talented volunteers and dedicated employees again working together to move forward in areas including energy savings, recreation and land-use planning. And, Bethlehem faced the challenge of inflation: maintaining town services, keeping talented employees from seeking work elsewhere and managing the budget.

Tax Rate

For the second year in a row, the select board lowered the tax rate. The board set the town's rate for 2022 at \$23.89 per \$1,000 of evaluation. That is 90 cents lower per \$1,000 than the 2021 rate of \$24.79.

The board needed \$25.06 per \$1,000 of valuation to cover the town's expenses as well as the amounts collected on behalf of the state, county, and schools. However, the board decided to make it easier on taxpayers by taking \$400,000 from the unassigned fund, which had \$1,672,121. The remaining balance of \$1,272,121 is in line with recommendations from the NH Department of Revenue Administration and actions of prior boards.

Since 1993, the only town rates that were lower were \$22.26 in 1993; \$20.30 in 2004; \$20.11 in 2005 and \$20.70 in 2006, according to the town report. The highest rate was \$37.59 in 2000.

Proposed 2023 Budget

After a series of public meetings and hearings, the select board proposed a budget of almost \$3.4 million. That is a six percent increase – or about \$188,000. Despite inflation, typically employee salaries went up about three percent. And, in general, departmental budgets were kept flat or held to a small increase. The biggest factor in the six-percent hike was insurance. It was up about 25 percent, or roughly \$75,000 to \$365,000. Board members said a lack of competition gave the town little choice in the matter.

Update on Solar

The library solar array was hooked up and solar power is covering their electricity expenses, as expected. Only the distribution costs remain.

The solar arrays on the Highway Dept and behind the Elementary School have been installed and are completed. The Town held off “turning them on” until 2023 in hopes that we'll be able to take advantage of a new tax credit available. The Town expects Eversource to turn on the arrays by early spring.

Bike Friendly

The League of American Bicyclists recognized Bethlehem's vibrant biking community by naming the town a Bicycle Friendly Community. That makes the tri-town area of Bethlehem, Franconia, and Littleton the only Bike Friendly Community in The North Country and one of six in New Hampshire. We were one of only three newly certified communities nationwide!

Swim Free

Residents were allowed to take the plunge at the town pool as often as they wished – at no cost. The select board decided residents should be able to swim for free since they are already paying for the pool in taxes. Non-residents were still charged.

Land Use Update

There was a long-needed review and update of planning and zoning regulations. The planning board undertook the project with the help of a professional planner. The goals including making regulations easier for applicants to understand, while bringing them into compliance with new state regulations and court cases.

Junky Yards

The year also saw an effort to help residents who feel a neighbor's yard is junky to such a degree that it might affect the value of their property or their health. The board approved a clean-it-up-or-else letter that can be sent to residents whose yards town officials contend qualify as “junkyards” or have other significant issues. The board also approved a framework for following up with property owners, including legal action if required.

Personnel changes

The select board's administrative assistant, Tim Fleury, resigned as his family was moving to Maine. After a job search the board welcomed Mary Moritz in the position. Ms. Moritz has been deeply involved in the community, working with WREN, and Bethlehem Reimagined. She was on the select board from March 2017 to July 2021, including two years as chair. In 2021, she chose not to seek another term.

Another great addition to the town's roster was Robert Francis, who took over the part-time position of building inspector and code officer. Mr. Francis has decades of experience in the building industry and quickly began in-depth research into code enforcement.

Town Office Reorganization

The select board also streamlined the town office. The board's administrative assistant position – currently held by Ms. Moritz - was changed to town administrator. That recognized that - over several years - the administrative assistant position has increasingly become a management role with wider-ranging responsibilities.

The board also combined two part-time jobs into a full-time position covering planning, zoning and welfare. It also added a new responsibility: Researching and administering grants, which in the last few years have saved the town hundreds of thousands of dollars but also require administrative work. The town's clerical assistant's position was also expanded to provide record-keeping help for the police department, allowing officers more time for patrol.

Public Information

The board continued an unprecedented effort to keep residents informed about meetings and other news using its website, a Facebook page and the emailed “The Bethlehem

News.” In addition, unlike some towns, the board continued to use Zoom for all its meetings and encouraged public input.

Little Free Pantry

The Little Free Pantry opened – for all residents. It was built - at no cost to the town - by Bob and Estelle LaFleur. It is located in the parking lot off Maple Street, adjacent to the playground and the swimming pool. Residents can leave things they do not need - and take things would make life a little easier. In addition to donations, it will be stocked with items from the town's food pantry. That's possible because the select board endorsed/adopted the idea and the Welfare Officer obtained the permission of the USDA.

Select Board Election

Four spots were open on the select board in March 2022 because two members resigned before their three-year terms were up. Ayla Queiroga and Chris Jensen were elected to those one-year terms. Veronica Morris and Bruce Caplain were elected to three-year terms. For the March, 2023 election, two positions are open since neither Ms. Queiroga nor Mr. Jensen is seeking another term. The board has appreciated the varied services provided by both Ms. Queiroga and Mr. Jensen in the past year.

Bruce Caplain
Chairman

POLICE DEPARTMENT REPORT

Time again for the annual report. Once again Bethlehem Police Department has had a busy year. As some of you may know we are fortunate to have Grafton County Sheriff's Department provide dispatch services for Bethlehem Police Department as do many other agencies in the area. So, when Grafton County recently switched computer systems it had a significant effect on BPD as our Officers had to learn this new system. This has caused a lot of additional time in completion of the many reports that the Officers are required to write. Though it has been a challenge at times our Officers are slowly getting the hang of it and will hopefully be fully up to speed soon.

Another noticeable addition to the Bethlehem Police Department is our temporary office that I'm sure many of you have noticed in the town building parking lot. The town building suffered a leak in a large water pipe that flooded the downstairs of the building. This caused significant damage to the Police Department. During clean-up of the mess mold was discovered and needed to be remedied. As I'm sure is obvious this was a large burden to overcome. Fortunately, the Select Board, Fire Chief Jack Anderson, Bethlehem Highway Department, Bethlehem Village District and many more came together to help get the matter resolved. The repairs are coming along nicely, and we look forward to getting back into the office soon. I would also like to sincerely thank Mary Moritz for all of her help in seeing that the repairs to the PD thus far have gone smoothly.

In years past we have been able to obtain a breakdown of calls for service from Grafton County and have included them in the annual report. In 2022 BPD responded to 4066 Calls For Service. Due to the above-mentioned new computer system, as of this writing I have not been able to obtain an accurate breakdown of those calls. Next to each Officers name is the number of calls for service they responded to in 2022.

Sincerely,

Chief Alan C. DeMoranville (634)
Sergeant Jeffrey Dube (748)
Corporal Zachary Bushway (824)

Officer Samantha Donahue (700)
Officer Robert Martin (1153)
Officer Sarah Donahue (7)

FIRE & AMBULANCE REPORT

Another year has gone by and we have been extra busy here at the Fire Department and Ambulance. We had another record year with a total of 577 calls for service for both departments, that is up from last year's record of 459. The Ambulance has been extremely busy and is being done with a limited staff however we are in the process of training several more of our people to take some of the burden off those who respond to almost all of the calls. I am very proud of our men and women who have to deal with some very sad situations on some of these calls and it speaks volumes about the character and dedication of our members.

One such member is Jackie King, who was honored by her appearance on the cover of our Town Report. It was well deserved and showed our appreciation for her many years of service to the Town of Bethlehem. The honors kept coming for Jackie as she was again honored by her peers throughout the North Country at the annual North Country Public Safety Foundation awards dinner at the Mt Washington Hotel as the "EMT of The Year". This award is given to a person that shows a unique dedication to their profession over a long period of time. Well Deserved in Jackie's case!!

We have had several new members join our ranks recently and I feel we are very fortunate to have them. Let's hope they follow some of the examples that our more seasoned members have set for them. We have several people enrolled in some time consuming classes that will train them to become Fire Fighters, EMR and EMTs and my hat is off to them for their commitment to complete this training to better serve our Town. We have many individuals that make up our Fire and EMS team that train hard and strive to be the best we can be with what we have. Like in any organization there is a lot that goes on within the department that receives very little fanfare and deserves a lot of credit to our success. My hat is off to those unsung heroes that make the department function every day.

You will notice a Warrant Article for the Lease /Purchase of a new Fire Truck, This is a necessary purchase to keep us compliant with insurance regulations. The Department has always enjoyed great support from our taxpayers for such purposes and is very much appreciated by everyone on the department. This new truck is a very basic commercial chassis Pumper Rescue vehicle with no extra bells and whistles. By taking this route we are saving the town well over one hundred thousand dollars for a custom pumper. The lead time for this new truck is well over a year and that is why we want approval to purchase so we can get it on order and lock in the price before anticipated increases take effect.

Another item that is under consideration is a new Public Safety Building. This will be a major project that is going to require a lot of work to plan and bring to the voters for approval. There will be many questions that will need to be

answered as we move through this process. It is my hope and goal to have many public hearings to gain the general public's input to this facility so everyone has a good understanding of what we are trying to achieve with total transparency throughout the planning stages.

We are always looking for a few good individuals that would like to be a part of our team so if you are interested please stop by for a visit so I can fill you in on all of the benefits you will receive. Just think you will be able to get up at 2 AM when it's 20 below zero and go out and cut your neighbor out of a horrible car accident or get to play with water at a fire. You may also get to spend Christmas day fighting a fire while your family waits for you to get home to have dinner. These are only a few of the little perks you will have. Interested? Come see us and if it's not for you thank the next fireman you run into they do it every day.

As always I sincerely appreciate all of the support this town offers the Emergency Services it is gratifying and makes everything we do a little more bearable.

Thank you,

Chief Jack Anderson

HIGHWAY DEPARTMENT REPORT

Ever since 2020 and the Covid pandemic we all know the effect it has had on prices. The Highway Department has been dealing with these increases. Some examples include gravel which increased by two dollars per ton, an increase of sixteen dollars per load. Doesn't sound like much until you multiply that by sixty loads or more per year. Street sweeping increased thirty dollars per hour which equaled to an increase of six hundred dollars a year. Cutting edge for the plow and wing on each truck have gone up to \$456 per truck. Gas and diesel probably had the biggest impact. At the end of 2021 gas was \$2.86/gal and \$2.89/gal for diesel. In 2022 gas had increased to as high as \$4.05/gal and diesel up to \$5.37/gal. Most deliveries average 2,500 gallons resulting an increase of \$2,975 for gas and \$6,200 for diesel per order.

Especially in these times, I'm extremely grateful for the dedicated highway crew and their willingness to respond to call outs which can occur any time of day or night, 7 days a week. Its not a job for everyone and I feel grateful for each of the following hard working individuals: Chris Brousseau, Richard Robie Jr., Tom Hampson and Jon Wright.

