**Bethlehem Board of Selectmen**

**Meeting Minutes**

**March 13, 2023**

**In person –Chairman Caplain, Select person Jensen, Select person Queiroga, and Select person Morris**

**Public Input-** No public input.

**Letter of Support- Work Force Housing-** Chairman Caplain introduced Harrison Kanzler, Executive Director AHEAD Housing Authority, to discuss the work force housing letter of support for a Congressionally Directed Spending request in the amount of $1,000,000 to help fund the project. Chairman Caplain noted that he did not have any financial gain from this project. The plan is to build 10 to 15 homes to be purchased at a reasonable rate that the workforce can afford. Each property will be required by deed to remain a primary residence and there will be a limit on resale amount to protect the subsidy for future buyers. Mr. Kanzler used the Champlain Housing Trust as an example of a similar project. Select person Jensen asked who was organizing the work force project and who would be submitting letters of support. Mr. Kanzler responded that AHEAD would be coordinating the project and letters of support were coming from Littleton Hospital, Littleton Industrial Park, North Country Council, and Bethlehem Reimagined.

**Select person Jensen made a motion to approve the letter of support. Selectperson Morris seconded and all were in favor.**

**Summer Fest-** Chairman Caplain discussed that he had been contacted by Angel Larcom from Bethlehem Events who would like to reinstate Summer Fest August 2023 and utilize the gazebo. The board is looking forward to the return of Summer Fest.

**Junk Yard Violation Letters-** Chairman Caplain started the discussion on Junk Yard letters, and it was suggested that the Code Officer set the compliance date.

**Procurement Policy Select person Morris made a motion to accept the Procurement Policy with the recommended changes. Select person Queiroga seconded and all were in favor.**

**PTO Policy- Select person Morris made a motion to adopt the revised PTO policy. Select person Jensen seconded and all were in favor.**

**Energy Commission Update-** Chairman Caplain updated the board on the upcoming Electric Bus demonstration at the Bethlehem Library and the work being done to help Main Street businesses utilize solar power.

**Minutes –3/6/2023-** Voting on the minutes was postponed.

**Other-** Select person Morris stated that she attended a presentation at Bretzfelder on local bears that offered useful material to incorporate into the Bear Ordinance.

**Non-public Session per RSA 91A-3 II (personnel, reputation, and legal)** **Non-public Session per RSA 91A-3 II (personnel, reputation, and legal) Chairman Caplain made a motion to go into non-public per RSA-91A-3 for reasons of personnel. Select person Queiroga seconded and roll call followed.**

**Select person Queiroga made a motion to adjourn 7:00 pm Select person Jensen seconded, and all were in favor.**

**Respectfully submitted,**

**Mary Moritz**

**Town Administrator**