Respectfully,
Brett Jackson
Road Agent

RECREATION DEPARTMENT REPORT

It is with great pleasure that I am submitting the annual report for the Bethlehem Recreation Department again. In 2022, the recreation department continued to grow all programs; including sports, after-school program, two summer programs, the pool, and the adult program. This year every program that Bethlehem Rec offered was very close to full. Our sports teams played in tournaments and games and presented great sportsmanship. In 2022, we offered a new ski program at Mt.Eustis; this program was to teach kids the baseline of racing. After-school program ran as usual, which included structured games and free-time, both inside and out. Again, this year, we had two summer camps to separate the younger kids from older kids, which also allows us to accept more kids into the program. In 2021 we introduced a new adult Tai Chi program which had full participation, since many of last year participants enjoyed it, we held the same program in 2022. One thing new Bethlehem Rec started doing for our sports teams are sponsored jerseys so the kids can keep them. Thank you to those that have sponsored our sports teams thus far. In 2021, Bethlehem Rec also held their first "Family Fun Night" fundraiser which had 33 attendees; the night was full of fun, food, and family. While having new families join our programs, we also have numerous families that continue to make use of our programs year after year.

2022 Recreation Department Enrollment

<u>After School:</u>	<u>Sports:</u>	<u>Summer:</u>	<u>Adult:</u>
25 Registered	Baseball: 41 Registered	Younger Kid: 30 Registered	Tai Chi: 15 Registered
	Soccer: 75 Registered	Older Kid: 19	
	Basketball: 55 Registered	Registered	
	Ski Program: 10 Registered		

In 2022, the pool was free to residents of Bethlehem. From June 24th-Aug 20th the pool had 998 Bethlehem Residents (some duplicates) visit the pool free of charge and 259 Non-Residents purchase day passes. We also had 10 kids registered for our Swim Team. Again this summer we offered the Junior Lifeguarding course which two people earned their certificate.

2022 Summer Pool Enrollment

<u>Season</u>	<u>Swim Lessons:</u>	<u>Swim Team:</u>	<u>Courses:</u>
<u>Passes:</u>	Bethlehem Rec: 30	10 Registered	Jr. Lifeguard: 3
Res.: 123	Lafayette Rec: 40		Registered (2 earned)
Non-Res.: 3	Boys and Girls Club: 14		
	Public: 90 Registered		

I want to thank everyone who has supported our programs including volunteer coaches, community members, sponsors, and others. Our programs wouldn't run without the support from you.

Respectfully Submitted,
Abbie Sawyer
Recreation Director

DIRECT ASSISTANCE

The Direct Assistance office received 33 applications for assistance in 2022. By far the largest number of requests were for emergency shelter, which accounted for 54% of this year's budget. The lack of available rental units and affordable housing in the area were the largest contributors to the volume of applications for emergency shelter. The remainder of the budget was used to pay one month's rent for 5 individuals, keep the lights on for 3 families, and assist with heating oil deliveries for 2 households.

Direct Assistance partners with community resources in the area so Bethlehem doesn't take the brunt of the financial burden when our residents are in need. These partnerships are vital to both the individual's and the community's success.

The Bethlehem Food Pantry is funded solely through generous donations from Town of Bethlehem residents, and area businesses. Food is received from the USDA and community donations. Monetary donations are used to purchase food items locally. Food donations can be made during regular Town Office hours. A donation basket is located in the lobby. Financial donations can be made through the Bethlehem Food Pantry. In 2023 there are plans to once again become a member of the NH Food Bank which will help supplement community donations at the Little Free Pantry, which is located behind Town Hall, across from the green pool building.

Respectfully submitted,
Dawn Ferringo
Town Welfare Administrator

PLANNING BOARD REPORT

2022 was a very productive year for the Planning Board. The Planning Board welcomed two new board members. Marti Cook and Kevin Roy were elected to three-year terms. Marti brings prior land use experience and Kevin served as a Planning Board alternate for several years.

This year, the Planning Board took on three major procedural endeavors. The first was a complete overhaul of the Site Plan Regulation. The focus and intent was to make a user-friendly and streamlined process for future applications. The second major task was a review and reorganization of the zoning ordinances. This was necessary due to major segments of the ordinances being outdated, incomplete, illegal, and conflicting with the Site Plan Regulations. The Planning and Zoning Board of Adjustment held several joint meetings to present more refined and business-friendly zoning ordinances to encourage future development, while protecting our small town image as noted in the Master Plan. The third task was the update and revision of the sub-division regulation. All three of these projects were completed with the guidance of Tara Bamford. Ms. Bamford was contracted with funding received from the federal American Rescue Plan Act (ARPA).

The planning board had a number of applications for subdivisions, lot line adjustments, conceptual and site plan reviews. A sample of the major projects that were presented to the Planning Board in 2022 were The Adair Cottages, Rek-Lis Pint House, Lahout's Apartments, and the Birchwood Subdivision. The Planning Board also heard and approved several conceptual projects that include Super Secret Ice Cream, Bethlehem Country Club disc golf, and Copper Cannon Camp's pavilion.

A goal of the Planning Board in 2022 included appointing alternate members. Alternates are appointed as voting members when an elected Planning Board member is absent. NH RSA 673:6 states towns may appoint up to five alternates to serve staggered three-year terms. The Planning Board posted public notices and on social media for potential candidates. The effort did not lead to any applications. One meeting in 2022 was cancelled due to the lack of a quorum. If you are interested in serving your community, this is an excellent opportunity.

Bethlehem is a great place to live and work. If the trend continues, 2023 should be another productive year in the growth of our town. While we accomplished many major projects to improve the Planning Board process, we strive to always review what we do to make improvements. Former Planning Board member and now Zoning Board member Chris McGrath suggested we develop a customer service survey for all customers who go through the Planning and/or Zoning process. Chris was unable to complete this goal prior to the end of his term with the Planning Board. My last project was to complete this customer service survey. Starting in 2023, all patrons of the Planning/Zoning office will be afforded the opportunity to rate their experience with this new customer service survey.

The Planning Board meets the second and fourth Wednesday of each month. One of the responsibilities of the Planning Board is to review new building projects in town. All commercial building and land development plans must be initiated as a conceptual plan. There is no cost for the conceptual, and we can provide assistance in assuring that your project meets regulations.

Respectfully submitted,
Michael Bruno,
Planning Board Chair

REVOLVING LOAN FUNDS REPORT

In 1985 the Bethlehem Revolving Loan Fund (BRLF) was established through a Community Development Block Grant (CDBG) of \$250,000. This CDBG has enabled BRLF to grant loans to individuals for the revitalization of Main Street businesses.

Northern Community Investment Corporation (NCIC) is located in St Johnsbury, VT and will guide you through the application process from beginning to final approval. We encourage you to contact NCIC at 802-748-5101 and discuss options you may have regarding a low interest rate business loan.

The revitalization loans and facade grants are reviewed by the BRLF committee and then referred to the Board of Selectpersons for final approval.

This year there were two businesses with outstanding loans that had been paying as agreed. One of the loans has been paid in full by the end of 2022.

Façade improvement grants were given to two Main Street business, totaling \$8,587.50, who improved the Main Street side of their buildings.

Please feel free to contact any one of the committee members should you have any questions.

We are seeking a person to fill a seat on the committee. If interested let us know.

BRLF committee:
Joyce Presby
Shane MacElhiney
Mary Jackson

BRETZFELDER MEMORIAL PARK COMMITTEE REPORT

Bretzfelder Memorial Park is a beautiful 77 acre nature reserve owned by the Society for the Protection of NH Forests (Forest Society) and cooperatively managed with the Town of Bethlehem. This property includes a mix of different plant communities, streams, and wetlands, providing habitat for many songbirds, owls, amphibians, and beavers among other wildlife. There is a small network of trails for hiking, snowshoeing, or X-country skiing. One can also just enjoy sitting by the pond or under the “Big Pine Tree”. In 1982, the Bretzfelder Memorial Park Committee was formed at our town meeting and has worked, in conjunction with the Forest Society, as stewards to maintain the trails, ponds and buildings for the continued education, safety and beauty of the park.

Every year the committee hosts eight free family programs related to environmental education or outdoor recreation, four in winter and four in summer. Last winter we hosted two virtual programs, “Focus on Forestry” and Curious about Land Conservation”(recordings are available for viewing at <https://forestsociety.org/the-rocks/bretzfelder>) and two outdoor programs, an evening snowshoe led by David Govatski, and an ice fishing program with Chris McGrath. In August, we provided programs to entertain and educate. We hosted the DC3 band and Squam Lakes Nature Center on site at the Tanya Tellman pavilion and also a program at the community gardens maintained by the Bethlehem Elementary School.

In the spring of 2022 we worked with students from the White Mountain School to clean up trails for summer use. At our July meeting we dedicated a new daylily garden by the Bretzfelder sign on Prospect street to long time committee member Annie Gruzcka. The garden was created by Buzzy Davis with daylilies he generously donated. In September, we lost Marilyn Johnson, a long time representative from the BCC and active contributor to our mission. She will be sorely missed!

In 2023, we are planning to complete some structural repairs to the classroom building, add new directional signage to some of the trails, and continue to monitor and do trail repairs as needed.

In winter 2023 we plan to host four programs, two at the park and two virtually through zoom.

- Feb. 15: **The Common Loon a NH Icon**, The Loon Preservation Committee.
- Feb 22: **An Evening Walk at Bretzfelder Park** with local naturalist Steve Sabre
- March 1: **Renovations at The Rocks - Virtual Tour of the Forest Society North at The Rocks**
by Anne Truslow and Nigel Manley (zoom)
- March 8: **Bears in New Hampshire**. Andy Timmins, Wildlife Division, NH Fish and Game. (zoom)

In August we will be presenting our summer programs. Look for information on all our programs on the Bethlehem town website and the Forest Society website.

The programs, maintenance and activities are provided at no cost to the town/taxpayer, but covered by the generous endowment from the Bretzfelder family.

The Bretzfelder Memorial Park Committee:

Sarah Turtle, Chair
Shanna Maziarz, Vice Chair
Nancy Czarny, Secretary
Elizabeth Carter
Bryan Smith

Sue Greenlaw
Alecia Loveless, Planning Board rep.
Veronica Morris, Select Board rep.
Nigel Manley, SPNHF rep.

BETHLEHEM HERITAGE SOCIETY REPORT

The Bethlehem Heritage Society is going into its twenty-fourth year of service to the community. We have public access to our town's history and welcome people far and wide to come and visit. We have become a conduit between the past and the present and much of our time today is spent on research requests and genealogy. We continue to receive historical artifacts related to Bethlehem and welcome Bethlehem related historical items. We were visited in April by students of Ms. Marquis' class from Bethlehem Elementary School, along with Principal Sue Greenlaw, to research the Nutshell Diorama for a class project and the 90th school birthday party. Paul and Ralph Hudson were honored at the birthday bash as the oldest alumni present.

The 50/50 Raffle was held during the summer concert series.
A successful Tag Sale was held in October.

Christmas in Bethlehem was held the first weekend on December. Santa was at the Heritage Center and he greeted around 100 children.

The Memory Tree was held the second weekend of December with approximately 200 names read. It was well attended.

The plaque project will be completed this year. We have a total of 26 historical bronze markers of former hotels, the Bethlehem railroad station, the Bethlehem school, religious buildings and residences.

Our long-time historian and board member, Paul Hudson, has moved to southern New Hampshire to be closer to his family. Paul was one of the original founders of the Heritage Society in 1998 and continues to be a great source of information to all. His physical presence is greatly missed; however, he is in contact with us regularly and visits the center when he is able.

Board of Directors: Clare Brown, Stephen Allen, Carole Hammarberg, Linda Herrman, Linda Moore, Marie Brockway, Estalee Fernald and Paul Hudson, Emeritus.

VISITOR CENTER REPORT

The Visitor Center opened in April for a special visit from Bethlehem Elementary School students. Ms. Marquis class came to study the Nutshell Diorama built by Frances Glessner Lee for a possible class project. They were very impressed with all the accessories used in staging the crime scenes. Many questions were asked and answered.

We officially opened in May and greeted 616 people until our closing in October, 237 of whom signed our guest book. We enjoyed meeting people from Poland, Israel, England, France and of course the USA, Canada and Mexico.

We look forward to the upcoming year and wish to thank the Bethlehem community for their continued support.

Visitor Center Staff,
Carole Hammarberg and Kay Allen

BETHLEHEM CONSERVATION COMMISSION REPORT

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Dredge and Fill and Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with Town Boards and State Agencies such as the Department of Environmental Services, Department of Natural and Cultural Resources, Fish and Game Department, and the US Fish and Wildlife Service to protect and preserve Bethlehem's natural resources.

In 2022, the Bethlehem Conservation Commission (BCC) embarked on a year-long Anti-Littering Campaign which consisted of writing six letters of support for State bills, a social media campaign to keep Bethlehem litter-free, and the creation of an Adopt-a-Spot program for anyone in town who wants to keep a spot or road clean throughout the year (<https://forms.gle/83LHsqJf7BqPAjE89>). Bethlehem also joined the 10 Towns Program – communities working on ways to reduce plastic pollution that is harmful to our state's valuable natural resources and human health. The BCC also provided comments on the NH Solid Waste Management Plan and wrote a letter to the editor about the need for NH to have a bottle bill.

The 2022 Roadside Clean-Up was a success with 35 participants picking up 67 bags of trash throughout Bethlehem.

Other items worked on by the BCC this year included the creation of an outreach poster to display at events, worked with the Selectboard and town's insurance company to create a form for groups who would like to use the Town Forest, voted to rename the Bethlehem Town Forest to the Tellman-Johnson Town Forest, and corresponded with NHDES on several wetland and alteration of terrain permits. Several members also attended the Saving Special Places Conference and the New Hampshire Conservation Commission Conference.

After 7 years of volunteer service, Nicole McGrath stepped off the BCC. Thanks for all your hard work, Nicole! In 2022, the BCC welcomed two new members: Ivan Ash and Rachelle Lyons.

BCC Members also said goodbye to the beloved Marilyn Johnson who died in 2022. Marilyn helped to establish the conservation commission in town and remained an active member of the community until she passed away. Marilyn will be greatly missed, but fondly remembered for her commitment to environmental conservation.

2022 Bethlehem Conservation Commission Members and current term dates:

Margaret Gale (April 2023 – March 2026)
Cheryl Jensen (April 2021 – March 2024)
Lindsay Webb (April 2020 – March 2023)

Vivian Winterhoff (April 2022 – March 2025)
Ivan Ash (November 2022 – March 2025)
Rachelle Lyons (November 2022 – March 2025)

BETHLEHEM ENERGY COMMISSION REPORT

The Bethlehem Energy Commission (BEC) was appointed by the Select Board in April 2019.

Mission: The Bethlehem Energy Commission was established for the study and planning of energy resources for the town. The commission will evaluate existing energy usage in the town and suggest possible improvements in energy efficiency and conservation, as well as potential clean renewable energy solutions in order to reduce expenses and increase self-reliance.

1. Municipal Solar Project

After raising funds for the Bethlehem Solar Project in 2021, in 2022 BEC was laser focused on the installation of three solar arrays to cover the Town's municipal electric load. The 197 KW system is comprised of three solar arrays. One on the highway garage roof; another on the roof of the library, and the third in the field behind the elementary school (next to the ball field). Solar panel installations at the library happened in Spring, the highway garage in the summer, and the elementary school's installation was completed in mid-January 2023. We anticipate Eversource will turn on the school's array in February. After the cost of installation and maintenance, Bethlehem is expected to realize a net savings of \$674,000 in the first 25 years of operation.

2. Current projects: to improve efficiency, save money, and reduce environmental impact:

- **Town Hall** plans to replace its propane boilers and make upgrades to heating system distribution and controls were stymied due to a labor shortage. This work, based on energy consultant recommendations, will continue in 2023.
- **Town Hall** building management – the Select Board developed an on-going building maintenance plan to assure all systems work to capacity and remain energy efficient.
- **Bethlehem Village Wastewater Treatment Facility** – a \$30,000 DES energy audit grant was secured in 2020, with no cost to the Town. The largest energy saving opportunity identified was the installation of solar to cover the WWTF electricity costs. BEC is assisting the Village District in developing a solar array with the help of a \$250,000 grant through NH Dept. of Environmental Services.
- **EV Ride & Drive Program** – a statewide initiative to present demo EV cars and trucks to public.

3. Research and grant procurement

- Research: electric vehicle (EV) charging stations and available grants from both State and Federal entities, TBD in 2023.
- **Rambling Woods** – Solarize this neighborhood with the help of Vermont Law and Energy Clinic folks –a 100 KW project. Together they will request a \$400,000 NH Dept. of Energy grant.

4. Partnerships

- 2019-now: **Clean Energy New Hampshire** offers us valuable technical assistance through Energy Circuit Riders -- Melissa Elander and Gabriel

Chelius. They are helping North Country towns and businesses lower their energy usage and energy bills.

- 2021 the **Profile High School** solar array went live. Over a period of 5 years BEC members worked with the communities of Franconia, Easton, and Sugar Hill on a 330 KW solar array.

5. Past Projects

- Ongoing (2011-now) **Energy Audits** and energy consultations at Town Hall, Highway Garage, and Bethlehem Elementary School.
- On-going (2011 -now) – energy efficiency information, programs, and events offered to the **public and local businesses** (e.g. Button-Up energy savings workshops and Electric Vehicle Ride & Drive event).
- 2021 **Highway Garage** lights upgraded to LED with a 50% grant from Eversource.
- 2020 grant to conduct a **Town Hall** energy audit.
- 2019 started using EPA software energy tracking program called Portfolio Manager in Town Hall. In 2021 schools started using the program.
- 2017 installation of **LED Street Lights** – approximate savings \$14,000 a year.
- 2016 Switched heating at **Bethlehem Elementary** from oil to wood pellets
- 2011 deep energy retrofit of **Town Hall** (insulation, weatherstripping, renew heat control & distribution system, replace condemned oil boiler, upgrade lights).

For 2023, the Bethlehem Energy Commission will continue to track all projects previously mentioned, investigate Electric Vehicle charging stations, and monitor grant opportunities. BEC is committed to learning about new technologies that will help the Town of Bethlehem pursue the BEC mission.

BEC meeting agendas are posted at the town hall and on-line and we invite participation and input from everyone in town.

David Van Houten, BEC chair
Bruce Caplain, Selectboard liaison
Dan Crosby
Mary Lou Krambeer
Chuck Phillips
Scott Caisse

BETHLEHEM TRANSFER STATION COMMITTEE

The Bethlehem Transfer Station Committee (Committee) was created by the Select Board in 2017 to provide advice on options for a new post-landfill, municipal solid waste management system. The Committee is composed of volunteers charged with investigating all options for the development and implementation of "...environmentally sound solutions and best practices for solid waste disposal and recycling management on behalf of the Town." A member of the Select Board serves on the Committee as a liaison, and the Select Board has been very supportive over the years in facilitating the Committee's work.

At the time of the Committee's creation the anticipated date of the landfill closing was in April of 2021. Although the landfill had been granted an extension by the New Hampshire Department of Environmental Services through 2026, this extension has been put into question as a result of a recent decision in an administrative appeal brought before the Waste Management Council. It is likely that the landfill extension will be the subject of one or more judicial appeals. While the Town continues to be provided with its host benefits, the Committee has provided the Select Board with a proposed plan of action in the event of an unanticipated landfill closing.

The Committee is focusing its efforts on the possible restoration and modernization of the former Route 116 transfer station site, along with continuing a public education campaign to enable residents to maximize their family budgets and enhance the environment through the reduction of solid waste. Committee members are engaged in identifying grant opportunities for Select Board consideration in order to reduce the budgetary impact of a post-landfill, solid waste management program.

One such grant opportunity consists of substantial funds which may be available under the Community Facilities grant program of the U.S. Department of Agriculture (USDA). As recommended by the Committee, the Select Board has commenced the process to enable applying for such a grant as early as April of 2023. The Select Board has selected an engineering firm through competitive bids to provide a conceptual design and cost estimate for a modern transfer station on the Route 116 site that will enable the Town to apply for the USDA grant and possibly other governmental and private grant programs. The engineering design and cost estimate will be financed through the solid waste disposal capital reserve fund that was supported by the Select Board and approved and funded through a number of warrants by Bethlehem residents.

The Committee has continued its public education pamphlet, *Just Be Greener*, to provide helpful information to residents on a) ways to save money through reducing waste; b) reusing and repurposing items to avoid landfilling; c) purchasing items that can be reused and recycled; and d) reducing food waste, such as through home composting and providing the waste to farms for livestock feeding, crop enhancement, and the creation of compost.

Two of the members of our Transfer Station Committee have set up a virtual swap shop on Facebook, which you can find at Bethlehem NH Free for the Taking. With more than 400 members, this service is available exclusively for Bethlehem residents or property

owners. Large items, such as furniture, major appliances, lawn mowers, and large sports equipment, can be listed on this site, without the burden of delivering them to a swap shop building. Even small items can be listed on this page to become someone else's treasure.

The textile bin that the Committee secured for the Town, located on Maple Street, for the recycling and reuse of clothing and shoes has been a huge success. We have been informed that the bin has saved more tons of textiles from landfilling than any other bin in neighboring communities. These textiles are reused, recycled, or repurposed. A new, bin, designed for better security and collection is expected. The bin and collection have been provided at no cost to the Town.

We are continuing our attempts to make available free technical advice to Town businesses and schools engaged in food services. The Select Board recently supported a grant application by a large regional organization, the Center for Eco Technology (CET), to further provide such services, along with possible advice on better managing construction and demolition debris. CET has previously provided food waste technical assistance to Bethlehem institutions without charge.

The Committee desires public input, and you can be advised of meetings and receive editions of Just Be Greener through subscribing to the Bethlehem NH Town Newsletter, the Town's Community E-News, at <http://bethlehemnh.org/community-enews/>.

AMMONOOSUC COMMUNITY HEALTH SERVICES REPORT

Dear Selectboard and Voters:

Ammonoosuc Community Health Services Inc. (ACHS) is requesting an appropriation in the amount of **\$6,000 (Six Thousand)** from the town of Bethlehem for **2023**. This investment will help us continue to provide high quality, affordable healthcare to our **9,275 patients** and to reach more residents in need.

Since the pandemic began, ACHS has been operating non-stop with our dedicated team of health care professionals. We've been on the frontlines providing vaccinations, screenings, preventative and follow up care as well as providing behavioral health for residents of all ages – vitally important in these uncertain times. While the ACHS-dental center has been forced to close due to persistent staffing shortages and fluctuations in dental funding, we stand committed to providing affordable dental options. We continue to advocate at the state and national level for affordable dental services in our region and offer a referral voucher program with dentists throughout the state for our patients in need.

Your continued investment in ACHS helps us provide **comprehensive primary preventive health care to anyone, regardless of their ability to pay - whether we are in a pandemic or not.**

Support from the **Town of Bethlehem** is extremely important in our continued efforts to provide affordable health care services to your residents, and to those in the 26 area rural towns in our service area. ACHS's sliding fee scale for payment of services ensures patients in need will still get affordable health care in a timely manner – especially important in today's unsettled health care climate. For more information about this program, please visit: www.ammonoosuc.org.

ACHS Services Provided

- Infectious Disease Vaccines, Testing and Treatment
- Primary Preventive Medical Care – Family Practice - Prenatal Care through Geriatrics
- Behavioral Healthcare – Counseling, Substance Misuse Disorder Assistance – In-school K-12 services
- 340B Low-Cost Prescription Drug Program
- Patient Navigation and Dental Referral & Voucher Program
- Breast & Cervical Cancer Screening Program
- Low-Cost Vision Plan – Discounted Eye Exam and Glasses for those who qualify
- Financial Services - Sliding Fee Payment Scale for eligible patients

ACHS Statistics - 2022

- Number of Unduplicated Clients Served: **Medical** 9,275, **Dental** 427, **Behavioral** 838
- Number of Visits: **Medical** 29,921, **Dental** 663, **Behavioral** 6,840
- Client/Payor Mix: 17.8% **Medicaid**, 33.3% **Medicare**, 5.2% **Uninsured**, 43.7% **Insured**
- Value of discounts provided in our Prescription Assistance Program: \$233,345

- Value of discounted health care services (Sliding-Fee) provided to our patients: \$512,713 total; Medical & Behavioral Health \$381,414, Dental \$81,037, Pharmacy \$50,262

Town Statistics - Bethlehem

Total # of Patients – **951**
Total # of Medicaid Patients – **130**
Total # of Medicare Patients – **275**
Total # of Self-Paying Patients – **45**
Total # of Sliding Fee Scale Patients – **20**

We appreciate your continued support. Be mindful, be active, and be well.

Respectfully submitted,
Edward D. Shanshala II, MSHSA, MEd, Chief Executive Officer
Ivy Pearson, ACHS Board President

BETHLEHEM CARES REPORT

In 2022, Bethlehem Cares provided \$5,176 dollars to residents who needed a helping hand. That hand came from donations from other residents, not tax dollars.

Residents volunteering to help residents was the idea behind Bethlehem Cares, which was founded in 2021 by eight residents. That year Bethlehem Cares was adopted by the select board as an official town committee.

Bethlehem Cares is not a replacement for the town's direct assistance/welfare office. What's different is that Bethlehem Cares offers one-time assistance.

For example, it has paid for a new refrigerator for a large family. It has also covered car repairs for people who otherwise would not be able to get to work.

The idea of helping people get back on their fiscal feet was demonstrated by one man who later gave Bethlehem Cares a donation: The exact amount he was awarded.

The funds are not given to the individual. They are paid directly to the company providing the service, for example a repair shop.

Decisions are made by an eight-member committee appointed by the select board. The funds are kept in a trust fund and monitored by the town.

Since it was founded, Bethlehem Cares has distributed \$8,619. It currently has \$9,008 available, but always needs additional donations.

There is a link on the town website (under government) to donate – or find an application for help.

To make a donation by mail, please make checks payable to “Bethlehem Cares” and send it to: Bethlehem Cares, PO Box 189, Bethlehem, NH 03574.

BETHLEHEM EVENTS REPORT

LOCALLY LED.

Bethlehem Events is a volunteer non-profit organization that works year-round planning and scheduling events that are fun for the whole family and almost always free. As individuals and as an organization, we are passionately invested in our community. Our direct actions market and drive interest in Bethlehem in a tangible and measurable way.

VOLUNTEER-DRIVEN.

We work together to help others see what we see in Bethlehem, with the hopes that other community members are also inclined to get involved with the direct actions we perform to market and drive interest in our town.

LOCALLY-FUNDED.

All of our work is dependent upon local support, whether through volunteerism, financial support or in-kind donations. It truly takes a village to put together large-scale, community-wide events, and our leaders do not gain compensation for the work that is completed.

OUR MISSION.

To promote pride and community spirit among residents, enhance Bethlehem's image, attract new residents, businesses and visitors, and improve the social and economic well-being of residents of Bethlehem. Bethlehem Events accomplishes the goal of strengthening the vibrancy and activity of the Bethlehem community by recommending, overseeing, and organizing an annual portfolio of cultural and recreational special events, programs and activities.

OUR TRACK RECORD.

We are a team of innovators and community leaders with decades of experience and one cohesive vision. With several years of aggressive guerrilla marketing strategies under its belt, Bethlehem Events has successfully gained state-level exposure for multiple community events. Each of our festivals delivers an economic boost to Bethlehem, with several businesses reporting benchmark sales during our events. We give the tourists a reason to stop and explore our town as they are traveling along Route 302. With publications such as Union Leader, Newsweek Magazine, NHPR, multiple appearances on television, radio, and local newspapers, our outreach work promoting the town of Bethlehem has a lasting effect. Many families from outside the region now make it a point to schedule their vacations around our events, delivering tourism dollars directly into the local retail, lodging and hospitality industries.

OUR HISTORY.

After several years of organizing multiple annual events, it became clear that a handful of key players were working together with great crossover on each activity and festival. It made sense to bring some formal organization to our ongoing efforts and create structural cohesion so that we could be more streamlined and effective with our energy. We gathered together in 2018 and began discussing what such an organization would look like, how many events and activities we already organized and how best to move forward. In our first year, we were granted fiscal sponsorship by the North Country Educational Radio organization in Littleton, as we had similar community-driven roots. That generous support allowed us to begin seeking donations and sponsorship from local and regional entities and build our base. At the same time, we applied for a federal 501(c)3 status with the IRS, which we received within the year.

THRILLED TO RETURN IN 2022.

Just as we began to gain momentum, COVID-19 struck in early 2020 and brought all of our seasonal plans to a screeching halt. Because our group is so small, we didn't feel that we could comfortably host large-scale community events that would keep our attendees as safe as possible. We made the hard decision to table everything and take a wait-and-see attitude.

We certainly didn't expect that the pause button would last three years. Our dormancy period allowed us to regroup, streamline and simplify our organizational processes. We joyfully brought Christmas in Bethlehem back to our community in December 2022, and were flabbergasted at not only the outpouring of local support, but also the sheer volume of attendees circulating through our small village on December 3rd.

Bolstered by the overwhelming support of our efforts for the Christmas event, Bethlehem Events has already begun planning the return of the Bethlehem Artwalk and Summerfest on August 12, 2023. We will soon begin rolling out more information. As always, we will rely on the continued support of our community through financial support, in-kind donations and volunteerism to pull together the daylong event and parade.

We successfully and safely maintained the weekly Gazebo Concert series throughout the pandemic, and it will return again this year if we gain the necessary voter funding support at the ballot box in March. Our partnership with the Bethlehem Recreation Department on this weekly, summer concert series has been seamless we've already begun communicating with performers for the 2023 lineup.

In community,
Board of Directors
Bethlehem Events

BETHLEHEM REIMAGINED, INC.

We can only describe 2022 as a year of growth, resilience and change for many Main Street businesses as we work together to build and preserve a successful and sustainable recreational tourism, hospitality, and creative arts economy.

It gives us great pleasure to welcome El Mirador and Super Secret Ice Cream! We'll have the seared salmon and a walk down Main for a scoop of roasted cherry chocolate chip please! We also welcome Walter and Kelly Hinds, new owners of The Inn at Bethlehem (formerly The Mulburn Inn); the Soper family, new owners of the former Bear Mountain Lodge; and M&M Berkowitz LLC, owners of White Cherry Cottages (the former Hearthside Village). We also say good bye and thanks to Mascoma Bank for their many years here, and hello to Washwick Insurance Agency, providing comprehensive brokerage services throughout northern New England. We are confident your respective decisions to start your business here will be met with robust community support and enthusiasm for your success – welcome to Bethlehem!

Further expansion at Rek'lis Brewing now includes the Pint House, a superb renovation of the former Balance Building. Congratulations to Ian and Marlaina for another outstanding year and for their leadership within our business community! Presidential Mountain Resorts has also continued their expansion to include the purchase of the former Pinewood Motel property. New construction is happening from the ground up as of this writing.

Bethlehem's reputation as a recreation destination has gone national. The Tri-town area of Bethlehem, Franconia and Littleton has received certification from the League of American Bicyclists as a "Bicycle Friendly Community" – now one of six in NH. In the words of the estimable Bruce Caplain, "it's a testament to all the hard work by so many people that has gone into building such great year-round trail systems, education in schools, supporting businesses and [equipment] availability." Another example of great communities working together!

Also, we must acknowledge the many established Main Street businesses who "bring it" every day to support our local economy. The effects of rising operating costs, supply chain issues, labor shortages and a global pandemic have not for one moment dampened anyone's entrepreneurial spirit or resolve. Through it all, there is always something new to see and experience: exhibits, performances, merchandise, menus, new clientele – and repeat customers, who stop in Bethlehem to find out what's happening since their last visit. Kudos to everyone for staying a step ahead, keeping it fresh and fun!

Bethlehem Reimagined had a year of epic highs and lows. Our subsidiary, BRI Development secured over \$800K in grants and donations to cleanup contamination on the former Sinclair Hotel site at the corner of Main and Agassiz Streets. We retained the environmental engineering firm Sanborn Head & Associates of Concord to manage the project. We will start a series of public meetings in February and plan to remediate the site this summer. This success however, was overshadowed by the sudden passing of our dear friend and colleague, Carol Kerivan. Her parting has left a huge hole in our hearts and on our Board where her exceptional business savvy will never be perfectly replaced.

She is smiling upon us, forever missed.

Finally, there is plenty to look forward to in 2023! The Rock Estate continues its recovery from the 2019 fire and started renovation on the beautiful Carriage Barn. In addition, the Bethlehem Skate Park's \$80,000 grant will create a permanent concrete terrain park adjacent to the basketball courts. New life to these important venues!

Also, we believe 2023 will be a very good year for Bethlehem businesses as we see potential for relatively normalized economic conditions including an easing of inflationary pressure, a more favorable local labor market and an improving supply chain. Tourism is up as the world continues to emerge from two years of pandemic. Let's keep working together to make Bethlehem the "place to be in '23!"

Respectfully Submitted,
Bethlehem Reimagined, Inc.
Paul Greenlaw, President
Eric Raichle, Vice President & Treasurer
Michelle Moren-Grey
Don Lavoie
Les Apple

BOYS AND GIRLS CLUB OF THE NORTH COUNTRY REPORT

In preparation for the annual Town Meeting, the Boys and Girls Club of the North Country (BGCNC) respectfully requests \$ **2,500** on the Town's ballot to help cover our operating budget for the services we provide to your community and the North Country.

BGCNC has been able to return to normal operations, post Covid pandemic, but as with so many businesses in our community, staffing continues to be a challenge and therefore we are serving fewer children than we did pre-Covid, but our numbers continue to climb, as do our expenses. Our community's support has never been more crucial in continuing to provide a fun, safe, positive place for all the children of the North Country. Our team continues to thrive and adapt to the everchanging challenges the pandemic brought us and to provide critical support to our members and their families that rely on us for academic support, mentoring, snacks, and a safe place for kids.

As we continue to regrow our membership, we were very excited to have been able to bring back our shuttle van to Bethlehem and Lafayette Elementary Schools for After School programing this year. In typical years, we served over 250 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, and Sugar Hill, as well as several other North Country communities. BGCNC's afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives. Of the 66 members in the afterschool program, 11 of them are from Bethlehem. Summer camp 2022 saw 62 children, with 2 attendees from Bethlehem. We continue to only charge \$175 per year for the After School Program and \$175 for Transportation. Camps are \$135 per week and include field trips and summer swimming lessons. Financial aid is provided to all members that need assistance. We are investing \$3,750 this year to transport the Bethlehem members to the Club for the Afterschool program.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$500,000 per year required to operate the Club has become increasingly difficult, with COVID putting an additional strain on this already enormous task. We recognize that many of your taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affected those very people who need the services that BGCNC provides. These families need our help now more than ever. Over 40% of our families fall below a \$40,000 income level and over 38% qualify for free/reduced lunch. We are looking to our neighboring communities to help spread the cost of operation over the wider population, as the children we serve are the future of the North Country.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Bethlehem and the North Country at large.

Thank you for your consideration.

Sincerely,
Sandy Brackett
Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. REPORT

Grafton County Senior Citizens Council, Inc. (GCSCC) is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. GCSCC's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

GCSCC operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the senior centers, ServiceLink, and RSVP, older adults and their families take part in a range of community-based long-term services including home-delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

From July 1, 2021 through June 30, 2022, 173 older residents of Bethlehem were served by one or more of GCSCC's programs offered through the Littleton Area Senior Center or RSVP. 70 Bethlehem residents were served by ServiceLink.

- Older adults from Bethlehem enjoyed 7,590 meals prepared by GCSCC employees and volunteers.
- GCSCC employees completed 381 wellness calls with homebound Bethlehem residents.
- Bethlehem residents were transported to health care providers or other community resources on 524 occasions by our lift-equipped buses.
- Bethlehem residents received assistance with problems, crises, or issues of long-term care through 24 visits with a trained outreach worker and 246 contacts with ServiceLink.
- Bethlehem's citizens volunteered to put their talents and skills to work for a better community through 764 hours of volunteer service.
- Bethlehem residents participated in 376 health, educational, or social activities.

The cost to provide GCSCC services for Bethlehem residents in 2021-22 was \$133,360.80.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by GCSCC become even more critical. *Bethlehem's population over age 60 increased by 102.7% over the past 20 years according to U.S. Census data from 1990 through 2010.*

GCSCC would very much appreciate Bethlehem's support for our programs that enhance the independence and dignity of older adults and adults with disabilities. GCSCC enables our community members to meet the challenges of aging, while remaining in the security and comfort of their own communities and homes.

Kathleen Vasconcelos,
Executive Director

NORTH COUNTRY COUNCIL REPORT

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community, and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

In 2022 North Country Council undertook the following activities in the region:

Coordinated the regional Transportation Advisory Committee (TAC) and held five (5) meetings to discuss regional transportation issues and identify priority projects for funding opportunities.

Represented the region's transportation needs in the Ten-Year Plan process, including managing the project solicitation process, providing technical assistance to applicants, scoring and prioritizing projects, and promoting public input opportunities to the region's communities.

Secured an on-call engineering firm to support submitting projects for the Ten-Year Plan process and for other regional projects needing conceptual design.

Continued efforts to update the Regional Transportation Plan, which identifies the important transportation corridors in the region and presents the needs, opportunities, and recommendations to improve the region's system.

Supported the work of two (2) Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote the coordination of transportation services for the region's residents and institutions, including facilitating fourteen (14) meetings, updated bylaws, assisted with the submittal of applications to the CDC COVID Disparity grant program, and worked closely with the new regional mobility managers to improve coordination and services.

Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's scenic and cultural byways, including facilitation NCSBC meetings and submitted an application for Federal funding of a regional byways project.

Participated in statewide efforts such as the Statewide Bicycle and Pedestrian Plan, Alternative Transportation Planning, and the Complete Streets Advisory Committee and provided input about major statewide processes that benefit our regional communities.

Conducted over 150 traffic counts throughout the region for the New Hampshire DOT and local communities through the regional Transportation Data Collection Program.

Worked to develop the Surface Management System (RSMS) data collection and forecasting program to inventory the condition of local roadways and forecast infrastructure budgeting needs for municipalities over the medium and long term.

Community Profile Map Viewer was created to explore the region through demographic data. Each community profile provides information on population, housing, income, workforce, transportation, and more for every municipality in the region.

Coordinated six (6) North Country Comprehensive Economic Development Strategy Committee meetings (CEDS) for the Economic Development District. The meetings focused on connecting resources in the region, learning about innovative strategies for improved economic prosperity, and sharing regional information. The Committee reviewed and placed 3 projects on the CEDS Project Priority List.

Completed the North Country Rising Plan and Business Resource Roadmap with feedback from businesses and employers throughout the region, which provides goals, strategies, and solutions for a collaborative approach to economic and community resilience.

Facilitated collaborative sessions with the food and agriculture industry in an effort to host the first North Country Food and Agriculture Summit, bringing together industry leaders from around the region to discuss food equity, access, training for the next generation of farmers, and the opportunity to develop a North Country Food Council.

Continued to implement the Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA).

Continued to assist the Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded grantees. In 2022 the Council provided pre-project development coaching to over 45 NBRC grantees and potential grantees.

Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.

Responded to multiple requests for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.

Provided technical support to communities relating to municipal land use regulations, best practices, planning opportunities, and changes to state land use statutes.

Supported four (4) small working groups of employers and housing professionals in identifying and exploring opportunities for employer-assisted housing solutions in the region.

Partnered with NH Office of Planning and Development and all NH Regional Planning Commissions to complete simultaneous Regional Housing Needs Assessments, which document current conditions and forecast housing needs across communities and the region over the coming 20 years.

Continued to assist Coos County with the Coos County Broadband Committee, as well as providing technical support to the Carroll County Broadband Committee

Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord.

Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.

Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$75.00 per book).

NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY

North Country Home Health & Hospice Agency provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, activities of daily living support, social services, and homemaking in 51 towns. Our territory spans all of Coos County and Grafton County as we now provide services to residents in Plymouth, NH and surrounding towns. **In 2022, for the Town of Bethlehem, we provided 1,368 Home Health visits, 248 visits for Hospice care and 239 visits for Long Term Care.**

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, advanced nurse practitioners, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/ caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care.

Long-Term Care provides home health aide, homemaking and companion services to those who are unable to perform essential activities of daily living such as bathing, dressing, meal preparation and household tasks independently. The primary reason for these services is to support individuals who have physical, medical, or mental limitations and cannot perform these basic needs any longer on their own. These services play a critical role in assisting the elderly and disabled to remain in their own homes and to avoid re-admissions to the hospital and to prevent long-term institutionalization.

Our Palliative Care Program is a new program that started as a pilot in 2019. The program started with 5 patients and has grown to now include **110** active patients. Our Palliative Care program is primarily home based; meaning, that our APRN/Nurses and Social Workers visit patients in their homes to discuss their serious illness, advanced care planning, goals and wishes and most of all- what is important to them. The target patient is anyone with a serious illness, it does not have to be terminal like Hospice requires. The scope of patients is broad and we have found that Palliative Care services are much needed, especially in our service territories. NCHHA provides Home Health services to patients that are recovering from an illness and are expected to get better and we provide Hospice services to patients with a terminal illness; but there is a gap in between these

two programs and Palliative Care provides a bridge for the patients that have a serious illness, but are not ready for Hospice services yet.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the **Town of Bethlehem** for its continued support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in **Town of Bethlehem** to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

Respectfully,
Tiffany Haynes, President & CEO

THE COLONIAL THEATRE'S REPORT

VALUES

We believe...

relevant arts and cultural programming make a positive difference in creating a sense of belonging, fellowship, and community that enriches all;

access to different perspectives gives us deeper understanding of the world in which we live and helps us see more clearly what unites us as well as what makes us each unique;

responsible stewardship and partnerships enable us to leave a lasting legacy of cultural enrichment.

VISION

A vibrant, engaged, and enriched community through arts and culture.

MISSION

Inspire and invite participation in the cultural conversation.

The Colonial Theatre was built on the desire to improve the quality of life in the North Country by presenting formerly unavailable arts programming. Through 22 years of hard work, persistence, problem solving, and most importantly support from our community, The Colonial was transformed from a dilapidated building into a premier cultural venue.

In addition to our daily selection of movies in the 2022 season The Colonial: celebrated the return of our signature *Live! @ The Colonial* series to our Theatre featuring award winning artists and musicians from around the world including Jontavious Willis, Gaby Moreno, Sam Bush, Rahim AlHaj, Paula Poundstone, and Beausoleil to name a few; rolled out a new three-year strategic plan, that will guide our organization through 2024; partnered with White Mountain Science to bring acclaimed scientists to the North Country in our Science on Screen series; presented *Kids! @ The Colonial* live productions in July and August; welcomed the second annual class of White Mountain Cinema Camp students who wrote, directed, and produced two student films, *Take a Hike* and *Lovestruck*; and partnered with community organizations such as Ammonoosuc Conservation Trust, Ask PETRA, Ammonoosuc Community Health Services, North Country Pride, the Littleton Co-op, Women's Rural Entrepreneurial Network, and the White Mountain Jewish Film Festival to name a few.

The Colonial's programming provides access to opportunities for entertainment, conversation, and connection in our community. In line with our core values, we strive to create an environment for different perspectives to be heard and to give us all a deeper understanding of the world in which we live. We are tremendously thankful for the support of our community, members, volunteers, and staff, and for the steadfast leadership of our Board of Directors. We are grateful to be part of this vibrant community. Thank you – and we hope to see you at the Theatre soon.

With gratitude,

Christine Etter
Executive Director

TRI-COUNTY COMMUNITY ACTION PROGRAM REPORT

Tri County CAP is a Family of Programs, serving families in Coos, Carroll, and Grafton Counties. We are dedicated to improving the lives and well-being of New Hampshire's individuals, families, and communities. We provide opportunities and supports for people to learn and grow in self-sufficiency and to get involved in helping their neighbors and improving the conditions in their communities. We seek to eliminate the root causes of poverty through the development of programs that allow low-income individuals the opportunity to meaningfully participate in the State and National economy and the social fabric of their communities through programs that address: Education; Emergency Support; Economic Development; Food Self Sufficiency; Marshalling of Local Resources; and Transportation.

Tri County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals. Annually we serve more than 20,000 individuals that reside over 4,455 sq. miles of Northern New Hampshire. TCCAP and our 15 service programs provide services to all residents of Coos, Carroll, and Grafton County's requesting and needing support. During our Fiscal Year 2022 we served a Total of 227 Bethlehem Clients valuing \$244,509 in services provide.

Tri County Community Action Program thanks all communities and counties that we serve for their financial support of the programs, so that we may be able to continue to provide services to our community families in need.

Respectfully,
Amy A. Goyette, NCRI
Strategic Initiatives and Projects Director
Tri County Community Action Program

UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION REPORT

The mission of **UNH Cooperative Extension** is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions, working in collaboration with county, state and federal government. Some examples of how Extension has been working towards this mission in Grafton County are summarized below in a few highlights of the past year.

Through the Nutrition Connections program, guidance on building raised garden beds, seeds, and nutrition lessons were provided to residents at a housing location who built raised beds for its tenants. In addition, recipe cards, and vegetables grown by Master Gardeners were provided so participants could apply lessons they learned in class. Master Gardeners were also involved in several community gardens that resulted in donations to food pantries.

Food and Agriculture staff conducted the second year of its cucumber variety trial in the high tunnel at the county complex. The trial looks to find marketable varieties while also monitoring yields and pest and disease resistance. Over 800 pounds of cucumbers from the trial were donated.

The Jumpstart to Farm Food Safety program continues to assist farmers in Maine and New Hampshire. This joint initiative aids fruit and vegetable farmers with farm food safety planning and offers them the chance to work individually with an Extension educator, trained in produce safety.

As part of a Building Community Resilience grant, Community and Economic Development staff worked with Mascoma and Greater Haverhill communities, providing technical support and training to build partnerships, identify needs, and develop a more resilient future.

Members of our Natural Resources team secured a Wildfire Risk Reduction grant for a fire management plan and prescribed fire projects at the Grafton County property. This will include education and training for local fire departments, forest rangers, DOC residents, natural resource professionals, and the public.

4-H youth from several counties took part in the Bunny Basics workshop in March, learning about the care of rabbits and how to exhibit them at a show. Many participants went on to demonstrate their knowledge at the Pint-size Pet Showcase at the North Haverhill Fair.

Please visit our website, extension.unh.edu for more information on programs and upcoming events.

Respectfully submitted,
Donna Lee,
UNH Extension, Grafton County Office Administrator

DEPARTMENT OF VETERANS AFFAIRS

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,
Becky Rhoads, Au.D.
Associate Medical Center Director

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2022**

Date & Place of Birth	Name of Child	Name of Father & Mother
March 4, 2022 Littleton, NH	Daisey, Tobias Michael Scott	Drown, Cassie Jean
March 13, 2022 Plymouth, NH	Slaughter, Fallyn Cathleen	Slaughter, Harold Tyrone Slaughter, Cayla Cathleen
April 19, 2022 Littleton, NH	Palmer, Everly Violet	Palmer, Samuel Marc Palmer, Vanessa Joy
May 14, 2022 Littleton, NH	Schmidenberg, Lorelei Scottie	Schmidenberg, Sean Matthew Schmidenberg, Cristeena June
July 1, 2022 Littleton, NH	Oakes, Hazel Ivy	Oakes, Taylor Scott Oakes, Alexis Jamie
November 9, 2022 Littleton, NH	Fysh, Ashlyn Mae	Carallaro, Dylan Michael Fysh, Tricia Marie
December 14, 2022 Littleton, NH	Meehan, Livia Kaisa Selma	Adamick, Thomas Stephen Meehan, Elizabeth Selma
December 20, 2022 Littleton, NH	Lennox, Emerson Robert	Lennox Sr, Benjamin Jacob Jeffers, Sybil Ann

I hereby certify the above information is correct, according to the best of my knowledge and belief.
Mary Jackson, Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHELEM
For the Year Ending December 31, 2022**

Date & Place of Marriage	Names and Surnames of Couple	Residence at time of Marriage
January 29, 2022 Bethlehem, NH	Rivers, Nathan J Lemire, Courtney C	Bethlehem, NH Littleton, NH
February 11, 2022 Bethlehem, NH	Ford, Robert J Dallimore, Rebecca L	Bethlehem, NH Bethlehem, NH
May 6, 2022 Whitefield, NH	Costa, Zachary R Shatney, Leah J	Littleton, NH Bethlehem, NH
May 22, 2022 Bethlehem, NH	Anderson, Lauren M Keating, Matthew R	Bethlehem, NH Bethlehem, NH
May 28, 2022 Bethlehem, NH	Derrington, Alan G Emmons, Jeanne C	Bethlehem, NH Bethlehem, NH
June 17, 2022 Plymouth, NH	Starr, Meagan H Proulx, Chad M	Bethlehem, NH Bethlehem, NH
June 25, 2022 Bretton Woods, NH	Etter, Bruce D Kelly, Christine M	Bethlehem, NH Bethlehem, NH
July 22, 2022 Bethlehem, NH	Greenlaw, Johanna M Rachdorf, Stacey H	Bethlehem, NH Bethlehem, NH
August 20, 2022 Lancaster, NH	Champagne, Skye A Bissonnette, Steven E	Bethlehem, NH Bethlehem, NH
August 24, 2022 Sugar Hill, NH	Leggett, Ryan P Dranoff, Rachel E	Bethlehem, NH Bethlehem, NH
October 2, 2022 Lancaster, NH	Ornstein, Skyler L Shaffer, Erin E	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.
Mary Jackson, Town Clerk.

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
for the year ending December 31, 2022**

Date and Place	Decedent's Name	Father's Name	Mother's Maiden
January 17, 2022 Littleton, NH	Wakeman, Amanda Jo	Wakeman, Scott	Burgess, Cindy
February 17, 2022 Lebanon, NH	Yancey, Stephen James	Yancey, James	Hasgill, Dorothy
February 17, 2022 Whitefield, NH	Reardon, Elizabeth A	Crosby, Sumner	Gay, Mildred
March 11, 2022 Bethlehem, NH	Kerivan, Carol	McIntyre, James	Maxwell, Adelaide
March 20, 2022 Bethlehem, NH	Ledoux Sr, John Arthur	Ledoux, Alfred	Bennett, Arlene
March 25, 2022 Littleton, NH	Sullivan, James Francis	Sullivan, John	Chapland, Virginia
March 29, 2022 Bethlehem, NH	Weekes Sr Bradford Nicholas	Weekes, Alexander	Calero, Elba
April 15, 2022 Lebanon, NH	Thoma, Martin M	Thoma, Fred	Gminder, Magda
May 12, 2022 Bethlehem, NH	Zwaagstra, B G	Zwaagstra, Sjouke	Burgraff, Anne
May 17, 2022 Bethlehem, NH	White, Heather Lee	White, Edward	Hansen, Lisa
May 20, 2022 Littleton, NH	Wright, Elwood James	Wright, Elwood	Bennet, Florence
June 1, 2022 Bethlehem, NH	Walsh, Reyna Margarita	Borjas, Roberto	Rodriguez, Ana Maria

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
for the year ending December 31, 2022**

Date and Place	Decedent's Name	Father's Name	Mother's Maiden
June 15, 2022 Lebanon, NH	Brown, Logan Hunter	Brown, Derek	Girouard, Tandy
June 17, 2022 Epsom, NH	Minor, Ruth E	Unknown	Unknown
June 19, 2022 Bethlehem, NH	Holloway, Sara Jessica	Holloway, Charles	Tomaso, Suzette
August 4, 2022 Moultonborough, NH	Quinn, Doris Sara	Woodburn, Joseph	Leblanc, Alice
August 22, 2022 Bethlehem, NH	Smith, Louis F	Smith, Paul	Xenakes, Stamatoula
September 19, 2022 Bethlehem, NH	Johnson, Marilyn Priscilla	Johnson, Curtis	Allen, Sarah
September 23, 2022 Bethlehem, NH	Hofmann, Kathe	Stirnemann, Alwin	Werder, Martha
October 4, 2022 Lancaster, NH	Stafford, Lucia R	Unknown	Meci, Esterina
October 7, 2022 Bethlehem, NH	Mattheson, Robert Kimball	Mattheson, Robert	Lewis, Claire
October 14, 2022 Bethlehem, NH	Whipple III, Perley Arthur	Whipple Jr, Perley	Cyr, Rita
October 16, 2022 Bethlehem, NH	Johnson, James Keith	Johnson, John	Reid, Patricia
October 22, 2022 Bethlehem, NH	Perkins, Maria A	Perkins Sr, Leonard	Pritchard, Rosemary

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
for the year ending December 31, 2022**

Date and Place	Decedent's Name	Father's Name	Mother's Maiden
November 4, 2022 Littleton, NH	Potter, Eliot N	Potter, Jeffrey	Murphy, Vivian
November 13, 2022 Littleton, NH	Brunelle, Carroll Richard	Brunelle, Richard	Edwards, Joyce
November 17, 2022 Lebanon, NH	Nadeau, Jeanne K	Clancy, Francis	Murray, Ruth
November 19, 2022 Bethlehem, NH	Hayward, Helen	Santos, Antone	Pacheco, Alice
November 19, 2022 Bethlehem, NH	Brandi Jr, Onorato	Brandi, Onorato	Grasser, Barbara
December 11, 2022 Bethlehem, NH	Beasley Jr, James Lewis	Beasley Sr, James	Lance, Helen
December 11, 2022 Littleton, NH	Chapman, Norman Edward	Chapman, Nathaniel	Smith, Helen
December 17, 2022 Littleton, NH	Castello, Ariel Bethany	Castello, James	Carter, Sharon
December 17, 2022 Bethlehem, NH	Wilson, Judith Anne	Wilson, Woodrow	Small, Shirley
December 20, 2022 Bethlehem, NH	Campbell, Stacy L	Sewell, Gerald	Bastarache, Denise
December 25, 2022 Bethlehem, NH	Bixby, Irene Murray	Murray, Kenneth	Nichols, Henrietta

I hereby certify the above information is correct, according to the best of my knowledge and belief.
Mary Jackson, Town Clerk

**ANNUAL REPORT FOR
BETHLEHEM VILLAGE DISTRICT**

Year ending 12/31/2022

BETHLEHEM VILLAGE DISTRICT
Box 667, Austin Road
Bethlehem, NH 03574

Annual Meeting Minutes for March 11, 2022

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2022	Bruce S. Brown.
Term Expires 2023	Richard E. Robie, Sr.
Term Expires 2024	Russell P. Mardin Jr.

MODERATOR:

Term Expires 2022	Patrick Doughty
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VILLAGE DISTRICT CLERK

Term Expires 2022	Tina M Doughty
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TREASURE:

Term Expires 2022	Christopher Whiton
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AUDITOR:

Term Expires 2022	Nora Clark
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WATER & SEWER RENT COLLECTOR

Suzanne MacDonald

Moderator Patrick Doughty called the Annual Meeting of the Bethlehem Village District to order at 7:01 PM on March 11, 2022, at the Bethlehem Elementary School. Moderator Doughty read the rules and requested everyone to stand for the Pledge of Allegiants. Present were Commissioners Bruce Brown, Richard Robie, Sr. and Russell Mardin, Jr.

ARTICLE 1. Moderator Doughty read the Article: To see if the district will vote to elect a Moderator for the ensuing year. Commissioner Robie moved to nominate Patrick Doughty as Moderator for the ensuing year and seconded by Commissioner Mardin.

No discussion or questions asked. *Patrick Doughty was voted in unanimously by a hand vote.*

ARTICLE 2. Moderator Doughty read the Article: To see if the district will vote to elect a District Clerk for the ensuing year. Commissioner Robie moved to nominate Tina M. Doughty as District Clerk for the ensuing year. Seconded by Commissioner Brown.

No discussion or questions asked. *Tina Doughty was voted in unanimously by a hand vote.*

ARTICLE 3. Moderator Doughty read the Article: To see if the district will vote to elect a commissioner for the term of 3 years. Commissioner Robie moved to nominate Bruce S. Brown as Commissioner for a three-year term. Seconded by Commissioner Mardin.

No discussion or questions asked. *Bruce S Brown was voted in unanimously by a hand vote.*

ARTICLE 4. Moderator Doughty read the Article: To see if the district will vote to elect a Treasurer for the ensuing year. Commissioner Mardin moved to nominate Christopher Whiton as District Treasurer for the ensuing year. Seconded by Commissioner Brown.

No discussion or questions asked. *Christopher Whiton was voted in unanimously by a hand vote.*

ARTICLE 5. Moderator Doughty read the Article: To see if the district will vote to elect an auditor in accordance with RSA 41:32-a for the term of one year. Commissioner Robie moved to nominate Nora Clark as District Auditor for the ensuing year. Seconded by Commissioner Mardin.

No discussion or questions asked. *Nora Clark was voted in unanimously by a hand vote.*

ARTICLE 6. Moderator Doughty read the Article: To hear reports of Officers take any action relating thereto. Said reports are available for review at the Bethlehem Village District office on Maple Street. Commissioner Brown moved to approve the reports of the Officers for the past year. Seconded by Commissioner Robie.

No discussion or questions asked. *Article 6 passed unanimously by hand vote.*

ARTICLE 7. Moderator Doughty read the Article: To see if the district will vote to raise and appropriate the sum of One Million, Ninety-Two Thousand, Seven Hundred Sixty-Three Dollars (\$1,092,763.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles. Commissioner Brown made the motion to amend the budget by \$30,000 to cover the cost of the increasing fuel expenses, seconded by Commissioner Mardin.

No discussion or questions asked. *The amendment to increase the budget was passed unanimously by hand vote.*

Moderator Doughty read the amended article: To see if the district will vote to raise and appropriate the sum of One Million, One hundred Twenty-Two Thousand, Seven Hundred Sixty-Three Dollars (\$1,122,763.00) for the district's operating budget as amended. This appropriation is exclusive of all other warrant articles.

No discussion or questions asked. *Article 7 passed unanimously by hand vote.*

ARTICLE 8. Moderator Doughty read the Article: To see if the district will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pickup Fund. Motion made by Commissioner Mardin to accept and seconded by Commissioner Robie.

No discussion or questions asked. *Article 8 passed unanimously by hand vote.*

ARTICLE 9. Moderator Doughty read the Article: To see if the district will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Water Intake Repairs and Upgrades Capital Reserve fund established under the provisions of RSA 35:1. Motion made by Commissioner Brown to accept and seconded by Commissioner Robie.

No discussion or questions asked. *Article 9 passed unanimously by hand vote*

ARTICLE 10. Moderator Doughty read the Article: To see if the district will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Mardin to accept and seconded by Commissioner Robie.

No discussion or questions asked. *Article 10 passed unanimously by hand vote*

ARTICLE 11. Moderator Doughty read the Article To see if the district will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Robie to accept and seconded by Commissioner Mardin.

No discussion or questions asked. *Article 11 passed unanimously by hand vote*

ARTICLE 12. Moderator Doughty read the Article To see if the district will vote to raise and appropriate the sum of One Thousand Seven Hundred Fifty Dollars (\$1,750) to be added to the Short-Lived Asset Capital Reserve Fund established under the provisions of RSA 35:1. (The Commissioners recommend this article.) Motion made by Commissioner Brown to accept and seconded by Commissioner Robie.

No discussion or questions asked. *Article 12 passed unanimously by hand vote*

ARTICLE 13. Moderator Doughty read the Article To see if the district will discontinue the Locally Elected Auditors Position. Motion made by Commissioner Mardin to accept and seconded by Commissioner Brown.

No discussion or questions asked. *Article 13 passed unanimously by hand vote*

ARTICLE 14. Moderator Doughty read the Article: To transact any other business that may legally come before this Meeting.

Commissioner Robie just wanted to express the fact that the commissioners were prepared to answer any questions regarding all the recent comments/complaints going around on social media recently. Was disappointed to see that no one cared to show up and asked those questions to get the actual answers.

No other business brought to be discussed.

Commissioner Brown made the motion to close Article 14 if no other business to be discussed and Commissioner Mardin seconded. Article 14 completed by unanimous hand vote.

There being no further discussion, Moderator Doughty made the motion to adjourn the meeting. Seconded by Commissioner Derek, the motion passed by a voice vote.

The meeting adjourned at 7:19pm.

Respectfully submitted,

Tina M Doughty

Tina M Doughty
District Clerk

BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the Seventeenth day of March, in the year Two Thousand and Twenty-Three, next at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year.

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for the term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year.

ARTICLE 5. To hear reports of Officers and take any action relating thereto.

ARTICLE 6. To see if the village will vote to raise and appropriate the sum of \$421,000 for the purpose of a solar project at the wastewater treatment facility. This will be offset by a NHDES grant for \$250,000, an Inflation Reduction Act grant for \$51,300 and Sewer fund balance of \$119,700. (Majority vote required)

ARTICLE 7. To see if the District will vote to raise and appropriate the sum of One Million, One Hundred Five Thousand, Three Hundred Thirty Six Dollars (\$1,105,336.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles.

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) to be added to the Pickup Capital Reserve Fund established under the provisions of RSA 35:1. This will be offset by water and sewer user fees. (The Commissioners recommend this article.)

ARTICLE 9. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Water Intake Repairs and Upgrades Capital Reserve Fund established under the provisions of RSA 35:1. This will be offset by water user fees. (The Commissioners recommend this article.)

ARTICLE 10. To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the H2O Maintenance Expendable Trust Fund

established under the provisions of RSA 35:1. This will be offset by water user fees.
(The Commissioners recommend this article.)

ARTICLE 11. To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Wastewater Maintenance Expendable Trust Fund established under the provisions of RSA 35:1 This will be offset by sewer user fees. (The Commissioners recommend this article.)

ARTICLE 12. To see if the District will vote to raise and appropriate the sum of One Thousand Seven Hundred Fifty Dollars (\$1,750) to be added to the Short-Lived Asset Capital Reserve Fund established under the provisions of RSA 35:1. This will be offset by water user fees. (The Commissioners recommend this article.)

ARTICLE 13. To transact any other business that may legally come before this Meeting.

Commissioners: Russell P Mardin Jr, Bruce S Brown, Richard E Robie Sr

**BUDGET OF THE BETHLEHEM VILLAGE DISTRICT
REVENUE**

SOURCES OF REVENUE	Estimated 2022	Actual 2022	Estimated 2023
From State & Federal Governments:			
ARPA Inflation Reduction Act	\$ 0.00	\$ 0.00	\$ 51,300.00
NHDES	0.00	0.00	250,000.00
Water Pollution Grants	18,595.00	15,998.00	6,701.00
Charges For Services:			
Income from Departments	1,010,059.00	1,011,274.00	1,052,323.00
Miscellaneous Revenues:			
Interest on Accounts	500.00	1,427.00	800.00
Sale of District Property	0.00	0.00	0.00
Misc Income	0.00	8,605.00	0.00
Insurance Refund	0.00	0.00	0.00
Proceeds from notes and bonds	0.00	0.00	0.00
Interfund Operating Transfers In:			
From CRF Wastewater Maint. Fund	0.00	0.00	48,000.00
From Intakes Repair and Maint	0.00	0.00	0.00
Village Dist. Pick-Up Truck Fund	0.00	0.00	0.00
USDA Grant	0.00	0.00	0.00
State of NH MTBE	0.00	15,846.00	0.00
Northern Borders Regional Commission	0.00	0.00	0.00
State of NH CWSRF	14,900.00	14,901.00	0.00
Fund Balance to Reduce Taxes	0.00	0.00	0.00
Voted from Fund Balance	<u>0.00</u>	<u>35,950.00</u>	<u>119,700.00</u>
Total Revenues	\$1,044,054.00	\$1,104,001.00	\$1,528,824.00

**PROPOSED BUDGET OF THE
BETHLEHEM VILLAGE DISTRICT
EXPENDITURES**

Purposes Of Expenditures	Warrant Article #	Appro. 2022	Expend. 2022	Appro. 2023
General Funds:				
Executive	7	\$ 7,829.00	\$ 7,798.00	\$ 8,262.00
Financial Administration	7	34,676.00	36,210.00	37,088.00
Legal Expenses	7	200.00	0.00	200.00
Insurance-PLT	7	830.00	700.00	946.00
Audit	7	7,067.00	7,428.00	7,601.00
Streets & Sidewalks	7	24,307.00	19,355.00	27,165.00
Sanitation:				
Sewerage Treatment	7	204,828.00	194,042.00	208,616.00
Sewerage Services	7	113,229.00	103,808.00	128,678.00
Sewer New Construction	7	50,000.00	83,524.00	69,000.00
Sewer Asset Management	7	0.00	0.00	0.00
Water Distribution & Treatment:				
Water Services	7	268,983.00	237,364.00	268,274.00
Water Treatment	7	159,307.00	152,910.00	176,238.00
Water New Construction	7	70,000.00	42,351.00	60,000.00
Building and Improvement	7	0.00	0.00	15,000.00
Debt Service:				
Principal Long-Term				
UNION	7	51,875.00	51,754.00	0.00
USDA Loan	7	64,282.00	64,282.00	65,494.00
Interest Long-Term				
UNION	7	1,364.00	1,344.00	0.00
USDA Loan	7	33,986.00	33,986.00	32,774.00
WWTP Solar Project		0.00	0.00	421,000.00
Truck Purchase	7	0.00	0.00	0.00
Building and Improvements		0.00	0.00	0.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	8	9,000.00	9,000.00	9,000.00
- Water Intake	9	5,000.00	5,000.00	5,000.00
-H2O Maintenance	10	5,000.00	5,000.00	5,000.00
-Wastewater Maintenance	11	5,000.00	5,000.00	15,000.00
-Short Lived Assets	12	<u>1,750.00</u>	<u>1,750.00</u>	<u>1,750.00</u>
Total Appropriations Recommended		\$ 1,118,513.00	\$ 1,062,606.00	\$ 1,562,086.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,829.00	\$ 7,798.00	\$ 31.00
Financial Administration	34,676.00	36,210.00	(1,534.00)
Legal Expenses	200.00	0.00	200.00
Insurance-PLT	830.00	700.00	130.00
Audit	7,067.00	7,428.00	(361.00)
Streets & Sidewalks	<u>26,907.00</u>	<u>19,355.00</u>	<u>7,552.00</u>
 Total General Fund	 77,509.00	 71,491.00	 6,018.00
 Sewer Fund:			
Sewerage Treatment Plant	212,328.00	194,042.00	18,286.00
Sewerage Department Expenses	114,629.00	103,808.00	10,821.00
New Construction	50,000.00	83,524.00	(33,524.00)
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Capital Reserve Wastewater Maint	5,000.00	5,000.00	0.00
Building & Improvements	0.00	0.00	0.00
Truck Purchase	0.00	0.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>
 Total Sewer Fund	 386,457.00	 390,874.00	 (4,417.00)
 Water Fund:			
Water Treatment Plant	174,307.00	152,910.00	21,397.00
Water Department Expenses	272,483.00	237,364.00	35,119.00
New Construction	70,000.00	42,351.00	27,649.00
Principal-Long Term Debt	116,157.00	116,036.00	121.00
Interest-Long Term Debt	35,350.00	35,330.00	20.00
Truck Purchase	0.00	0.00	0.00
Zealand Road Repairs	0.00	0.00	0.00
Short Lived Assets	1,750.00	1,750.00	0.00
Capital Reserve Fund (Water Intake)	5,000.00	5,000.00	0.00
Capital Reserve H2O Maint	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-Up)	<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>
 Total Water Fund	 684,547.00	 600,241.00	 84,306.00
 Capital Project	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>
 Total All Funds	 \$1,148,513.00	 \$1,062,606.00	 \$ 85,907.00

STATEMENT OF RECEIPTS

Current Revenue:	
Property Taxes	\$86,664.00
Interest on Accounts (less bank charges & fees)	1,427.00
Insurance Claims and Refunds	0.00
Sale of District Property	0.00
Miscellaneous	0.00
Income from Dept	0.00
US Forestry	0.00
State of NH Filtration Grant	15,998.00
Water Supply System Charges	678,105.00
Water Charges Interest and Fees	7,463.00
Water Connect Fees	0.00
Water Miscellaneous	8,605.00
Sewer Users Charges	322,312.00
Sewer Rent Interest and Fees	3,393.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	0.00
Sale of District Property	0.00
Transfer from Pick Up Fund	0.00
USDA Grant	0.00
State of NH MTBE	15,846.00
State of NH CWSRF	14,901.00
Northern Borders Regional Commission	0.00
Transfer from Wastewater Maintenance Fund	0.00
Transfer from Capital Reserves – Intakes	0.00
Voted from Fund Balance	35,950.00
Total Current Revenue	\$1,190,664.00

DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1. Executive		
Appropriations		\$ 7,829.00
Expenditures		
Salaries	\$ 7,166.00	
FICA/MEDI/STD/LIFE	<u>632.00</u>	<u>7,798.00</u>
Balance		31.00
Financial Administration		
Appropriations		34,676.00
Expenditures		
Bank Fees	40.00	
Office Equipment	770.00	
Officers' Expenses	10,448.00	
Office Supplies	657.00	
Telephone	789.00	
Education & Travel	247.00	
Dues, Subscriptions, Ads and Notices	3,114.00	
Misc	0.00	
Salary	18,614.00	
Health Insurance	0.00	
FICA/MEDI	1,424.00	
Unemployment	12.00	
Workers Comp	94.00	<u>36,209.00</u>
Balance		(1,533.00)
3. Legal Expenses		
Appropriations		200.00
Expenditures		<u>0.00</u>
Balance		200.00
4. Insurance-PLT		
Appropriation		830.00
Expenditures		<u>700.00</u>
Balance		130.00
5. CPA Audit		
Appropriations		7,067.00
Expenditures		<u>7,428.00</u>

Balance		(361.00)
6. Streets & Sidewalks		
Appropriations		26,907.00
Expenditures		
Sidewalk Maintenance	17,172.00	
Sidewalk Salary	2,028.00	
Sidewalk FICA/MEDI	<u>155.00</u>	<u>19,355.00</u>
Balance		7,552.00
Total General Fund		
Appropriations		\$77,509.00
Expenditures		<u>71,490.00</u>
Balance		\$6,019.00

SEWER FUND

1. Wastewater Treatment Plant		
Appropriations		\$212,328.00
Expenditures		
Lab Supplies	\$817.00	
Operational Contract	61,378.00	
Waste Management	738.00	
Electricity	23,850.00	
Fuel Oil & Maintenance	7,369.00	
Boiler Inspection	50.00	
Cleaning Supplies	177.00	
Alarm System Test/Calibration	1031.00	
Scott Air/Fire Extinguishing	0.00	
General Maintenance	30,335.00	
Lagoon/Sewer Upgrade	47,335.00	
Chlorine	3,223.00	
Dam Registration	750.00	
Ground Water Permitting	6,352.00	
Operator Expenses	271.00	
Sludge Removal	0.00	
Outside Testing	2,158.00	
Access Road	8,000.00	
Rental/Expenses	<u>207.00</u>	<u>194,041.00</u>
Balance		18,287.00

2. Sewer Department Expenses		
Appropriations		114,629.00
Expenditures		
Salaries	32,961.00	
FICA/MEDI	2,521.00	
Education & Travel	0.00	
Workers Compensation	300.00	
Health Insurance	7,601.00	
Unemployment Compensation	20.00	
Legal	0.00	
Audit	7,428.00	
Property Liability	2,032.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	639.00	
Equipment Rental	0.00	
Gasoline	1,052.00	
Engineering	579.00	
Supplies	1,086.00	
Machinery & Equipment Repair	56.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	45,528.00	
Safety Clothing & Equipment	0.00	
Miscellaneous Expenses	7.00	
Electricity Pump Station	260.00	
Building and Improvements	0.00	
Communications Expenses	<u>1,737.00</u>	<u>103,807.00</u>
Balance		10,822.00
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>83,524.00</u>
Balance		(33,524.00)
4. Principal - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
5. Truck Purchase		
Appropriations		0.00
Expenditures		<u>0.00</u>
Balance		0.00

6. Truck Capital Reserve		
Appropriations		4,500.00
Expenditures		<u>4,500.00</u>
Balance		0.00
7. Capital Reserve Wastewater Maint		
Appropriations		5,000.00
Expenditures		<u>5,000.00</u>
No Balance		0.00
Total Sewer Fund		
Appropriations		\$386,457.00
Expenditures		<u>390,872.00</u>
Balance		\$ (4,415.00)

WATER FUND

1. Water Department Expenses		
Appropriations		\$272,483.00
Expenditures		
Salaries	\$66,272.00	
FICA/MEDI	5,070.00	
Workers Compensation	500.00	
Unemployment Compensation	50.00	
Health Insurance	22,633.00	
Auditing	7,428.00	
Insurance PLT	7,062.00	
Legal	0.00	
Engineering Services	1,964.00	
Waterline Install/Main/Repair	0.00	
Vehicle Maintenance & Repair	1,903.00	
Gasoline	3,157.00	
Communications Expense	3,797.00	
Supplies	3,960.00	
Water Testing	0.00	
Machinery & Equipment Repair	761.00	
Water Stock On Hand	50.00	
Refunds & Reimbursements	0.00	
General Maintenance	111,207.00	
Education & Travel	0.00	
Safety Clothing & Equipment	0.00	
Rental	0.00	
Building and Improvements	0.00	

	Gale River Line Maint	1,519.00	
	Intakes – Repairs & Upgrades	0.00	
	Miscellaneous Expense	<u>29.00</u>	<u>237,362.00</u>
	Balance		35,121.00
2.	Water Treatment Plant		
	Appropriations		174,307.00
	Expenditures		
	Equipment Repair	4,015.00	
	Electricity	21,471.00	
	Fuel (Propane)	10,060.00	
	Chemicals	9,912.00	
	Supplies	2,773.00	
	Water Testing	1,580.00	
	Telephone	1,939.00	
	General Maintenance	26,292.00	
	Engineering	13,882.00	
	Operator Expenses	1,680.00	
	Operator Contract	59,307.00	
	Sand at Filter Plant	0.00	
	Outside Labor	<u>0.00</u>	<u>152,911.00</u>
	Balance		21,396.00
3.	New Construction		
	Appropriations		70,000.00
	Expenditures		<u>42,351.00</u>
	Balance		27,649.00
4.	Principal - Long Term Debt		
	Appropriations		116,157.00
	Expenditures		<u>116,036.00</u>
	Balance		121.00
5.	Interest - Long Term Debt		
	Appropriations		35,350.00
	Expenditures		<u>35,330.00</u>
	Balance		20.00
6.	Truck Capital Reserve		
	Appropriations		4,500.00
	Expenditures		<u>4,500.00</u>
	Balance		0.00

7. Capital Reserve Intake		
Appropriations		5,000.00
Expenditures		<u>5,000.00</u>
No Balance		0.00
8. Short Lived Assets		
Appropriations		1,750.00
Expenditures		<u>1,750.00</u>
Balance		0.00
9. Capital Reserve H2O Maintenance		
Appropriations		5,000.00
Expenditures		<u>5,000.00</u>
Balance		0.00
10. Zealand Road Repairs		
Appropriations		0.00
Expenditures		<u>0.00</u>
Balance		0.00
Total Water Fund		
Appropriations		\$684,547.00
Expenditures		<u>600,240.00</u>
Balance		\$ 84,307.00
GRAND TOTAL ALL FUNDS		
Appropriations		\$1,148,513.00
Expenditures		<u>1,062,602.00</u>
Balance		\$85,911.00

WATER PROJECT – STATEMENT OF INDEBTEDNESS

01/01/2022 Loan Balance	Principal Payment	Interest Payment	Total Payment	12/31/2022 Loan Balance
		UNION BANK		
\$51,753.53	\$51,753.53	\$1,343.83	\$53,097.36	\$0.00
		USDA		
\$1,828,552.63	\$64,278.78	\$33,989.22	\$98,268.00	\$1,764,273.85

SEWER PROJECT – PHASE III

January 1, 2022 Balance	\$ 68,430.08
Withdrawals	0.00
Income Earned and Reinvested	<u>13.69</u>
December 31, 2022 Balance	\$ 68,443.77

WATER PROJECT

January 1, 2022 Balance	\$ 4,919.83
Deposits	0.00
Withdrawals	0.00
Income Earned and Reinvested	<u>0.00</u>
December 31, 2022 Balance	\$ 4,919.83

Bethlehem Town Directory

Government- Telephone Numbers

Selectmen’s Office	(603) 869-3351 x 101
Clerical Assistant and Assessing Office	(603) 869-3351 x 102
Planning & Zoning Office	(603) 869-3351 x 103
Treasurer	(603) 869-3351 x 104
Tax Collector’s Office	(603) 869-3133 x 105
Deputy Town Clerk/Tax Collector	(603) 869-3351 x 106
Town Clerk’s Office	(603) 869-2293 x 107
Recreation Director.....	(603) 869-3351 x 108
Direct Assistance	(603) 869-3351 x 103
Building Inspector & Code Enforcement Officer	(603) 616-5716
Health Officer	(603) 991-8186
Police Department (Non-Emergency Only).....	(603) 869-5811
Police Fax	(603) 869-3342
Fire Department.....	(603) 869-5822
Highway Department.....	(603) 869-2212
Library	(603) 869-2409
Bethlehem Village District	(603) 869-3440
Selectmen’s Office Fax	(603) 869-2280
Town Clerk/Tax Collector Fax	(603) 869-5500

Government – Websites

Town of Bethlehem	www.bethlehemnh.org
Bethlehem Public Library.....	www.bethlehemlibrary.org
Bethlehem Heritage Society.....	www.bethlehemheritagenh.org
Bethlehem Recreation Department.....	www.bethlehemrecreation.com

Government – Email Addresses

Selectmen’s Office.....	admin@bethlehemnh.org
Planning & Zoning Office	planning@bethlehemnh.org
Tax Collector’s Office	taxcollector@bethlehemnh.org
Town Clerk’s Office	townclerk@bethlehemnh.org
Deputy Clerk/Tax Collector.....	deputy@bethlehemnh.org
Town Treasurer.....	treasurer@bethlehemnh.org
Direct Assistance	welfare@bethlehemnh.org
Clerical Assistant and Assessing Office	clerical@bethlehemnh.org
Recreation Director.....	reccdirector@bethlehemnh.org
Building & Code Enforcement Officer	codeofficer@bethlehemnh.org
Health Officer	healthofficer@bethlehemnh.org
Police Department.....	police@bethlehemnh.org
Fire Department	firechief@bethlehemnh.org
Highway Department	roadagent@bethlehemnh.org
Library	lclerkin@bethlehemlibrary.org
Bethlehem Village District	bethlehemvillage@myfairpoint.net